



ANNUAL REPORT

HMP/YOI HATFIELD and MOORLAND

1st MARCH 2011 – 29TH FEBRUARY 2012

SECTION 1

STATUTORY ROLE OF THE BOARD

The Prisons Act 1952 and the Immigration and Asylum Act 1999 require every prison to be monitored by an independent Board appointed by the Secretary of State from members of the community in which the prison or centre is situated.

IMBs have a unique position within the life of a prison and have an extremely important role to play, as a watchdog for the Secretary of State, in providing Ministers with advice on the standard of fairness and humanity with which those placed in custody by the courts are treated.

The Board is specifically charged to:

1. Satisfy itself as to the humane and just treatment of those held in custody within its prison and the range and adequacy of the programmes preparing them for release.
2. Inform promptly the Secretary of State, or any official to whom he has delegated authority as it judges appropriate, any concerns it has.
3. Report annually to the Secretary of State on how well the prison has met the standards and requirements placed on it and what impact these have on those in its custody.

To enable the Board to carry out these duties effectively its members have right of access to every prisoner and every part of the prison and also to the prison's records.

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SECTION 3 – DESCRIPTION OF THE PRISON

Moorland and Hatfield prisons are located in the Metropolitan District of Doncaster some 10 miles from Doncaster itself.

HMP Hatfield

HMP Hatfield is a Category D Open Prison currently holding up to 246 adults and 20 young offenders. It has 6 accommodation blocks: 3 built in the late 1980's, the old Segregation unit (which was refurbished in 2011 and holds 6 older prisoners) and 2 others which were opened about 9 years ago.

The older blocks are relatively clean and well maintained and are subject to a rolling programme of decoration. At present the showering facilities which the Board has been asking to be refurbished for a number of years are now being upgraded and modernised. We would also like to see the toilet areas undergo similar modernisation. The Board requests that funds also be made available for the similar refurbishment of the toilet areas.

The two blocks opened 9 years ago are of the RTU type and each holds 40 adults who work outside the confines of the prison. The rooms in all units are single cells with privacy keys and televisions. HMP Hatfield has capacity to hold 266 prisoners.

The Board would like to congratulate the Gardens Department for their continued hard work and dedication, to produce grounds that give so much pleasure to staff, prisoners and visitors alike.

HMP Moorland

This year has seen a change of Governor, the opening of Houseblock 6 and all the other improved facilities, the introduction of Vulnerable Prisoners (Sex Offenders known as Res 2s) and the move to becoming the Foreign National hub for the area. All this has gone very well. The Board is especially impressed by the way the prison handled the building and opening of Houseblock 6 without too much disruption to the regime, also the way staff coped with the introduction of Vulnerable Prisoners from all over the country in the short time that they were given. Congratulations are due to all staff who have implemented these changes to the routine and regime of the establishment during the year. The prison is now going through the market-testing procedure ready for April 2013 and is to be merged with HMP Lindholme.

HMP Moorland is a Category C Training Establishment currently holding 684 adults and 177 young offenders. Once full it will be able to hold up to 300 foreign nationals, 325 vulnerable prisoners, 200 YOs and 225 adult CAT Cs.

After the devastation of the 2010 riots, the prison has made huge efforts to transform the houseblocks, all of which have been redecorated and area credit to the managers and staff involved..

Healthcare is run by Nottinghamshire PCT and Education by Manchester City College

Secure walkways and stairs provide access to a well-equipped gymnasium, reception and induction areas, 2 education centres, healthcare centre, segregation

unit, visits area, library and administration. Separate buildings house the kitchen, stores and 19 training and production workshops.

The walkways, stairs and stairwells and houseblock floors are cleaned by the Industrial Cleaning department. Their efforts, along with those of the houseblock cleaners, have again resulted in an acceptable standard of both cleanliness and appearance.

Moorland operates a "Layered Offender Management System" and is recognised as an example of good practice and cost effectiveness. The system incorporates Custody and Discipline Office, Public Protection, OCA Office, Sentence Planning Lifer Unit and IPP's and Probation. These are split into 4 teams whose administrative staff are no longer job-specific but have been renamed Case Administrators who deal with a case load of prisoners from entry into prison to release. Offender Supervisors (officers and probation staff) handle a case load of approximately 50-60 cases each plus additional cases, following South Yorkshire Probation Service leaving the establishment due to possible conflict of interest in relation to market testing, but were only absent for a week.

Gardens are well maintained and visually attractive, particularly those approaching the visits area. Hatfield provides gardeners to help maintain the areas outside the prison, including the car parks.

During the year Governor Rob Kellett left the service and Governor Marian Mahoney took his place.

SECTION 4 – EXECUTIVE SUMMARY AND AREAS REQUIRING A RESPONSE

EXECUTIVE SUMMARY

1. Gardens - Hatfield

The Board would like to congratulate the gardens department for their continued hard work and dedication, to produce grounds that give so much pleasure to staff, prisoners and visitors alike.

2. Healthcare

The Board was concerned to note that Healthcare had to deal with the tremendous impact of the Res 2 offenders with little or no preparation due to the limited notice given to the prison to accept these prisoners.

The Board is concerned that agency staff are still being used to fill vacancies and although they are providing an excellent service it would be an advantage for continuity of care if permanent positions were filled.

The Board would like to commend the Healthcare staff for continuing to provide a professional service with the large increase of prisoners during the year.

3. Segregation

The Board congratulates the Segregation staff on their handling of some very difficult prisoners and also on the way they communicate with those on the unit for their own safety.

4. Induction

The Board would like to commend the Induction staff in Moorland for the professional way they coped with the introduction of Res 2 prisoners, as well as the high rate of intake to populate houseblock 6.

5. Security

Hatfield and Moorland have an excellent relationship with the UK Border Agency, who attend Moorland on a monthly basis. All Foreign Nationals at Moorland are aware of their future, which is dependent upon their status in the UK.

6. Safer Custody

The Board recognises the work done in this vital area, though the areas of bullying, mobile phones, drugs and gangs, whilst reflecting life outside prison, continue to give concern.

7. Segregation

The Board congratulates the staff in this unit on the care they deliver, but would like to see more training on mental health problems, given the turnaround of officers on the unit.

8. Security

The Board wishes to congratulate the staff at both sites for ensuring that Moorland and Hatfield prisons provide a safe environment for staff and prisoners.

The Board would also like to mention the work done by the team of staff involved in the security of the prison during the months of building and refurbishment.

