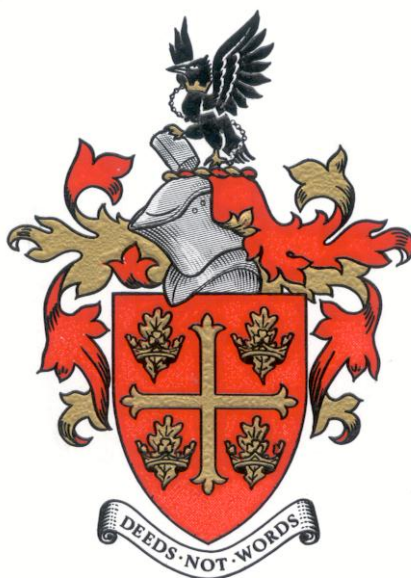


# **Electoral Review of Corby Borough Council**

## **Stage 1 - Council Size**

**Submission to the Local Government  
Boundary Commission for England  
(February 2013)**



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## Electoral Review of Corby Borough Council

### Synopsis

Having considered the future arrangements for Council Size, the Council are recommending that 29 councillors would provide efficient and effective representation to the public.

The borough of Corby comprises the unparished town of Corby which is surrounded by seven villages (six of these parished). The Council has ambitious regeneration plans for the borough and by 2030 aims to have increased its population to 100,000.

Under the existing electoral arrangements a number of wards have poor levels of electoral equality. As a result of this the Local Government Boundary Commission for England have determined to undertake a review of Corby's existing arrangements.

This submission has been prepared by a Boundary Review Working Group consisting of representatives of the three recognised political groups on Corby Borough Council. The submission was prepared with the assistance of the Democratic Services Manager.

This submission relates to the question of Council Size only; the total number of councillors it is felt are required for the efficient and effective governance of Corby Borough Council. This submission is supported by all three political groups.

### **SECTION A - The Role of the Councillor**

#### Representing Constituents

Councillors will often be involved in case work on behalf of their respective constituents. This will often involve interaction between the Council and the member of the public, although on occasions this may be with other external bodies. Councillors will also be sought out by constituents as a source of information regarding Council services or to explain Council policy in a certain area. Councillors are therefore expected to have a broad knowledge of Council services together with a knowledge of how to progress issues and with whom.

They also have a role in monitoring the delivery of Council services within their respective wards. Members of the public will often raise concerns of an individual or wider community interest with local ward councillors.

There is an expectation in most areas that ward councillors will interact with local community based organisations e.g. parish councils, tenants & residents groups etc. Most of these groups meet on a monthly basis and for those councillors representing

a larger geographical area it may involve them in attending 2 or 3 community based meetings a month.

Most councillors conduct ward surgeries; these vary in frequency but are usually monthly. Some councillors make separate arrangements for the conduct of these; others “piggy-back” onto scheduled parish or community meetings.

In addition to any ward-based surgery, the Council itself organises a weekly corporate Saturday morning surgery based in The Cube. This does not operate Bank Holiday weekends. Two councillors attend supported by an officer. A rota of councillors is drawn up to attend the surgery (with the exception of the Mayor). On average each councillor attends every 14 weeks.

It is not unusual for councillors to act as “community champions”, often working with the local community on specific issues. This may be campaigning to save a local facility or service, objection to applications for planning consent etc.

### Decision Making & Regulatory Role

Councillors are responsible for determining the key policy and decisions of the Council in addition to undertaking certain statutory roles acting as the local Planning Authority and local Licensing Authority.

Corby Borough Council operates a non-executive decision-making structure having retained the committee-style system under the Local Government Act 2000 (4<sup>th</sup> Option).

No individual Elected Member has decision-making powers and key decisions are determined by committee. The Council operates a robust officer delegation scheme in order that only the key policy or strategic decisions need to be made by councillors, and in the case of planning or licensing issues those where there is an element of contention or objection.

The current committee structure was introduced in September 2001. There have been some amendments but the streamlined structure is fundamentally the same as in 2007 at the time of the previous review.

| <b>FULL COUNCIL</b>          |                                   |                                    |
|------------------------------|-----------------------------------|------------------------------------|
| <b>Policy or Scrutiny</b>    | <b>Statutory</b>                  | <b>Advisory</b>                    |
| One Corby Policy Committee   | Development Control Committee     | Rural Area Forum                   |
| Local Plan Committee         | Licensing Committee (plus Panels) | Housing Needs Forum                |
| Audit & Governance Committee | Standards Committee               | Joint Consultative Committee (JCC) |

|                                     |  |                    |
|-------------------------------------|--|--------------------|
| Overview & Scrutiny Panel           |  | Lead Members Group |
| Grants Sub Committee                |  |                    |
| Crime & Disorder Scrutiny Committee |  |                    |

The Council fully complies with the statutory requirements regarding political proportionality. Indeed, the Council is keen to ensure that all recognised political groups are represented around the decision making table; the size & membership of the Council's committees reflects this.

Full details of the Council's Governance Arrangements are included under Section B.

Generally, there is little change in the membership of the respective committees over a 4 year period. This allows for a degree of specialisation and development of knowledge of a subject area. This is of particular importance in the undertaking of responsibilities relating to planning and licensing issues.

#### Representation on Outside Bodies

The Council is represented on a number of national, regional or local outside bodies. Some of these enable the Council to input into key policy or strategic developments within local government.

The Council fully participates in both the Local Government Group and the East Midlands Councils organisation.

Representation on the national and regional outside bodies is usually limited to members of the Council's Administration. Both the Leader and Deputy Leader play a key role in this area.

