



HMP/YOI NEW HALL

ANNUAL REPORT OF THE INDEPENDENT MONITORING BOARD

1st MARCH 2013 to 28th FEBRUARY 2014

Section 1

STATUTORY ROLE OF THE IMB

The Prison Act 1952 and the Immigration and Asylum Act 1999 require every prison and IRC to be monitored by an Independent Monitoring Board appointed by the Secretary of State from members of the community in which the prison or centre is situated.

The Board is specifically charged to:

- (1) satisfy itself as to the humane and just treatment of those held in custody within its prison and the range and adequacy of the programmes preparing them for release.
- (2) inform promptly the Secretary of State, or any official to whom he has delegated authority as it judges appropriate, any concerns it has.
- (3) **report annually to the Secretary of State on how well the prison has met the standards and requirements placed on it and what impact these have on those in its custody.**

To enable the Board to carry out these duties effectively its members have right of access to every prisoner and every part of the prison and also to the prison's records.

Section 2

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Section 3

DESCRIPTION OF THE PRISON

3.1 HMP/YOI New Hall is a closed prison situated between Huddersfield and Wakefield in West Yorkshire. The prison is set in rural surroundings and is one half of a 'cluster' with HMP Askham Grange. Whilst close to the M1 and M62 motorways, and served by a regular bus service from either Wakefield or Huddersfield, those visiting by public transport face a walk of approximately 1 mile to reach the prison gates.

Residents are drawn mainly from Derbyshire, Leicestershire, Lincolnshire, Nottinghamshire and Yorkshire, although it is an on-going issue for the Prison Service that we receive residents from more southerly areas than these. Being so far away from home areas gives rise to the significant problems faced by families and friends who may be unable to visit and also for the resettlement of residents at the end of their sentences.

HMP New Hall can accommodate up to 415 residents from the age of 18 years, including up to 40 life sentenced and IPP/IEP residents. There are 4 main residential units: Oak, Willow, Poplar and Larch. The majority of the accommodation is single rooms, although there are still some double cells which raise issues of privacy and health and hygiene matters. Apple Tree House is a dedicated first night centre, whilst Larch house has semi-open conditions and houses low risk, mainly enhanced, residents. Additionally, Maple House is a small Mother and Baby unit, which can accommodate up to 9 mothers and their babies. Holly House is for those residents requiring Care and Assessment, whilst Sycamore House is for those residents who require Care and Separation.

In this reporting period, New Hall had 1149 new receptions and released 947 residents. At the end of the reporting period New Hall held 16 lifers and 13 IPP's (Indeterminate sentences for Public Protection). There were 557 reported incidents of self harm involving at least 121 residents (there are no accurate figures for the number of residents involved in self harm incidents). There were 2 deaths in custody.

Education supplier:	Manchester College
Mental Health Services provider:	Nottinghamshire Healthcare NHS Trust
Healthcare provider:	Spectrum Community Health CIC
Drugs Treatment:	Turning Point
Library Services:	Wakefield Council

3.2 In July 2013, the YJB (Youth Justice Board) announced the de-commissioning of the Rivendell Juvenile Unit at New Hall, as the numbers of female juveniles being sentenced to Youth Custody had fallen significantly. At the time of this announcement, our unit held just two young offenders, both of whom had reached the age of 18 years. Consequently, the unit was closed with immediate effect. Separate from the Juvenile unit, but in the same building, was the PREW (Project Recovery Empowering Women) which has also been terminated. The building will now be utilised as a Complex Needs Unit, a national resource for up to 16 women who will remain on the unit for up to 2 years. The main contractors for this service will be NHS England and the unit will be staffed by a Custodial Manager and approximately 13 prison officers who will work exclusively on the unit. It is anticipated that the unit will be operational in July 2014.

It is also suggested that a resettlement unit be built at New Hall following the announcement of the proposed closure of HMP Askham Grange.

A significant programme of work has been started at New Hall over the reporting period including, a new roof on Willow wing, refurbishment of the Willow dining room, re-decoration of Poplar wing, the refurbishment of the gate reception area and the introduction of a corporate colour scheme for all areas. Work to be completed in the next financial year will include the laying of new drains and the re-decoration and re-refurbishment of the remaining residential units.

