

Consent for use of pupil biometric data

In response to the new legislation introduced May 2018 (General Data Protection Regulation), Ormiston Academies Trust is required to notify each parent/carer of a child and obtain the written consent of at least one parent/carer before being able to use a child's biometric information for an automated system.

Biometric information means the collection and use of an individual's unique physical and behavioural characteristics, such as fingerprint. This information can be used to uniquely identify an individual person to ensure appropriate security is granted to electronic systems.

Parent/Carers

As stated above, the written consent of at least one parent/carer is required. However, consent given by one parent/carer will be overridden if the other parent/carer objects in writing to the use of their child's biometric information. Similarly, if your child objects to this, the school cannot collect or use his/her biometric information.

If you consent via the form below then you are authorising the academy to use your child's biometric information until he/she either leaves the school or ceases to use the system. If you wish to withdraw your consent at any time, this must be done in writing and sent to the academy. Once your child ceases to use the biometric recognition system, his/her biometric information will be securely deleted by the academy.

[Academy insert Name] biometric data collection and use consent

Please **tick one** box below: After reading the guidance provided by [Academy to insert name];

- I/We give** consent for the academy to enrol our child/children on the biometric system with immediate effect. I understand that I can withdraw this consent at any time in writing.
- I/We do not give** consent for the academy to enrol our child/children on the biometric cashless system with immediate effect. I understand that I can amend this consent at any time in writing.

Pupil Name
Name of Parent/Carer

Relationship to pupil/s
Signature
Date

Pupil Consent

Please indicate below by ticking one of the two boxes and signing the form below. By choosing to consent you give the Academy permission to use your biometric information (fingerprint) to provide you with secure access to cashless catering systems until you either leave the Academy or stop using the system. You can choose to withdraw your consent at any time. Once you stop using the biometric recognition system, your biometric information will be securely deleted by the Academy.

You do not have to give your consent if you do not want to. If you do not consent, then you will still be able to use the facilities at the Academy through other means.

Pupil consent:

I give consent to information from my fingerprint being taken and used as explained above. I understand that I can withdraw this consent at any time. I also understand that if I withdraw my consent that any use of my fingerprint already undertaken remains valid.

I do not give consent to information from my fingerprint being taken and used as explained above.

Name
Signature
Date

Please return a signed copy of this form to [Academy to insert name]