The Board would also like to congratulate those staff involved in public protection whose increased work-load has been efficiently dealt with.

9. Catering

The Board is concerned that the number of prisoners working in the Moorland kitchen is sometimes insufficient for the amount of catering required.

Although the working relationships between the kitchen staff and prisoners in Hatfield has improved, the Board still feels this situation demands continued monitoring.

As a result of the staff's splendid work in the temporary kitchen in Moorland, especially during the 3 nights' concerted indiscipline, the Board commended them to the prison's Recognition Committee and was delighted that the committee accepted its nomination.

10. Regimes

The Board is still concerned about the number of prisoners left on the houseblocks during the day owing to lack of work. The Board is aware that the prison is actively seeking additional spaces and is looking to move to part-time work.

11. Property

This area still continues to provide a large proportion of the Board's work.

12. Environment

The Board is concerned that the senior manager who was championing the cleanliness of Moorland left the prison service at the end of December and no-one has since taken up the baton in her place.

The Board is also concerned that a number of initiatives to reduce litter caused by cigarette butts has not had much of an impact and the problem persists.

The Board commends the work undertaken in this area in relation to recycling and bio-diversity. The Board is happy to note the increase in recycling taking place in Hatfield.

13. Programmes

The Board would like to recognise all the hard work that the staff in Programmes have done to enable them to achieve their target.

14. General

The Board would like to congratulate all the staff during times of constant change for the way they have embraced these changes.

Particular areas requiring a response

- What initiatives is the prison going to put in place to provide work places at Moorland for all prisoners?
- When is the PCT going to be able to provide full time healthcare staff instead of agency workers?
- Why has funding for art classes at Hatfield been withdrawn when it is recognised that art is beneficial and therapeutic?

The Board wishes to thank both staff and prisoners for the cooperation it receives carrying out its statutory duties.

SECTION 5

Section 5.1 – Diversity and Race Relations

The Board monitors race relations, diversity and prisoner equality by attending various meetings as observers. Of particular note are the Discrimination Incident and Scrutiny Panels which are organised jointly with 2 other South Yorkshire Prisons. At these meetings discrimination complaints are randomly selected and the investigation and actions are reviewed and discussed in detail. An IMB member attends as the Board's observer and also acts as one of the two required Independent Scrutineers.

The Prison now has Prisoner Equality Group meetings where prisoner representatives meet both residential and other managers and discuss a broad range of issues that affect prisoners' welfare. This is a very useful committee for the IMB, as possible problems can be identified before they enter the prison's and IMB's complaints system.

Section 5.2 Foreign Nationals

A list of current prisoners is provided on a bi monthly basis to the direct contact at the UKBA (United Kingdom Borders Authority) in Leeds which select those it wishes to see at the next visit, although Foreign Nationals can apply to be seen by them and they will be accommodated. UKBA generally sees all those in their last 12 months as that they are mainly the ones the immigration services are interested in. It is generally felt that all Foreign National offenders at Moorland know their future.

A Board member attends the REAT (Race Equality Action Team) meetings on a bi-monthly basis and reports positively on the effectiveness of this group.

Section 5.3 - Healthcare

HATFIELD

The Healthcare Centre provides limited clinical services for 266 prisoners with other treatment facilities available at the Moorland site. Several of the clinics are nurse-led, and a doctor attends daily. Prisoners have access to the Integrated Drug Treatment Services programme. The provision of nursing administration has been much appreciated.

MOORLAND

Along with the general clinical services are specialist clinics for Asthma, Diabetes, Epilepsy, Chronic Heart Disease, Hepatitis B & C, Well-Man, Primary and Secondary Mental Health. Lists for dentists, optician services, chiropody, physiotherapy and hospital appointments are generally no longer than those in the community, in fact in many instances are shorter. Treatments not available in-house are dealt with by Emergency Care Practitioners or by transfer to HMP Doncaster or Doncaster Royal Infirmary.

The Doncaster Primary Care Trust appointed Nottinghamshire NHS as the preferred supplier of all Healthcare Services; these encompass Dental, Optician, Doctors, Pharmacy and Chiropody. Recently the Dental Services have been placed with a new supplier based in Sheffield and currently no dental work is being undertaken; there are now **220** offenders awaiting treatment.

The past 12 months have been a busy period. It is the Board's observation that since Nottinghamshire NHS took over many improvements have taken place. During this period the prison has been operating at 50% capacity following the riots of the previous year. Although it was long known that when the damaged units were re-opened, together with a newly built Houseblock accommodating an additional 180, it would appear that very little provision was made with regard to staffing levels. The previous governor had known since July 11th but planning did not progress till Population Management approached Gov Mahoney at the end of 2011 that, with approximately 10 days notice, 300 Sex Offenders were to be accommodated at Moorland. Many of these offenders are elderly and have complex medical needs; the lack of equipment to aid their treatment has proved problematical and has taken some time to put into place. All this made a tremendous impact on the staff; it would appear that no advance notice of the requirements of these offenders was given, resulting in little or no preparation. Agency staff are still being used and although they are providing an excellent service to the Healthcare Department it would be an advantage for continuity of care if the permanent positions were filled.

The Integrated Drug Treatment Services programme is now managed within the Healthcare Unit, which prescribes and monitors the methadone programme; this appears to be working well. At present there are 300 Offenders having substance misuse support; approximately 50% are reducing and 50% are on maintenance. A robust approach has been initiated to those on Subutex with the aim of getting everyone off this drug.

One of the main problems during the year has been the prevalence of those drugs known as Legal Highs, such as Spice and Black Mamba, the effects of which on individuals are very unpredictable. Initially this affected the Hatfield site only; however, as time went on these drugs were coming into Moorland, thought to have been brought in by those prisoners returned to Moorland from the open conditions of Hatfield. One prisoner in particular suffered an extreme reaction from which he fortunately recovered and went on to do some good work by speaking to other prisoners about this. The team have adopted an aggressive and robust approach to all areas of drug misuse.

The past year has seen the introduction of IAPT (increased access to psychological therapies) with one full-time and one part-time member of staff. This deals with such disorders such as Anxiety, Depression, Sleep Disorder, Obsessive Compulsive Disorder and Post Traumatic Stress Disorder. This new service gives equivalence of care in the community and is a valuable addition.

The Mental Health Integrated Approach has also been introduced. This provides a single point of access, and all mental health referrals, whether from reception into the prison or self-referral, are triaged within 5 working days. This, together with clinics for annual physical reviews for all Mental Health patients, has made a vast improvement in the care of these particular prisoners.