Section 4

EXECUTIVE SUMMARY

4.1 This reporting year has seen a number of significant changes to budgets, staffing and regime within the establishment but both staff and residents have responded in such a way that the safe running of the prison was not jeopardised. Robust leadership from the Governor and her Senior Management Team (SMT) have ensured that, as far as possible, changes are understood (if not always agreed with) and implemented.

Significant cuts to the prison budget have meant a reduction in staffing levels. Knowing that further cuts are likely as a consequence of benchmarking, this Board is concerned as to the impact of further cuts on the regime and level of support and care that can be offered.

Despite robust measures implemented by the Security Governor and his team, the influx of illegal drugs continues to be a significant issue within the prison.

The policy of imprisoning women with mental health problems continues and, despite numerous request from this Board (and others) over several years, there appears to be very little change to this situation.

This Board feels that women in the prison estate have been severely disadvantaged by the introduction of the National Facilities list. For many reasons, both physical and psychological, the rules in relation to clothing have impacted most on the female estate. Many women at New Hall have little or no private cash and low wages mean that new clothing (from the VERY -expensive- catalogue) is beyond their means.

In this reporting year, complaints regarding Property, Prisoners Monies and issues related to the work of the OMU (Offender Management Unit) have made up more than one third of all applications received by this Board. Generally, concerns are raised about missing property, missing monies and ROTL (Release on Temporary Licence) or Programmes.

The catering budget has remained at £1.96 per day per resident and overall the food provided is reasonable. However, the constant complaint is that any dish containing cubed beef is rendered almost inedible, due to the quality of the meat used (mainly fat and gristle). As the supplier (3663) is contracted nationally, this Board can only assume that this is not an isolated problem.

It has come to the Board's attention that, on occasion, there is little or no work for the women employed in the workshops, particularly Workshop 5 which does packaging work for various contractors. On the occasions that there is little or no work to be done, the women are kept occupied by drawing, crayoning or playing cards. This Board does not consider this to be a useful and productive way of utilising the time that our residents are meant to be gainfully employed.

4.2 Summary of Report

- ^ The impact of budget cuts on staffing levels
- ^ Drugs strategy
- ^ Diversion of women with mental health issues from prison
- ^ Women disadvantaged by the National Facilities list
- ^ Applications to the Board
- ^ Standard of food
- ^ Occasional lack of purposeful activity

4.3 Particular issues requiring a response

This Board has taken note of the comments made in response to the issue of women with mental health problems raised last year in our Report and we are encouraged that progress is being seen. However, the fact remains that women with serious mental health problems are still being sent to prison rather than being diverted away from the prison system into more appropriate accommodation.

Will the Minister assure the Board that diversion from the Criminal Justice System/custody remains an urgent priority and that every effort is being made to achieve that end as soon as is practicable?

Once again, New Hall faces significant budget cuts and will need to consider the level of staffing in relation to the new budget constraints. As a consequence of this, the relationship between the POA (Prison Officers Association) and the Governor and SMT is placed under a considerable amount of stress

Can the Minister guarantee that the welfare and safety of both staff and residents will not be compromised by further reductions in our budget?

The introduction of the new Incentives and Earned Privileges Policy in November 2013 has caused considerable concern, particularly in relation to clothing. Women in the female estate are allowed to wear their own clothing. However, the new rules allow only one parcel of clothing to be brought or sent in. Any parcel must be received within 28 days of conviction rather than sentence and no further parcels are allowed whether the resident is serving 3 months or 30 years. All other clothing must be purchased from the catalogues provided by the prison using money earned in the prison. Many of the residents at New Hall do not earn enough to purchase clothing from the catalogues. Residents at New Hall are not allowed to wear black trousers or coats, nor can they have 'hoodies'. Many of our residents find that the difficulties are compounded by weight loss or weight gain (for which the causes are many and varied) and the time of year at which they come into prison (e.g. some residents sentenced during the summer months are wearing clothes only suitable for warmer temperatures and which will be inadequate in the winter months). This Board considers that this policy is inequitable and demeaning and that women in the prison are not being treated with the dignity and respect they have a right to expect and which the prison service purports to promote.