The Leader and/or Deputy Leader of the Council attend:-

- SEMLEP County Leader's Meeting
- County Leadership Group (Leaders & Chief Executives)
- Local Strategic Partnership
- District Councils Network
- European Regional Development Fund
- Corby Improvement Board
- Leader/Deputy/Core Management Team (weekly)

There are some local outside bodies of particular significance where councillors attend. These include:-

- Joint Planning Committee (North Northamptonshire)

Established by statute, this body comprises representatives from local government within North Northamptonshire. Its role is to co-ordinate strategic planning issues for the area. Corby Borough Council has 3 representatives on the Committee. The Committee meets usually 6 times a year.

- Northamptonshire Waste Partnership

All local authorities within the County attend. Corby has one representative. The Group co-ordinates the waste management strategy for the county. It meets 4 times a year

- Police & Crime Commissioner Panel

Corby has one representative on the Panel. The Panel, recently established, performs the scrutiny function with respect to the Police & Crime Commissioner role.

In addition there is:-

- NHS Corby Clinical Commissioning Group
- Health and Well-being Board (NCC)
- The Core Trust (theatre)
- Kettering General Hospital Trust
- APSE
- The Alliance

And representation as School Governors and various local community/charitable organisations.

#### Localism & Implications of the Localism Act 2011

Whilst the localism agenda is still developing it is clear that the need for liaison between the Council and local communities will increase. Councillors will play a key role in this as “champions” of their local areas. Liaison between the Council and local groups e.g. parish councils, tenants & residents groups etc will be particularly important. Whilst the localism agenda is developing councillors will need to play a pivotal role.

#### Special Positions of Responsibility

- Leader of the Council

The Leader is usually the Leader of the recognised political group on the Council comprising the majority of Elected Members in total. The Leader performs an important role in providing the political leadership of the Council, in the Council’s external relations with other local authorities and other local, regional, and national organisations/bodies.

- Deputy Leader of the Council

Supports and on occasions deputises for the Leader of the Council.

- Committee Chairs

All decision-making bodies have a Chair, usually elected at the commencement of each Municipal Year. Their role is to preside over meetings of their respective committee, ensuring that the business of the meeting is dealt with in an efficient and orderly manner, within the terms of the Council's standing orders.

Chairs Briefings - Prior to each meeting of a committee, the respective chair will meet with report authors to talk through the items on the meeting agenda; the agenda is issued following that meeting.

Five Chairs receive Special Responsibility Allowance (SRA).

- Lead Members

Lead Members are appointed on an annual basis to cover the key strategic themes of the Council. These include:- Community, Environment, Housing, Leadership & Regeneration.

The role of Lead Members is to act as a conduit between Members and respective service areas. They provide an opportunity for Members concerns to be directed through the relevant Lead Member to the appropriate Head of Service. In addition, they provide an opportunity for a Head of Service to gauge Member views on potential draft policy or future operational changes. The Lead Members meet with relevant Heads of Service on a frequent basis.

Lead Members do not have "executive" powers but act as adviser, communicator and champion within their respective area. In this role, each Lead Member is required to appear before the Council's Overview & Scrutiny Panel every four months to report on particular initiatives and the performance of their respective topic area. It also provides for members of the Panel to register areas of concern etc.

The Lead Members, together with the Leader and the Deputy Leader of the Council, meet as a body 8 times a year (usually a week prior to Full Council).

The 4 Lead Members receive Special Responsibility Allowance (SRA).

- Leader of the Opposition

The Council recognises the Leader of the largest opposition group as Leader of the Opposition. This is currently the Leader of the Conservative Group. The Leader of the Opposition receives a Special Responsibility Allowance (SRA).

### Ceremonial Role

As a borough council, Corby has both a Mayor and a Deputy Mayor. These are ceremonial non-Executive positions. The primary role of the Mayor is to chair

meetings of Full Council. Annual Council each May elects a Mayor and appoints a Deputy Mayor.

The Mayor's position is as an ambassador for the Borough representing it at local, county and regional events. The role is seen as a way for the Council to be seen to support local businesses, voluntary and community groups.

### Questionnaire

A questionnaire was circulated among the current 29 councillors to try to quantify the time spent by them on Council-related business. Over a third responded. Of these responses all indicated that they spend up to 10 hours/week on Council related business. This included case work, committee work and attendance at external meetings.

It was also noted that a significant amount of time was spent on reading through agenda papers and other related documentation.

### Other Political Roles

For background only, three of our current councillors are dual-hatted and sit as councillors on Northamptonshire County Council whilst another is also a parish councillor.

## **SECTION B - Current Committee Structure**

- Full Council

There are 8 scheduled meetings of Full Council in the Municipal Year. All 29 Elected Members attend. Full Council decides the major policy issues of the Council including the annual General Fund revenue budget, Council House Rents, the Council's Capital Programme etc. Full Council also receives the minutes from the Council's policy & statutory committees, which can at that stage be scrutinised.

Members of the public may ask questions of the Leader of the Council, Committee Chairmen and Lead Members. The public may also submit petitions and make deputations.

An Elected Member is appointed at the Annual Council in May each year to act as Mayor of the Borough. In addition to undertaking ceremonial duties, the Mayor presides over meetings of Full Council. They are responsible for interpreting the rules of procedure with the power to control and regulate the course of debate. In undertaking these duties, the Mayor must act impartially. The Mayor has a vote and may have a second or casting vote where this is necessary.

Annual Council also appoints the Leader of the Council and determines the strategic theme areas to be given to 4 Lead Members, decides the number of Elected Members on each committee and appoints Elected Members to those committees. It



also decides the process for decision-making by the committees and the delegation of functions.

