



**Annual Report**  
of the  
**Independent Monitoring Board**  
at  
**Dungavel House**  
**Immigration Removal Centre**

for reporting period

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*Monitoring fairness and respect for people in custody*

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## **1. STATUTORY ROLE OF THE IMB**

The Prison Act 1952 requires every Prison and Immigration Centre to be monitored by an independent Board appointed by the Secretary of State from members of the community in which the prison or centre is situated.

The Board is specifically charged to:

- (1) satisfy itself as to the humane and just treatment of those held in custody within its establishment and the range and adequacy of the programmes preparing them for release.
- (2) inform promptly the Secretary of State, or any official to whom he has delegated authority as it judges appropriate, any concern it has.
- (3) report annually to the Secretary of State on how well the establishment has met the standards and requirements placed on it and what impact these have on those in its custody.

To enable the Board to carry out these duties effectively, its members have right of access to every detainee and every part of the establishment and also to the establishment's records.

## **2. EXECUTIVE SUMMARY**

The previous Dungavel IMB did not submit an Annual Report to the Minister for 2017. A new Board, consisting of 4 members, was subsequently asked to produce an Interim Report for the period 1st January - 30<sup>th</sup> June 2018. This current report, which is for the whole of 2018 will, by necessity, be repetitive in places.

In September one Board member retired due to ill health. This put an increasing burden on the remaining three members, and they should be thanked for giving the extra time to ensure that all statutory requirements have been met (Section C.2.).

The Board is satisfied that detainees are treated fairly and with respect at Dungavel and residents say they feel safe and are well treated in the in the Centre. Their fears are the uncertainty of length of detention and the fear of removal (4.12.).

The Centre houses both male and female residents who freely associate with each other. However, there are many safety precautions in place to ensure a safe environment for the women (4.17.).

Security improvements to the perimeter were installed in June 18 (4.20.).

GEO staffing levels increased with 8 new staff brought on board through August and September. Where possible, staff respond quickly to issues raised by the Board (4.2.)

The resident Home Office Immigration Enforcement (HOIE) personnel has recently been increased in number in preparation for rolling out a new structure to include designated Compliance and Detention Engagement Teams (4.3.),

As recommended in the Shaw Report improved residential accommodation for females, with the provision for disabled access, is almost completed. (7.1.)

The Centre is undergoing an overdue refurbishment programme. A new Care and Separation Unit (CSU) was opened in November 18 (3.5.). Reconfiguration of the Information and Learning Centre (ILC) is underway. However, the upgrading of the male residential units has yet to start (9.1.).

The Centre was subject to an unannounced inspection by HMIP in July. This very positive report, published on 16<sup>th</sup> November 18, awarded Dungavel three 4's and a 3 and stated, "We are pleased to see that the positive, welfare-focused staff culture seen previously had been maintained" and Dungavel has the "best inspection outcomes in the detention estate". However, "our principal concern was that the physical environment for detainees had been allowed to deteriorate".

GEO have been working towards rectifying some of the issues noted in the inspection report and have made some progress (4.4)

### **3. DESCRIPTION OF THE ESTABLISHMENT**

3.1. Dungavel House Immigration Removal Centre (IRC) is located in the Southern Uplands of Scotland 35 miles south of Glasgow and 10 miles from the M74, the main arterial link from Scotland to England. It is a former 19th century Hunting Lodge. In the recent past it was used by Scottish Prison Service (SPS) as an open prison and became an IRC in 2001 housing both males and females. It is the only IRC in Scotland.

3.2. GEO has been the contractor since 2011. This contract was originally awarded for five years but was subsequently extended until September 2019. There is a resident Home Office Immigration Team in place. Healthcare is subcontracted to Med-Co. Scottish Detainee Visitors come in twice weekly to see detainees by appointment and once a month they operate a free clinic. Hope Befrienders visit on a regular basis.