The Board asks that this policy is reconsidered and that appropriate solutions be implemented in respect of the female estate.

In respect of the contract for the provision of food for the prison estate, The Board has expressed concern about the standard of meat provided, particularly the diced beef. On all occasions that this has been tasted by Board members, it has been found to be inedible, consisting mainly of fat and gristle. At a recent meeting, mention was made of food being labelled as 'prison quality'.

Would those responsible for the procurement of this contract explain exactly what 'prison quality' indicates and whether the quality of the diced beef in particular will be improved?

4.4 Previous year's concerns:

(Previous report 4.3) As stated above, the Board is encouraged by the response to the concern raised again regarding the ongoing issue of women with mental health problems being imprisoned. This Board will continue to monitor the way these women are dealt with within the prison system and the development of diversion services prior to sentencing.

(Previous report 4.4) New Hall continues to receive residents for whom West Yorkshire is a considerable distance from their home area. In some cases, residents are received when they have only a matter of weeks before they are due for release. This has all kinds of repercussions in relation to maintaining family contact and the making of appropriate release plans. The women's estate is relatively small and therefore any movement of residents away from their home prison is likely to mean that they will be located some distance from their home area.

Could the Board be informed of what constitutes an 'exceptional circumstance' for transfer of a resident from out of area to New Hall? Is the situation going to be exacerbated by the proposed closure of both HMP Askham Grange and HMP East Sutton Park?

Section 5

5.1 Equality and Inclusion

HMP New Hall has a high profile Equality Team led by the Governor. Its structure and meetings combine to demonstrate to both staff and residents that the establishment is committed to equality and that it is embedded in all aspects of the prison regime. Systems are transparent and raising issues is welcomed. The prison is able to demonstrate by its actions and policies that it is carrying out its legal duty to eliminate unlawful discrimination, harassment and victimisation and is actively advancing equality of opportunity and good relations between different groups.

Meetings are held quarterly and are attended by staff and residents diversity representatives. The IMB is invited to attend these meetings and does so. Meetings are purposeful and lively and all contributions are valued and respected. It is a forum where new ideas/responsibilities can be robustly discussed. In the reporting year, the Governor decided to have joint meetings via video link, with HMP Askham Grange. This has proved to be successful in the main but there is a need to focus on the remit of equality issues.

There was a HMCIP (Her Majesty's Chief Inspector of Prisons) Inspection between 17th - 23rd February 2014. This was a themed review with the focus on learning disabilities, including autism and Asperger's syndrome. Residents were interviewed and information has been sought regarding what provision the prison has for those residents with learning disabilities.

During the reporting period, there has been a comprehensive package of training events. Three events have been held for staff on the issues of autism and people trafficking in addition to further training in relation to transgender issues. Work is being undertaken with the Wilfward Trust to develop a learning disability package which will form part of the Mental Health training. Work is also going on with Spurgeons, a company which will provide mentors for residents prior to release, post release and for 12 months after release. Eleven mentors are being trained at present.

Forums continue to be held for BME (Black and Minority Ethnic groups) residents, older residents and LGBT (Lesbian, Gay, Bisexual and Transgender) residents and the diversity representatives. Work is also ongoing to develop and emphasise a more 'person centred approach' and links have been made with the OMU (Offender Management Unit) to provide a multi-agency, coordinated approach for dealing with residents particular and personal needs. The importance of sharing information between key members of staff has also been highlighted.

The role of the Equality Co-ordinator has now changed. Although she is based solely at New Hall, she has an input into equality issues at Askham Grange via the joint quarterly meeting. This allows her more time to filter out information to key staff and provide them with the tools to do their job.

