



# **HMP HATFIELD & HMP YOI MOORLAND**

## **ANNUAL REPORT**

**MARCH 2013 – FEBRUARY 2014**

## **1 STATUTORY ROLE OF THE BOARD**

The Prison Act 1952 and the Immigration and Asylum Act 1999 require every prison and Immigration Removal Centre (IRC) to be monitored by an independent Board appointed by the Secretary of State from members of the community in which the prison or centre is situated.

The Board is specifically charged to:

(1) satisfy itself as to the humane and just treatment of those held in custody within its prison and the range and adequacy of the programmes preparing them for release.

(2) inform promptly the Secretary of State, or any official to whom he/she has delegated authority as it judges appropriate, any concern it has.

(3) report annually to the Secretary of State on how well the prison has met the standards and requirements placed on it and what impact these have on those in its custody.

To enable the Board to carry out these duties effectively its members have right of access to every prisoner and every part of the prison and also to the prison's records.

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### **3. DESCRIPTION OF THE PRISON**

#### **3.1 HMP Hatfield**

HMP Hatfield is a Category D Open Prison currently holding up to 246 adults and 20 young offenders. It has 6 accommodation blocks: 3 built in the late 1980's, the old Segregation Unit (which was refurbished in 2011 as an independent living unit holding 6 prisoners) and 2 others which were opened about 11 years ago. There are currently 43 lifers and 42 Imprisonment for Public Protection (IPP) prisoners in HMP Hatfield.

**The Board has serious concerns about the population breakdown at HMP Hatfield with the increasing number of IPP and Lifers there has been no change to officer numbers on duty over the last 12 months. The Board has seen an increase in outbreaks of extremely violent behaviour at HMP Hatfield and views this as a serious safety issue for staff, prisoners and visitors.**

**The Board cannot understand why prisoners who have previously absconded from open conditions and have been sent back to closed conditions can be returned to open conditions to re-abscond. This has been rectified under the revised ROTL arrangements**

During the year the prison went through the bidding process and therefore Benchmarking and Fair and Sustainable were put on hold. When it was announced that Serco was no longer being considered in the bidding process and that HMP Hatfield was to remain in the public sector a new Governor was appointed (Mr Dyer) and work started on making the establishment "Stand Alone" and separate from HMP Moorland. In view of this the establishment had to commence both processes very quickly. During the time of the competition and the pending move to SERCO staff morale was at rock bottom, but since the decision was made to stay public sector staff have worked well with the new Governor to move the prison forward.

**The Board would like to see a new Board established without further delay for the independent HMP Hatfield. Can the Minister please advise when this will be done?**

#### **3.2 HMP/YOI Moorland**

HMP Moorland is a Category C Training Establishment currently holding 1000 adults, of whom up to 325 are vulnerable prisoners, 90 young offenders, 300 foreign nationals and the rest adult CAT Cs.

There are 6 accommodation blocks, 4 of which were opened originally in 1991, 1 added in 1997 and another in 2011. There is also a Segregation Unit which holds up to 26 prisoners and an Induction Unit holding up to 40 prisoners. There are 20 work areas including the kitchens, a gym and gardens.

Healthcare is run by Nottinghamshire PCT and Education by Manchester City College who also run some of the work areas.

During the year the prison went through the bidding process and therefore Benchmarking and Fair and Sustainable were put on hold. When it was announced that Serco was no longer being considered in the bidding process and that HMP Moorland was to remain in the public sector a new Governor was appointed (Mr Bamford) and work started on making the establishment "Stand Alone" and separate from HMP Hatfield. In view of this the establishment had to commence both processes very quickly. During this time staff morale was at rock bottom, but since the decision was made staff have worked well with the new Governor to move the prison forward.

There were 4 serious incidents during the year requiring the Command Suite to be opened at which all had an IMB member/s in attendance. 3 were incidents at height and 1 was a barricade. All were dealt with professionally and came to a peaceful and satisfactory conclusion. All were related to transfers out of the establishment.