3.3. The Escorting contract was held by Tascor until May 18 after which Mitie Care & Custody were the successful bidders for the new contract. A vehicle base has been set up adjacent to the Centre.

3.4. Additional fencing was installed to facilitate new secure automated pedestrian entry to the Centre for authorised personnel and GEO staff.

3.5. The Centre consists of the main building which houses offices, multi-faith room, shop, visits, residential dormitories with 103 beds, kitchen/dining and the health centre. The office area has recently been reconfigured to accommodate an increased number of HOIE staff. Until November it also housed the CSU but there is now a newly built facility out with the main building. There is also a residential building, Hamilton House, and a freestanding gymnasium. Another building houses residential (Loudoun House), reception and the ILC.

3.6. The capacity of the Centre is 249. This is made up of 235 male beds, 14 female including the 3 disabled beds. The residential units are open from 06.30 – 21.45 daily.

3.7. Hamilton House is a two-storey residential unit with single or double en-suite rooms housing 44. This was a male only dormitory but eight rooms, four single and four double on the ground floor are currently being converted to accommodate 12 females. Loudoun House is a single storey unit dormitory style unit; housing 102 males and all rooms are en-suite with exception of First Night accommodation which is served by separate ablutions.

3.8. The facilities within Dungavel include: -

- Library
- Computer rooms / internet café
- Arts and crafts room
- Sports Hall and Gymnasium
- Chapel / Multi Faith Centre
- Healthcare
- Welfare Office
- Shop
- Dining Room
- Cultural Kitchen
- Barbers
- Outdoor sports facilities
- Gardens and Poly Tunnels

3.9. The ground floor of the main building has a complex configuration which can be very difficult to navigate, particularly for new residents. This issue was raised in the Interim Report, with a recommendation to install graphic signposting in the area. The recommendation was partially accepted however it remains outstanding.

The Board is of the opinion that a signage system is needed for the benefit of the detainees especially when they are particularly vulnerable on arrival and trying to find the HOIE office for their interview.

#### **4. SAFETY**

4.1. The numbers detained at Dungavel dropped significantly during the reporting year. This was in line with other establishments throughout the Immigration Estate.

4.2. Eight Detention Custody Officers were recruited during August and September and further recruitment is ongoing.

4.3. HOIE has increased its staffing presence at Dungavel in preparation for rolling out a new structure including a Detention Engagement Team and a Compliance Team. This should provide a much-improved experience for detainees.

4.4. The Centre was subject to an unannounced inspection by HMIP in July 18. The report was published on 16<sup>th</sup> November 2018. Dungavel was awarded three 4's and a 3 with the inspector noting that "We are pleased to see that the positive, welfare-focused staff culture seen previously had been maintained". However, they also stated "our principal concern was that the physical environment for detainees had been allowed to deteriorate. Many areas looked shabby and run down and some showers and toilet areas were in a poor condition. While there were plans to deal with these issues, the necessary investment was long overdue". He also noted that Dungavel has the "best inspection outcomes in the detention estate".

4.5, Some of his recommendations have been acted on, including the redecoration of the existing female accommodation and the rooms on the top floor of the main building.

4.6. On arrival male detainees are accommodated in first night dormitory accommodation in Loudoun House. Each individual is seen by a nurse within 2 hours of arrival and is offered an appointment with a doctor. The care process assesses and provides them with the support and guidance they need. There is always a welfare officer in reception and detainees can request an appointment at any time to discuss any welfare issues.

4.7. The day after arrival they are given a full induction in the ILC covering the following: -

- A map and tour of the establishment
- Fire evacuation
- Healthcare support
- Welfare, supporting staff and agencies including IMB
- Bullying and how to report it
- Legal advice /legal aid
- Education
- Employment opportunities
- Facilities throughout the establishment
- Preparation for release
- Health and Safety
- Food Hygiene

3.8. Non-English-speaking residents are offered either a detainee translator or the use of the translation service Big Word.

