

Board Meeting

Date	18 February 2021
Time	10am – 1pm
Location	MS Teams

Item no.	Timing	Item	Sponsor	Lead
1	10.00 (5 mins)	Open Meeting <ul style="list-style-type: none"> Welcome Apologies for absence Declaration of Interests 	AF	AF
2	10.05 (5 mins)	Previous Minutes and Actions Summary: For approval and update	AF	HJ
3	10.10 (5 mins)	Chairman's Report Paper: B2021-10 Summary: For update and discussion	AF	AF
4	10.15 (10 mins)	Chief Executive's Report Paper: B2021-11 Summary: For update and discussion	KC	KC
5	10.25 (15 mins)	IMA Annual Plan 2021 – 2022 Paper: B2021-12 Summary: For approval	KC	AM
6	10.40 (20 mins)	Stakeholder Engagement Plan Paper: B2021-13 Summary: For discussion	KC	AM/SC

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7	11.00 (10 mins)	2020/21 Finance Report Paper: B2021-14 Summary: For discussion	AB	MR
8	11.10 (10 mins)	Budget 2021/22 Paper: B2021-15 Summary: For discussion	AB	MR
	11.20 (5 mins)	Break		
9	11.25 (10 mins)	Northern Ireland Equality Duty Paper: B2021-16 Summary: For update	AB	TG
10	11.35 (15 mins)	Risk Management Strategy Paper: B2021-17 Summary: For approval	KC	AB
11	11.50 (10 mins)	Litigation Strategy Paper: B2021-18 Summary: For discussion	RD	-
12	12.00 (5 mins)	Committee Terms of Reference Paper: B2021-19 Summary: For approval	AF	HJ
13	12.05 (5 mins)	Board Social Media Policy Paper: B2021-20 Summary: For approval	AB	HJ
14	12.10 (5 mins)	Forward Look Summary: Discussion of future agenda items	AF	HJ
15	12.15 (10 mins)	Any Other Business Summary: Items to be notified to the Chair two working days before the meeting (close 15/2)	AF	AF
16	12.25 (5 mins)	Appointment of Chief Executive Summary: Verbal update. <u>Non-Executive Members only.</u>	AF	AF
	12.30	Close meeting		

Next meeting: Thursday 18 March, papers available 11 March.

Information

Initials	Name	Role
AB	Andrew Bagley	Director of Governance and Corporate Services
AF	Ashley Fox	Chairman
AM	Anna Meredith	Head of Strategy and Communications
HJ	Helen Jenkins	Senior Governance Manager
KC	Kate Chamberlain	Chief Executive
MR	Martin Rowlands	Senior Finance Manager
PE	Pam Everett	Director of Operational Delivery
RD	Rhys Davies	General Counsel
SC	Steve Coomber	Communications Advisor
TM	Troy Gallagher	HR Business Partner MoJ