Increased case loads for Secondary Mental Health Services up from around 20 to 40 patients, coupled with greater liaison with Multi-Agency members on safe guarding issues and other complex needs, detract from face-to-face contact.

At present there are 4 profoundly deaf prisoners who require a variety of support services. These include a Specialist Nurse for Violence Reduction, a Specialist Interpreter who is supplied by the NHS and a Specialist Psychiatrist

available from the Deaf Services.

All of these additions have made valuable contributions to the care provided to the increased and complex population that Moorland now caters for, and The Board commends the staff for their level of commitment.

The Board would like to commend the Healthcare staff for continuing to give a professional service.

Section 5.4 – Education

Moorland

Education 2 opened to learners on 21st November, which created an additional 120 places. VT Computers was relocated to the new education building from the workshop complex and the empty workshop is now used by the PICTA workshop.

In order to facilitate the educational needs of the newly arrived Res 2 population, the Education Department designated the original education block, now known as ED1, to offer courses in literacy, numeracy, art and ICT to the Res 2 population, and ED2 offering literacy, numeracy, ICT and PSD courses to the Res 1 population.

All classrooms now have interactive promethean boards as well as the more traditional whiteboards. All staff have been trained to use promethean boards to facilitate an enhanced learning experience.

As part of the focus on staff development in August 2011, 5 members successfully completed Level 5 in Literacy and 3 members Level 5 in numeracy. Several Learning Support Practitioners enrolled onto Certificate in Education or Post Graduate Certificate in Education qualifications.

The programme of continuing professional development carries on next year with the same qualification offer, plus Assessor and Verifier awards to appropriate staff.

Michelle Boast, Education Manager left Moorland for Doncaster and Heather Dagger took over as Education Manager.

Hatfield

The Education area is bright and welcoming with a positive ethos. It strives to develop new ideas to help learners to take responsibility for college courses or employment leading to life outside.

The foyer has a 'Guest desk' manned by prisoners with input from NACRO, SOVA, Job Centre Plus, HMRC and Shelter, where learners can meet, chat and look at college prospectuses. The area makes excellent use of the art work produced. Listeners also carry out 1-1 meetings there. There is a concern that the Art course has been dropped in favour of a computer-based course and the prison is looking into this.

Capacity	98%
Overall Retention	99%
Success Rate	88%

Hatfield Voice magazine continues to promote the work of the Education Department

by publishing what is happening and reporting qualification results and success rates.

Hatfield held 3 Family Days: horticulture in June, catering in March and resettlement in September. In the horticulture family day 3 activities were offered: the greenhouse, the allotment and the aviary. There were worksheets and colouring sheets for the children. Feedback was very positive from all concerned. The purple bus supported the events, providing activities for the children to enjoy.

Peer mentoring has continued with excellent feedback from learners.

Section 5.5 – Safer Custody

This report covers the period from April 2011 to March 2012 and is taken from statistical data compiled by the Safer Prison department. Please note that the statistical data for this period has been affected, compared to the previous 12 month period, by some units being non-operational following the riots of November 2010 as well as by a re-role of some areas of the establishment.

There were 180 reported incidents of self-harm compared with 165 for the previous 12 months; 1 of these was a near-fatal incident involving a prisoner located in the gated cell in the Induction Unit suffering from a serious mental health problem. The major rise in self-harm incidents was in the main due to a few prisoners suffering from personality disorders and using self-harm as a way of coping with their stress.

The number of ACCT documents opened was 220, a significant increase from the 146 opened in the previous 12 months. 50 of those were transfers-in on open ACCTs from other establishments as the establishment increased its population from an average of approximately 450 to its current level of around 940. This was also coupled with a re-role of HB 3 and HB 4 to take in a sex offender population and as a result, Moorland received a high number of receptions on open ACCTs from other establishments as it repopulated. The number of ACCTs open at any one time has increased to between 12 to 14, resulting in a significant increase in the ACCT workload for assessors and case managers, as well as staff supporting those at risk on a daily basis.

The Moorland Listener scheme continues to be a major part of the suicide prevention strategy, although the current group of Listeners has been depleted by transfers/releases etc. There is a new training course scheduled for June 2012. The Listener group has recorded a significantly higher number of contacts over the last 12 months, carrying out a minimum of 60 hours per month on Listener duties around the establishment. The majority of this increase has been carried out in the Induction unit with a Listener seeing every new reception into Moorland on his arrival. This undoubtedly contributes to a reduction in the worry and potential for self-harm for prisoners transferred into Moorland. Follow-up contacts are made by a Listener for people identified as being particularly vulnerable. Far more use has been made of the Listener care suite in the Induction unit in the last 12 months.

There were 533 bullying referrals made in the reporting period, again quite an increase from the 418 reported in the previous year. 56 prisoners were placed on anti-bullying monitoring, down from 133 in the previous period. There is still a lack of accredited intervention work available to manage those identified as bullies but this is a prison service-wide problem and not local to Moorland, although the gym has now been chosen to run a programme to provide an intervention for bullies and support

for victims. This will start in May 2012 and is hopefully going to be a much-needed addition to the violence reduction strategy.

There were 12 assaults on staff logged on IRS in the reporting period against 4 the previous year. Reported fights and assaults on prisoners on IRS went down to 35 from 55 in the 12 month period. There was a reduction in the incidence of use of force to 97 compared with 175 for the previous 12 months, although 1519 adjudications were laid compared with 1443 the previous year.

The main problems from the SPC perspective have been the continuing high amount of trafficked drugs, both prescription meds being sold/bullied, or supplied around the establishment. Subutex remains an ongoing problem, although there were several incidents where the legal high, "spice", was an underlying factor. Another major ongoing problem is the number of prisoners drunk and violent on "hooch", which has resulted in several instances of loss of accommodation due to damage to cells.

Prisoners continuing to get into debt remain a major concern, particularly bearing in mind the real terms reduction in prison wages and the increase in the cost of tobacco and other items supplied through DHL. 77 prisoners were placed on R45/R49 OP in the 12 month reporting period, more than one per week although admittedly not all due to debt issues.

Section 5.6 - Segregation

Hatfield does not have a Segregation Unit and any prisoner requiring segregation is moved to Moorland, which is now managed under the residence function of the prison.