Her position now sits under the umbrella of Safeguarding. She continues to work closely with the Chaplaincy, particularly in relation to arranging events. She has established the concept of having equality staff champions on each wing, with the aim of enhancing the principle of equality being embedded in everything that is done within the prison. All relevant information and updates are sent to these 'champions'. PID (Prisoner Information Desk) workers continue to play a vital role and have produced clearer, more dynamic notice boards on the wings. One idea for the future is to produce a 'Rough Guide to HMP New Hall' in an easy read format with thought being given to visual information that some residents may more easily recognise (e.g. the use of logo's)

There has been an increase in the number of residents with physical disabilities and consequently showering facilities have been enhanced.

The Equality Team, and in particular the Equality Co-ordinator have continued to build on the progress made last year in the Equality Agenda. The Co-co-co-co-ordinator's enthusiasm, commitment and expertise are highly regarded and she manages to engender in residents and staff at all levels the need to have equality embedded in every aspect of life at New Hall, including the development of new policies and plans for future development.

The Board highly commends the Governor and her team for their innovative, caring and committed work over the reporting period.

Some Statistics: as of February 2014

New Hall population: 88% White British
12% BME

77 residents have disclosed a disability and all have Care Plans in place.

32 residents between the ages of 18 and 21 years
101 residents between the ages of 21 and 29 years
153 residents between the ages of 30 and 39 years
76 residents between the ages of 40 and 49 years
26 residents between the ages of 50 and 59 years
9 residents between the ages of 60 and 69 years

Approximately 6 residents have been deported within the reporting period (to Vietnam, Africa and Eastern Europe). Changes in the law mean that residents may be considered for deportation if they receive a sentence of 12 months or more (previously 2 years).

In August 2013 an internal audit MQPL (Measuring the Quality of Prison Life) indicated that overall New Hall has improved in most aspects of those areas surveyed. It is noted that the questionnaire was completed by 125 residents from a total population at that time of 357.

The Independent Monitoring Board at New Hall is currently comprised of 9 White British members of whom 6 are male and 3 are female. All are above the age of 45 years.

The last recruitment campaign for new members resulted in a number of applications, all from women, all of whom are White British. As the Board did not run the campaign, we have no information as to where the advertisements were placed but it signifies a concern that this Board at least is not truly representative of the communities we serve.

5.2 Education, Learning and Skills

The Education department at New Hall is managed by Manchester College and they assess each resident for literacy and numeracy levels at induction. Those who are assessed as being below EL3 (Entry Level 3) are offered a programme of study to help them achieve EL3.

A range of courses is offered from the Education department including basic education (EL3), Levels 1 and 2 in Maths and English, IT skills, hairdressing, cleaning, catering, health and hygiene. Some courses lead to Qualifications which will hopefully enhance the prospects for employment on release.

As noted in the last report from this Board, attendance at classes or training is not always possible due to staffing issues, regime changes, visits, Court appearances, medical appointments, programmes, transfers and reviews amongst other things. With the advent of OLASS 4 last year funding is now based on 'learner achievement' and little regard is paid to the specific difficulties encountered within the prison setting.

Residents on Holly House (Care and Assessment) have their own facilities for education and may be joined by residents from Sycamore House (Care and Separation) as appropriate.

The majority of residents in education or training consider that they will benefit from vocational or non-vocational courses, feeling that they will have something to offer prospective employers upon release. In this respect, several of the residents who are selected for training in the Max Speilman workshop have been very successful in obtaining employment on release with the Max Speilman chain of shop

Additionally, New Hall has two sewing workshops and one assembly workshop, the latter being contract work for the likes of Halfords. This work is repetitive and not too demanding and this large workshop is always lively.

The Board considers that the range of courses which may lead to employment on release is somewhat limited in scope. New Hall currently has no provision for training in the beauty industry other than hairdressing, nor does it have any courses such as plumbing, painting and decorating, which are often seen as 'male' occupations but which more women are able to access in the community.

The Library is staffed by librarians from Wakefield Council plus two residents. For much of the reporting period, the library was understaffed to the point that it had to close two half days per week. That matter is in the process of being rectified and it is hoped that new staff will be appointed in the near future.

