



Annual Report

January 2012 - December 2012

HMP/YOI Hollesley Bay

Section 1

1.1 STATUTORY ROLE OF THE IMB

The Board is specifically charged to:

- (1) satisfy itself as to the humane and just treatment of those held in custody within its prison and the range and adequacy of the programmes preparing them for release,
- (2) inform promptly the Secretary of State, or any official to whom he has delegated authority as it judges appropriate, any concern it has,
- (3) report annually to the Secretary of State on how well the prison has met the standards and requirements placed on it and what impact these have on those in its custody.

To enable the Board to carry out these duties effectively its members have right of access to every prisoner and every part of the prison and also to the prison's records.

1.2 DIVERSITY STATEMENT

Hollesley Bay IMB is committed to an inclusive approach to diversity, which encompasses and promotes greater interaction and understanding between people of different backgrounds, including race, religion, gender, sexuality, marital status, disability, age etc.

The Board recognises that diversity is also about respecting and responding to the needs and differences that cut across social and cultural categories, such as mental health, literacy and substance dependency and abuse.

Engaging diversity should enable all individuals to express their values, perspectives and beliefs without disrespecting or discriminating against others.

Section 2

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Section 3

ABOUT HMP / YOI HOLLESLEY BAY

HMP / YOI Hollesley Bay is a category D open prison for adult and young adult men situated in East Suffolk, a mile from the North Sea, on a remote rural peninsula. The nearest town is Ipswich, 20 miles away. The rural location of the prison, serviced as it is by poor public transport, can make it a difficult place for prisoners' families to visit.

Hollesley Bay was established in 1887 as a Colonial College to train emigrants to the colonies. In 1938 it became a borstal and in 1988 a Young Offender Institution with the adjacent Warren Hill building providing a closed environment. In 2002, Hollesley Bay and Warren Hill became two separate establishments with Hollesley Bay remaining an open establishment.

Hollesley Bay's population has increased in the last twelve months from 365 to an operational capacity of 421 prisoners, made up of life sentenced prisoners, determinate and indeterminate sentenced prisoners and young offenders (YOs). There is a very small number of Foreign Nationals. All prisoners are employed either in jobs or education within the prison, or outside of the prison in community service or paid work. The regime's strong resettlement ethos aims to prepare prisoners for release to lead law-abiding and purposeful lives.

Prisoners are housed in seven accommodation units spread across this large site. Four of the accommodation units date from the 1960s and 1970s, one is a pre-fabricated structure erected in 2001 and the other two are refurbished accommodation that has come on line in the last twelve months, with a lot of the refurbishment work being carried out by prisoners.

The prison has a large gymnasium and sports field, a chapel, a separate multi-faith centre and a library. In accordance with its farming heritage, it has extensive grounds including a large horticultural area, which stopped being used in October when A4E made the instructor redundant.

Section 4

EXECUTIVE SUMMARY

The IMB at Hollesley Bay is, once again, pleased to report on a well managed establishment that provides a safe and decent environment for prisoners. Despite some challenges for management and staff alike as a result of Fair and Sustainable and higher than normal staff sickness levels, the prison continues to be run in a professional and positive way, providing a range of opportunities for learning, training and work, with all prisoners engaging in purposeful activity unless excused for medical or age reasons.

Looking back to the Board's report for 2011, it is disappointing to note that there is still no progress on the issues with the adjacent dairy. Neither has there been any change to DHL arrangements for canteen deliveries, but the Board has not received many applications on this subject so impact on prisoners does not seem to be a problem at this time.

The Board also reported last year on concerns with Healthcare and although the IMB is pleased to report that Care UK are providing a much improved service at Hollesley Bay, we are very concerned about night cover from the adjacent prison, Warren Hill. Please see **5.3 paragraph 2**.

During the year, the Board did have a concern around the procedures for prisoners subject to an ACCT (Assessment Care in Custody Teamwork) in the open estate, but this was robustly addressed by the Governor and any concerns have been allayed. See **5.6 paragraph 3**.