Moorland has a 28 cell unit which is clean, with carpet in the waiting area, and is managed by experienced and competent staff. The Board is informed within 24 hours of any prisoner being located in the unit, and is routinely informed of the use of the special accommodation cells and mechanical restraints. Board members regularly attend adjudications held on the unit as well as those dealt with by the District Judge. In this way the Board is confident that fairness is seen to be done. A Board member attends the Security Committee where the Segregation Unit is discussed and the unit's details are incorporated into the Governor's monthly report to the Board. Another member attends the SMARG committee meeting and thus the Board is sure all aspects are fair. All prisoners are visited on at least a weekly basis by the Board member on rota duty. A Board member attends and completes a written report on the 7 day Review Board for continued segregation. It is part of any member's routine to visit and sign the daily sheet in Segregation on any occasion they visit the prison. This has again been a very busy year for the Segregation Unit.

Statistics for this area can be found at Appendix 2 – Page 28

The Board congratulates the Segregation Unit staff on their handling of some very difficult prisoners, and also on the way they communicate with those on the unit for their own safety.

SECTION 6

Section 6.1 - Induction

Hatfield

During the year the Board is pleased to note that the reception area has been decorated and updated to a high standard. Good relationships between staff and prisoners have been observed by members. Here induction is done as and when prisoners arrive by the use of an extensive information booklet which is handed prisoners at Reception. If the prisoners have any questions there is an "Open Door" arrangement once a week.

Moorland

Once prisoners have been received into the establishment they are processed in Reception. This is a bright, welcoming, clean and well organised area from which they are walked through to the Induction Unit. Good relationships have been observed between officers and Geoamy staff and also between prisoners and officers.

The Induction Unit, housing up to 41 prisoners, is on the matrix for weekly monitoring by the Board. It is bright and well-equipped and new arrivals are interviewed there by all services.

The Board has provided 8 key messages which are placed onto the in-cell information channel on the television network. The Board also provides a leaflet for new prisoners.

Section 6.2 - Security

Moorland continues to have a dynamic and a pro-active Security Department. All the staff in the department work hard to make the prison a safe and secure environment for both staff and prisoners. At the monthly Security Committee meeting issues are thoroughly discussed and the monthly objectives revised and set.

As with most establishments, drugs, mobile phones, and weapons are the main concern. However, with staff vigilance and careful monitoring of security incident reports (SIR's), these problems are kept within manageable proportions.

The IDTS programme brings its own challenging problems. The Security Department along with Healthcare continuously monitors the IDTS programme to prevent prescribed medication being taken away from prisoners by other prisoners using intimidation and violence.

This year has seen the building of Houseblock 6, the new kitchen, the refurbishment and repair of Houseblocks 1 and 4 and several other areas. This meant that the Security Department was involved in the vetting and security clearance of several dozen contractors plus controlling the movement of contractors' vehicles and the breaching of the prison perimeter wall. To the credit of the department this exercise was completed without any security issues.

With the completion of these works Moorland was designated to receive some 300 sex offenders into Houseblocks 3 and 4. The first of these prisoners arrived at short notice in December and the Security Department put procedures in place to enable them to lead a safe and meaningful regime. Visits could have been a problem but

with sensitive handling none has arisen. The 300 sex offenders have brought additional problems of public protection monitoring. Although at first the sudden increase in numbers proved difficult to monitor the Head of Public Protection has implemented procedures to cope with the situation.

Hatfield brings its own security problems. Here the difficult task of preventing drugs and alcohol entering the prison is not helped by the absence of a perimeter fence or the fact that nearly 100 prisoners leave the prison each day for work, Task Force work and Town Visits. The prolific finds of drugs and mobile phones are a testament to staff's success.

The Board wishes to congratulate the staff at both sites for ensuring that Moorland and Hatfield prisons provide a safe environment for staff and prisoners.

The Board would like to commend the work done by the team of staff involved in the security of the prison during the months of building and refurbishment.

The Board would also like to congratulate those staff involved in public protection whose increased work-load has been efficiently dealt with.

Section 6.3 - Catering

Moorland

As a result of the staff's splendid work in the temporary kitchen, especially during the 3 nights' concerted discipline, the Board commended them to the prison's Recognition Committee and was delighted that the Committee accepted its nomination.

The refurbished kitchen opened slightly behind schedule and has given staff the opportunity to provide better quality meals due to the provision of new equipment and facilities. There have been some issues with food quality and portion size which are being looked at by the new Catering Manager. In the Board's opinion these may be related to the budget constraints imposed on him.

The number of prisoners working in the kitchen is insufficient for its needs and requirements. The prison is aware of this and is looking to rectify the matter.

Hatfield

In Hatfield there are 30 prisoners working in the kitchen alongside 2 to 3 staff. They work from 7.00 am to 8.20 am, then 10.00 am to 1.00 pm and 3.00 pm to 6.00 pm. There is a good selection on the menu, catering for all religious feasts, and providing decent food in adequate quantity.

There have been problems in the last year with working relationships in this area which both the prison and the IMB continue to monitor.

Section 6.4 – Public Protection

Moorland have made huge strides in the development of Public Protection, with the Senior Probation Officer assisting with the training in Visits, Post Room, Security and OMU, to ensure that all staff understand the different public protection levels and how to manage them appropriately.

Public Protection has moved function from being under the OMU to being managed by the Security Department. The 2 departments still work very closely together and hold weekly IDRMT meetings. All departments contribute in this meeting to ensure staff and prisoner safety and to enforce public protection measures where required.

There is no change to the way that Public Protection cases are identified. This is still carried out on Reception by the OMU department and investigated by the Offender Supervisors and fed into the IDRMT, with Security chairing the meeting and feeding the information back to the Security Department, Post Room and houseblocks.

Moorland currently has 234 offenders with restrictions, 192 on level 1

Level 1's are being managed by assessing the risk and then making a decision at the IDRMT to monitor phones, mail and visits. The current breakdown is.

- Phone monitoring 170
- Mail 102
- Offenders subject to sex offender prevention orders 120
- Offenders subject to harassment procedures 32
- Sex offenders 230

These figures are changing daily and increasing with the sex offender population.

The Board commends the work done in this important area.

Section 6.5 – Lifers

We currently have a population of 20 Lifers of whom 7 will reach 21 years of age in the coming months; hence the number of young Lifers is decreasing. Meanwhile the IPP population at HMP Moorland is rising rapidly with a current role of 102. The Lifer Days and Induction Programmes have been put on hold due to the sharp rise in population here. There are 50 receptions a week and the OMU is ensuring that all risk is dealt with appropriately. All IPP's are given a named Offender Manager on reception, seen within 3 -5 days and inducted on a one-to-one basis.