#### **4. EXECUTIVE SUMMARY**

- 4.1 The Board has serious concerns about the population breakdown at HMP Hatfield with the increasing number of IPP and Lifers and has been no reduction in officers on duty in the last 12 months. The Board has seen outbreaks of extremely violent behaviour at HMP Hatfield and views this as a serious safety issue for staff, prisoners and visitors (See section 3.1)
- 4.2 The Board cannot understand why prisoners who have previously absconded from open conditions and have been sent back to closed conditions can be returned to open conditions to re-abscond. (See section 3.1) see above
- 4.3 The Board would like to see a new Board established without further delay for the independent HMP Hatfield. Can the Minister please advise when this will be done? (See section 3.1)
- 4.4 The Board is concerned about the lack of courses offered in the Education Department at HMP Hatfield and would like to know what courses Manchester College are going to run to help prisoners at HMP Hatfield. (See section 5.4)
- 4.5 The Board would like to commend the recycling workshop at HMP Moorland for the sterling work that it does in dealing with prison waste. (See section 5.4)
- 4.6 The Board would like to commend the quality of work and training completed in the Braille workshop at Moorland and the impressive "Storytime for Dads" scheme. (See section 5.4)
- 4.7 The Board would like to commend the work completed in the TV repair workshop. (See section 5.4)
- 4.8 The Board would like to raise concerns about the inadequate number of work/education places in HMP Moorland. (See section 5.4)
- 4.9 The Board would like to know when Virtual Campus is going to be available. (See section 5.5)

- 4.10 The Board would like to commend the Segregation Unit for the concern and humanity it shows in its dealings with all prisoners who are in its care. However, we would like to express our concern over the time it is taking to move prisoners on from the Segregation Unit to other prisons after the segregation reviews, owing to the absence of VRO reports. (See section 5.7)
- 4.11 The Board has concerns that prisoners have to be transferred to other establishments to complete SOTP courses. The Board would like to know if and when the course will be run in-house?. (See section 6.2)
- 4.12 The Board is concerned that getting kitchen equipment fixed is taking far too long, with some items being out of action for many weeks/months. Although the Board is aware that sometimes the delay is due to the provision of parts, the actual process itself also causes unnecessary delays. The Board would like to ask whether the process could be reviewed in order to speed things up. (See section 6.3)
- 4.13 The Board would like to ask that all establishments be reminded that complaints received from other establishments should be dealt with as per PSI timescales and given the same priority as those received in-house. (See section 6.4)
- 4.14 The Board would like to commend the Reception teams at both HMP Moorland and HMP Hatfield for their sterling work throughout the year. (See section 6.6)

## **5. AREAS REPORTED ON**

### **5.1 Equality and Inclusion**

The Prison holds a quarterly Digital Information Research Foundation (DIRF) scrutiny panel at which DIRF report forms are scrutinised. There are also individual houseblock prisoner forums. Each houseblock also has a PID (Prisoner Information Desk) worker who aims to help prisoners through the system.

The Prison recognizes that its population profile includes Foreign National Prisoners (of formal interest to the UK Border Agency (UKBA)) and convicted Sex Offenders (Res 2 prisoners) as well as normal Category C prisoners (adult male). Foreign Nationals often have language problems that need to be addressed and cultural expectations that must be recognized. A positive example in helping this particular group is printing Discriminatory Incident Report Forms in other languages. Res 2 prisoners are often older and may have issues associated with their health/mobility and it is recognized that this will be of continuing concern.

Owing to the age profile of Res 2 prisoners, prison management has looked at ways to address the needs of older prisoners by introducing dedicated gardening time on Friday afternoons and designating a cell in the Induction Unit as an end-of-life cell.

## 5.2 Education, Learning and Skills

### HMP MOORLAND

Manchester College, after a needs analysis, expanded the education provision to meet more closely the needs of the current population. The new initiatives include Barbers x 2, Industrial Workplace Learning and Textiles up to level 2. The Textiles and Tailors Workshops are being used in rotation to accommodate both Res 1 and Res 2 prisoners.

ITES (Introduction to Training and Employment Services) has been introduced, resulting in improved attendance at work.

Foreign National prisoners are now able to access vocational training as long as it is employment-related.

Manchester College is looking at introducing a graphics/web design course alongside art.

The Board is concerned about the lack of supervision of Res 1 prisoners in Education, especially at movement times. The Board has observed times when there has only been 1 Officer in Education to deal with difficult prisoners or problems. Also when the Officer was on the computer there was no-one patrolling either upstairs or downstairs. There is constant movement within the Education department and consequently very little supervision at these times.

