



**HER MAJESTY'S PRISON
&
YOUNG OFFENDER'S INSTITUTION
(HMP/YOI)
PETERBOROUGH**

**ANNUAL REPORT
1 APRIL 2013 TO 31 MARCH 2014**

1. STATUTORY ROLE OF THE IMB

The Prison Act 1952 and the Immigration and Asylum Act 1999 require every prison and IRC to be monitored by an independent Board appointed by the Secretary of State from members of the community in which the prison or centre is situated.

The Board is specifically charged to:

(1) satisfy itself as to the humane and just treatment of those held in custody within its prison and the range and adequacy of the programmes preparing them for release.

(2) inform promptly the Secretary of State, or any official to whom he has delegated authority as it judges appropriate, any concern it has.

(3) report annually to the Secretary of State on how well the prison has met the standards and requirements placed on it and what impact these have on those in its custody.

To enable the Board to carry out these duties effectively its members have right of access to every prisoner and every part of the prison and also to the prison's records.

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3. DESCRIPTION OF THE PRISON

- 3.1 Her Majesty's Prison (HMP) and Young Offenders Institution (YOI) Peterborough is a male Category B (Cat B) local prison and a Female closed prison managed by Sodexo Justice Services and is currently the only dual purpose prison, with male and female prisoners, in the country. The female prison also contains a 12 bed Mother and Baby Unit.
- 3.2 In the male prison the catchment area originally was Cambridgeshire but is now variable. The Operational Capacity (Op Cap) increased in March 2014 from 576 to 624.
- 3.3 The female prison had a catchment area, which included Cambridgeshire and the surrounding counties. It now takes in prisoners from anywhere in England and Wales. In addition a Young Offenders Unit was opened for female prisoners in December 2006 and a Lifer Unit for female prisoners in March 2007. The Female Op Cap is 384.
- 3.4 Healthcare is provided by Cimaron (doctors), Sodexo (nurses) and the Cambridge and Peterborough NHS Foundation Trust (Mental Health). There are prisoners with severe mental health issues within the male and female prison population.
- 3.5 The LINK centres in the two prisons provide a link between prison and the community at large and connect prisoners to services on the outside. The One Service, a 'through the gate' project, is still operating well on the male side and attracting widespread interest. The Outside Link centre located in the Visitor Centre assists newly released prisoners with any urgent problems.
- 3.6 A 292-place extension to the Male Prison is due to open in December 2014, providing 2 new wings and associated classrooms and workshops.

4. EXECUTIVE SUMMARY

- 4.1 The Board is pleased to report that the good working relationship between the Board and the Management Team continues. The Board is invited to and welcomed at Prison Meetings that it is appropriate for them to attend.
- 4.2 The Board continues to raise the profile of the IMB with notices and contributions to the Staff Meetings and Prisoners Newsletter.
- 4.3 There are many areas of commendable practice in Sections 5 and 6, in particular the attendance of both male and female prisoners at meetings together such as the Diversity and Inclusion Meetings and the Safer Prisons Meetings.
- 4.4 There have been several new initiatives that hopefully will aid prisoners resettlement, both specific courses and an increase in Release on Temporary License.
- 4.5 Last year the Board noted the reduction in prison population and the effect this had on the revenue stream. As a result staffing levels were reduced. When the prison population subsequently increased by over 100 during the reporting year there were reductions in the regime and an increase in overtime. The Prison is aware of this problem and has an active recruiting campaign.
- 4.6 The issues that the Board raised last year with the Mental Health Service have been rectified. We accept that the Custodial Support Officer scheme may not be perfect but prisoners concerns are being addressed by wing staff.
- 4.7 Although the applications to see the Board have increased slightly over last year there are still over 100 fewer than in 2011-2012, which means that the Prison is responding to the Prisoners concerns promptly.