Section 6.6 - The Offender Management Unit

The OMU department is operating the Offender Management Module and is working to the new Fair and Sustainable guidelines, which should reduce the disruption when in operation. The OMU's main priority is to ensure that all KPT's are delivered and all offenders are risk- assessed. Public protection cases are on the increase following the introduction of Res 2 prisoners and this has put pressure on the department, which is dealing with it effectively.

All offenders are given the opportunity to attend the new OMU workshops, held on Friday afternoons in the R2R office (resettlement). OMU application forms are available on all houseblocks. This enables offenders to have face-to-face contact with OMU staff and to discuss all aspects of sentence planning and parole.

Section 6.7 – Regimes

The Learning & Skills function has seen a number of changes in the last year. Some staff, including 3 managers and the Regimes Governor, left at the end of October / December via the VEDS scheme.

A new Regimes Governor joined the Learning & Skills function in November. He is responsible for TES (Training Employment Services) and the prison workshops. There is a new Head of Learning & Skills over all sites. Resettlement and Physical Education are now the responsibility of a different Governor. Learning & Skills are in a transitional period. Some managers have left have and not been replaced.

Section 6.8 Workshops

Reclaimed Appliances - withdrew their contracted work from the prison estates last May owing to the economic climate

Braille / AVID continue to provide a number of services to the prison and external customers. These have included:-

- Large Print Books for Local Schools
- Braille Books for the Community
- Story Time books for Prisoners Families
- Large Print / Braille documents & leaflets for other establishments
- Kitchen Journals
- Items for Liam Little
- Menus for eateries etc.

The Story Book for Dads project continues to expand at a pace, providing 37 prisoners the opportunity this year to record a story for their children .The scope of the project has been extended with the inclusion of various puppets which can be recorded on DVD, enacting the story as the prisoner speaks .

PICTA Staff have now completed their training and deliver CISCO (Certified Network Associate training). They have been extremely pro-active in their approach to the new accreditation and increased their workforce from 16 to 26 .This has been achieved simply by looking at the available space and maximising its use.

Industrial Cleaners: Work is now well under way to move Industrial Cleaners on to the houseblocks to enhance their working skills by training them in a working environment.

- Res 2 will have their own workshop based on HB 3 and 4 for BICs and Food Safety
- Res 1 will have their own workshop based on HB 2 for BICs and Food Safety

Both parties will be run by the Industrial Cleaning staff who will devise schedules for cleaning the prison.

Section 6.9 Library

An application was made to the Writers in Prison Network for their consideration to place a "Writer in Residence" at Moorland. The Writer is based in the library and will be involved in a range of activities designed to promote literacy and language development. This project will be 75% funded by the Writers in Prison Network. The Writer took up post in October.

The Library was relocated into the new Education Building in September.

The Library continues to offer a wide range of services. These include:-

- Driver Theory
- Toe by Toe
- Reading Champions
- Book Club
- Support Education classes
- DVD Loan Service
- Writer in Residence
- Work with Braille – Story Book Dads Project
- Six Book Challenge
- Extended Opening at Hatfield for Outworkers

Section 6.10 TES – (Training Employment Services)

The staff who work in TES have been looking at various methods to increase the working capacity of their office. It was felt that holding a weekly Labour Board was ineffective so Education now work alongside TES in the same office, enabling the work of the Labour Board to be completed on a daily basis with staff discussing each case and ensuring that the sentence plan is followed. TES has introduced part-time working in a number of shops to increase the number of prisoners employed. Part-time working will be expanded across the whole site for those workshops where it is felt appropriate to do so. TES has removed the mid-morning and mid-afternoon labour role reconciliation, in whose place is a protocol for all staff to follow for unexplained absences from activities. This has allowed greater movement for all areas whilst maintaining control.

Male PE Staff and 6 prisoners joined in the “November Campaign” and encouraged other members of staff to join in or sponsor them. This was to raise vital funds and awareness for men’s health, specifically prostate cancer and other cancers that affect men. They raised approximately £500.

Section 6.11 – Gymnasium

Hatfield

Gymnasium and sports activities benefit from both indoor and outdoor facilities. The weights and CV room has various CV equipment, weights machines as well as free weights. Indoor facilities also include a warm up/stretch zone and a sports hall where volleyball, basketball, studio cycling and body pump take place. New flooring has been installed in the sports hall and the weights room.

Outdoor facilities include a full cricket wicket and pavilion and full-sized football pitch. A cricket team competes in local leagues, though all matches are played at home. Football matches are arranged between different groups in the prison.

The gym is very well used by prisoners both during the day and in the evenings. The prison has a very good relationship with a special needs school in the area which brings in the students for sessions with the prisoners on a weekly basis. It has a brilliant effect on the special needs students and the prisoners feel they are doing something valuable for those less fortunate than themselves.

The gym has played a large part in 2 family days held this year as well as the IMB Northern Conference. It has also participated in a variety of charity events, one of which saw 16 prisoners take part in a 16 mile fell race.

Moorland

Moorland organises and offers a wide and varied programme which caters for offenders from diverse groups and backgrounds. The regime provides a variety of recreational activities which include:

Weights, Bodyblast, 5-a-side football, Yoga, Badminton, Cycle, Cricket, Rugby, Football, Soft tennis, CV work, Circuit training, Fitball, Volleyball.

The overweight, those that are less fit, those who have an underlying medical condition or are returning from injury are provided with remedial sessions which help them prepare for integrating back into the normal programme.

During this year the gym has benefitted from the introduction of a second weights room on the top floor. Prisoners in the drug programme are also referred to the gym by CARAT workers.

There are activities and accredited courses to help those being released to gain employability which include:-

- Active IQ Healthy Level 1 and 2
- Active IQ Circuit Instructor
- First -aid at work
- Football Association's treatment of injuries Level 2
- Community Sports leader award NVQ Level 2
- Gym Instructors Level 2 Active IQ
- Indoor cycling Active IQ
- Starting to introduce Duke of Edinburgh scheme

Staff have a very positive attitude that they transfer to the prisoners.

Centre approval status has been gained from both OCN and OCR which allows internal verification of candidates with usually only 1 visit per year from an EV. This has saved a large amount of money, enabling staff to put on more courses including a charity event in November for prostate cancer. Staff held a "Mr Moorland" competition over Christmas and organised a Moorland power-lifting competition. These were very well received by the prisoners.