4.9. HOIE interview detainees within 24 hours of arrival. They are given the reasons for their detention, advised of their bail rights, name of Engagement Officer, name of Case Owner and asked if they have any concerns needing addressed.

4.10. On arrival detainees are provided with a basic mobile phone without a camera to allow contact with their family and solicitors.

4.11. A buddy system operates to provide assistance and support; they also attend inductions which detainees find helpful. Photographs of the current buddies are displayed on a notice board at the entrance of the ILC.

4.12. Staff in Dungavel provide a safe relaxed environment for detainees where they are treated humanely with respect and this caring attitude should be commended. Where possible staff respond quickly to issues raised by the Board. Most residents say they feel safe in the Centre and disputes between detainees are at a minimum. Their fears are the uncertainty of length of detention and the fear of removal.

4.13. Detainees who are thought to need additional support are encouraged to speak to healthcare and may be placed on a Vulnerable Adults Care Plan (VACP).

4.14. There were 3 detainee / staff assaults and 21 detainee / detainee assaults during the reporting period. *\*Data Source – GEO Local Management Information*

4.15. There were 18 investigations regarding bullying but only 2 resulted in being placed on the bullying log *\*Data Source – GEO Local Management Information*

4.16. There were issues with sizeable quantities of illegally brewed alcohol being produced earlier in the year but concerted action taken by management has greatly reduced this.

4.17. The female residential unit is always staffed during the daytime and has secured entrances to ensure detainees' safety. Safety surveys are carried out monthly during which all females are interviewed to ensure they feel safe and unthreatened, particularly by males. They are allowed free association throughout the day and have access to all resources within the establishment apart from the male residential units. Where necessary an escort will always be provided for female detainees to gain access to their social rights e.g. multi faith room, health centre, gym etc. If the detainee so wishes an officer will bring her meals to her room.

4.18. The male residential unit, Loudoun House, has a residential officer on duty during the day. However, Hamilton House is unmanned and is only checked by the officers patrolling the site. Most of the detainees are out of this block during daytime and management felt that to staff it permanently was not an efficient use of manpower. This procedure appears to work effectively but the Board continues to monitor this practice.

4.19. At night the residential units are secured with telephone contact to the Control Room and residents have free access to all facilities within the unit including microwaves, laundry and prayer facilities.

4.20. Incidents of note during the reporting period.

a. An attempt to abscond was made by trying to climb the perimeter fence and the Perimeter Intrusion Detection System (PIDS) was activated. The following security upgrades have been implemented since this time.

- New fences and gates installed at three locations which have PIDS installed
- Two new CCTV cameras were installed
- Internal fence line flood lights have been upgraded to LED for brighter coverage during the hours of darkness

b. The sprinkler system in Hamilton House was activated by several detainees resulting in damage to the fabric of the building.

c. A fire was deliberately started in a detainee's bedroom while he was sleeping. Staff intervened, and the sprinkler system activated. Damage was caused to the bed. The police were contacted and charges were brought against three detainees.

d. A detainee swallowed a razor blade to avoid removal and then refused medical treatment at the hospital.

e. To avoid removal a detainee climbed onto the roof of the Multi Faith Centre.

f. A female climbed an external fire escape and threatened to jump to avoid removal.

g. A female detainee left a bath running unattended. This overflowed causing damage to the telephone exchange system underneath which was then down for several days. A mobile phone system was set up as a temporary method of contacting the Centre. Detainees' mobiles were not affected.

4.21. The fire alarm is tested on a weekly basis and fire evacuation procedures are tested monthly.

4.22. The February 2018 Fatal Accident Inquiry (FAI) report of a death in custody on the 19<sup>th</sup> September 2017 found that the detainee died of natural causes.