ISSUES

Issues for the Minister

1. The Board is concerned that Video Courts are not being used enough. National figures indicate only 26% use and the figure for HMP/YOI Peterborough is at that level. The Board accepts that there are certain cases when a prisoner must attend court, however in all other cases appearance via video link should be the norm. An example is that a pregnant prisoner had to attend court daily at Norwich when it could have been via video link. The Board considers this unacceptable.
2. Reducing prisoner numbers and hence the revenue stream must inevitably lead to staff reductions. If prisoner numbers are then increased, it is not easy to increase the staffing levels to match. Either prisoner numbers within the establishment need to be stable or the revenue stream needs to be maintained to allow for marked fluctuations in prisoner numbers and the continuation of the regime and courses that are required for resettlement.
3. Changes in the Probation Service and how it functions as a result will need to be monitored to ensure that the rights/needs of the prisoners are met, in particular with Home Detention Curfew.
4. The Board is angered by the deplorable treatment of those members leaving the IMB due to tenure. They were not personally informed by anyone of their leaving date, except the Chairman of the Board and only received a formal letter of thanks 2 months after they left. There was no acknowledgement of the work they had done for other Boards prior to joining HMP/YOI Peterborough, despite this information being asked for and given to the Secretariat. A much better system needs to be developed to make those leaving feel valued.

Issues for the Prison Service

1. The Board is concerned that complaints by prisoners following transfer are not being answered in a timely fashion by the previous prison. Whilst accepting that this may only be a small percentage in the total number, the Board feels this is causing resentment and distress. The timescale for responding to complaints, in particular from previous prisons, needs to be rigorously monitored and enforced. It should be noted that the responses to complaints at HMP/YOI Peterborough are all within time.

Issues for the Prison

1. To continue to maintain the cooperation and morale of the Staff when the staff numbers are reduced relative to the prisoner population
2. To continue recruitment to ensure adequate staffing of the extension due to be opened later in 2104
3. To continue with the innovative courses that aid resettlement
4. To continue to involve and include prisoners in meetings.
5. To monitor the new Anti-Social Behaviour Improvement Plan policy to ensure that it produces the desired results.

5. AREAS THAT MUST BE REPORTED ON

5.1 Equality and Inclusion

- 5.1.1 HMP/YOI Peterborough has in place a robust system to monitor Diversity and Inclusion throughout both the Female and the Male Prison sites. Prisoners from both Female and Male sides attend the monthly Diversity and Inclusion Action Timetable (DIAT) review meetings. The meetings consider issues raised by focus groups.
- 5.1.2 Prisoner focus groups, for example over 50s and Female Eastern European, are an integral and important aspect of the monitoring process. Prisoners run them and only prisoners themselves attend the meetings. Issues brought to recent DIAT meetings include: problems enabling prisoners to have appropriate access to telephone calls; problems with the new Incentive & Earned Privileges (IEP) system, access to property, the need for documentation in languages appropriate to the prison population. All of these have resulted in actions to resolve the particular difficulty; for example, the male Romanian population had some language and cultural difficulties, which were resolved by male Romanians being housed on the same wing, where possible.
- 5.1.3 The new IEP scheme introduced in November 2013 has formed a major part of the Diversity and Inclusion monitoring processes this reporting year. Following implementation the Diversity and Inclusion lead in the prison conducted an Equality Impact Assessment. Focus groups set up in both the Female and Male Prison sites included representatives from all ethnic groups. The main issues included the possible inconsistent application of the policy by the staff. There was evidence of a significant increase in the issuing of IEPs, however the Diversity and Inclusion Lead was confident that the process was being applied justly.
- 5.1.4 Property issues in the female estate, focused on the quality of clothing available to purchase, the styles and especially the cost of items. Factors affecting property include the wide age range of female prisoners from 18 to 75 and prisoners with limited resources, in particular, the Foreign National population within the prisons.
- 5.1.5 The Foreign National (FN) team has built up a strong and responsive relationship with Home Office Immigration Enforcement over recent years and HMP/YOI Peterborough is rapidly becoming the hub for the most difficult deportation cases. A dedicated female FN Wing opened towards the end of the reporting year, thanks to the success of the team in repatriating prisoners to their country of origin. During the calendar year 2013 some 140 prisoners were deported to their country of origin giving a saving of £365,000 to the Treasury.
- 5.1.6 All FN prisoners are seen within the first 3 days of their arrival. The prisoner's immigration status is discussed and advice is given about potential