- One Corby Policy Committee

This is effectively the Council's "Finance & General Purposes Committee". It is responsible for most of the decisions needed to implement the Council's policy framework and budget. If it wishes to make a decision which is outside the policy framework and budget, this must be referred to Full Council to decide. The Committee is normally chaired by the Leader of the Council.

- Development Control Committee

This committee deals with the Council's responsibilities as local Planning Authority. This includes dealing with matters such as determination of applications for development control consent, conservation applications, tree protection orders, street naming and numbering etc.

There is a robust delegation scheme for officers which ensures that only the most major or more contentious applications need to be considered by the Committee.

- Licensing Committee

The committee is responsible for the Council's statutory role as Licensing Authority, covering Hackney Carriage Licensing, Alcohol Licensing, Gambling Licensing etc. The full Licensing Committee rarely meets; the duties and responsibilities of the Committee are delegated to Panels comprising of 3 Elected Member (selected on a rota basis). These Panel meetings are held during the daytime.

- Audit & Governance Committee

This undertakes the audit function for the Council, receiving reports from both internal and external auditors, deciding Council policy on governance issues etc. It is also responsible for considering amendments to the Council's Constitution.

- Local Plan Committee

Responsibility for considering planning policy & planning strategic issues both locally and behalf of the Council feeding into county and regional structures.

Representatives from the Local Plan Committee sit on the North Northamptonshire Joint Planning Committee on behalf of Corby Borough Council.

- Overview & Scrutiny Panel

Responsible for scrutinising and monitoring decisions made by the Council's policy committees, monitoring the effectiveness of Council policy and service delivery.

The Panel does establish ad-hoc working groups to conduct more in-depth investigations into topic specific issues. In addition, it receives presentations from external partners and agencies in relation to matters effecting the Borough e.g. health, highways etc.

- Standards Committee

Responsible for overseeing the application of the Councillor's Code of Conduct, assisting the Monitoring Officer in providing training & guidance to Elected Members on "conduct issues", determining complaints made against individual Elected Members for alleged breaches of the Code. The Council is in full compliance with the Standards regime introduced under the Localism Act 2011.

- Grants Sub Committee (ad hoc)

A sub committee of the One Corby Policy Committee, it meets to distribute grants to voluntary & community organisations within the budget and policies set by the "parent" committee. Usually meets at 3 or 4 times per year. In addition, the Chair of the Sub Committee meets with officers to consider grant applications received from local community & voluntary organisations.

- Crime & Disorder Committee (ad hoc)

Membership the same as Overview & Scrutiny Panel. Monitors and scrutinises Council policy and service delivery specific to crime & disorder topics, including the Council's partnership working with external bodies in this area.

- Joint Consultative Committee (advisory)

Comprising of representatives of Council management, Elected Members and trade unions, the Committee advises on the Council's Employment policies and collective industrial relations issues.

- Rural Area Forum (advisory)

Comprising representatives of the parishes within Corby Borough, Elected Members (representing rural areas) and Council officers. Discusses topics which are either rural-specific or provide a rural perspective on borough-wide policies and service delivery.

- Housing Needs Forum (advisory)

Comprising of representatives from Registered Social Landlords (operating within the Borough, Council officers and two Elected Members. Concentrates on policies and service delivery of social housing within the Borough.

- Asset Management Group (advisory)

Oversees the delivery of the Council’s Capital Programme. Council officers and an Elected Member attend.

- Lead Members Group (advisory)

The Group is scheduled to meet at least 8 times/year. The Group comprises the Leader of the Council, the Deputy Leader and the 4 Lead Members. Council officers attend as required.

Frequency & Composition of Committees etc

The table below details the formal committees of the Council where councillors are represented. Some of these are decision making others advisory only.

Housing Needs Forum, Community Safety Partnership and Asset Management Group are officer led bodies.

| <b>Meeting</b>                          | <b>No. of Members</b> | <b>No. of Meetings per annum</b> | <b>Total Possible Attendance</b> |
|---|-----------------------|----------------------------------|----------------------------------|
| <b>Council</b>                          | <b>29</b>             | <b>9</b>                         | <b>261</b>                       |
| <b>One Corby Policy Committee</b>       | <b>13</b>             | <b>12</b>                        | <b>156</b>                       |
| <b>Overview and Scrutiny Panel</b>      | <b>12</b>             | <b>12</b>                        | <b>144</b>                       |
| <b>Audit &amp; Governance Committee</b> | <b>7</b>              | <b>6</b>                         | <b>42</b>                        |
| <b>Standards Committee</b>              | <b>5</b>              | <b>4</b>                         | <b>20</b>                        |
| <b>Development Control Committee</b>    | <b>11</b>             | <b>12</b>                        | <b>132</b>                       |
| <b>Grants Sub Committee</b>             | <b>5</b>              | <b>4</b>                         | <b>20</b>                        |
| <b>Community Safety Partnership</b>     | <b>1</b>              | <b>6</b>                         | <b>6</b>                         |
| <b>Local Plan Committee</b>             | <b>8</b>              | <b>6</b>                         | <b>48</b>                        |
| <b>Rural Area forum</b>                 | <b>5</b>              | <b>6</b>                         | <b>30</b>                        |
| <b>Lead Members Group</b>               | <b>6</b>              | <b>8</b>                         | <b>48</b>                        |
| <b>Housing Needs Forum</b>              | <b>2</b>              | <b>4</b>                         | <b>8</b>                         |
| <b>Licensing Committee</b>              | <b>12</b>             | <b>Ad Hoc</b>                    | <b>N/A</b>                       |
| <b>Licensing Panel</b>                  | <b>3</b>              | <b>14</b>                        | <b>42</b>                        |

|                                       |           |               |            |
|---------------------------------------|-----------|---------------|------------|
| <b>Crime &amp; Disorder Committee</b> | <b>12</b> | <b>Ad Hoc</b> | <b>N/A</b> |
| <b>Joint Consultative Committee</b>   | <b>7</b>  | <b>6</b>      | <b>42</b>  |
| <b>Asset Management Group</b>         | <b>1</b>  | <b>6</b>      | <b>6</b>   |
| <b>TOTAL</b>                          |           |               | <b>945</b> |