5.3 Healthcare and Mental Health

Primary and Integrated Drug Services continues to be provided by Spectrum Community Health CIC and GP sessions are held twice a day on weekdays with an evening GP for new receptions. On Saturdays there is a GP surgery in the morning and another in the afternoon for new receptions.

Appointments to see the GP are made by application and would normally take two days (as per community) although urgent cases would be seen straight away.

Following the refurbishment of the Primary Health Care Unit there has been an increase in the number of consulting rooms. All consulting rooms are private. There is a waiting area for residents and overall the atmosphere is one of quiet efficiency.

Dental clinics are held Monday to Thursday and are accessed by application. Emergencies will be given priority.

Residents at New Hall can expect to get the same access to various clinics as they would in the community and New Hall provides the following clinics:

GP, Lead Nurse, Optician, Dentist, Midwife, wing based Nurse clinics, asthma, diabetes, cytology, CASH (contraceptive and sexual health), vaccinations, well being, phlebotomy, spirometry, smoking cessation, weight loss, health promotion, tissue viability and wound care, blood borne virus, podiatry, hepatitis C, risk assessment and triage assessment, Chlamydia screening, release clinics, recovery clinic, detox clinic and IDTS (Integrated Drugs Treatment Service) in Reach clinics.

Two trained nurses and a health care support worker are on duty at night and are based on the primary care unit/first night centre.

A high level of professional care is given from a supportive primary care team who have a vast mix of experience, skills and knowledge. There are 3 Band 5 Nurse vacancies at the end of this reporting period but staffing levels are deemed to be adequate at this time. There is a 'named nurse' initiative currently in operation at New Hall.

Mental Health Services are provided by the Offender Health Division of Nottinghamshire Healthcare NHS Trust, who currently provide 4 psychiatric sessions per week. These sessions are facilitated by a visiting Forensic Consultant Psychiatrist. Additionally, there are 4 sessions per week facilitated by a Forensic Psychologist. In partnership with RETHINK, a national charity for mental health, there is a full time Band 5 Cognitive Behavioural Therapist who facilitates psychological therapies.

Referral is dependant on individual need as determined through a 'stepped care model' and some residents are managed through the GP service, aligning service provision to the community model.

Those individuals with complex needs who may be unsettled and requiring psychiatric input can be seen within the first week of referral if admitted to the healthcare wing after reception. Other residents may have to go on the waiting list before they can be seen.

The commissioned service does not provide 24 hour mental health nursing provision. Core business hours during weekdays are 8.30am – 7pm, including Bank holidays. There is no mental health cover on site at the weekend although there is 'over the phone' on call cover by the team out of hours.

The small team of primary and secondary mental health nurses have been proactive in identifying and transferring residents who require hospital treatment to appropriate settings and have actively participated in the ACCT (Assessment Care in Custody Teamwork) process, maintaining the safety of residents. They continue to attend ACCT reviews, whilst also being active members of the Safer Custody forum. The team are also working at improving the care planning process delivering a proactive service as well as establishing a CPA (Care Planning Assessment) framework based on National Standards. A dedicated IAPT (Improving access to Psychological Therapy) service is established, providing low and high intensity cognitive behavioural therapy interventions. Another area where collaborative work has taken place is in the development of a learning disabilities pathway of care.

The service has continued to build on the progress reflected in the Board's last report and, of note this year has been:

The development of an offender health specific CPA policy and audit tools which have now been applied within the service and aligned to the National CPA framework.

The development of mental health paperwork templates for the whole mental health pathway, which have now been uploaded as templates onto System One healthcare records system.

Being party to a PD (Personality Disorder) working group as part of a directorate wide QIPP (Quality, Innovation, Prevention and Productivity) which has been instrumental in developing a PD pathway. Incorporated in the remit for this group was identifying relevant PD training for staff. As a result, psycho-education and KUF (Knowledge and Understanding Framework) for PD are now standard training for all mental health clinicians.

The service has concluded a training needs analysis which clearly outlines basic and complementary skills and competencies for all mental health clinicians based on service evaluation since being commissioned.

There are continued efforts to engage residents in service development through user forums and ongoing feedback on service provision.

A Clinical Matron has recently been appointed to New Hall and is recruiting further staff to the team.