For the staff, first-aid at work courses are provided and the weights and fitness rooms are available for use at specific times. Assistance is offered to staff who are struggling to achieve the standard for the annual fitness test. The gym staff help to organise an annual health day where all staff are offered help to get into shape by exercise and through health checks.

The Gymsnasiums at both sites work very efficiently and are an essential part of the prison regime

Section 6.12 – Resettlement

Following changes to the management and the specific responsibilities of staff within the Resettlement remit at Moorland and Hatfield, staff have worked hard to maintain the impetus to fulfil PSO 2300 and PSO 4190. They are to be commended for their ongoing commitment and enthusiasm during the uncertainty of 'market testing', the retirement of management personnel and the absence of some key staff. The new cross-site management structure for the 3 sites has a Head of Resettlement role reporting to the Head of Reducing Reoffending, and responsible for the Gym and the Chaplaincy across all sites. Monthly meetings have been implemented and the HMP &YOI South Yorkshire Resettlement Strategy documentation is being utilised.

After the successful launch of “Family Days” last year it is now envisaged that they will be coordinated across all 3 sites on the same day, hopefully in every school holiday or half-term break and culminating in a summer family sports day. Work continues to set up new partnerships and outwork placements specifically for Hatfield. However the workload increased after the former IRC unit at Lindholme became a Cat D service with more placements needed, although the new link with the Citizens Advice Bureau may well alleviate this to some extent. An exciting venture is envisaged with the University of York which it is hoped will result in student placements at the establishments to conduct research into and evaluation of new behaviour programmes.

Other areas of development include the setting up of bank accounts for prisoners which will be available across all sites in due time. The Duke of Edinburgh award scheme is being implemented by Hatfield and Moorland gym staff following a successful Sport Relief event in March which raised over £1000 for charity.

The Nacro provision was withdrawn in June. A Father’s Day, was which was a pilot with 4 prisoners and their families, was held in July and was a success.

The newly vacated library at Moorland was taken over by the Resettlement Department and refurnished. It is now used by prisoners for help and support with finance and debt, housing and future employment. A different Governor took over management responsibility for the Resettlement Suite in November.

Section 6.13 – Reception and Property

Property, in common with many other establishments, is one of the issues that generate most applications to the Board. There have been many instances over the year where prisoners have been received into both establishments without some of their property. The Board has observed the protocol, in both reception areas, used in the delivery of prisoners from other establishments. We have discovered on occasions that some property fails to arrive with the prisoner, or arrives late.

In Moorland the reception area has had all-new storage for volumetric control.

Owing to the completion of Houseblock 6, together with Res 2 and Foreign National Prisoners coming to Moorland, this area has been very busy. We commend Reception for the professional way they receive prisoners into the establishment.

Statistics about the Reception and Discharges (in General Statistics) from both sites can be found at Appendix 2 - Page 29

The Board is greatly impressed by the way staff receive and discharge prisoners through both these busy areas.

Section 6.14 – Environment

There has been a great deal of excellent activity and achievement during the year at both Moorland and Hatfield in relation to recycling and bio-diversity. Cleaning at both sites raises issues over consistency and management ownership.

Recycling - Moorland

Moorland started the year with 78% of waste recycled and ended with an increase of 5% to 83%. The re-cycling workshop has increased its numbers to 29 and has introduced a trainer, employed by Manchester College, to deliver the WAMITAB level 2 qualification, which is a qualification recognised by the Waste Industry.

All re-cycled materials are sold to 2 companies in Doncaster for which the site gets rebated by tonnage weight. This includes cardboard, shredded paper, mixed plastics, lesser grade plastics (bin bags) and wood. Clothes which cannot be recycled are sent to the Variety Club of Great Britain. Waste oil is sent out to a supplier who makes bio-diesel from it and the prison earns up to 11p per litre. The TV workshop continues to strip copper wire from machines that cannot be repaired and this equates to approx. ½ tonne a year (£2500). All scrap metal is baled and sold on weight, which generates an income of approx. £500 per month. Items that cannot be re-cycled (including food waste) are put in a skip and sent to landfill (1 skip every 28 days on average). From 1st April 2012 100% of waste from both Moorland and Hatfield will be re-cycled.

Recycling - Hatfield

Hatfield started the year at 25% and ended with an impressive increase of 54.5% to 79.5%. During the year it set up a small unit of 4/5 prisoners to deal with waste management at the site and purchased a mill-sized baler and shredder. Skip movement has been reduced from 6 days to 17 days.

Bio-Diversity – Moorland

Both sites have been audited and found fully compliant.

Moorland has worked with the People's Trust for endangered species and made 1009 dormouse boxes which went to 21 sites across the country as well as planting 60 trees for re-growth in the outside coppices. It has erected more barn owl boxes and completed a water vole survey. There is evidence of badgers, and a TB-free colony is planned.

Bio-Diversity – Hatfield

Hatfield completed a project with the National Bat Society to set up bat boxes on site which are being monitored. It entered the Catholic Concern for Animals competition (awaiting results) and has worked on a Barn Owl project for supporting Barn Owls and setting up a breeding programme. As part of the Queen's Diamond Jubilee, oak trees have been planted which were donated by the Diamond Jubilee Trust. In conjunction with the National Tree Association it has planted an elm tree which is the only elm tree in the Doncaster area. It has also planted 50 trees to make a small coppice to enhance the tree population.

Cleaning

During 2011 Moorland introduced a “cleaner prisons” competition which unfortunately lasted only some 6 months. The judging of the competition identified a number of issues such as inconsistency in cleaning practices across the prison, and workshop and houseblock prison staff who were aware of, for example, dirty toilets but who failed to do anything about them (e.g. calling in industrial cleaners or managing on-site cleaners to rectify the problem). Some areas of the prison were very well kept by prisoners who were clearly proud of what they were doing and had achieved, while other areas were neglected. The prison also continues to have problems with staff who smoke in non-designated areas and leave cigarette ends on floors and not in the appropriate bins. Putting up signs to try to prevent this has not worked. Raising these issues through the results of the cleaner prison competition resulted in many issues being rectified very quickly.

When completing rota duties on the site the Board is constantly getting complaints about the cleanliness of houseblocks.

Issue - The senior manager who was championing this area left the prison service at the end of December. Unfortunately no-one had since taken over ownership of this from her. Should the prison go non-smoking?