### Member Attendance at Meetings (April 2012 – January 2013)

Detailed below is the Member attendance this current Municipal Year at the main decision making committees only. A system of named substitutes operates. Details of the current committee membership is included as Appendix A.

| <b>Meeting</b>            | <b>No. of meetings held to date 2012/13</b> | <b>Cllr Attendance Possible</b> | <b>Cllr Attendance Actual</b> | <b>% attendance</b> |
|---------------------------|---|---------------------------------|-------------------------------|---------------------|
| One Corby Policy Cttee    | 9   | 117                             | 110                           | 97.00               |
| Audit & Gov. Cttee        | 3   | 21                              | 19                            | 90.50               |
| Development Control Cttee | 6   | 66                              | 58                            | 88.00               |
| Full Council              | 6   | 174                             | 132                           | 76.00               |
| Local Plan Cttee          | 4   | 32                              | 24                            | 75.00               |
| Overview & Scrutiny Panel | 7   | 84                              | 61                            | 73.00               |
| Standards Cttee           | 2   | 10                              | 6                             | 60.00               |
| Licensing Panel (daytime) | 10  | 30                              | 30                            | 100.00              |

A system of “named” substitutes is in operation. If a full member of a committee is unable to attend a meeting there are nominated substitutes, for each respective political group, who can be called upon to attend.

### Future Governance Arrangements

Whilst there has been informal discussion regarding the possibility of introducing Executive Arrangements at Corby Borough Council, currently there is no formal resolution to do so. A recent Overview & Scrutiny Panel Report recommended that a review of governance arrangements within the Council be undertaken. This will be carried out during 2013/2014 however its outcome is obviously unknown at this stage.

## **SECTION C - Current Electoral Arrangements**

Corby Borough Council is composed of 29 councillors [Elected Members] elected every 4 years. The last district elections were held in May 2011. All of the 29 seats were contested in 2011. The 29 seats are spread over 15 wards with a mixture of single and multi-member wards.

A periodic review was held in 2004/2005. The final recommendations of that review came into force for the 2007 district elections. The number of councillors elected remained unchanged at 29 but some significant changes were made to warding arrangements.

The current registered electorate is 47,513 with 26,865 registered households. This represents an electorate per household of 1.77.

### Electorate

The electorate of Corby has increased steadily in recent years :-

| <b>YEAR</b> | <b>Entries on Full Register</b> |
|-------------|---------------------------------|
| 2008        | 43,019                          |
| 2009        | 43,978                          |
| 2010        | 44,180                          |
| 2011        | 46,364                          |
| 2012        | 47,513                          |

Whilst growth has not been as great as envisaged given the national economic slowdown (particularly in house building), it is still evident that growth has continued and looks set to do so despite the current situation.

Developments in Oakley Vale, Stanion & Corby Village and in Weldon & Gretton wards are likely to see significant expansion over the next few years. Whilst these areas are not the only growth areas they are regarded as the most significant and work in these areas is already underway.

### Population

According to the 2011 Census the population of Corby Borough was 61,100. This figure has gone up from 53,400 in 2001; an increase of 14.4%. The national increase was 7.2%

### Parish Councils

There are no urban parishes within Corby. The existing parishes are:-

- Weldon
- Gretton

- Cottingham
- East Carlton
- Stanion
- Middleton

In addition, the village of Rockingham operates a Parish Meeting. There are currently no plans to review or amend existing parish arrangements.

The last parish elections were conducted in May 2011. No contested elections were held.

### Future Electoral Arrangements

There is likely to be continued growth within the Borough. During the current economic recession growth has been steady rather than spectacular but Corby is well placed to meet the up turn when it appears.

The most significant growth is likely to be within Oakley Vale Ward, Weldon & Gretton Ward and Stanion & Corby Village Ward. Some further redevelopment within the urban centre is underway or soon to progress.

The current ratio of councillor to elector is 1:1,638. The continuing increase in the Borough's population will see this ratio increase. In 2008 it was 1:1,483. Within the projected time frame of this review (2018) that figure will rise to 1:1,846.

In our projected forecasts for future growth we have calculated that the registered electorate of the Borough would have reached 53,524 by 2018. This growth is based on an electorate per new household of 1.75/household.

A breakdown of this growth is detailed under Appendix B.

These figures do not of course include any outcome of the introduction of Individual Electoral Registration.

## **SECTION D – Councillor Profile**

### Political

The current composition of the Council is:-

Labour 22

Conservative 4

Liberal Democrat 3

### Demographics (Employment)

Corby Borough Council has 29 councillors. Of these, 17 are in full employment, 5 in part-time employment, 2 currently unemployed and 5 retired.

Prior to the 2011 Election, 14 were in full employment, 1 in part-time employment, 4 were unemployed and 10 retired.

Whilst the employment arrangements of councillors will vary from election to election currently the trend is towards councillors being in full or part-time employment.

#### Demographics (Child Care/Carer)

Corby Borough Council has 29 councillors. Of these, 7 have child care/carers commitments. Prior to the 2011 Election 5 councillors had child care/carers commitments. Child care is deemed as having children who are below 16 years of age.

