

**Jersey College for Girls Parents' Association**  
**Minutes of Committee Meeting**  
**Tuesday 14<sup>th</sup> January 2020**

**Members Present:**

Allison Soulsby ("AS") – Secretary  
Gemma Pirouet ("GP") – Treasurer  
Peter Marett ("PM") – Staff Rep  
Sally-Ann Carter ("SAC")  
Paula Roper ("PR") (New)  
Tanya Le Gresley ("TLG")  
Louise Bolla ("LB")  
Rosie Willmott ("RW")

**Not in attendance:**

Madeleine Maddison ("MM") – Chair  
Sandra Noel ("SN") - Treasurer  
Martina Coppinger ("MC")  
Anna Balandynowicz ("AB")  
Sarah Thorogood ("ST")  
Rachel Drew ("RD")  
Jeannette Trenchard ("JT")  
Jane Blakeley ("JB")  
Jane Wankling ("JW")  
Jo Howell ("JH")  
Kirstie Grieg ("KG")  
Natalie Duffy ("ND")  
Nicola Bennett ("NB")  
Sarah Turnbull ("ST") Prep Rep  
Carl Howarth ("CH") – Staff Rep

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**1. Welcome & Apologies**

AS welcomed everyone to the Committee Meeting and advised that MM had sent her apologies so AS would be chairing the meeting. Apologies also received from SN.

**2. Approval of Minutes**

AS explained that the minutes from the AGM held on 25 November 2019 & the Committee meeting of 25 November 2019 needed to be ratified. She proposed that this was done and circulated copies to those present. All present read the minutes and approved and confirmed their ratification to the actions proposed and taken.

**3. Matters Arising:**

AS noted that where possible these would be picked up under the appropriate agenda items:

**Teddy order:**

This remains outstanding and we need to consider the school rebrand/smaller order.

**Secretary nominations:**

The search for a new Secretary ahead of the end of the year continues.

**Auditor:**

Decision in respect of the appointment of a new Auditor is awaited.

**CICS Signatories:**

The KYC requirements are in hand and should be actioned ASAP – LB, PM & MC

**4. Treasurer's Update**

GP confirmed that she had now received all paperwork from SN and is waiting for up-to-date bank statements. Cash handed to Tanya for the Ceilidh band.

It was noted that the Bank Signatories' need amending.

## 5. Events Update

### **School Production – raffle review:**

- It was noted that the raffle was different but good fun
- It was agreed that the Board approach made it much easier
- It raised £272.50 gross. Prizes cost £120. The balance covered the cost of the Pencil Cases bought for Year 11.
- It was felt the location needs to be back down by the entrance to Hall to encourage greater sales: there was quite a lack of interest.
- It was thought that the cost could be raised to £1 per ticket.

### **Ceilidh – February 1<sup>st</sup> 2020**

TLG provided an update:

- A Jersey based 'band' has been booked to deliver it with Mr McGarva.
- Social Media promotion has been prepared and is being delivered.
- The Canteen has been engaged and will be providing haggis, neeps and tatties and reusable cups for squash/water.
- We all need to promote the event to others please!
- RW has offered to help with set up etc. from 6.00/6.15pm.

### **Quiz – April 24<sup>th</sup> 2020**

This is with PM for action closer to the time. PM is proposing to ask six students from each year group (excluding exam years) to plan and ask sets of questions. PA need to organise prizes, cup etc.

### **Crafting Activities**

This still needs to be considered with a view to undertaking in the spring/Easter or Liberation 75? MM & AB to discuss scope and cost what it could look like.

### **The Big Conversation – (December 2019)**

PM noted that a group of PA parents had taken part in this. Thank you to those of you who took part.

### **Transition Day 2020**

This is scheduled for 2 & 3 July 2020

### **BBQ 2020**

This had been proposed for 18 September 2020 but we may need to rearrange the date due to other celebrations [A Ball & church Service] being held that weekend as part of the 140<sup>th</sup> Birthday celebrations. If the date is pushed back then we may need to consider an alternative to a BBQ – such as a buffet meal? To be discussed further at the next meeting.

## 6. **Parent Consultation Sessions**

The meeting was asked for their thoughts on the PA supporting the school with parent consultations. After some discussion, it was clear that whilst there was agreement that it can be useful and helps to open a dialogue with other parents, it was noted that the current PSHE provision by the school was already excellent and it was questioned as to whether more activities were required given that everyone is already very busy. The consensus was that perhaps the PA role is simply to support and work alongside the school existing programme.

## 7. JCG's 140<sup>th</sup> Birthday – 20/9/20

PM updated the meeting with the events, activities that are currently being planned/considered to mark this memorable birthday:

- A PA representative is requested to join a small group [CH, FH & BMcG] to help with the arranging of the Ball to be held on 19 September. A volunteer is requested please!
- The changes to the school branding will be launched.
- There will be a whole school photo.
- Rory McCann will be producing a mural – 140 years of women's education.
- The composition of a new school song is being commissioned.
- There will be a concert
- There will possibly be an 'old girls' reunion
- There are ambitious plans for fundraising - £140,000 for Bursaries

## 8. AOB

PM provided an update in respect of Jersey Week – The week of Liberation Day in May.

- Charlotte Hotton is delivering an Escape Room. 2x sessions for 8 people over 3 days. Escape from the Commandants Office.
- Margaret Stone, a past student, will be sharing her memories and working creatively with students to capture memories of then. It was suggested that this is recorded and shared with Jersey Archive in due course.
- Angela Crowcroft - 'Art in the Dome'
- Old Girls reunion.

## 9. Date for the Next Meeting

The next meeting has been scheduled for:

**Tuesday 31<sup>st</sup> March 2020 6.30pm in the Library**