4.23. During the severe winter staff remained on site for 38 hours owing to the heavy snow blocking roads.

4.24. Drugs are a low-level issue in the establishment.



4.25. Detainee Escorting and Population Management Unit (DEPMU) assess detainees before arrival at Dungavel. This information is passed to HOIE, GEO Management and Healthcare who then decide whether Dungavel can meet a detainee's needs or whether they require a more appropriate establishment. Those who are unsuitable are housed either in the CSU or the main building with a view to a quick transfer to a Centre more suitable for their needs.

4.26. A daily briefing report detailing all relevant information appertaining to safety / security is available at the front desk for staff and IMB members to check when they come on duty.

4.27. Scottish Dog Services patrol the site day and night and a drug dog checks all areas of the Centre on alternate weeks. Where required, intelligence-led searches are carried out to minimise the risks to detainees.

4.28. Scottish Prison Service do not always pass on prison records for Time Served Foreign National Offenders (TSFNOs) who could pose a risk to detainees and staff.

**4.27. Notable Information for the Centre: -**

Month	Arrivals During the Month	Departures During the Month	Average length of Stay in Days	Maximum length of Stay in Days
January	175	161	43	274
February	118	134	60	305
March	233	210	44	333
April	198	203	43	364
May	150	194	52	394
June	128	140	56	425
July	116	122	26	456
August	94	112	49	318
September	121	115	20	211
October	104	114	22	242
November	140	137	31	301
December	115	117	24	325

*\*Data Source –GEO Monthly Report*

During the reporting period there were 1,692 arrivals and 1,759 departures with an average length of stay of 37.5 days.

There are few examples of very long detention:

Length of stay (days)	1 - 7	8 - 14	15 - 30	31 - 60	61 - 120	121 - 180	181 +
January	38	19	27	24	28	4	2
February	1	2	51	35	21	14	2
March	35	26	41	20	13	10	4
April	24	30	37	28	18	1	6
May	19	12	21	25	14	3	6
June	26	21	11	8	13	4	5
July	16	22	15	16	4	4	4
August	9	13	12	15	8	2	4
September	23	5	15	15	10	1	1
October	14	9	13	8	13	3	1
November	25	10	10	7	5	5	2
December	7	12	18	17	2	3	3

*\*Data Source –GEO Monthly Report*

Month	Average number of Detainees	Number of TSFNOs	% TSFNOs
January	129	61	47
February	144	64	58
March	152	58	38
April	152	44	29
May	120	35	29
June	89	28	32
July	83	25	30
August	76	21	33
September	71	25	35
October	69	26	37
November	65	25	39
December	69	28	41

*\*Data Source –GEO Monthly Report*

Month	Use of force	New ADCTs	Offsite non-emergency escorts	Offsite emergency escorts
January	4	10	12	1
February	1	11	9	0

March	4	11	23	3
April	1	4	19	2
May	2	6	19	0
June	0	2	13	0
July	6	8	15	2
August	1	4	11	0
September	5	2	6	0
October	0	4	6	0
November	0	5	9	0
December	1	7	4	2
Total	25	74	145	10

*\*Data Source – GEO Local Management Information*

Top five nationalities during the period of the Report were Chinese, Indian, Pakistani, Romanian and Polish.

## **5. EQUALITY AND FAIRNESS**

5.1. There is no duty solicitor rota at Dungavel IRC. On arrival detainees are provided with a list of authorised legal aid firms. They are free to make their own choice and are advised that they may be eligible for legal aid which has better access than in England and Wales.

5.2. Legal visits are between 09.00-12.00 and 01.30-20.30 and take place in private rooms off the visitors' room. A translation service, Big Word, is available to those who don't speak English or have difficulty understanding more complex issues. Family visits are from 01.30-20.30 and visitors can stay for the whole session. However, families may be accommodated outwith these times if a detainee is being moved at short notice.