immigration problems. Prisoners are provided with details of the options open to them including eligibility to return to their country of origin and rights of appeal to remain in the UK. Home Office paperwork is issued and the team liaises with the Home Office to facilitate an early conclusion of each case. This work can be evidenced from the experience of one prisoner of Iranian descent who had caused problems in both the prison and Immigration Removal estates. The Diversity team was able to facilitate contact with the Iranian Embassy, leading to the prisoner's eventual return to Iran. The team also hold Home Office surgeries so prisoners can speak directly to someone at the Home Office, enabling them to ask questions and receive direct responses which have not been passed to them through a third party.

5.2 Education, Learning and Skills

- 5.2.1 Education, learning and skills continues to be well managed by Sodexo Justice Services. They work in partnership with other providers including Peterborough Regional College, John Laing Training and N-ergy.
- 5.2.2 Prisoners' literacy and numeracy levels are assessed at induction, and software is used to screen for dyslexia. Information is recorded on prisoners' sentence plans. The Special Educational Needs (SEN) coordinator provides information and training for staff to help them recognise and support prisoners with special needs
- 5.2.3 A range of courses offers personal and skills development, with a focus on preparing prisoners for resettlement. Attendance is more than 80% on both sides of the prison, which is above the target set. At any one time there can be up to 60 learners in the morning and 60 in the afternoon in the Education Department on both sites.
- 5.2.4 Foreign National prisoners are set to increase in 2014, and the department is investigating the most suitable English for Speakers of Other Languages (ESOL) qualification. ESOL learners currently take 'Life and Living' qualifications, with a good success rate.
- 5.2.5 The Virtual Campus computer system is now up and running, and has, in particular, increased the number of Skills for Life achievements. It also supports distance learning, which is increasing across the prison.
- 5.2.6 A new course for female prisoners was piloted in November; the 'Get Set' course, to help prepare prisoners for release. Initial feedback has been very positive and the course will continue to be offered in 2014. An Alcohol Awareness course, leading to an NCFE qualification, has also been introduced.
- 5.2.7 Achievement continues to be celebrated: families are invited to attend Achievement Days; certificates are presented to prisoners; noticeboards in education display achievements; and bonuses are awarded for achievement.

5.2.8 The Duke of Edinburgh Award (D of E) Scheme operates in the Female prison for women under 25 who are complying with the regime making, positive efforts to change their behaviour. This is the only D of E Scheme operating in the whole of the Women's Prison Estate.

5.3 Healthcare & Mental Health

5.3.1 There is an excellent framework set up to continuously improve the quality of the health services and for safeguarding high standards of care.

5.3.2 Last year the Board reported concerns about poor communication and lack of leadership in the Mental Health In-Reach Team. These issues are now resolved as the combined primary and secondary mental health team is now working well and there appears to be good communications between staff especially those dealing with prisoners with complex needs.

5.3.2 The Mental Health In-Reach Team continues to successfully transfer prisoners who need a hospital environment rather than prison. The 'alert' system works well, making the referral of prisoners to In-Reach accessible to all members of staff.

5.3.3 The monthly Medicine Management and bi-monthly Clinical Governance meetings are well attended and structured.

5.3.4 There has been a shortage of nursing staff by 9 over the past year, which has inevitably caused problems. The increased use of Healthcare Assistants (HCA) trained to conduct clinics, supervised by qualified nurses, as in the community, has eased the situation. Eight new nurses are currently being inducted and continuing efforts are being made to retain staff.