### **SECTION E - Support Services for Councillors**

- Clerical/Administrative

The Leader/Deputy Leader has provision of clerical/administrative support within the Chief Executive's Office. This support is also provided to Lead Members.

Support for other councillors (including the Mayor) is located within the Democratic Services Section. This support includes dealing with queries from the public, assisting with the processing of complaints received from the public, organising meeting attendance, dealing with correspondence, some diary management etc.

- ICT

All councillors can be issued with a Council laptop upon request. There is a mixture of Council/private hardware utilised. All councillors can access the Council's email system both within the Council's offices and remotely.

Only the Leader and the Deputy Leader are issued with Council mobile phones.

The use of ICT, particularly email, has aided the work of councillors although paper copies of reports/agendas are still utilised.

- Members Room

A room dedicated for use by councillors is located in The Cube. This includes access to ICT, a small meeting facility and "break out" area.

The Leader and the Deputy Leader share a separate office. The Mayor also has their own office for meetings and greeting guests.

- Training & Development

Induction training is undertaken open to all councillors following the Local Elections. In addition, other training & development is undertaken over the 4 year period of their

term. Some of this is specialised e.g. licensing, planning etc some more general. Details of the training & development provided to date is given in Appendix C.

- Allowances

Subject to statute, all councillors receive a basic allowance. These allowances are designed to contribute to costs incurred by councillors for mileage/transport, room hire, telephone/broadband connection etc.

Certain designated positions e.g. Leader, Chair of committee etc receive a Special Responsibility Allowance (SRA). The level of all allowances is set by Full Council based on the recommendations of an Independent Remuneration Panel.

The Mayor and the Deputy Mayor each receive a separate Civic Responsibility Allowance.

## **CONCLUSION**

Twenty nine councillors would provide a ratio to electors of 1:1,846, an increase from the current ratio of 1:1,648. It is envisaged that Corby will continue to see growth; above the national average. This will lead to potentially increased demands on councillors from a growing and more diverse local population.

Councillor workloads would remain manageable with electors retaining support and access to their local Councillor and the planned workload allowing some additional potential for recognition of demanding local liaison with communities and parishes.

The Council operates a committee style governance structure. This has been stream-lined but still requires the efficient & effective operation of a number of committees. These cover policy, scrutiny and statutory responsibilities. This workload is shared among councillors.

The relative size of the Council's committees allows for the recognised political groups to fully participate. Whilst the Council operates a committee-style system it is keen to ensure that opposition groups are able to play a full part in discussion and determination of policy issues. The current system fully complies with political proportionality regulations.

There are a number of external bodies where Council representation is required. These are generally undertaken by councillors from the leading group, with the Leader/Deputy Leader undertaking the main strategic bodies.

Twenty nine will enable the Council to propose a scheme for new electoral wards which will seek to ensure community identity and convenient local government as far as possible. It will ensure an adequate number to fulfil all of the Council's committee responsibilities, outside body representation, dealing with constituency and ward concerns etc.



In conclusion, after consideration of the responsibility and demands placed upon councillors, the current governance arrangements in place, the continuing growth of the Borough and the regeneration agenda still at the core of the Council's policies our submission is that 29 councillors are required.

**Electoral Review Working Group**

Councillor Jean Addison (Labour Group)

Councillor Jimmy Noble (Labour Group)

Councillor Chris Stanbra (Liberal Democrat Group)

Councillor Robert McKellar (Conservative Group)