5.3. Closed visits are held in a room off the visits hall. During the reporting period there were only six closed visits. Five were indications, by dogs, of drugs on visitors. One visitor was found in possession of cannabis. *\*Data Source – GEO Local Management Information*

5.4. All complaint boxes are checked once every 24 hours and passed to the appropriate agency to be dealt with. Complaint forms in several languages are available beside the boxes. There were 13 complaints made during the reporting period. These were dealt with in accordance with the Detention Services Order 03/2015. Consisting of: -

- 5 Home Office
- 3 Service Provider
- 4 Medical
- 1 Other (this was raised against police and solicitors)

*\*Data Source – GEO Local Management Information*

5.5. The welfare of the residents at Dungavel is taken very seriously and access to welfare services is always available to detainees who can request an appointment at any time.

5.6. Staff try to encourage detainee involvement in improving the service provided. There are weekly Detainee Consultation Meetings, Food DIACs, monthly Activities Meetings and Regime Surveys and all suggestions are considered. The minutes of the Detainee Consultation Committee Meeting and the Safer Detention Meetings are displayed in the ILC.

**The Board considers this to be best practice.**

5.7. All protected characteristics are observed in the establishment and a LGBTQ confidential helpline is available. The centre accommodated two transgender females for a very short period. They were treated sensitively and given the choice of where they wanted to be accommodated, both chose the main building away from other detainees *\*Data Source – GEO Local Management Information*

5.8. All religious needs are catered for and both male residential units have prayer rooms which can always be accessed day and night. There are regular visits made by Christian, Muslim, Buddhist, Pentecostal and African Fellowship Clergy. Services are held on a regular basis by different faiths and the weekly timetable for these is displayed in the ILC. Sikh and Jewish detainees can access a religious leader on request. A one to one meeting can be arranged with their religious leader. There is a quarterly Chaplains Meeting which is well attended.

5.9. A family / friends dining facility is available within the visitors' hall. This allows detainees to pre-order a three-course meal for themselves and their visitors to enjoy together. This costs £2, is free to children and is served at a dining table and improves the visiting experience for all. This proves to be a very popular facility which is used daily.

5.10. A free bus service for visitors from the local bus and train stations in Hamilton 15 miles away can be provided by the Centre if the visitor makes a request for this service the day before the visit.

5.11. Excellent provision was made during the month of Ramadan, which because of the long summer days in Scotland left a very short non-fasting period. This year the kitchen remained open until 10pm and served a hot three-course meal. Dungavel House was one of the few in the IRC Estate to do this. A breakfast bag was also provided. Residents had access to microwaves within the residential block to reheat food if necessary.

**6. REMOVAL FROM ASSOCIATION (RULE 40) / TEMPORARY CONFINEMENT (RULE 42)**

Month	Temporary Confinement Rule (42)	RFA Behaviour Rule (40)	RFA pending removal Rule (40)	<u>RFA total</u>
January	0	7	0	7
February	0	1	0	1
March	2	1	1	2
April	0	0	0	0
May	1	4	0	4
June	0	5	0	5
July	0	3	1	4
August	0	0	0	0
September	0	0	0	0
October	0	0	0	0
November	0	0	0	0
December	0	0	0	0
Total	3	21	2	23

79% of the detainees placed under Rule 40/42 were TSFNOs

*\*Data Source – GEO Local Management Information*

**7. ACCOMMODATION AND RESIDENTIAL SERVICES**

7.1. The Shaw Report stated that the dormitory accommodation provided for females in Dungavel was not appropriate for their needs. Eight rooms on the ground floor of Hamilton House providing four single and four double en-suite bedrooms have been renovated to a very high standard to accommodate the female population and work on this project is almost completed. This will provide disabled access for women which is not available at the moment.

7.2. Each residential unit has laundry facilities and detainees are responsible for laundering their own clothing. Clean bedding is provided on a weekly basis although some residents prefer to launder their own. The bedrooms do not have locks on the doors but lockable wardrobes are provided.