5.3.5 The Boots pharmacy contract continues to work well with good stock control on both sites.

5.3.6 A new Wellbeing initiative has started with prisoners being trained to be 'Listeners' for others with health problems and queries. The Board will monitor the effectiveness of the scheme.

5.4 Purposeful Activity & Work.

5.4.1 Both female and male sites offer a wide range of activities. There are several practical workshops for activities such as recycling, multiskills and carpentry on both sites whilst the female site offers courses in hairdressing and life skills covering cookery, health and beauty and money management.

5.4.2 On the female site, approximately 85% are in employment.

- 5.4.3 Until recently there was 85% employment on the male site. The recent increase in the male population, however, has meant that employment for the men has now dropped to 75%.
- 5.4.4 Almost all areas of purposeful activity are geared towards prisoners gaining some level of qualification. 90% of female prisoners are on certified courses. The Prison is working towards 100% of male prisoners following certified courses. Attendance on certified courses is rewarded by bonuses and participation in Achievement Days (see 5.2.7).
- 5.4.5 'Jailbirds', the Business Enterprise scheme on the female site has grown into a major fund raising business supplying cards and gifts to over 60 different outlets. The £8300 profit supports local and national charities. Prisoners across both sites produce goods that can be sold for example garden furniture, bird boxes and coffee tables and the female prisoners working in Vita Nova make cakes and provide lunches for prisoners, staff and visitors.
- 5.4.6 During the reporting year six male and six female prisoners have been granted Release on Temporary License (ROTL) at any one time to work outside the prison. The Board is pleased that local organisations such as the Peterborough Foodbank and Peterborough Cathedral support this positive initiative. Each placement is monitored monthly and feedback gained from both employer and prisoner.

5.5 Resettlement

- 5.5.1 The recently appointed Head of Resettlement has taken the opportunity to review, revise and streamline the pathways and standardise the process across the female and male sites.
- 5.5.2 Every prisoner is seen by a Connexions Worker (prisoner) within 48 hours of admission and information exchanged about the needs of the prisoner and process in the prison. The prisoner is given a printed card with the name of the resettlement officer and offender management supervisor who are part of a team in the pod system. Prisoners are encouraged to take responsibility for their own progress and make appointments directly with the specific services and support systems they require using the automated Kiosk system.
- 5.5.3 Induction of female prisoners takes place on the wing and of male prisoners in the Wellbeing Centre. Connexions Workers also see those prisoners admitted to health care or Integrated Drug Treatment Service (IDTS) Wing. Connexions workers complete custody plans with the prisoners, copies of which are passed to the resettlement team for follow up. Female prisoners with issues around sexual exploitation may follow pathway 8 and 9 when a specialist officer will assist them.
- 5.5.4 As part of Resettlement there are strong links with the families programme and additional family days are planned. There are plans for the Residential

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Manager and the Families and Children Lead to integrate more fully into the resettlement process to enable clearer joined up thinking and practice.

- 5.5.5 The One Service continues to operate with all male prisoners sentenced to less than 12 months and encompasses a wide range of internal and external agency involvement.
- 5.5.6 The Pre-release course for the male prisoners is very much focused on employment whilst the female course, called Get Set, deals with wider issues such as budgeting, family issues and CV writing. Discharge boards are held three weeks before discharge and various members of staff and agencies are available for advice.
- 5.5.7 On the day of release prisoners are invited to the Visits Centre where a member of staff will offer support and advice and they are provided with their travel warrants. 'The Women through the Gate' service additionally offers to meet women who are apprehensive about their release. The Outside Links project has been set up by the Director outside the prison to offer advice and support after release to those prisoners located in the local area. In the reporting period all 1623 released prisoners were met at the gate
- 5.5.9 There are a large number of voluntary and statutory agencies that visit the Link to provide advice and support covering a wide range of issues.
- 5.5.10 The Mother and Baby unit has prisoners on ROTL accompanied by staff to enable them to interact with their children in normal day-to-day activities in the community.
- 5.5.11 The effect of changes in the Probation Service will need to be evaluated, for example a timely response from outside probation in providing the necessary information for Home Detention Curfew (HDC).
- 5.5.12 The Board is concerned about the impact of prison closures on family contact and effective resettlement, as prisoners may be located further from their homes.
- 5.5.13 The enthusiastic commitment of the Resettlement Team is to be commended