There is no rest area in the Res 1 education department, which results in prisoners sometimes attending 3 ½ hour sessions with no access to a drink or break. We do note that many of these prisoners have lack of concentration.

Library sessions are regularly dropped, which the Board finds concerning.

### HMP HATFIELD

The Board has concerns about the number of classes being provided and the number of empty classrooms observed during rota visits. Owing to many prisoners arriving with level 1 and 2 qualifications in English and Mathematics the number of alternative classes offered is very limited.

**The Board is concerned about the lack of courses offered in the Education Department at HMP Hatfield and would like to know what courses Manchester College are going to run to help prisoners at HMP Hatfield.**

HMP Hatfield runs courses in Level 1 and 2 Maths and English by Outreach workers, IT, Beyond the Gate and Health and Safety in limited numbers and on limited days and horticulture

HMP Hatfield has excellent Library facilities which are open in the evening to take account of Task Force workers, and it is very well used.

## **5.3 Healthcare and Mental Health**

### **HMP HATFIELD**

The Healthcare Centre provides limited clinical services for 266 prisoners with other treatment facilities e.g. Dentistry available at the Moorland site. Several of the clinics e.g. Smoking Cessation are nurse-led, and a doctor attends daily. On 2 evenings per week a late night clinic is held to accommodate the outwork prisoners who are unable to attend during the day. Prisoners have access to the Integrated Drug Treatment Services (IDTS) programme.

### **HMP MOORLAND**

Along with the general clinical services are specialist clinics for Asthma, Diabetes, Epilepsy, Chronic Heart Disease, Hepatitis B & C, Well-Man, Primary and Secondary Mental Health. Lists for dentists, optician services, chiropody, physiotherapy and hospital appointments are generally no longer than those in the community, in fact in many instances are shorter. Treatments not available in-house are dealt with by Emergency Care Practitioners or Doncaster Royal Infirmary. A full time Pharmacist has been appointed for the Cluster together with a Clinical Pharmacist for 3 days a week, and 2 Pharmacy Technicians support the nurses with medicine management including patient reviews. A Sexual Health Nurse for the cluster is also being appointed.

Healthcare is available equally to all prisoners who receive a medical examination on Reception within 24 Hours. All prisoners are also assessed for any mental health issues and referred accordingly. It is also being noted whether they have been in the Armed Forces.

All residential Houseblocks now have an allocated Nurse who gives out treatments and assesses those applications to see the Doctor, There is a Patient Representative on the two houseblocks accommodating Sex Offenders who meet monthly with the nurses to address any issues and foster Health Promotion e.g. Vaccination and Smoking Cessation. This is also going to be introduced on the remaining 4 Houseblocks. Health Promotion sessions are provided on a quarterly basis to include Harm Minimalisation and Substance Awareness. Refurbishment of the Treatment Rooms on 3 of the Houseblocks has also taken place.

Discussions have been held around the areas of Palliative and End of Life care. A Palliative care Pathway has been developed in partnership with the Hospital for equipment needs, 2 hospital beds have been supplied for this purpose and an End of Life Suite is now available. Contact has been established with the Palliative Nurse Specialist, and the End of Life Care Nurse Specialist. The Liverpool Care Pathway is used for the last 72hours. Access to District Nurses for pain relief has also been established. The Prison Officers have worked extremely well with the Healthcare staff to provide an excellent coordinated quality of care for the terminally ill.

In Primary Care lots of Training and Development has been undertaken beyond the mandatory requirement. A Skills Gap and Training Analysis has taken place, Tier 1 (Basics Skills) and Tier 2 (Advanced Skills) which involves 5 days training in areas such as Nurse Prescribing, Weight Management, Diabetes Diploma and Chronic Obstructive Pulmonary Disease. In addition a new initiative is being developed to include a Musco-Skeletal



Comprehensive Pathway. There are 2 vacancies at present within the Primary Health sector and a Budget review around staffing levels is taking place.

The ITDS programme is now managed within the Healthcare Unit. This area is fully staffed at present, with the exception of a Clinical Matron to be appointed shortly. The remit is now centred on Reduction and Recovery and approximately 112 prisoners are receiving this at present. Peer Mentors and Psychology also give support. A package of training is being delivered to staff, including Alcohol Awareness.

One of the main problems during the year has been the prevalence of those drugs known as "Legal Highs" such as Spice and Black Mamba, the effects of which on individuals are very unpredictable. The team have adopted an aggressive and robust approach to all areas of drug misuse.

