



Dear Parent/carer

of children in Reception, Year 1 and Year 6 (and key workers/vulnerable years 2, 3, 4 & 5)

This information is relevant unless the Government or Derbyshire County Council announce anything different that will affect school plans.

The Government are due to make a final announcement on Thursday 28th of May but this would be very late for me to get information out to yourselves.

Following all the information received from the Government and the Local Authority, the Governors last evening agreed the following plan:

Group 1 - Monday 1st June: All key workers children reception to year 6 / vulnerable children. If you are not sure if this is you please refer to the key worker list:

<https://www.gov.uk/government/publications/coronavirus-covid-19-maintaining-educational-provision/guidance-for-schools-colleges-and-local-authorities-on-maintaining-educational-provision>

If you have not already told us your child/children are returning then please email: headteacher@pottery.derbyshire.sch.uk as there is no one in school until Friday.

Group 2 - Monday 8th June: Reception children whose parents/carers have requested a place and whose parents/carers are not key workers.

Group 3 - Monday 15th June: Year 1 children whose parents/carers have requested a place and whose parents/carers are not key workers.

Group 4 - Monday 22nd June if there is any teaching capacity following rise in key worker numbers: Year 6 children whose parent/carers have requested a place.

With the exception of group 1 who we will see on Monday, we will contact you by text the week prior to the start date for your child/children.

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If your child/children are returning to school, you will need to be aware the following information.

You **MUST** view the risk assessment for school opening on our website: key information, learning at home, risk assessment COVID 19. You will also find the additional 'school rules' which you may want to share with your child/children.

You **MUST** be alert and if your child or a member of your household has any of the COVID 19 symptoms you must keep your child with you, anyone over 5 can now have a test. Inform us that they have symptoms and then again when the test results are back.

For those children who have been with us over the last 9 school weeks it will be very different for them so please talk to them, they have been one group, you will hear the phrase 'bubble.' We will now divide them into new groups/bubbles ready for their peers returning as follows:

Reception are creating two groups/bubbles, the children are to be taught by either Mrs Nicholson or Miss Dale.

Year 1 /2 group/bubble will be taught by Mrs Hawkins/Mrs Roberts.

Years 3 /4 will be in two groups/bubbles taught by Mrs Kanigowski and Miss Payne.

Year 5 /6 group/bubble will be taught by Mr Hartley.

There may only be 4 - 6 children in this bubble initially but over time, peers may join them as we phase children in the key Government years back into school. 'Bubbles,' depending on room size, will eventually be between 8 and 16.

We are asking for your child/children:

- To wear clean clothes each day, these don't have to be uniform (as you would not have 4 - 7 lots of this).
- To bring a box of tissues (year 1 and 6 only) that they can put on their desk just for them to use (named)
- To bring crayons - Infants to bring a set of crayons in a small named bag (preferably a see through small zip bag) for their own use - wax or pencil crayons. Juniors to bring same but can be felt tips or pencil crayons. These are to stay in school on their desk.
- To ensure a jumper/cardigan as windows and doors will be open for ventilation and for minimising contacts.
- To bring a coat and sunhat with them each day.
- To have sun cream applied before coming if the forecast is predicted hot.
- To bring a named water bottle to and from school each day to sit on their desk to eliminate moving around the room for a drink.

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- To return any school reading book they had at home by dropping this/these into a box by the school gate on day 1 (there will be a box labelled juniors and a box labelled infants). Infants took 3 books home if they were here on 20th March.
- Children **do not need** a book bag, we want to eliminate as much as possible going between settings.
- Children **do not need** PE kit; please send them in trainers or shoes okay for running round in. Whilst they will be taking part in physical activity, they will not be changing clothes.

What we are asking from parents/carers:

- To maintain social distancing on entry and exit to school with your child/children. There will be a 'round robin' effect on dropping off and collecting at social distance. You will not be able to enter the gate onto the playground. You will hand over/collect your child/children at the gate.
- For only one adult to drop off/collect and only bring pre-school children if necessary.
- To arrive no more than 2 minutes before your designated time to drop off/pick up so that our 'groups' do not mingle with one another. To be on time so groups do not mingle.
- To follow the path towards the playground gate and then exit through the car park, so in a circular fashion. Be alert to traffic coming down the one-way system as you will be exiting through the car park gate.
- If you have more than one child to drop off you must drop the child who has the earlier start time, wait at the wall adjacent to our hall for their teacher to arrive to collect the second child. Please wait at social distance to others.
- To phone or email the school office if at all possible rather than queue for office staff.
- To ensure your child is prepared with the necessary items (as page 1).
- You will **NOT** be able to park on the car park as all of our staff are back on site so please either walk or park locally.

What you can expect from staff:

- To have read the risk assessment and put in practise the actions to minimise risk.
- To try their very best to keep their group/bubble of children apart from other Groups/bubbles in school.

The Government have said we must stagger start and end times to the day, breaks and lunch times. Start/end times of the day from next week are as follows:

- Year 5 /6 8.40 - 3.30
- Year 3 /4 8.50 - 3.20
- Year 1 /2 9.00 - 3.10
- Reception 9.10 - 3.00

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What about dinner?

All infants will continue with the universal free school meal. Those children in juniors who are entitled to income led free meal will continue to be have one (the free school meal vouchers if attending school setting will stop).

All juniors can have a school dinner (please top up Parent Pay school dinner money if this is what you wish them to do) or alternatively send them with a packed lunch.

What if my child is not returning to school?

Staff will continue to upload tasks for children to do (except May half term), these are what staff are using in school with the children who are in school. This will most likely be weekly from 1st June not 2 weekly.

How do I find the tasks?

Go on our school website, Key Information tab, Working at Home, choose the relevant year group and you will find the tasks.

What if my child won't do the tasks?

Do anything they will do related to reading, writing and number e.g. a game that involves numbers, reading a recipe, writing to grandparents. Often they will engage with websites where refusing to do sheet based tasks. There is a list of websites on the home learning tab on our website.

How will the teacher answer my emails if they are in school teaching?

All teachers will be involved with these small groups of 12 - 15 but they will have some release time to communicate with you, there just might be a delayed response e.g may not be on the same day.

How can I make sure I am not missing key updates / information?

Keep checking your email regularly, sometimes email can go into clutter or junk so check all folders. We will continue to send email via Parent Pay. We will also use texts but are limited to the amount of words on a text message from school.

Kind Regards,

Gill Hutton
Headteacher

Jane Bate
Chair of Governors

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