Section 6.15 Programmes

P-ASRO

P-ASRO has completed its final course with 9 group members; this achieves the KPT target for this year. It had only 3 group members still outstanding and these have been reassigned to CARATs for further work. The P-ASRO team will come under the direct control of the PCT from 1st April 2012 and will cease to be part of the programmes department.

TSP

Currently running TSP018 which is the last course of this year and will fulfil this year's KPT. This course is due to finish on 27 March and currently has 10 group members. The next course at HMP Lindholme starts on 10 April 2012 and as soon as RSG publish a training directory, they will be sending a member of staff on TSP training. This will enable the teams to run across both sites consecutively. TSP has a waiting list of 12 Res 2's for whom a course will be organised.

CALM

CALM 25 is due to complete on 30 March 2012 and has 6 remaining group members. When the course finishes the KPT of 25 will be achieved.

The Programmes Department has again met the KPT targets set for this year, despite all the changes to the establishment over the last 12 months. The Department looks forward to the challenges that will come with Res 2 offenders and Foreign Nationals. It has already begun retraining staff with a view to running new, innovative programmes that will support and meet the needs of a challenging prison population. The team has been involved in evaluating new programmes and fresh ideas that have been submitted to the bid team for its approval. 2012/13 promises to be an interesting and challenging new era for the Programmes Department.

Section 6.16 – Chaplaincy

Moorland

The Chaplaincy Team found 2011 to be a time of transition and change. The loss of 2 houseblocks during the concerted indiscipline in November the previous year saw attendance at all religious services decline as a number of regulars were amongst those transferred.

Throughout the year the chapel and surrounding offices saw the fabric improved. Ablution sinks were installed and an office returned for chaplains' use. The whole of the chapel area was re-carpeted and new desks installed. The Dais and the paintings on the chapel wall were curtained.

As the year has progressed there has been a gradual and steady increase of those wishing to attend acts of worship. Throughout the year various faith-based courses were run: "Alpha", a course on basic Christianity; "Knowing God Better", a course on Catholicism and an Islamic course for beginners. The Sikh, Mormon and Buddhist ministers attended on a regular basis to inform and teach members of their traditions.

On Maundy Thursday 30 offenders of all Christian traditions attended the Service of the Last Supper. 12 volunteers, Adults and YOs, agreed to have their feet washed by 2 of the chaplaincy team. The Passover meal was prepared and served by the kitchens. On the morning of Good Friday a number of Catholic prisoners took part in the service of the Stations of the Cross. This was led by the Catholic and Ecumenical chaplains. At 3 o'clock in the afternoon an Ecumenical service of the Passion was held. This was led by the Christian members of the team and was attended by 30 prisoners of all Christian traditions. When required, services are led by faith ministers in the C A S U.

On Tuesday 26th April Fr. Philip Hall, an Orthodox priest, attended and celebrated Easter Day Service with our Orthodox Christians.

August was the Holy Month of Ramadan for Muslims. At the end of Ramadan VT catering prepared and served a meal in honour of the Feast.

Throughout the year the year Buddhist, Sikh and Hindu offenders celebrated their main feasts with prayer and food in honour of the occasion. In June the Chaplain General, William Noblett, visited the prison.

Towards the end of the year the refurbished houseblocks, along with Houseblock 6, came on stream. This greatly increased the work of the team as clientele changed and prisoner numbers rose. The 2 refurbished houseblocks were to house Vulnerable Prisoners and entailed an increase in pastoral and spiritual support. As a result the hours worked by the Imam who covered HMP & YOI Hatfield were increased to assist Moorland, and the RC chaplains' hours were increased to full-time. In keeping with the emphasis on Resettlement a chaplain was designated to work in this area. There was also an increase in offenders who practised Paganism, and a suitable minister, recommended by headquarters, attends as necessary. In December Steve Clegg, a Chaplaincy volunteer who for some years facilitated the bible study group on a Wednesday, began working on Wednesday afternoons.

A carol service was held on Thursday 22nd December which was attended by 33 offenders. Along with a few prisoners and guests, Governor Mrs Marian Mahoney assisted with the Christmas readings. On Christmas Day the RC Bishop of Hallam, the Right Rev. John Rawsthorne, celebrated Mass for Catholic prisoners. He then visited all the Residential Units and CASU.

Throughout the year chaplains were called to inform offenders of the death or serious illness of family and/or friends. Members of the team facilitated personalised funeral services as well as memorial services for offenders who lost loved ones. The Chaplaincy team runs a bereavement group called "Kaleidoscope", providing a 12 week course enabling participants to look at their life's journey. As this is a peer group run with the chaplains as facilitators, the participants are able to gain insight to their own grieving process. As well as running the bereavement course chaplains see offenders on a 1-1 basis as needed.

A member of the team visits daily all new receptions including those residing in the CASU. A team member also sits on various boards and reviews, including IEP, CASU, ACCT, Safer Prisons, Regime, and Resettlement. Members of the team are also part of the prison Care Team and the Duty chaplain attends the morning meeting. The team continues to have monthly team meetings to which all members, whether employed or volunteer, are invited.

In June the Chaplaincy held a "Mad Hatters Tea Party" for staff, plus a "Christmas Coffee Day" in December, providing an opportunity for staff to meet members of the team in relaxed surroundings as well as a short break from their routine.

Throughout the year Chaplaincy were asked for and have offered support to members of staff who have been in crisis.

Hatfield

As this is a cat D open prison members of the team are only there for half a day. However, all new receptions seen and residential units are visited on a daily basis. Numbers at the services do not always reflect the numbers registered. As Hatfield is an open prison a number of residents are on either community or home visits and this may be reflected in the attendance at services.

Mr Peter Gumsley, the Salvation Army chaplain, facilitates the Alpha course on the Christian faith. Rose Shay, the RC chaplain gives instruction and teaching in the Catholic tradition to offenders on Thursday afternoons. On Thursday afternoons Imam Sajid Ali runs an "Introduction to Islam" class

A Carol Service was held and around 25 prisoners attended. The IMB Chair, a number of prisoners and Governor Marian Mahoney gave the Christmas readings.

SECTION 7 – WORK OF THE BOARD

At the beginning of the year the Board had a membership of 13 with nil turnover, and is made up as follows:-

- Mike Rusling - Chair
- Maureen Oakes – Vice Chair (to Dec 2011)
- Jane Morgan – Vice Chair (from Jan 2012)
- Wendy Anwar – Board Development Officer
- Mac Ahmed
- Chris Barrett
- Janette Barton
- Reg Cartner
- Neil French
- Peter Lodge
- John Melton
- Stephanie Shackley
- Linda Shaw

The Board has increased its frequency of visits to the establishment and monitors all aspects of the prison.