7.3. Hamilton House which has either one or two bedded rooms is a preferable housing model. Loudoun House is predominately dormitory style accommodation with 36% of the rooms having five or more beds. There have been complaints that through the

night these rooms can be noisy and the multiple occupancy can lead to unsavoury smells due to body odours. Air fresheners have been provided by management to try and reduce this problem. However, as the numbers in the Centre have dropped throughout the year the occupancy rates in these rooms could be reduced as several rooms are unoccupied.

**The Board recommends that consideration could be given to reduce the occupancy of individual dormitory accommodation.**

7.4. The male residential accommodation is in need of refurbishment and cleanliness is variable including mould in some bathrooms. Detainees are responsible for cleaning their own rooms. The necessary investment for the refurbishment of this accommodation is long overdue.

**The Board recommends that priority be given to refurbishing this area and consideration given to appointing a residential officer to ensure cleanliness standards are maintained.**

7.5. The top floor rooms in the main building have been redecorated.

7.6. During the month of Ramadan, numbers permitting, Muslim detainees are housed in Loudoun House where they have 24hr access to a Wudu and Prayer Room. This avoids disturbing other residents.

7.7. The kitchen provides three meals a day. Lunch and dinner consist of three courses. Menus are on a four-weekly cycle and the quality and quantity of food is excellent. All religious and medical dietary needs are catered for and staff try, where possible, to cater for the preferences of different nationalities.

7.8. A food safety management system is in place to ensure all appropriate standards are adhered to. Paperwork is collated noting stock in / out dates and food temperatures both hot and cold at the servery. Lanarkshire Environmental Health Food Officer visits every three months. All Staff Certification is up to date and displayed.

7.9. There was a problem with the gas supply to the kitchen for over 24 hours. The cultural kitchen was used as an alternative and all meals were provided as normal. A contingency plan exists with South Lanarkshire Council to provide food to the centre within two hours if necessary.

## **8. HEALTHCARE**

8.1. Med-Co have the healthcare contract until September 2019. Medical staff consist of the following: -

- 1 Healthcare Manager
- 1 Senior Nurse
- 3 RGN Nurses 2 full time & 1 part time
- 1 State Registered Therapist 16 hours per week
- 2 Mental Health Nurses, 1 full time and 1 part-time
- 1 Administrator

8.2. There are three GPs who provide 7-day cover. A female GP is available if requested otherwise women are chaperoned.

8.3. This is a very caring and stable team who work well together which gives continuity of service to detainees.

8.4. The local dentist, five miles away in Strathaven, provides dental services with no waiting time for appointments. An optician visits monthly and there is no waiting list for this service. An NHS psychiatrist deals with mental health issues.

8.5. Detainees are seen by a nurse within two hours of admission and offered an appointment with a doctor within 24 hrs. The health centre has open access but all further requests for an appointment are triaged by a nurse and detainees can then see a doctor within 24 hours. Medication is dispensed three times a day with an officer in attendance. There is a chronic diseases clinic. The mental health team help with anxiety, relaxation and anger management where detainees are having difficulty coping with situations in detention. They also run a horticultural group. No detainees were sectioned under the Mental Health Act.

8.6. The Scottish Prison Service do not always pass on medical notes for TSFNOs.

8.7. Because Med-Co is a private company it does not have on-line access to NHS Scotland or NHS England's medical records. Access to this is in the process of being negotiated in liaison with HOIE.

8.8. There is no medical recording IT system in the Health Centre. This results in an increased amount of clinical time being spent dealing with paper files.

**The Board recommends a medical recording IT system be installed and on-line access to NHS records be made available.**

8.9. There is no waiting list for Rule 35 assessments and the board is satisfied that procedures and protocols are being followed as required by DSO 9 - 2016.

