

Dear Parents Carers/ Pupils,

We are busy preparing school for our return next week and are very excited at the prospect of welcoming everyone back and continuing our learning journey together.

School will re-open to pupils in Y1-Y6 on Wednesday 2nd September 2020

You will be aware of many different stories on the news, on social media and I am sure from friends who have other children within other schools, both locally and further afield. As we know, every school is different and every pupil is different.

All schools must comply with health and safety law, which requires us to assess risks and put in place proportionate control measures. We have reviewed our health and safety risk assessments and have now drawn up plans which we feel will best continue to minimise risk to our pupils, staff, parents and local community. As a school, we have worked very hard to ensure the return to school in September is as safe as we can possibly make it for **our** school community. The risk assessments we have put in place adhere to both the government and LEA guidelines, which have been backed by unions. In the current climate, things are ever changing and we will continue to update you of any changes as we become aware of them.

Preparing to come back to school (please note, there have been a few minor changes to the letter sent in July):

- Please do not send PE bags back to school at the start of term. On PE days, your child needs to wear PE kit all day consisting of navy-blue shorts with plain navy-blue joggers over the shorts, white tee shirt, navy jumper and trainers suitable for outdoor PE. Children will not change for PE in school. There will be no PE the first week back, the children will be getting used to their new classes and the space of the new outdoor environment.

Reception	Tuesday
Mr Boardman	Tuesday / Wednesday
Miss Bradley	Monday & Friday
Mrs Roberts / Mrs Hawkins	Tuesday / Wednesday
Mrs Hodgins / Mrs Bostock	Monday & Friday
Mrs Kanigowski	Thursday & Friday
Miss Payne	Thursday & Friday
Miss Slack	Wednesday & Thursday
Miss Illingworth	Wednesday & Thursday
Mr Hartley	Monday & Friday
**If your child is doing one of the after-school PE clubs which is not on a PE day, they will also need to wear their PE kits on that day too – Thankyou.	

- Children need to be in full school uniform, washed daily if wearing again. Classrooms will have most doors and windows open all the time so it is a good idea to make sure your child has enough layers on AND a coat every day.
- Start to prepare them for the September return. Give them opportunities to ask questions, talk to them if they are worried and reassure them. Have a look at the video together (this will be on the pottery lessons learning site by Friday 28th August). This will show children what their new classroom looks like and some of the new developments which have been happening over the summer.
- Talk to your child about continuing to maintain a safe distance from others, keeping hands clean and 'catch it, bin it, kill it' (sneezes and coughs)
- Remind the children the staff are here to support them and will help them when they come back to school
- Make sure the juniors have a **small** pencil case (must fit in tray) if they wish to bring one
- Make sure your child has a drink bottle with fresh **water** in (to be brought home and changed daily)
- Make sure your child has a fruit snack if they would like one (we are hoping the government fruit scheme will resume for infants from September)
- Check the start and finish times for your child/children's bubble and please do not arrive more than 2 minutes before the start and end as you will clash with another bubble.
- Make sure the office staff / your child's new class teacher is aware of any changes in circumstances which may affect their learning or wellbeing in school

Arriving at and Collecting Your Child from School

We will continue to follow the government guidance of social distancing as the children enter and leave the school site. The start and finish of the school day will therefore remain staggered. As you can imagine, getting large numbers of pupils on and off the school site safely whilst adhering to the length of the teaching day required by the government and keeping our bubbles in school separate, will mean some parents having to wait in between bubbles. Unfortunately, there is no other way we can accommodate this. Parents picking up children from more than one bubble may continue to wait to the side of the office entrance. Ensuring each bubble enters and leaves the school site within their allocated 10 minutes is going to take some practise and a little patience, especially at the beginning of term.

So far, dropping off and picking up of bubbles has been extremely successful and everyone has been able to keep a safe distance from others on entry and exit to the school using the marked lines and the 1-way system through the car park.

The start times and end times for each bubble will be as follows from 2nd September 2020:

	Start time	Finish time
Reception (from 7 th September)	9.10am	3.30pm
Y1 / Y2	9.00am	3.20pm
Y3 / Y4	8.50am	3.10pm
Y5 / 6	8.40am	3.00pm

Once children come into school, they will line up with their class teacher and go straight into school. The children will now be able to line up as normal (i.e. no social distancing) but will be reminded about staying alert and avoiding physical contact with others.

Children will be brought out at the end of the day and be allowed to go with their adult as their adult reaches the front of the line, outside the school gate.

Speaking to your child's class teacher

We realise the staggered starts and ends to the day and social distancing at the school gate does not give you an opportunity to discuss issues relating to your child with an adult at the start or finish of the school day, therefore we will continue to keep email as a means of everyday communication. If you do need to speak directly to a member of staff, please make an appointment via the school office or by email with your child's class teacher and this will be facilitated in the school meeting room at a safe distance.

