

## Personal Information

**FIRST NAME / SURNAME** Despina Mela  
**ADDRESS** 14D Baron's Court Road, W14 9DT, Hammersmith  
**TEL** 07501325239  
**EMAIL** despinamela99@gmail.com  
**E-PORTFOLIO/INSTAGRAM** <https://portfolio.arts.ac.uk/profile#project@despinamela>

## Education and Training

**DATES** 2017-2020  
**QUALIFICATION AWARDED** BA (Hons)  
**OVERALL GRADE** -  
**AREA OF STUDIES** Hair, Makeup and Prosthetics for Performance  
**INSTITUTION** University of the Arts London (UAL)

**DATES** 2015-2017  
**QUALIFICATION AWARDED** INTERNATIONAL BACCALAUREATE DIPLOMA (IB)  
**OVERALL GRADE** 35  
**SUBJECTS** Modern Greek, English, Maths, Physics, Psychology, Art  
**INSTITUTION** Doukas School, Maroussi, Athens

## Skills and Competences

**LANGUAGE SPOKEN** Greek  
**OTHER LANGUAGE(S)** English  
 German

**SOCIAL SKILLS AND COMPETENCES** -Self- confident, easy-going, friendly  
 -Able to communicate in multicultural environments  
 -Tolerant/ patient/ flexible  
 -Team worker

**COMPUTER SKILLS AND COMPETENCES** -All of the Office Programmes (Microsoft)/ and corresponding iOS ones  
 -Photoshop  
 -2D and 3D design programmes (Autocad, Sketchup)

**ART EXPERTISE** observational drawing                      mould making/ life casting  
 collage making (physical                      use of latex  
 and digital)    gelatine and silicone for  
 painting (physical and                              prosthetics  
 digital)    makeup skills  
 sculpting    wig making and knotting

## Work Experience

<b>DATES</b>	April 2018- ongoing
<b>POSITION</b>	waiting staff
<b>RESPONSIBILITIES</b>	waiting/ bar work/ cloakroom
<b>EMPLOYER / ADDRESS</b>	<b>At Your Service</b> Registered Office: 6 The Talina Centre, 23a Bagleys Lane, London SW6 2BW
<b>TYPE OF BUSINESS</b>	Hospitality
<b>DATES</b>	June 2018-September 2018
<b>POSITION</b>	Warehouse staff
<b>RESPONSIBILITIES</b>	Labelling packages Organising boxes
<b>EMPLOYER / ADDRESS</b>	<b>Cooper Pharmaceuticals S.A.</b> , Aristovoulou 64, Athina 118 53, Greece
<b>TYPE OF BUSINESS</b>	Pharmaceutical Factory
<b>DATES</b>	June 2017-September 2018
<b>POSITION</b>	Secretary
<b>RESPONSIBILITIES</b>	Picking up phones/ arranging meetings/ writing emails
<b>EMPLOYER / ADDRESS</b>	<b>Metatron SA</b> , Solonos 134, Athina, 10677, Greece
<b>TYPE OF BUSINESS</b>	Technical Office
<b>ADDITIONAL INFORMATION</b>	-EU driving licence holder