



19.3.20

Dear Parent/Carer

UPDATE: Coronavirus

Following the Government announcement last evening, schools will close to all children from end of school tomorrow apart from the vulnerable (those with a social worker and those with education health care plans) and those of key workers.

(Please see at the end of this letter Derbyshire County Council's initial list of what might constitute 'vulnerable' and 'key worker,' as we wait for the Government list).

We need to do an audit of need from our school community **before lunchtime tomorrow** so plans can be put in place for the purpose of meeting the needs defined above.

We also need to audit our staff: teachers, TA, caretaking, cleaning, office and catering **to know whether we have the capacity to staff the school.**

Where a household has 2 parents and 1 is not a key worker we are making the assumption that the none key worker will have the care of the child/children (as in other households).

In the following instances:

- where a household is a single parent who is a keyworker or both parents are key workers.
- where you feel you have a child/children who are 'vulnerable.'

we need you to ring or email us **if you require a place in school for your child** from this coming Monday at:

jgarnett@pottery.derbyshire.sch.uk or headteacher@derbyshire.sch.uk or ring 01773 823383 with the following information:

1. The name/s of the children
2. What key role you/your partner hold
3. Place/s of work - address
4. Which weeks you would require your child/children to be in school:
Monday 23rd March, Monday 30th March, Monday 6th April, Monday 13th April
(We would contact you again after this month period if necessary.)
5. If your child/children is currently at school or at home.
6. If you would require a hot dinner, if we have the facility to offer this.

Please note that if your child/children are currently at home we will not be able to accept them until 14 days after their first day of absence.

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If we are able to open for the specified children group, we are envisaging being open from 8.45 to 3.30 (normal school day). Pottery Out of School Scheme (POSS) are contacting their parents to see if they would need the wrap around element 7.30am to 8.45am and 3.30pm to 6pm. It may be that POSS can register key workers children for this purpose who don't normally attend - they can be contacted as follows:

Clare, on 07973 850678 or by email: afterschoolinvoice@gmail.com

Keeping Children Busy:

By midday on Tuesday 24th March, teaching staff plan to upload work to the internet for year groups, should you want to keep up with educating your child/children. If your child has special educational needs or struggles to be age expected within their year group, you will be able to access the work from lower year groups.

You will need to copy and paste the following website link address into your web browser:

https://potteryderbyshire-my.sharepoint.com/:f:/g/personal/lessons_pottery_derbyshire_sch_uk/EgfkpKHxHJKpXpd2FFu-fABL5wxqjZ-rbuMn-oEBUaj2A?e=GS4hYm</html>

You will then select the appropriate year material e.g. Y5 /6 or Y1 /2.

The material can be printed or displayed on the screen for the child to see.

To help parents complete mathematics tasks with their children in KS1/KS2 we have uploaded to our website maths calculation policies, under the policy tab, by year group. These are brand new and we hope you will find them user friendly.

If your child is in school tomorrow, we have enough **blank** exercise books to send your child home with one. We will send infants with a pencil and where needed a pen with juniors.

There are no statutory tests for any primary child this year so we will no longer send revision guides home for year 6 pupils.

We will continue to upload, where we have the staff to do this (if they are not poorly), at two weekly intervals but not over the Easter break.

Please refer to the list of websites on my previous letter.

If you have any queries or concerns from Monday, please do not visit the school, phone us or email.

As soon as we have an official date to re-open, we will communicate this with you. Until then my staff and I would like to offer our very best wishes and hope to see everyone soon.

Yours sincerely,
G Hutton Headteacher

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We will communicate the Government official list as soon as it is published but in the meantime due to urgency of arrangements DCC have issue the following guide:

List of vulnerable:

- children and young people with a named social worker. This means children who are subject to child protection plans, children in need and those in care;
- children and young people who have an Education and Health Care Plan (EHCP)

List of key workers:

- teachers,
- teaching assistants,
- teaching assistants supporting those with EHCPs,
- health workers,
- social care workers (both children's services and adult services),
- carers such as foster carers,
- blue light 'emergency' services,
- those who provide vital logistical supplies such as delivery drivers and utilities engineers,
- shop owners who provide a vital link to ensuring the continuity of supplies for the local community.

If you are unsure please ask us.

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