MissDaleclass@pottery.derbyshire.sch.uk

MrsRodenbyclass@pottery.derbyshire.sch.uk

MrBoardmanclass@pottery.derbyshire.sch.uk

MissBradleyclass@pottery.derbyshire.sch.uk

MrsHawkinsclass@pottery.derbyshire.sch.uk

MrsRobertsclass@pottery.derbyshire.sch.uk

MrsHodginsclass@pottery.derbyshire.sch.uk

MrsBostockclass@pottery.derbyshire.sch.uk

MrsKanigowskiclass@pottery.derbyshire.sch.uk

MissPayneclass@pottery.derbyshire.sch.uk

MissSlackclass@pottery.derbyshire.sch.uk

MissIllingworthclass@pottery.derbyshire.sch.uk

MrHartley@pottery.derbyshire.sch.uk

The school day

We understand that for many children and parents the return to school in September will be a daunting and worrying time. Our aim for September is to re-establish the positive relationships we as a school build up with our pupils, parents and wider community. We realise this can only be done if we continue to work together and celebrate the learning journey the children have been on whilst at home. We cannot thank our parent community enough for the time and effort spend continuing the education of your children during the lockdown period. We have enjoyed sharing your child's learning journey with you through email, photographs and conversations with the children.

In September, we will be focussing on the well being of our children and re-establishing routine, structures, friendship, resilience and opportunities. Initially our learning focus will build on the work you have been doing at home with an emphasis on reading, writing, spelling and mathematics. As the children settle back into school, we will continue to explore the wider curriculum. As far as we are aware, the 2021 government assessment will be resumed.

Each bubble will have a separate area within the playground and lunch times will remain staggered to avoid bubbles mixing during the school day. The children will continue to be taught in year groups for maths and will continue to be taught IT and French by specialist staff in the juniors. All PE will be outside and will be non-contact. There will be no whole school assemblies but classes will have their own assemblies and our reward system will continue. As far as we are aware, musical instrument lessons will restart during the autumn term. We have taken the decision as a school and a governing body not to restart swimming until the spring term.

How many children will be in a bubble?

School will continue to operate a 'bubble' system on a larger scale. In order to ensure the return of all children, the children will be in 4 bubbles across the school (year 5/6, year 3/4, year 1/2 and reception). Staff will continue to maintain distance from each other and from children when circumstances allow. In the juniors, all children will sit next to each other, facing the teacher.

Promoting good hygiene, handwashing and cleaning

We will continue to ensure everyone on site continues to washes their hands thoroughly and more often than usual. There are also hand sanitisers within each block across the school for children and staff to use.

In September, we will use the 'catch it, bin it, kill it' approach to ensuring good hygiene following sneezes and coughs. Again, ensuring children wash their hands thoroughly after coughing or sneezing.

We will maintain our enhanced cleaning routine: frequent cleaning of rooms and cleaning between groups of pupils using shared areas (ICT suite / lunch time toilets).

Children will have their own, frequently touched equipment (pencils, pens, whiteboard). Junior children may bring a small pencil case with their own equipment in (must be small enough to fit into their tray – these cannot be left around for cleaners to have to move or clean around at night).

Classroom resources such as books and games will be shared within the bubble. Reading books will be sent home but will be 'quarantined' for 7 days before being re-issued.

If your child or someone in your household has coronavirus symptoms:

- Staff, pupils and other adults must not come into the school if they have [coronavirus \(COVID-19\) symptoms](#), or have tested positive in the last 7 days, and anyone developing symptoms during the school day will be sent home.
- If anyone in the school becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they will be sent home and advised to follow '[stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection](#)', which sets out that they must self-isolate for at least 10 days, starting from the day the test was taken. If you develop symptoms during this isolation period, you must restart your 10-day isolation from the day you develop symptoms.
- After 10 days, if you still have a temperature you should continue to self-isolate and seek medical advice. You do not need to self-isolate after 10 days if you only have a cough or loss of sense of smell or taste, as these symptoms can last for several weeks after the infection has gone. (*taken from current guidelines August 13th*)
- We will engage with the 'Track and Trace' process. Staff and parents must be willing to provide details of anyone they have been in close contact with if they test positive for COVID-19. We ask parents to inform school **immediately** if their child is tested and receives a positive or a negative result. The school will take swift action if we become aware someone has tested positive and take advice from the health protection team. If the school has 2 or more confirmed cases in 14 days, health protection teams may recommend that bubbles or a larger number of pupils self-isolate at home as a precautionary measure.

Please do not hesitate to contact school if you have any unanswered questions. We will continue to do our best to keep you up to date with information and keep lines of communication with you as open as we can.

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