An analysis of its visits can be found at Appendix 1 - Page 27.

1. Adjudications

Adjudications at both sites are observed by board members, who consider them to be fair and well run by the Governors and staff. Moorland has a visiting District Judge, and members have the opportunity to observe adjudications which have been adjourned for his attention. Adjudication awards are reviewed and standardised by Governors on a regular basis. A member attends these meetings.

2. Applications

Hatfield Applications are dealt with as soon as possible by the member on rota duty and are recorded in the application log.

Moorland has a designated member tasked to deal with applications on a weekly basis. Applications are received via the prison's Request and Complaints Clerk. An analysis of applications is given. As in previous years the majority of the applications relate to property and transfers.

3. Committees

Members of the Board observe prison committees on a regular basis and reports are given at the monthly meetings. Currently it is involved in 16 committees including Adjudication Standards, Chaplaincy, Diversity, Drug Strategy, Environment, Health and Safety, Lifers, Public Protection, Race Equality Reaction Team, Resettlement, Security, Regimes, Residence, Senior Management, Safer Prisons. The Board also monitors the ACCT and IEP

reviews on a regular basis. One member is on the National IMB Care Team. Additionally the Chair and the Vice Chair attend the Area Manager's Meetings.

4. Incidents

During this reporting period there have been no serious incidents for which the Command Suite had to be opened.

5. Rota Visits

At both sites a member is rostered each week to undertake the visit. In accordance with the IMB Reference Book instructions the Segregation Unit, Healthcare Centre and kitchens are always visited on a weekly basis along with at least one designated Houseblock. All other areas of the prison are visited on a regular but less frequent basis. Segregation Review is now attended weekly on a rota system.

A written rota report is produced and presented to the Governor for comment and feedback. Any urgent matters of concern can be raised with the Governor immediately whilst other matters can be discussed at the monthly meeting.

6. The Board Meeting

Before the monthly meeting the Board receives the Governor's written report on activities at both sites. This report contains sections from the functional heads. The Governor or her representative attends the meeting, expands on the reports and responds to questions and concerns from the Board.

The Board values the information updates contained in these reports and appreciates the time given by the staff in their compilation.

7. Training and Visits

Members of the Board attended the IMB Conference. On alternate months the BDO arranges for prison staff to talk to the Board about their specific areas.

The Board visited HMP Hull and HMP Wetherby.

The Chairman wishes to thank the Board for its continued support during the year.

APPENDIX 1 – BOARD STATISTICS

Recommended Complement of Board Members	20
Number of Board Members at the start of the reporting period	13
Number of Board Members at the end of the reporting period	13
Number of Board Members joining within the reporting period	0
Number of Board Members leaving within the reporting period	0
Number of attendances at meetings other than Board Meetings	262
Total number of visits to the prison/IRC (including all meetings)	715
Total number of applications received	214
Total number of segregation reviews held	40
Total number of segregation reviews attended	40

APPENDIX 2 – GENERAL STATISTICS

	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb
Moorland												
Receptions	72	52	70	97	103	147	122	155	177	154	198	165
Discharges	95	54	68	85	69	89	92	87	114	100	162	86
Adjudications												
Independent Adj. proved	3	3	5	5	12	3	7	3	7	3	2	8
remanded	5	3	3	8	2	5	4	3	1	2	4	1
dismissed		1	7	2	5			1		3		
no rep.officer												
not proceeded with					2							
Special Accommodation	0	0	4	1	0	0	0	2	0	2	0	0
Control and Restraint used	15		13	4	5	9	8	12	12	13	18	5
Dirty protests	0	0	0	0	0	0	0	0	0	2	0	0
Number in Seg over 1 month	1	6	3	0	1	4	1	3	4	1	2	2
Number with Restricted Status	1	1	No	Longer coming to Moorland								
Prominent Nominals		3	1	2	1	1	1	1	1	1	1	1
Development Nominals		5	5	4	3	3	2	6	4	3	4	5
												10
IPPs	67	59	50	59	60	59	52	67	66	58	91	0
Lifers	26	22	19	20	21	19	21	21	18	18	19	18
					10	10	10	12		11	12	13
Number on IDTS	66	73	73	85	5	5	5	2	135	7	3	5
Number on waiting list for Doctor	0	67	32	11	4	3	3	no	2	no	10	0
Dentist	53	71	67	60	22	5	5	rep	35	rep	21	58
Optician	6	7	2	3	8	1	7	ort	9	ort	67	69
								giv		giv		
Podiatry	6	2	8	8	9	6	3	en	1	en	33	16
Physio	17	16	4	4	4	4	5		12		33	29
Hatfield												
Receptions	38	35	47	45	45	35	24	34	38	37	40	33
Discharges	14	36	41	46	46	28	26	41	7	38	14	27
	14	15	17	13	13	24	14	17		15	10	13
Resettlement Leave	8	2	6	9	9	6	1	9	145	1	7	9
HDC	11	12	14	14	14	14	6	8	8	10	8	8
Adjudications	20	15	14	25	25	18	29	27	27	14	14	13
Returned to Moorland	8	8	8	19	19	1	6	8	4	9	3	3
Absconders	0	0	0	0	1	0	1	1	0	0	2	0
Voluntary Outwork	58	71	77	78	78	79	84	72	74	72	72	72
Paid Outwork	22	23	22	26	26	24	21	22	15	17	19	20
No. on waiting list for Doctor	0	0	0	0	0	0	0	no	0	no	0	0
Dentist	7	8	10	12	2	5	9	rep	5	rep	2	1
Optician	9	10	2	7	4	1	5	ort	3	ort	1	6
								giv		giv		
Podiatry	8	0	0	0	1	6	3	en	5	en	11	0
Physio	8	17	12	9	6	4	5		9		9	13

APPENDIX 3

APPLICATION MONITORING

MARCH 2011 – FEBRUARY 2012

PERIOD	NUMBER APPLICATIONS
2010 - 2011	258
2009 - 2010	471

BY CATEGORY

CATEGORY	2011 - 2012	2010 - 2011
Accommodation	3	5
Adjudications	10	8
Diversity Related	0	1
Ed/Employ/Train	20	20
Family/Visits	7	16
Food	0	2
Health Related	12	16
Property	58	56
Sentence Related	42	68
Staff/Prisoner	11	15
Transfers	25	27
Miscellaneous	28	13
TOTAL	214	258