Month	No of R35 reports completed	Rule 35 (1) Detrimental to health	Rule 35(2) Suicidal thoughts	Rule 35(3) Victim of torture	Number of R35 Released	Number of Self Harming
January	6	0	0	6	3	3
February	8	0	0	8	0	3
March	6	0	0	6	2	2
April	5	2	0	3	2	0
May	12	0	0	12	3	1
June	12	0	0	12	2	1
July	11	1	0	10	3	5
August	13	2	0	11	3	1
September	14	1	0	13	1	0
October	6	0	0	6	2	0
November	3	0	0	3	0	0
December	7	0	0	7	1	0
<b>Total</b>	<b>103</b>	<b>6</b>	<b>0</b>	<b>97</b>	<b>22</b>	<b>16</b>

*\*Data Source – GEO Local Management Information*

8.10. Anyone found to be self-harming may be placed on a VACP or ADCT.

8.11. There were seven instances of food refusal. Subject to the detainee agreeing they were given a medical examination and procedures were followed in line with the World Health Organisation guidelines.

*\*Data Source – GEO/ Medco Local Management Information*

8.12. The Centre was in quarantine between 14<sup>th</sup> and 21<sup>st</sup> February owing to an outbreak of influenza during which time there were no admissions. Transfers south were stopped as some other centres were also affected. Another complication was the different public health requirements between Scotland and England. This caused distress for some residents who were awaiting transfer. Detainees who were symptom free were allowed to travel directly to flights.

## **9. EDUCATION AND OTHER ACTIVITIES**

9.1. The ILC is open 365 days per year from 09.00–12.00, 13.00-17.00 and 18.00-21.00. The unit is currently being reconfigured.

9.2. The department manager is qualified in Educational Management and a qualified teacher. She is assisted by three full time tutors, two of whom are qualified and three part-time tutors, one of whom is qualified. Detainees spend a lot of time in the ILC and staff have built up a good relationship with them which helps promote harmony.

9.3. In the unit there is a library stocking books in 37 different languages. There are also multilingual books available on 17 Kindles which detainees can borrow. The three computer rooms are extremely popular. Classes in English are available and there is an



arts and crafts room offering sculpture, woodwork, painting, leatherwork and dressmaking. Samples of this work, some of which have received Koestler Awards, are displayed throughout the establishment. All detainees must complete a food hygiene course at induction which is carried out in the department on a daily basis. A Scottish Qualification Authority (SQA) numeracy course is offered.

9.4. Detainees are given a Repatriation Passport on arrival and details of all courses undertaken are entered in it.

9.5. Various voluntary paid activities are discussed with detainees. These include cleaning, kitchen, outside work, buddy, library etc. Up to 64 of these activities are available, the majority of which are filled. In order to be eligible to work, clearance is required from Healthcare, HOIE and Security. A waiting list system is in use to fill vacant positions which arise for various reasons.

9.6. There are several common or recreation rooms throughout the centre. Some of these are sparsely furnished and are in need of refurbishing.

**The Board recommends that common rooms are refurbished.**

9.7. There is a large sports hall and a gymnasium both of which are extremely popular and are supervised by trained staff. There was a problem with the heating in this area for 14 weeks, February – April, which resulted in only being able to heat one or other of the halls. This problem was addressed and rectified.

9.8. All gym equipment was checked by a service engineer and in some pieces minor issues arose. This is being addressed and equipment is being repaired or removed as necessary.

9.9. Female detainees can access the gym when it is open. There is also an allocated period for women only between 18.00 and 19.00 every day. This is not well used: many of the women stay in their rooms during the day and do not take part in activities. Gym staff are trying to encourage this group to get involved by offering things such as dance and Zumba. However, there is no female instructor, which may deter attendance.

**The Board recommends that a qualified female instructor be appointed and women should be encouraged to take part in activities.**

9.10. There are also outdoor sports facilities including a tennis court and a small football pitch which is also used for cricket. These are well used in the summer months.

9.11. Indoor competitions are regularly organised such as table tennis, badminton, pool and weekly quizzes.

9.12. The shop / internet cafe sells a range of products to meet the diverse needs of the population. Where possible any requests for goods are met.

9.13. There is also a charity shop stocked by His Church which carries a range of basic clothing, shoes, toiletries and food products which are sold at extremely low prices.