The Mental Health Integrated Approach has also been introduced. This provides a single point of access, and all mental health referrals, whether from reception into the prison or self-referral, are triaged within 5 working days. This, together with clinics for annual physical reviews for all Mental Health patients, has made a vast improvement in the care of these particular prisoners.

Primary Mental Health has been extremely busy throughout the past year with some 1220 referrals, up from 670 the previous year.

Increased caseloads for Secondary Mental Health Services make this a very busy department. Throughout the year several prisoners have presented with extremely challenging behaviour and 6 prisoners have been transferred to Medium Secure Units for further treatment. The Healthcare department have been delivering Mental Health Road Shows to staff and prisoners and Mental Health Awareness Training for Prison Officers together with Self Harm training.

A Service Improvement Skills Gap Analysis in specialist skills has taken place and training in CBT (Cognitive Behavioural Therapy) is being set up. In addition a recent advertisement has been placed for a Learning Disability Nurse primarily based at Moorland.

At the previous inspection by HMIP it was noted that "Mental health Services were excellent".

All the targets for the Quality Outcome Framework have been attained and the department have also met all the Commissioner Targets.

All of these additions have made valuable contributions to the care provided to the complex population that Moorland now caters for, and The Board commends the staff for their level of commitment.

#### **5.4 Purposeful activity (includes work)**

##### **HMP Hatfield**

Here all prisoners should be at work. At present there are about 100+ who are either on Taskforce or at a permanent job in the community prior to release. There are only a few

areas within the prison for work parties, namely: kitchens, gardens, recycling, horticultural training, unit cleaners and orderlies, stores, industrial cleaners, education and “Beyond the Gate” course. Unfortunately there are not enough work places available for all the prisoners left on site. When members visit the education block, they are concerned to find only a few prisoners in class or indeed empty classrooms. The Board is concerned to see that over the year very little, if anything has changed. So much so that on-site working parties are over-manned at times e.g. in the kitchens.

**The Board would like to know what courses Manchester College are going to run to help prisoners at HMP Hatfield.**

### **HMP Moorland**

It has been a very difficult year from the perspective of employment places and external work, to say nothing of privatisation.

There are supposed to be sufficient activity places for the majority of prisoners, but all too often Board members find too many prisoners left on the Houseblocks.

There was a cloud over the whole workshop complex last year with the prospect of privatisation having a knock-on effect on staff morale. Staff are now working through Fair and Sustainable and the Benchmarking process. Officers have come out of the workshops and been replaced by civilians who are now going through a period of having to apply for their own jobs.

A new allocation process for prisoners’ employment was introduced to streamline the system but there are still some problems associated with this e.g. matching prisoners to work with regard to their sentence plans. TES and Education are now working in collaboration in the same office which means that prisoners’ pathways are followed and each vacancy within the regime should be filled as soon as possible with the appropriate level of prisoner.

The recycling workshop goes from strength to strength in the amount of waste it now recycles. Staff must be congratulated for all the work they do here. Towards the end of this reporting period they were also dealing with the waste from HMP Lindholme.

There is good quality work and training in the Braille workshop. Staff in Braille led an impressive “Storytime for Dads” scheme in which prisoners’ record stories for their children. They also interviewed 2 of our Board members for the internal television station so that prisoners are more aware of the role of the IMB in the prison.

The Board would also like to commend the work completed in the TV repair workshop.

**The Board would like to raise concerns about the inadequate number of work/education places in HMP Moorland** and about getting prisoners to work and keeping them there. Members have mentioned in their rota reports the number of prisoners left on the Houseblocks instead of being at work throughout this reporting period. This seems to be decreasing year on year but it is still a concern. The Board is aware of the difficulties managers have faced in these challenging economic times.

The new Regime Governor has been pro-active in getting prisoners to education and work and then ensuring that they stay there for the duration of the work period. He has introduced some changes and is closely monitoring this situation.

## **5.5 Resettlement**

### **HMP Moorland**

Resettlement deals with bank accounts, housing, jobs and family days.

During the year approx. 200 bank accounts (South Yorkshire Credit Union) were opened for prisoners so that their benefits could be paid into them on release. These are also used for savings whilst in prison.