A Band 8 Head of Healthcare now manages the mental health provision for both New Hall and HMP Wakefield. This is a newly designed post aimed at fully supporting the development of both services.

The IMHT (Integrated Mental Health Team) continues to consolidate the ongoing service development responding to the needs of residents who come into contact with the service, the prison, Department of Health initiatives, NICE (National Institute for Clinical Excellence) guidance and the requirements as set out by the local NHS England Commissioning Team.

5.4 Purposeful Activity

There are three workshops operating at New Hall, two of which are sewing workshops, producing goods for contractors. The third and largest workshop is involved in assembling and packing items for various businesses and retail stores. Additionally, the Max Speilman Academy continues to provide training for residents and, in many cases, employment on release. Residents may be employed in a variety of other work within the prison (e.g. wing cleaners, laundry workers, library workers, kitchen workers, gardens workers).

The education department offers full time vocational courses in areas such as hairdressing, cleaning, catering and computer skills amongst others. The gym also offers courses to residents wishing to gain accreditation in related subjects.

Out of 'working hours' residents may use the library (which runs a timetable of events) and the gym at set times (this is in order to accommodate the numbers of residents who wish to take advantage of these facilities).

Throughout the year, staff have organised a number of Family Days, which are always well attended and well received by residents and families alike.

As with any prison activity, cancellation or non-attendance may happen for a number of reasons. During the past 12 months, the library has been unable to open as timetabled, due to lack of library staff. Lock-downs, staff shortages, lack of contract work for the assembly workshop and building repair work have all impacted on the availability of work or other activities although every effort has been made to keep major disruption to a minimum.

5.5 Resettlement

New Hall is a closed prison and residents do not have the opportunity to work outside of the establishment. Whilst there are a number of courses and training opportunities available within the prison, they do not necessarily reflect the job opportunities available to women on release. Timpsons, who are responsible for the Max Speilman workshop have been able to offer jobs to a number of residents on release and this is a very positive step.

In terms of aiming to reduce re-offending, the prison offers a number of courses based on changing behaviours and thinking. Thinking Skills, My Anger and Fire Setters courses are run by the OMU (Offender Management Unit), the first two of these courses are accredited. There is a further, non accredited course, Power to Change, run by Athena, a 'through the gate' provider.

For those who are released from New Hall without fixed accommodation to go to, the prospects are bleak, particularly in West Yorkshire where we have just one Probation run hostel for women.

5.6 Safer Custody

Safer Custody meetings continue to be held monthly and are chaired by the Head of Safer Custody and attended by staff representatives from all residential units, Chaplaincy, Psychology, Education, Catering, Workshops, Resettlement and the IMB. Listeners and PID (Prisoner Information Desk) workers also attend part of the meetings. Comprehensive minutes are circulated widely.

In relation to ACCT's (Assessment Care in Custody Teamwork) the laid down procedures are invariably followed properly and staff maintain good records. Care plans are reviewed regularly and reviews are attended by relevant staff.

New Hall has an effective Listener scheme and a First night Centre. There is a zero tolerance approach to bullying.

5.7 Segregation

Sycamore House is the segregation unit at New Hall and is staffed by a dedicated group of officers who deal with the (often very complex) needs of residents held in the unit in a professional and sensitive manner. Records are maintained and the IMB has not had any concerns about the timeliness of entries in the daily logs or any other paperwork. The duty IMB member is informed of new residents admitted to the unit, usually well within the first 24 hours and every endeavour is made to see the resident within that time frame, but most certainly within 72 hours.

Although always accompanied by a uniformed member of staff, the duty IMB member will see every resident at least once a week (the reality is generally more than once per week) and has the opportunity to speak with residents alone if that is required.

Reviews are held regularly on a Wednesday and the duty IMB member will attend these. If reviews are held on another day, the IMB will try to attend but this is not always possible and there are occasions when we have not been informed of these reviews. Reviews are chaired by a Governor Grade and are usually attended by uniformed staff from the unit, a member of the Mental Health Team, a member of the Chaplaincy and the IMB. Others may be in attendance as required (OMU, Wing staff, outside Probation).