## **10. PREPARATION FOR REMOVAL / RELEASE**

10.1. Most of the removals from the centre are transfers south to other establishments. These, where possible, take place early in the morning and adequate food is provided for the long journey.

10.2. Admissions arrive at any time day or night. Figures are not available for night admissions.

10.3. Detainees are told by welfare officers the day before they are to be removed. They are told where and when they are going, and given all necessary information, travel tickets and paperwork needed. An exit survey is completed by the detainee.

10.4. If they are being bailed, they have an interview with the HOIE advising them of their bail conditions.

## **SECTION C WORK OF THE INDEPENDENT MONITORING BOARD**

### **Composition of the Board**

C. 1. The Chairperson resigned in February 2018 and the Board acknowledges her many years of service to IMB Dungavel. The Board then consisted of four Members, two males from IMB Glasgow, Edinburgh and Larne STHF who volunteered to assist in monitoring Dungavel. In June 2017 and two female probationary members who were appointed in September 2017. Notwithstanding its lack of experience, the Board has striven to maintain a high standard of monitoring ensuring that all areas of the establishment are monitored and also communicating with the detainees as much as possible.

C.2. Unfortunately, due to ill health, one of the male members had to resign in September and his service to the Board is acknowledged. This has put an extra burden on the remaining three members who should be thanked for giving the extra time to ensure that all Statutory requirements have been complied with.

C.3. Rota visits have taken place weekly and more often when necessary. All detainees held under Rule 40/42 were visited within 24 hours of being removed from association or placed in temporary confinement and serious incidents were monitored.

C.4. A recruitment campaign took place in the summer to increase the membership of the Board. There was only one applicant who decided not to pursue her application. C.5. Three members attended New Member Training in Birmingham, two attended the Conference in London and two visited Brook House and Tinsley House. All completed Personal Protection Training which negates the need for an escort and allows them to carry keys.

C.6. HOIE provide a clerk to the Board for up to 15 hours per month and her support is much appreciated.

C.8. Board Statistics

Recommended Complement of Board Members	8 -12
Number of Board Members at the start of the reporting period	5
Number of Board members at the end of the reporting period	3
Total number of visits to the establishment	126

	Board Meetings Attended	Rota Reports	Rule 40 /42	Other Visits
January	4	5	4	3
February	4	4	4	2
March	4	4	1	2
April	3	4	0	4
May	2	5	2	2
June	3	5	2	0
July	3	5	1	8
August	4	4	0	1
September	3	4	0	2
October	1	4	1	0
November	3	4	0	0
December	3	4	1	0
Total	37	52	16	24

The difference between the actual Rule 40/42 figure of 28 compared to 16 shown above is because some Rules coincided with either Board meetings or Rota visits.

## **SECTION D APPLICATIONS TO THE IMB**

The Board visits the Centre at least once a week to carry out its Rota Visits. During the reporting period there were no written applications posted in the IMB box which is located in the ILC. All applications were made on an informal basis by detainees approaching members as they conducted their tour of the establishment. All of these were dealt with in a timely way and included: -

- Move delayed due to quarantine.
- Noise and odours at night within dormitories in Loudoun House.
- Shower temperature too high in Loudoun House and bathrooms needing upgrading.
- Requirement by HOIE to report in London and Dover at the same time.
- Pain medication.
- Short notice of transfer - 45 minutes.
- Mitie not turning up as arranged.
- Female on fertility treatment which could not be continued in Dungavel.
- Too many beds in female dormitories.
- Solicitor asking for up front money, this was reported to the Law Society.
- Solicitors not answering calls.
- Visitor not allowed to bring in vitamin pills for a detainee.
- Detainee wanted private room for visits, said he had no privacy.
- Asylum seeker taken back to Edinburgh Airport just to have fingerprints taken.
- Could a wider range of cultural goods be stocked in the shop?
- Broken gym equipment.
- Different TV channels available in the two male residential houses.