
Our Hospital Project Community Liason Group

Terms of Reference

The Community Liaison Group for Our Hospital Project brings together local individuals, groups and stakeholders to discuss and shape the evolution of the design for Our Hospital Project, including the main hospital and associated works, from the bottom-up.

Role of the Community Liason Group

- To ensure that local organisations', residents', stakeholders' views, aspirations and priorities are central to and incorporated into the design of Our Hospital Project
- To provide a forum to discuss the vision of Our Hospital Project, and consider the actions that should be taken locally to achieve this vision
- To act as a sounding board for key issues identified throughout the design process of Our Hospital Project
- To communicate and distribute information to members, and through their representatives to the memberships of the attending groups, and to collate feedback
- To hold monthly meetings between February – September 2021, during which elements of the design and planning applications will be discussed, prior to their submission to the Government of Jersey.
- To provide direct and regular access to key representatives of RokFcc JV and Soundings
- To discuss the ongoing legacy and role for the CLG in the future post- planning and construction stages of Our Hospital Project, after the scheduled meetings up have finished

Membership

Members of the CLG are recognised officials and spokespersons of relevant bodies, organisations and representative groups. These officials should nominate, and communicate to Soundings, deputies or stand-ins to cover CLG meetings that they are unable to attend.

Relevant bodies, organisations and representative groups include: residents and residents' associations; local businesses, community groups, amenity societies and schools from St. Helier; and other representative interest groups from across Jersey, comprising ecology, heritage, arts and culture, public health, youth, the elderly, disability groups, among others.

Members have been identified based upon a stakeholder scoping exercise, including consultations with St. Helier Parish officials, Jersey Planners, and feedback received directly from stakeholders. Members can also be organisations and groups who have expressed a bona fide interest in participating in the further discussions about Our Hospital.

Members are requested to commit themselves or a named, nominated deputy to attend all CLG meetings from February – September 2021 to ensure continuity of attendance and participation in the evolution of the Our Hospital Project design. If present members consider that specific groups are absent and should be invited, they should inform Soundings who will aim to rectify this.

Meetings

Community Liaison Group meetings will be conducted so that all participants feel welcome and are able to contribute. We ask that all attendees treat everyone fairly and with respect, allowing people to speak without interruption and respecting the views and opinions.

Given the current health situation, the initial suite of CLG meetings are expected to occur in an online format and until such time as it is safe and appropriate for them to be held in person. This will be guided by the Government and agreed between the CLG and representatives of Soundings and RokFcc JV in advance of any such CLG meetings shifting to an in person format.

The agenda of each CLG meeting will be prepared and shared with members in advance. Each meeting of the CLG will be video recorded assuming members give their consent to this. Minutes of the each CLG meeting will be prepared and shared with the CLG within one week. The minutes and the video recording of the meeting will be published online in the Public Consultation Section of the Our Hospital Project Website (ourhospital.je).

Chairperson

The CLG will be chaired by a representative of Soundings, the independent consultancy appointed by RokFcc JV to run the consultation programme for Our Hospital Project during the design and planning stages. The Chairperson is a neutral figure who ensures that the CLG functions properly, that there is full participation at meetings, all relevant matters are discussed, and a fair and accurate record of the proceedings are circulated to members and RokFcc JV.

Attendees

Members will be joined by senior representatives of RokFcc JV and the masterplanning & design team. Guests in the form of experts, Jersey officers or other relevant parties may be invited to attend and contribute from time to time as agreed.

Timescales

The consultation period will last between January and September 2021. The planning application for the main hospital is planned to be submitted to the Government of Jersey in September 2021 and will be published online. Planning applications for other associated works, such as the Relocation of Health Services and Site Preparation works are scheduled to be submitted at stages in the intervening period between January and September 2021.