Prisoners are still arriving at Hollesley Bay with out of date Offender Assessment System (OASys) information, something we have mentioned for some time. The situation is unfair on prisoners and Hollesley Bay staff alike, and we would very much like to see feeder prisons of Hollesley Bay address this issue to improve the situation.

For 2012, Chaplaincy continues to cause concern, and the Board would draw your attention to **6.1 paragraph 5**.

Another concern relates to Foreign Nationals and UKBA. Please see **6.2 and the question to the Minister**.

On a more positive note, Hollesley Bay released 195 prisoners for home leave over the Christmas and New Year period, and once again every one of them returned to the establishment at the end of their release period. This demonstrates to the IMB that prisoners are aware of the excellent opportunities available to them at Hollesley Bay and of the safe and respectful nature of the prison.

4.1 Question for the Minister

The IMB is concerned that there does not seem to be a level playing field for Foreign Nationals in a Category D prison if they are still of interest to the UKBA, because they are liable to be deported. Is this fair? Please see **6.2**.

Section 5

REPORTS

5.1 EQUALITY

Diversity, equality and inclusion are vigorously addressed and monitored by the Governor and Senior Management Team at Hollesley Bay. The Governor has invested the responsibility of all matters pertaining to equality in the Equality Action Team (EAT).

The EAT meets monthly, chaired by the Governor, with representation from:

- A small team comprising a principal officer, senior officer and secretary, who provide ethnic monitoring figures, information regarding any incidents reported and their investigation, action and outcome, information regarding foreign nationals detained at the prison, statistics regarding requests/complaints and staff and prisoner training in matters pertaining to Diversity.
- Chaplaincy
- Catering
- Unit officers
- Prisoner representatives, including for Young Offenders and Older Prisoners
- Disability Officer
- Education

The statistics and information reported to the meeting are scrutinised and discussed fully and openly by everyone present, the only concession being the “anonymising” of any reporting. A member of the IMB observes at the meetings. During 2012, representation from the Education department was included, along with specific representatives for Young Offenders and Older Prisoners and this Board commends the inclusion of prisoner representatives in all aspects of the work of the EAT – they are actively encouraged to be proactive partners in the team and participate in the effort to change the negative perceptions of some of their prison peers.

The breakdown of reported complaints concerning matters of equality and fairness from prisoners and staff does not demonstrate any emerging trends and whilst the numbers remain reassuringly low and consistent, there is no complacency. Any complaints are rigorously investigated by a dedicated team and their findings, actions and outcomes are reported to and recorded by the EAT.

This Board notes that under “Fair and Sustainable”, the discrete team undertaking the investigation of any complaints regarding issues of equality at the prison will be depleted during 2013. Any effects will be closely monitored.

The Hollesley Bay Equality Action Plan is considered and updated regularly and any action needed carried out in a timely way.

A separate residential unit exclusively for older prisoners has been developed and refurbished during 2012, housing up to 15 residents, and redevelopment of an adjacent area is underway which will provide space and amenities away from the main prison activity.

5.2 EDUCATION, LEARNING & SKILLS

5.2.1 Education

The Employability course was a key element provided by A4E at Hollesley Bay this year. Over 240 students achieved success with the course, which embraced the preparation of a Curriculum Vitae, disclosure of status, interview techniques and information on tax matters. The course is accredited by BTEC/Edexcel. As part of the course, use is made of the Virtual Campus with its links to employment possibilities after release. There appears to be scope for better co-ordination between the Employability instructors and Hollesley Bay's Resettlement Department to maximise the potential of the Virtual Campus.

For most of 2012, the Virtual Campus facilities were made available to other prisoners not enrolled on the Employability course. These sessions, on Friday mornings and afternoons, were fully subscribed, handling about 20 students per day. Under the restrictive provisions of the Offending Learning and Skills Service (OLASS) 4, this activity has already shrunk to a Friday afternoon session only (with capacity for up to 12 students) and it appears that this is being maintained by A4E as a goodwill gesture.