Approx. 3-4 months before release those prisoners without accommodation to go to are invited to see Shelter. During the year Shelter has had success maintaining council tenancies as well as successfully getting tenancies for prisoners on release. It has also arranged rent arrear payments where necessary and has started providing debt advice to prisoners.

Shelter also provides an induction pack to new prisoners on arrival at the establishment and in future will be on the in-cell TV.

6 weeks before release prisoners get a written invitation to discuss their employment options for employment on release. Approx. 85% take up this offer. However, owing to the non-arrival of the Virtual Campus, prisoners are unable to apply for jobs as they do not have an e-mail address they can use when registering on-line.

### **The Board would like to know when Virtual Campus is going to be available.**

Resettlement is successful in arranging Job Seekers' allowance for prisoners before their discharge so payment is made in a timely fashion.

There have been 4 family days during the year during the school holidays. All have been very successful, resulting in many thank-you letters from prisoners' families.

### **HMP Hatfield**

#### Summary of Placements

|    |                                 |
|----|---------------------------------|
| 90 | Stage 1 Taskforce placements    |
| 19 | Stage 2 Paid Outwork placements |
| 2  | Attending college courses       |
| 4  | Taking driving lessons          |

Before any prisoner leaves the establishment on Release On Temporary Licence (ROTL), an up-to-date risk assessment is carried out involving prison and probation staff and sometimes the police. A Board is set up which the prisoner attends to discuss his impending release. He is made aware of what is expected of him whilst on ROTL.

All prisoners spend 12 weeks in open conditions (depending on what stage of sentence they are at) before they begin community visits. Prisoners at HMP Hatfield are entitled to 3 community visits per calendar month or 4 if they progress onto Task Force or gain outside employment. Hatfield facilitates up to 160+ community visits every week.

Ten days after the first community visit the first home leave is due, initially for 3 days. If this is successful the next home leave is for 5 days and is granted after 28 days.

ROTLs are a privilege for good behaviour and those who meet the required risk assessment. It is common for individuals who break rules of the establishment to lose the privilege for a period of time set by the Governor.

The Re-settlement Department has had a good year in helping prisoners on release.

## **5.6 Safer Custody**

A Safer Custody meeting is held every month in the prison and the Board has a Safer Custody lead who attends some of these meetings and gets copies of all Safer Custody statistics.

The Board tries to see any prisoner on an Assessment, Care in Custody and Teamwork (ACCT) during a rota visit and signs the relevant paperwork on the Houseblock, in Segregation or in Induction. Listeners are well used in the establishment.

The prison takes Safer Custody very seriously and is always very helpful in addressing any safer custody issues raised by the Board.

## **5.7 Segregation**

HMP Hatfield does not have a Segregation Unit and any prisoner requiring segregation is moved to Moorland or Lindholme. The Board would like to acknowledge the help it receives from staff on the unit in its work there.

HMP Moorland has an operational capacity of 20 bed spaces. The unit is clean and well maintained, with a carpet in the waiting area and up-to-date list on the wall of who is there and under what rule. New cell windows have been installed to prevent further fire hazards and new exercise equipment has been introduced onto the exercise yards.

New individual folders with all a prisoner's necessary paperwork are freely available for members to scrutinise as required. The Segregation day sheet is freely available for all visitors to see and for us to sign as and when we visit.

When a prisoner is first placed in this unit, the rules are explained to him by an officer and given to him in writing. Officers do this with due diligence and humanity. A protocol has been developed for to the Incentive and Earned Privileges (IEP) scheme which is now in line with the rest of the establishment.

A new segregation policy was introduced this year to give uniformity and coherence to how prisoners are introduced into the unit. Staff who work here create a positive attitude in their

work with the prisoners. Staff use de-escalation techniques and good interpersonal communication skills with the prisoners in their care. Mental Health and Education now visit the unit weekly to assess the needs of all prisoners here.

Each week, as part of their rota visit, an IMB member visits ALL prisoners in the unit. It is also part of our practice to visit the unit on **any day** we visit the establishment. When a new prisoner is taken to the unit it informs Communications who will then contact a member of the IMB. This procedure is being reviewed following problems that have come to light lately. Applications made by prisoners to the IMB on the unit are dealt with in the same way as any other application from around the prison.

If a potentially violent prisoner wants to speak to members out of earshot of officers we can ask to use Special Visits, or have the prisoner placed on the exercise yard to speak to him through the locked gate.