5.6 Safer Custody

- 5.6.1 Staff at HMP/YOI Peterborough continue to take prisoner safety and security seriously and communication between all areas of the establishment is well organized and focused. Information is shared between departments at monthly Safer Prisons and Tactical Tasking Group (TTG) meetings, usually chaired by the Director or Deputy Director. These meetings are multi-disciplinary and attendance is good. The Safer Prisons team, although small, is highly effective in ensuring all staff are aware of the importance of maintaining HMP/YOI Peterborough as a 'safe' prison. A Sodexo survey

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conducted during the reporting year showed 77% of prisoners questioned felt the establishment was 'safe'.

- 5.6.2 During the reporting year both Male and Female Listeners have begun attending Safer Prisons meetings at the same time instead of on alternate months. The Board welcomes this as it allows for both perspectives on Listener related issues to be considered within the meeting.
- 5.6.3 Prisoners with Complex Needs continue to be reviewed monthly at Safer Prisons meetings to ensure communication across departments and discussion of all aspects of their care.
- 5.6.4 Incidents of Self Harm are closely monitored and reported on at the Safer Prisons meeting and they are analysed to identify any patterns, for example timing of self harm incidents, location of prisoner, length of time in custody. There appear to be no trends at HMP/YOI Peterborough. On the female side in particular, a small number of prolific self-harmers can account for a high number of incidents. Assessment, Care in Custody and Teamwork (ACCT) documents are robustly checked and compliance is much improved.
- 5.6.5 TTG concentrates on security issues and drills down to operational level to highlight key areas and individuals of concern. Construction of the extension has posed an ongoing security risk, however the project has been well managed to minimize this and regular communication at TTG and in the Directors Weekly Briefing has ensured that all staff are kept informed of potential risks.
- 5.6.6 The importance of Intelligence Reports (IR) has been stressed with all departments encouraged to make full use of these. Staff ID cards will be reissued after discussions this reporting year over the potential security risk of lost ID cards.
- 5.6.7 Although the total number of violent incidents during the reporting year has not increased, there have been more during the latter part of the year as the prison population has risen. TTG meetings have gone into considerable detail about individuals and gangs posing a threat to the good order of the prison or the safety of other prisoners and staff, in order to preempt problems wherever possible. The Safer Prisons team highlighted the fact that the number of violent incidents recorded bore no relation to the number of open Anti-Social Behaviour Improvement Plans (ASBIP) in the prison. As a result ASBIP was relaunched in March 2014 and brought into line with the ACCT process and staff were trained in its use, for example at 'Lunch and Learn' sessions. The Board will continue to monitor the ASBIP process.
- 5.6.8 There has been one male Death in Custody this year, which was self inflicted. (The Prisons and Probation Ombudsman report was received after the end of the IMB reporting year and the prison has drawn up an action plan in response.)