As reported last year, the Functional Skills programme continues to be embedded into the Vocational Training (VT) workshop courses. This has come under pressure under the new OLASS 4 scheme, as it does not result in a discrete qualification. However, this mode of developing language and numeracy skills within a work environment, in which Hollesley Bay is a pioneering jail, has been widely acclaimed as best practice and the IMB hopes that A4E will be enabled to continue this important provision.

A further element of Functional Skills training, in the form of English and Maths instruction, is provided by A4E to a modest number of prisoners who are not undertaking VT courses but in whom basic educational shortcomings have been identified. Once again, OLASS 4 does not cover this and the IMB is concerned that this key opportunity to equip these prisoners with important life skills may fall away.

Another area under threat was A4E's Additional Learning Support programme; during the year, an average of six students per week were helped to overcome dyslexia and dyscalcula through intensive one-to-one sessions. Abandonment would be a great loss to the substantial number of prisoners who need such specialist intervention, so it is pleasing to note that a special Skills Funding Agency (SFA) funding allocation has apparently been authorised.

Information Technology courses by A4E instructors have remained popular and the well-equipped computer rooms are fully used by prisoners. 50 students gained qualifications during 2012 at up to Level II Award, Certificate and Diploma.

A variety of sports and health-related courses are offered by HMPS Physical Education Instructors in Hollesley Bay's excellent gymnasium. Last year, about 100 prisoners gained Level I or II qualifications, including Sports Leadership (certified by Sports Leaders UK), Active Healthy Living, Fitness/Circuit Instructor (certified by ActiveIQ) and First Aid at Work (certified by Wirral Hygiene).

5.2.2 Learning & Skills

Various Learning and Skills (L&S) courses were offered during 2012 at Hollesley Bay through classroom instruction, the five VT workshops, the NVQ training kitchen, the gymnasium and the horticultural nursery. Most L&S was provided by A4E and HMPS staff. Tribal offered information, advice and guidance to prisoners during induction, enabling their assignment to appropriate L&S courses.

The complex task of designing, implementing and administering the L&S programmes is accomplished by a team led by the Head of Reducing Re-offending, with regular input from the SFA and providers. Under the OLASS 3 programme, quarterly Partnership Meetings were held at Hollesley Bay. An IMB member observed at a proportion of these meetings. However, OLASS 4 was planned to take over from OLASS 3 in August 2012, with a new form of L&S governance involving a cluster of four jails in the area and a different contractual framework whereby providers are to be rewarded based on students' achievements, rather than instructor input. In reality, the changeover to OLASS 4 was delayed until November 2012, with a three month extension of the old OLASS 3 contract as an interregnum. The principal external L&S provider at Hollesley Bay remained A4E throughout, but there is no doubt it was a difficult year for all concerned, involving considerable uncertainty and change. Furthermore from a monitoring perspective, it has been almost impossible to collect useful comparative data, other than the educational achievement of Hollesley Bay's prisoners presented below.

One special factor should be noted; with the quite dramatic increase in numbers of indeterminate sentenced prisoners (ISPs) at Hollesley Bay, the average length of a prisoner's stay is also increasing. Within the full spectrum from a few weeks to around two years, the average residence period at Hollesley Bay is now around 9.5 months, significantly higher than in previous years. Educationally, this is a generally positive shift, allowing more time for a prisoner to be admitted onto courses and for higher level qualifications to be achieved before release.

5.2.3 Vocational Training

Horticulture

The horticulture training programme, terminated in October 2012, once again produced a welcome supplement for the prison's kitchen of salad and vegetables during the growing season, making use of the extensive greenhouses at Hollesley Bay. Qualifications up to Level II were gained by 20 prisoners during ten months of 2012. There seems to be little likelihood that this type of instruction will be resumed, marking a break from this traditional aspect of VT at Hollesley Bay, although there are plans to develop the horticultural facilities to provide food for the jail.