The Board is well satisfied with the paperwork in the unit and confident it is always up to date.

Board members regularly attend adjudications held on the unit as well as those dealt with by the District Judge. In this way the Board is confident that fairness is seen to be done. A new system of work in adjudications has been introduced which has enhanced the humanity of the process.

If there is a dirty protest, the staff are well trained in how to deal with it and an outside firm is employed to clean the cell at its conclusion.

Health Care, Chaplaincy and a member of the IMB regularly attend Segregation Reviews which are held every Monday at 2pm, usually in the adjudication room. We are able to question each prisoner at this review if required. Members attending these reviews have raised the non-appearance of VRO reports, which prevents the Governor from fully carrying out the review, or facilitating a prisoner's movement out of the unit back to normal location, or by transfer out of the establishment. This problem has been raised with the Senior Management Team which is looking into working practices being changed. It is possible that residential units are not producing quality investigations with realistic outcomes and may sometimes place the wrong prisoners into segregation. The Head of Segregation is looking into this.

The Board is routinely informed of the use of special accommodation and mechanical restraints.

A Board member attends the Segregation Monitoring and Review Group (SMARG) meeting and is therefore able to inform the establishment as to any concerns that may arise from time to time. However, if necessary, the Unit Governor is informed on the spot of any concerns we may have.

**The Board would like to commend the Segregation Unit for the concern and humanity it shows in its dealings with all prisoners who are in its care. However, we would like to express our concern at the time it is taking to move prisoners on from the Segregation Unit to other prisons owing to the non-appearance of VRO reports.**

## 6. OTHER AREAS REPORTED ON

### 6.1 IEP's

The IEP policy has been updated; however there is concern among prisoners that it may not be being implemented consistently across the prison. It was also raised as an issue in one of the weekly Inter-departmental Risk Management Team (IDRMT) meetings about the difference in treatment of RES1 and RES2. prisoners

The Board is pleased to receive a copy of data regarding IEP's and to note that the prison is monitoring these closely.

The proportion of prisoners currently on each of the 3 regimes is as follows:

|       | Enhanced | Standard | Basic |
|-------|----------|----------|-------|
| Res 2 | 42.15%   | 56.93%   | 0.93% |
| Res 1 | 36.53%   | 57.95%   | 5.52% |

### 6.2 Vulnerable Prisoners

The Board would like to recognise how well the prison is dealing with this category of prisoner, particularly in managing end-of-life cases. However the Board has concerns that prisoners have to be transferred to other establishments to complete Sex Offender Treatment Programme (SOTP) courses.

**The Board would like to know if and when the course will be run in-house?**

### 6.3. Kitchen

#### HMP Hatfield

There have been ongoing issues throughout the year with equipment failures and the time it takes to get them fixed. In particular, during a recent rota visit, we noted 9 pieces of equipment awaiting repairs, with some of them not having worked for months. This is not helped by problems with Planet FM, the system used to report faults. The Board is advised that any faults raised on a Friday disappear and have to be re-entered.

The Board also notes the "over-population" of prisoners working in the kitchen as there are no other work places available.

#### HMP Moorland

Throughout the year there had been issues with workers for the kitchen but these have been addressed. However, the Board is still monitoring this situation closely.

**The Board is concerned that getting kitchen equipment fixed is taking far too long with some items being out of action for many weeks/months. Although the Board is aware the delay is sometimes due to the provision of parts, the actual process itself**

**also causes unnecessary delays. The Board would like to ask whether the process could be reviewed in order to speed things up.**

The Board is aware that the prison is allocated £1.96 per day per prisoner for food. However, it is also aware that the prison has only 1 supplier and that prices fluctuate, making it very difficult to remain within budget.

#### **6.4. Property**

Although the Board notes that the number of complaints about property has gone down slightly over the past 12 months this still remains an issue. Most problems arise from property failing to arrive with prisoners transferred in. When prisoners use the complaints process to other establishments about their property, routinely responses do not arrive. This has been flagged as an issue to the Deputy Governor who has e-mailed the relevant establishments. The Board feels that other establishments are not giving due priority to complaints from outside their own establishment, and often fail to respond at all.