5.7 Segregation, Care & Separation, Close Supervision

- 5.7.1 Both Separation and Care units continue to be well run, with committed and caring staff who displayed exemplary professionalism in their handling of volatile and challenging prisoners throughout the year. The Board is satisfied that paperwork is properly kept up to date.
- 5.7.2 All prisoners on the units are seen and spoken to by a Board member during weekly rounds. Since our last report, staff have made efforts to assist prisoners to speak freely during rounds, for example by staying out of the line of sight between prisoner and Board member where possible.
- 5.7.3 The Board is satisfied that Rule 45 reviews have been correctly conducted with required personnel in attendance and prisoners given the opportunity to attend and make representations. Short notice of 72-hour review times continues to be a problem, but a Board member was present at a large majority of 72-hour reviews. Only one 14-day review was not attended and this was due to the Board's failure rather than any fault of the prison.
- 5.7.4 Neither special accommodation nor mechanical restraints were used during the year. Dirty Protests were handled well and were short-lived.
- 5.7.5 During the year there have been two long-term residents in Separation and Care. The Board is satisfied that procedures were properly followed with respect to these prisoners, and every effort was made to facilitate their location elsewhere. At the year-end, one remained, on a regime that included daily purposeful activity outside the unit.
- 5.7.6 The Board remains concerned that prisoners with mental health issues are accommodated on the units due to lack of more suitable accommodation elsewhere.
- 5.7.7 Regular quarterly Segregation Monitoring and Review (SMARG) meetings have continued, with Board members attending.
- 5.7.8 Adjudication Standardisation meetings, which include monitoring of adjudication records by peer review, have been held following the SMARG meetings.

5.8 Residential Services

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- 5.8.1 During the last quarter of the year the prison population has increased by approximately 140. Staff numbers have not increased in line with this (although recruitment is underway) and together with increased levels of sickness this has put pressure on the prison and its regimes. Staff have coped extremely well with the additional work and temporary redeployment.
- 5.8.2 Increased male prisoner numbers and staff shortages are having a detrimental effect on the availability of some aspects of the regime, for example purposeful activity.
- 5.8.3 The staffing problem is fully recognised by the Director and prison management and they are working to recruit more staff.
- 5.8.4 The Mother and Baby Unit (MBU) continues to be a strong part of HMP Peterborough. Numbers were low for the first half of the year, which seemed to effect staff motivation but the closure of other MBU units has resulted in an increase in numbers at Peterborough which is positive to the running of the unit.
- 5.8.5 The Custodial Support Officer (CSO) scheme has now replaced the Personal Officer scheme. Throughout the year communication of this scheme has improved but there is still confusion regarding what a CSO is for and what a prisoner should do if their CSO is not around. The prisoners, however, do get a responsive service from wing staff.
- 5.8.4 The kitchen continues to perform a vital role extremely well. There have been operational problems during the reporting year with breakdowns as the equipment is ageing; the staff however cope with this very well. There are plans for a major extension during 2014/15, which should address this.
- 5.8.5 The focus of the wings changed early in the reporting year, which is having a generally positive effect. In particular, it is pleasing to see the female "lifers" have a dedicated garden and kitchen for prisoners to prepare their own food.
- 5.8.6 This reporting year the Board is pleased to report an improvement in the Prisoner Consultative Meetings, which are now held regularly.

6. ADDITIONAL AREAS TO REPORT ON

- 6.1 The Board commends the positive attitude of staff at HMP/YOI Peterborough and it is particularly encouraging to see the amount of time that is spent working voluntarily on various projects, for example organising prisoner family days and accompanying police dealing with vulnerable women on the streets of Peterborough.
- 6.2 The Board remains concerned that prisoners still have to travel to Court, as the Courts do not use the video links that are available. When asked, prisoners have positive views about the use of video links. A pregnant prisoner in Peterborough had to travel daily to Norwich Court when we were assured this could have been avoided by the use of video link.
- 6.3 The Board deplores the treatment of those Members leaving in December 2013 due to tenure. They themselves were never informed in writing although the Chair was informed in July 2013. A letter of thanks for their long service was not received until the end of February 2014 nor was their contribution to previous Boards acknowledged.