22<sup>nd</sup> February 2013

Corby Borough Council – Municipal Year 2012/2013

| ONE CORBY POLICY COMMITTEE   | DEVELOPMENT CONTROL COMMITTEE   | OVERVIEW & SCRUTINY COMMITTEE   | LICENSING & REGULATION COMMITTEE  |
|--|---|---|---|
| Cllr T Beattie (C)   | Cllr W Latta (C)  | Cllr G McDade (C)   | Cllr J Noble  |
| Cllr J Addison (VC)  | Cllr M Forshaw (VC)   | Cllr R Beeby  | Cllr J McGhee   |
| Cllr B Eyles   | Cllr J Addison  | Cllr M Rahman   | Cllr M Forshaw  |
| Cllr J Noble   | Cllr A Brown  | Cllr A Dady   | Cllr L Goult  |
| Cllr P McEwan  | Cllr G McDade   | Cllr M Forshaw  | Cllr L Ferguson   |
| Cllr J McGhee  | Cllr P Beattie  | Cllr P Petch  | Cllr A Dady   |
| Cllr M Pengelly  | Cllr R Beeby  | Cllr L Ferguson   | Cllr M Butcher  |
| Cllr J Caine   | Cllr P Petch  | Cllr P Beattie  | Cllr P McEwan   |
| Cllr S Kettle  | Cllr S Heggs  | Cllr E Chaudhury  | Cllr D Sims   |
| Cllr W Latta   | Cllr D Sims   | Cllr S Heggs  | Cllr R Lilley   |
| Cllr D Sims  | Cllr B Riley  | Cllr R Lilley   | Cllr P Bromhall   |
| Cllr R McKellar  | Cllr R Lilley, Cllr R McKellar, Cllr J Noble,<br>Cllr B Eyles, Cllr M Butcher, Cllr C Stanbra | Cllr B Riley (VC)   | Cllr R McKellar, Cllr S Heggs, Cllr E<br>Chaudhury, Cllr P Beattie, Cllr J Addison,<br>Cllr C Stanbra |
| Cllr C Stanbra   |   | Cllr D Sims, Cllr R McKellar, Cllr T Beattie,<br>Cllr P McEwan, Cllr B Eyles, Cllr P Bromhall |   |
| Cllr S Heggs, Cllr R Lilley, Cllr P Beattie,<br>Cllr L Goult, Cllr E Chaudhury, Cllr Riley |   |   |   |
| AUDIT & GOVERNANCE COMMITTEE   | LOCAL PLAN COMMITTEE  | JOINT CONSULTATIVE COMMITTEE  | CRIME & DISORDER COMMITTEE  |
| Cllr M Pengelly (C)  | Cllr M Pengelly (C)   | Cllr T Beattie (C)  | Cllr G McDade (C)   |
| Cllr J Addison (C)   | Cllr A Brown  | Cllr P Petch  | Cllr R Beeby  |
| Cllr B Eyles   | Cllr P McEwan   | Cllr B Eyles  | Cllr M Rahman   |
| Cllr M Butcher   | Cllr A Dady (VC)  | Cllr J Noble  | Cllr A Dady   |
| Cllr J Caine (VC)  | Cllr L Goult  | Cllr J Addison  | Cllr M Forshaw  |
| Cllr E Chaudhury   | Cllr M Rahman   | Cllr R Lilley   | Cllr P Petch  |
| Cllr R McKellar  | Cllr S Heggs  | Cllr C Stanbra  | Cllr L Ferguson   |
| Cllr C Stanbra   | Cllr P Bromhall   | Cllr R McKellar, Cllr J Caine, Cllr A Dady,<br>Cllr L Goult, Cllr B Riley                     | Cllr P Beattie  |
| Cllr D Sims, Cllr W Latta, Cllr P McEwan,<br>Cllr J Noble, Cllr P Bromhall                 | Cllr R Lilley, Cllr M Butcher, Cllr R Beeby,<br>Cllr P Petch, Cllr B Riley                    |   | Cllr E Chaudhury  |
|  |   |   | Cllr S Heggs  |
|  |   |   | Cllr R Lilley   |
|  |   |   | Cllr B Riley (VC)   |
|  |   |   | Cllr D Sims, Cllr R McKellar, Cllr T Beattie,<br>Cllr P McEwan, Cllr B Eyles, Cllr P Bromhall         |
| KEY  | STANDARDS COMMITTEE   | RURAL AREA FORUM  | APPOINTMENT PANEL   |
| (C) Chair  | Cllr J Noble (C)  | Cllr S Heggs (VC)   | Cllr T Beattie  |
| (VC) Vice Chair  | Cllr M Butcher  | Cllr R Lilley   | Cllr M Pengelly   |
| Labour Group Members   | Cllr B Eyles  | Cllr R McKellar   | Cllr B Eyles  |
| Conservative Group Members   | Cllr B Riley (VC)   | Cllr P Bromhall   | Cllr J Addison  |
| Liberal Democrat Group Members   | Cllr R Lilley   | Cllr B Riley  | Cllr J Noble  |
| Parish Council Representatives   | VACANT  | Cllr S M Ferguson - Gretton PC (C)  | Cllr R Lilley   |
| Independent Persons  | VACANT  | Weldon PC   | Cllr C Stanbra  |
| Substitute Members   | Cllr O Davison  | Stanion PC  |   |
|  | Cllr S Heggs, Vacant, Cllr M Forshaw, Cllr C<br>Stanbra, Cllr G Reynolds                      | East Carlton PC   |   |
|  |   | Cottingham PC   |   |
|  |   | Middleton PC  |   |
|  |   | Rockingham PM   |   |
|  |   | Ex-officio Cllr T Beattie & Cllr J Addison  | Cllrs D Sims, M Forshaw, J McGhee, B<br>Riley   |