**The Board would like to ask that all establishments be reminded that complaints received from other establishments should be dealt with as per PSI timescales and given the same priority as those received in-house.**

The prison also has an issue with the amount of property Geoamy is willing to transport with the prisoner. The prison uses volumetric control well, so we are at a loss to understand the problems which Geoamy has.

#### **6.5. Security**

HMP Moorland continues to have a dynamic and a pro-active Security Department. All the staff in the department work hard to make the prison a safe and secure environment for both staff and prisoners. At the monthly Security Committee meeting issues are thoroughly discussed and the monthly objectives revised and set. The department has a very good working relationship with Yorkshire Area Search Team, police and other agencies. The prison uses multi-party analysis on a daily basis at the regular morning meeting.

Operation Visitor has been very well received. This is in co-operation with agencies such as the police who stop and search vehicles of visitors arriving at the prison.

As with most establishments, drugs, mobile phones and weapons are the main concerns. The new Mercury system (intelligence) replacing the paper Security Incident Reports is now well established. This allows Moorland to share with other prisons information on prisoners both coming to and leaving the establishment. The internal training was very good and the flow of intelligence continued throughout the introduction process. This has allowed the prison to be pro-active in tackling trends as they appear. With staff vigilance and careful monitoring of these reports, problems are kept within manageable proportions.

The recently introduced Benchmarking and Fair and Sustainable processes are working well. The department is driving through the changes required. Sick levels are the lowest they have been for many years.

The Integrated Drug Treatment System (IDTS) programme brings its own challenges. The Security Department, along with Healthcare, continuously monitors the IDTS programme to prevent prescribed medication being taken away from prisoners by other prisoners using intimidation and violence. The drug levels are below target but the use of Spice and legal highs in prison is a worrying feature as there are no testing kits available for these. However, the staff take robust actions to tackle this through searching and detection methods and then eventually to adjudications.

The department, with the cooperation of the police, has begun tackling money trafficking for illegal purposes. It issues letters to the prisoners reminding them of the consequences they face if this continues.

Operations and Security functions are well managed and have an excellent relationship with the IMB.

## **6.6. Reception**

Reception staff in HMP Moorland have coped very well indeed with the throughput of prisoners over the year. Firstly they had to decant a whole houseblock and then, within a matter of weeks, to fill it again. The turnover of prisoners was at a rate only seen at a local prison. This is very high level of movement, but even so prisoners received their property within 2 days, the majority on the day itself. On top of this complaints about property remain relatively low and mainly concern missing property from other establishments.

The staff in Reception at HMP Hatfield cope and deal with a high number of prisoner movements. The monthly average is:-

- \* 45 transfers in
- \* 650 released on day release
- \* 160 on home leave

On top of this they also deal with property and mandatory drug testing (26-27 per month),

**The Board would like to commend the Reception teams at both HMP Moorland and HMP Hatfield for their sterling work throughout the year.**



## 7. THE WORK OF THE INDEPENDENT MONITORING BOARD

Additional Note: During the reporting period 1 Board Member has been on a long term sabbatical due to ill health.

| <b>Board Statistics</b>                                    |     |
|--|-----|
| Recommended Complement of Board Members                    | 20  |
| Number of Board Members at start of the reporting period   | 11  |
| Number of Board Members at the end of the reporting period | 9   |
| Number of new members joining during the reporting period  | 2   |
| Number of members leaving within the reporting period      | 4   |
| Total number of Board meetings during the reporting period | 12  |
| Total number of visits to the establishment                | 379 |
| Total number of segregation reviews held                   | 52  |
| Total number of segregation reviews attended               | 45  |

Every week the IMB carries out the following duties:-

- Rota at Moorland
- Rota at Hatfield
- Applications
- Segregation review
- Monthly board meeting
- Chair's monthly meeting with the Governor
- Chair's meetings with Vice Chair & BDO

In addition to this members attend a variety of committee meetings, IEP reviews and ACCT reviews.