7. THE WORK OF THE INDEPENDENT MONITORING BOARD

7.1 The work of the Independent Monitoring Board

- 7.1.1 During the reporting year the Board had three new members and five members left. Of the five, four were due to tenure and one resigned for personal reasons. At the end of the reporting year there were fifteen members.
- 7.1.2 At the beginning of 2014 the Chair, Vice Chair and Information Officer were re-elected.
- 7.1.3 A new Board Development Officer was elected.
- 7.1.4 Rota visits occur weekly. Male and Female Healthcare, Male and Female Separation and Care together with the Kitchens are visited weekly. Other areas of the prison are visited regularly.
- 7.1.5 The Board has developed a Wing Monitoring Template to promote a consistent approach to monitoring the Wings.
- 7.1.6 Board Meetings have been restructured to incorporate Training and Reserve Time alternately.
- 7.1.7 Applications are dealt with weekly for both male and female prisoners. The number of applications received during the reporting year was 638, which is similar to last year. This represents applications from 6.3% of the 10114 prisoners, who passed through the establishment during the reporting year.

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7.2 Board Statistics

BOARD STATISTICS 2013 - 14	
Recommended Complement of Board Members	20
Number of Board Members at the start of the Reporting period	17
Number of Board members at the end of the Reporting period	15
Number of new Members joining within the Reporting period	3
Number of Members leaving within the Reporting period	5
Total number of Board Meetings during the reporting period	12
Average Number of Attendances at Board Meetings during the Reporting period	11
Number of Attendances at Meetings other than Board Meetings	120
Total number of visits to the prison	725
Total number of Applications received	638
Total number of Separation & Care Reviews held	346
Total number of Separation & Care Sessions Attended—These may cover multiple Reviews	155

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7.3 Statistics on Applications to the IMB (Male & Female Prisons combined)

CODE	SUBJECT OF APPLICATION	YEAR 2013 - 14	YEAR 2012 -13	YEAR 2011-12	YEAR 2010-11
A	Accommodation	28	41	39	55
B	Adjudications	10	7	11	11
C	Equality & Diversity (Inc. Religion)	21	31	20	11
D	Education, employment, training inc. IEP	46	46	34	66
E1	Family, visits, mail & phone	51	17	76	62
E2	Finance/pay	31	7	Included in E	Included in E
F	Food, kitchen related	16	20	13	16
G	Health related	83	79	86	96
H1	Property (current establishment)	28	45	123	91
H2	Property (during transfer, in another establishment)	48	40	Included in H1, L	Included in H1, L
H3	Canteen, facilities, catalogue shopping, Argos	18	16	Included in H1, L	Included in H1, L
I	Sentence related (inc HDC, ROTL, release dates, parole, re-cat)	64	79	60	82
J	Staff/prisoner concerns inc. bullying	65	79	104	82
K	Transfers	44	16	33	54

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L	Miscellaneous	85	89	179	99
	TOTAL APPLICATIONS	638	612	778	725

7.4 Breakdown of applications for Male & Female prisons.

CODE	SUBJECT OF APPLICATION	NO OF APPS - MALE	% TOTAL MALE APPS	NO OF APPS – FEMALE	% TOTAL FEMALE APPS
A	Accommodation	11	2.9	17	6.5
B	Adjudications	6	1.6	4	1.5
C	Equality & Diversity (inc. Religion)	14	3.7	7	2.7
D	Education, employment, training inc. IEP	28	7.4	18	6.8
E1	Family, visits, mail & phone	36	9.6	15	5.7
E2	Finance/pay	27	7.2	4	1.5
F	Food, kitchen related	8	2.1	8	3.0
G	Health related	36	9.6	47	18.0
H1	Property (current establishment)	21	5.6	7	2.7
H2	Property (during transfer, in another establishment)	31	8.2	17	6.5
H3	Canteen, facilities, catalogue shopping, Argos	13	3.4	5	1.9
I	Sentence related (inc HDC, ROTL, release dates, parole, re-cat)	43	11.4	21	8.0
J	Staff/prisoner concerns inc. bullying	24	6.4	41	15.6
K	Transfers	25	6.6	19	7.2

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L	Miscellaneous	53	14.1	32	12.2
	TOTAL APPLICATIONS	376		262	

END OF REPORT