There has long been an issue of residents with mental health problems being placed in segregation and remaining there until they are either released or a place in a secure unit/ mental health unit can be provided. Whilst both the IMB and the Chaplaincy have expressed their disquiet at this practice, it is difficult to know what else can be done without better provision outside of the prison system. This Board has reported on this matter for many years and has requested that this issue be addressed and thus ensure that those people with mental health problems are more appropriately placed. To date there has been little improvement in the situation.

Section 6

6.1 Chaplaincy

The Chaplaincy provides for all religious beliefs and is regularly used by a significant proportion of residents at New Hall. Sunday services, Mass and Holy Communion are all celebrated in the Chapel. Additionally, Chaplaincy staff offer courses for the bereaved; Christian Meditation and Bible studies. They are a visible presence within the prison and are available to both prisoners and staff alike. All major religious events are celebrated in an appropriate way and are inclusive of anyone who wishes to participate. Their work is to be commended.

Section 7

THE WORK OF THE INDEPENDENT MONITORING BOARD

BOARD STATISTICS	
Recommended compliment of Board Members	15
Number of Board Members at the start of the reporting period	10
Number of Board Members at the end of the reporting period	9
Number of new Members joining within the reporting period	4
Number of Members leaving within the reporting period	5
Total number of Board Meetings held during the reporting period	12
Total numbers of visits to the Establishment	2
Total number of Segregation reviews held	52+
Total Number of Segregation reviews attended	52+
Date of Annual Team Performance Review	April 2013

Code	Subject	2013/14	2012/13	2011/12	2010/11
A	Accommodation	8	12	15	7
B	Adjudications	1	2	6	10
C	Equality & Diversity (including religion)	1	1	1	1
D	Education/ employment/training (including IEP)	7	6	3	2
E1	Family visits including mail and phone	14	3	12	11
E2	Finance/Pay	12			
F	Food/kitchen related	5	2	5	6
G	Health related	17	10	13	15
H1	Property (within current establishment)	22			
H2	Property (during transfer/in another establishment)	5			
H3	Canteen facilities, Catalogue shopping, Argos	3			

Code	Subject	2013/14	2012/13	2011/12	2010/11
I	Sentence related (including. HDC, ROTL, parole, release dates, re-cat etc.)	28			
J	Staff/prisoner concerns including bullying	10	14	12	12
K	Transfers	5	0	11	9
L	Miscellaneous	83	72	43	55
	Total number of IMB applications	219	147	159	200
	Of total: number of IMB Confidential Access was:	0			

NOTES

The number of applications received by the Board in this reporting period has increased by almost 50% on last years figures. Many of the applications had not previously been through the complaints procedure, with residents stating that they had little confidence that matters would be resolved satisfactorily via the complaints system. An application to the IMB is often seen as a short cut to getting things done.

GLOSSARY

ACCT	Assessment Care in Custody Teamwork
BME	Black and Minority Ethnic
CIC	Community Interest Company
CPA	Care Planning Assessment
HMP	Her Majesty's Prison
HMCIP	Her Majesty's Chief Inspector of Prisons
IAPT	Improving Access to Psychological Therapy
IRC	Immigration Removal Centre
IEP	Incentives and Earned Privileges
IMB	Independent Monitoring Board
IPP	Indeterminate Sentence for Public Protection
IDTS	Integrated Drugs Treatment Service
IMHT	Integrated Mental Health Team
KUF	Knowledge and Understanding Framework
LGBT	Lesbian, Gay, Bisexual and Transgender
MPQL	Measuring the Quality of Prison Life
NICE	National Institute for Health and Clinical Excellence
OLASS	Offenders Learning and Skills Service
OMU	Offender Management Unit
PD	Personality Disorder
POA	Prison Officers Association
PID	Prisoners Information Desk
PREW	Project Recovery Empowering Women

QIPP	Quality, Innovation, Prevention and Productivity
ROTL	Release on Temporary Licence
SMT	Senior Management Team
YJB	Youth Justice Board
YOI	Young Offender Institution