## APPLICATION MONITORING 2012/2013

Below is a breakdown of prisoner applications by location, month and category.

| LOC          | M         | A         | M         | J         | JY        | A         | S         | O         | N         | D         | J         | F         | TTD        |
|--------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|------------|
| HB1          | 3         | 6         | 1         | 3         | 4         | 2         | 2         | 0         | 2         | 7         | 4         | 4         | 38         |
| HB2          | 9         | 13        | 4         | 2         | 6         | 5         | 2         | 4         | 4         | 8         | 3         | 1         | 61         |
| HB3          | 6         | 6         | 2         | 8         | 2         | 11        | 4         | 6         | 4         | 11        | 3         | 4         | 67         |
| HB4          | 5         | 2         | 0         | 4         | 6         | 12        | 4         | 4         | 5         | 1         | 21        | 9         | 73         |
| HB5          | 5         | 7         | 4         | 2         | 4         | 7         | 1         | 1         | 4         | 2         | 1         | 3         | 41         |
| HB6          | 6         | 1         | 1         | 4         | 4         | 2         | 5         | 7         | 5         | 6         | 3         | 8         | 52         |
| IND          | 1         | 0         | 0         | 2         | 4         | 0         | 12        | 6         | 0         | 7         | 8         | 6         | 46         |
| SEG          | 1         | 2         | 0         | 0         | 0         | 6         | 4         | 0         | 2         | 3         | 0         | 3         | 21         |
| HAT'F        | 0         | 1         | 3         | 2         | 1         | 0         | 0         | 2         | 0         | 1         | 4         | 2         | 16         |
| <b>TOTAL</b> | <b>36</b> | <b>38</b> | <b>15</b> | <b>27</b> | <b>31</b> | <b>45</b> | <b>34</b> | <b>30</b> | <b>26</b> | <b>46</b> | <b>47</b> | <b>40</b> | <b>415</b> |

| CATEGORY  | CODE | 2013/<br>2014 | 2012/<br>2013 |
|---|------|---------------|---------------|
| Accommodation   | A    | 24            | 12            |
| Adjudications   | B    | 10            | 22            |
| Equality & Diversity (inc. religion)                                  | C    | 4             | 17            |
| Education/employment/training inc. IEP                                | D    | 26            | 31            |
| Family/visits inc. mail & phone                                       | E1   | 20            | 37            |
| Finance/Pay   | E2   | 24            | 21            |
| Food/kitchen related  | F    | 3             | 16            |
| Health-related  | G    | 31            | 31            |
| Property (within current establishment)                               | H1   | 26            | 45            |
| Property (during transfer/in another establishment)                   | H2   | 39            | 53            |
| Canteen, facilities, Catalogue shopping, Argos                        | H3   | 14            | 24            |
| Sentence-related (inc. HDC, ROTL, parole, release dates, re-cat etc.) | I    | 45            | 49            |
| Staff/prisoner/detainee concerns inc. bullying                        | J    | 37            | 26            |
| Transfers   | K    | 64            | 26            |
| Miscellaneous   | L    | 42            | 49            |
| Prison complaints   | M    | 6             | 6             |
| <b>TOTAL</b>  |      | <b>415</b>    | <b>465</b>    |

## **8. GLOSSARY OF ESTABLISHMENT-RELATED TERMS AND ABBREVIATIONS USED IN THIS REPORT (alphabetical order)**

| <b>Abbreviation</b> | <b>Description</b>                          |
|---------------------|---|
| ACCT                | Assessment Care in Custody and Treatment    |
| BICCS               | British Institute Cleaning Chemical Service |
| CQC                 | Care Quality Commission                     |
| CBT                 | Cognitive Behavioural Therapy               |
| DIRF                | Discrimination Incident Report Form         |
| HMIP                | Her Majesty's Inspectorate of Prisons       |
| IAPT                | Increased Access to Psychological Therapies |
| IDRMT               | Inter-departmental Risk Management Team     |
| IDTS                | Integrated Drug Therapy Sessions            |
| IEP                 | Incentive and Earned Privileges             |
| IPP                 | Imprisonment for Public Protection          |
| IRC                 | Immigration Removal Centre                  |
| iTES                | Integrated Training and Support             |
| KPT                 | Key Performance Target                      |
| PID                 | Prisoner Information Desk                   |
| PSI                 | Prison Service Instruction                  |
| Res 1               | Cat C Prisoners Adults and Young Offenders  |
| Res 2               | Sex Offenders                               |
| ROTL                | Release on Temporary Licence                |
| SMARG               | Segregation Monitoring and Review Group     |
| SOTP                | Sex Offenders Treatment Programme           |
| TES                 | Training Employment Services                |
| UKBA                | United Kingdom Border Agency                |
| VT                  | Vocational Training                         |

**THE END**