

Content Designer – Fixed Term

Reporting to: Content Manager
Salary: £18,000 - £21,000 pa
Position: Full-time – 2 years fixed term

Techniquist is seeking to increase and build upon its existing offerings to engage a wider range and age of audiences with the very latest science.

Role

To support the Content Manager in the design and creation of engagement projects, including but not limited to exhibits and, public and school's programmes. The projects will mainly focus on engaging audiences with STEAM (science, technology, engineering, arts, maths) however when required the Content Designer may work outside of this scope.

The Content Designer will be responsible for liaising with relevant experts for the project to ensure that a high degree of accuracy is achieved as well as ensuring the project is up to date with the latest research and technology associated with the topic.

The Content Designer will undertake projects for internal and external clients, ensuring outcomes that are high quality, innovative and accessible for all.

The Content Designer will research existing temporary exhibitions that are available to science centres and design new temporary exhibitions to enable Techniquist to expand its offering and for exhibition content to be refreshed at regular intervals.

This role will involve understanding and meeting the needs of the formal Welsh education system.

This role will also involve funder and client consultation, as well as liaising with the local community and will therefore require experience of collaborative working to achieve agreed outcomes.

Main responsibilities

To research, design and create programmes (e.g. shows, workshops, outreach events), exhibits and media, for both school and public audiences.

To keep up to date with the requirements of the Welsh formal education curriculum, ensuring that new Techniquist programmes meet the needs of teachers and their curriculum requirements.

To keep up to date with the latest and topical scientific developments and news.

To research and identify opportunities to host temporary exhibitions.

To research and design content for temporary exhibitions on a wide variety of themes that can be refreshed at regular intervals dependant on funders requirements.

To identify key partners and organisations that can build temporary exhibitions based upon designs created by the Content Designer.

To ensure projects are developed within the timescales and budget defined by the Content Manager.

To train relevant members of the Operations team in the use or delivery of the programme or exhibit.

To liaise with funders/clients of the project to ensure they are kept up to date with the progress of the project and to ensure materials and resources match their client needs.

To work safely and to carry out risk assessments, training and other health and safety measures relevant to the role.

To identify suitable contractors, suppliers, advisors, and others as necessary, to ensure best value for money whilst ensuring the highest quality of project created. This will include producing clear briefs, obtaining quotes, placing orders, supervising quality and deadlines.

Supporting duties

Provide the Content Manager with regular accurate updates on individual projects and on other matters relevant to the role.

To provide ideas, feedback and suggestions for improvement to other members of the project team.

To keep abreast of good practice in fields relevant to the role.

To carry out relevant formative evaluation on projects as guided by the Content Manager.

To liaise with design staff, production staff, and other internal staff as necessary, ensuring appropriate notice is given should staff time and resources be required.

To accurately collect and record documentation such as receipts, invoices and process them as required.

To identify and safeguard intellectual property.

To always work within the Techniquist Values and Behaviours Framework and embrace our values of Excellent, Inspirational, Inclusive, Collaborative, Empowering and Innovative

To carry out other duties as required from time to time commensurate with the role.

Personal specifications

Qualifications

A degree in science, education or experience relevant to the role.
Full drivers licence would be an advantage

Experience

Experience in creating innovative and successful engagement projects for formal education and public audiences.

Experience in a project environment, playing a key role in the delivery of projects in the creative or education sectors would be desirable but not essential.

Experience of working within a science centre environment is desirable.

Experience of developing curriculum linked resources or teaching materials.

Experience of exhibition design is desirable.

Skills, knowledge, abilities

Writing skills for a variety of purposes.

Presenting skills for engaging members of the public, school audiences and corporate clients.

The ability to train others.

The ability to speak Welsh would be an advantage.

Excellent communication and team working skills.

Good understanding of the needs of Welsh formal education would be desirable.

Excellent computer skills, especially with Microsoft office and the ability to use graphics packages (InDesign/Illustrator) to produce high quality materials.

Strong planning and organisational skills and ability to work under your own initiative.

Ability to work to and monitor a project budget and work to set schedules and deadlines.

Personal attributes

Calm under pressure

Creative

Team player

Willing to learn and wanting to develop career in science communication.