Corby Borough Council – Municipal Year 2012/2013

| GRANT'S SUB-COMMITTEE    | LEAD MEMBER'S GROUP                                 | JOINT PLANNING COMMITTEE         | HOUSING NEEDS FORUM                 |
|--------------------------|---|----------------------------------|-------------------------------------|
| Cllr J McGhee            | Cllr T Beattie (C)                                  | Cllr M Pengelly                  | Cllr B Eyles (Lead Member)          |
| Cllr W Latta             | Cllr M Pengelly – Leadership & Economic Development | Cllr L Goult                     | Cllr P Beattie (OSP Representative) |
| Cllr L Goult             |   | Cllr A Dady                      | ASSET MANAGEMENT GROUP              |
| Cllr J Addison           | Cllr J McGhee – Community                           | OSP Agenda Sub Committee         | Cllr M Pengelly (Deputy Leader)     |
| Cllr R McKellar          | Cllr P Mcewan - Environment                         | Cllr G McDade                    | ONE Magazine Editorial Board        |
|                          | Cllr B Eyles - Housing                              | Cllr B Riley                     |                                     |
|                          | Cllr J Addison (VC)                                 |                                  |                                     |
| Grievance Committee (CX) | Investigatory & Disciplinary Committee (CMT)        | Standing Appeals Committee (CMT) |                                     |
| Cllr J McGhee            | Cllr P McEwan                                       | Cllr J Noble                     |                                     |
| Cllr J Caine             | Cllr P Beattie                                      | Cllr J Addisdon                  |                                     |
| Cllr P Petch             | Cllr L Goult  | Cllr G McDade                    |                                     |
| Cllr M Forshaw           | Cllr R Beeby  | Cllr A Brown                     |                                     |
| Cllr C Stanbra           | Cllr R Lilley                                       | Cllr R McKellar                  |                                     |
| Cllr M Rahman            | Cllr M Rahman                                       | Cllr M Rahman                    |                                     |
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| WARD         |  | SITE   | Extract from Housing Trajectory Report | 1.25 electors/household |
|--------------|--|--|--|-------------------------|
| Beanfield    |  |  |  |                         |
| Central      |  | Parkland Gateway   | 37                                     |                         |
|              |  |  | <b>TOTAL - 37</b>                      | 65                      |
| Danesholme   |  | South of Copenhagen Rd<br>Finland Way  | 2<br>10                                |                         |
|              |  |  | <b>TOTAL - 12</b>                      | 21                      |
| East         |  | Land off Occupation Rd<br>Samuel Lloyd School<br>North of Cottingham Rd<br>Pen Green Lane<br>Bridge Court                      | 27<br>12<br>74<br>50<br>32             |                         |
|              |  |  | <b>TOTAL - 195</b>                     | 341                     |
| Exeter       |  |  |  |                         |
| Great Oakley |  | Land south of Headway  | 102                                    |                         |
|              |  |  | <b>TOTAL - 102</b>                     | 178                     |
| Kingswood    |  | Kingswood Phase 1a<br>Kingswood Phase 1b<br>Leighton Road<br>Pluto Site<br>Canada Square<br>Kingswood Phase 2<br>Radbrook Rise | 3<br>2<br>4<br>13<br>10<br>10<br>8     |                         |
|              |  |  | <b>TOTAL - 50</b>                      | 87                      |
| Lodge Park   |  |  |  |                         |
| Oakley Vale  |  | Oakley Vale<br>Land off Butland Road   | 441<br>31                              |                         |
|              |  |  | <b>TOTAL - 472</b>                     | 826                     |
| Rowlett      |  |  |  |                         |
| Rural West   |  | West Corby   | 50                                     |                         |
|              |  |  | <b>TOTAL - 50</b>                      | 87                      |
| Shire Lodge  |  | Arran Way  | 55                                     |                         |

|                           |  |  |                                      |       |
|---------------------------|--|--|--------------------------------------|-------|
|                           |  | Pytchley Court   | 13                                   |       |
|                           |  |  | <b>TOTAL - 68</b>                    | 119   |
| Stanion and Corby Village |  | Land West of Stanion<br>Off Stanion Lane   | 556<br>15                            |       |
|                           |  |  | <b>TOTAL - 571</b>                   | 999   |
| Tower Hill                |  | Our Lady Pope John   | 10                                   |       |
|                           |  |  | <b>TOTAL - 10</b>                    | 18    |
| Weldon and Gretton        |  | Priors Hall (Corby) <sup>1</sup><br>Corby Rd. Weldon<br>Off Corby Rd. Gretton<br>Oundle Rd. Weldon<br>Chapel Rd. Weldon<br>Weldon Park | 1,243<br>31<br>13<br>17<br>15<br>550 |       |
|                           |  |  | <b>TOTAL – 1,869</b>                 | 3270  |
|                           |  |  | TOTAL                                | 6,011 |

Note 1 (Priors Hall)

In the Corby BC Housing Trajectory Report it is estimated that 1,865 houses will be constructed during the target period. For the purposes of this exercise, we have used a figure of 1,243 only which we believe is more realistic. This represents a difference of – 739 electors.

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| Corporate Briefing – Chief Executive & Senior Managers<br>9 <sup>th</sup> May 2011 | Cllrs Eyles, Noble, Bromhall, Butcher, T Beattie, McGhee, Fawcett, Pengelly, Stanbra, Goult, McDade, P Beattie, Caine, Dady, Ferguson, Riley, Petch, Rahman, Chaudhury |
| Code of Conduct<br>11 <sup>th</sup> May 2011                                       | Eyles, Noble, Stanbra, Goult, P Beattie, Petch, Rahman, Chaudhury, McDade, Ferguson, Pengelly, Addison   |
| Council & Committees<br>12 <sup>th</sup> May 2011                                  | Stanbra, Addison, Goult & Riley  |
| Role of a Councillor<br>13 <sup>th</sup> May 2011                                  | Noble, Riley, Dady, Chaudhury  |
| Code of Conduct<br>16 <sup>th</sup> May 2011                                       | Dady, Caine, Riley   |
| Council & Committees<br>18 <sup>th</sup> May 2011                                  | P Beattie, Noble, Rahman, Dady, Chaudhury, McKellar  |
| Council Finance<br>23 <sup>rd</sup> May 2011                                       | M Rahman, E Chaudhury, G McDade, P Beattie, C Stanbra, R McKellar (part only).   |
| Role of a Councillor<br>24 <sup>th</sup> May 2011                                  | Goult, Eyles, P Beattie, Ferguson, McDade, Caine   |
| Planning<br>27 <sup>th</sup> May 2011  | Chaudhury, Petch, Riley  |
| Licensing<br>1 <sup>st</sup> June 2011   | Noble, Forshaw, Addison, Caine, Chaudhury, Dady  |
| Planning<br>2 <sup>nd</sup> June 2011  | McDade, Rahman, Riley  |
| Licensing<br>9 <sup>th</sup> June 2011   | Goult, Ferguson, P Beattie, Eyles, Stanbra, Bromhall   |

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| Member Briefing – Keyways<br>13 <sup>th</sup> June 2011                           | Eyles, T Beattie, Latta, Daly, Chaudhury, Addison, Stanbra, Riley, Pengelly, McGhee, P Beattie, Noble    |
| Dealing with the Media<br>15 <sup>th</sup> June 2011                              | Pengelly, Stanbra, P Beattie, Chaudhury, Dady  |
| Member Briefing - Equality & Diversity<br>23 <sup>rd</sup> June 2011              | Addison, P Beattie, Bromhall, Butcher, Caine, Chaudhury, Dady, Forshaw, Noble, Petch, Rahman, Riley.     |
| Member Briefing – Street Scene<br>11 <sup>th</sup> July 2011                      | Pengelly, Eyles, Stanbra, Addison, Riley   |
| Member Briefing – Equality & Diversity<br>25 <sup>th</sup> July 2011              | Stanbra, Goult & Latta   |
| Member Briefing – The Core  | Butcher, Ferguson, Stanbra, Heggs, Dady, T Beattie, Addison, Eyles, Noble, Petch                         |
| Member Briefing – Street Scene Keir Presentation<br>10 <sup>th</sup> October 2011 | McEwan, Noble, Stanbra, Riley, P Beattie, Dady, Rahman, McDade, Ferguson, Petch, Pengelly, McGhee, Goult |

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| Member Briefing – Budget Savings<br>2012/2013<br>17 <sup>th</sup> October 2011       | McEwan, P Beattie, Lilley, Stanbra, McDade,<br>Bromhall, Eyles, Noble, Riley, Dady, Pengelly,<br>Goult               |
| Member Briefing – HRA Stock Buy<br>Out<br>5 <sup>th</sup> December 2011              |  |
| Member Briefing – s.106<br>Agreements<br>20 <sup>th</sup> December 2011              | T Beattie, Pengelly, Eyles, Petch, Rahmon,<br>Chaudhury, Noble, Dady, Riley, Addison, Latta                          |
| Member Briefing – OSP The Cube<br>Report<br>27 <sup>th</sup> February 2012           |  |
| Member Briefing – “Electric Corby”<br>(sustainability)<br>4 <sup>th</sup> April 2012 |  |
| Member Briefing – Community<br>Safety Issues<br>6 <sup>th</sup> June 2012            |  |
| Member Briefing (x2) – Housing<br>30 <sup>th</sup> July 2012                         |  |
| Member Briefing – Developer<br>Contributions<br>3 <sup>rd</sup> September 2012       | T Beattie, Petch, Dady, McDade, Riley, Latta &<br>Kettle   |
| Member Briefing – Council Tax<br>Benefit Reform<br>10 <sup>th</sup> September 2012   | Addison, Caine, Noble, Rahman, T Beattie, P<br>Beattie, Dady, Riley, Stanbra, Petch, Kettle,<br>Latta, McDade, Goult |
| Member Briefing – Keyways<br>17 <sup>th</sup> September 2012                         | Addison, Stanbra, Kettle, Beeby, Eyles.  |



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|---|---|
| Member Briefing – Keyways<br>20 <sup>th</sup> September 2012                                  | Dady, Forshaw, Rahman, Butcher, Riley, Eyles.   |
| Member Briefing – Keyways<br>24 <sup>th</sup> September 2012                                  | Caine, T Beattie, Pengelly, Goult, Petch, Noble, McKellar, Latta, Eyles   |
| Member Briefing – LGA<br>15 <sup>th</sup> October 2012  | T Beattie, Pengelly, Addison, McGhee, P Beattie, Goult, Noble, Riley, Latta, Stanbra, McDade, Dady & Kettle                                 |
| Licensing Training (Harborough) 24 <sup>th</sup> Oct & 1 <sup>st</sup> Nov 2012               | Lilley, Butcher, Dady, Forshaw  |
| Delivering Local Planning RTPi<br>3 <sup>rd</sup> November 2012                               | <i>Dady,</i>  |
| Member Briefing –<br>Budget 2013/2014<br>19 <sup>th</sup> November 2012                       | Pengelly, Dady, Stanbra, T Beattie, Riley, Bromhall, Beeby, Rahman, Goult, Kettle, McEwan, McGhee, P Beattie, Petch, Eyles, Caine, Addison. |
| Implications of Welfare Reform (LGEM) 21 <sup>st</sup> November 2012                          | Addison   |
| Northants Development Skills –<br>Communicating Effectively<br>23 <sup>rd</sup> November 2012 | Kettle  |
| Member Briefing – The Boundary Commission<br>27 <sup>th</sup> November 2012                   | Addison, Latta, P Beattie, Chaudhury, Eyles, Butcher, Dady, McGhee, Stanbra (pre-meet Sims, Stanbra & Addison)                              |
| Member Briefing – Post Office Ltd<br>3 <sup>rd</sup> December 2012                            | Beeby, Eyles, Riley, Stanbra, Kettle, Dady  |
| Briefing – The Boundary Commission<br>10 <sup>th</sup> December 2012                          | Beeby, Dady, Addison & Eyles  |
| Briefing – Groundwork   | Noble, Addison, T Beattie, Beeby, McGhee, Goult, Butcher, Latta, Eyles, Caine, Dady,  |

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| 17 <sup>th</sup> December 2012   | Riley, Stanbra   |
| Briefing – NHS111<br>9 <sup>th</sup> January 2013                          | Addison, Noble, Petch, McGhee, Riley   |
| Police Reform and Community Safety (LGEM)<br>28 <sup>th</sup> January 2013 | Butcher  |
| Briefing – ATLAS/Strategic Planning<br>4 <sup>th</sup> February 2013       | P Beattie, T Beattie, Riley, Kettle, Bromhall, Noble, McEwan, Dady, Ferguson, Rahman, Butcher, McDade, Pengelly, Addison, Beeby, Eyles |
| Briefing – Community Safety Update<br>11 <sup>th</sup> February 2013       | Butcher, Beeby, Addison, Eyles, P Beattie, Stanbra, Latta, Dady  |