Construction Trades

A4E offered courses, as in previous years, in the specialised workshops for painting and decorating, bricklaying, plastering and plumbing. National Vocational Qualifications that were previously available now require elements of outside work, so these qualifications cannot be pursued at Hollesley Bay. In their place, Level I City and Guilds Awards, Certificates and Diplomas were achieved in painting and decorating, BTEC Level II Certificates, Extended Certificates and Diplomas were gained in Multi-Skills (based on plumbing but including other skills) and CSkills Level I and II Diplomas were awarded in

bricklaying and plastering. A few Level III awards were gained in these areas but these will no longer be offered from July 2013, except for some under 24 year old prisoners. A4E recorded 620 qualifications gained in these four VT areas in 2012, a remarkable result with a prison population approximating 400 with an average residence time of just over nine months.

Vehicle Mechanics

Under HMPS instruction, some basic vehicle mechanic training was offered during the year, leading to Level I Vehicle Mechanic qualifications certificated by the IMI. This activity is scheduled to stop in March 2013 as Fair and Sustainable only accommodates the post of a vehicle mechanic, not that of an instructor.

Professional Catering

Again under HMPS instruction, up to 10 prisoners at a time are trained in this area in the NVQ training kitchen. Level II Awards in Food Safety, Level II Diplomas in Professional Cookery, Level III Awards in Food Safety and Level III Awards as Professional Food and Beverage Service Supervisors were achieved during 2012.

Additional Hospitality and Catering instruction is now being given by an HMPS chef in the main prison kitchen, where three prisoners at a time are working towards an NVQ. Accreditation for this course is being sought.

Cooking

Forty students gained cookery qualifications through an A4E trainer this year, but the instruction terminated at the end of October 2012 as it is not compatible with OLASS 4.

5.2.4 Challenges

As forecast in the IMB Annual Report for 2011, Hollesley Bay's population has now increased to 421, up from the 365 level at the start of 2012. This 15% increase in population was almost matched, according to the Minister's reply dated 20 June 2012, by a 12.5% increase in A4E's budget. It is extremely difficult for the IMB to disentangle education expenditure numbers from the thicket of OLASS changes, the contract interregnum Aug-Oct 2012, and the cluster management arrangements in the context of the imminent closure of HMP Bullwood Hall and a wing at HMP Chelmsford. However, the IMB was delighted by the Minister's assurance that the education budget is directly linked to the prison population.

In the short period since OLASS 4 was implemented it has become clear that a number of L&S areas either have been, or seem likely to be, curtailed or abandoned. From our notes above, these areas comprise:

- Training in Vehicle Mechanics
- Training in Horticulture
- Training in Cookery

Furthermore, some other L&S areas are vulnerable, in that they are dependent upon A4E goodwill or the continued existence of the Staff Mess, namely:

- Virtual Campus usage by non-Employability students
- Training in Functional Skills for non-VT students
- Training in Professional Catering

The IMB accepts that it is too soon to judge the success of OLASS 4, although some early signs show a heartening element of flexibility in its administration. The Board does, however, become alarmed when the forecast impact of the changeover, as well as ongoing budgetary and staffing constraints, is actual and potential reduction in the range of courses offered at Hollesley Bay, all of which have been perceived to be of importance in promoting resettlement and reducing the prospects of re-offending.

5.3 HEALTHCARE

The reporting year of 2012 was not without its problems, but it must be said that not one Healthcare application was received by the IMB during the year. Care UK, the current provider, has had difficulties during the year with both staffing levels and with staff sickness but have managed throughout to provide a good service to the prison population. Regular meetings are held between the Prison & Care UK, chaired by a Governor, at which an IMB member normally attends.

There have, however, been some concerns over the level of night time cover which is supposed to be provided by our neighbouring prison, YOI Warren Hill, whose provider is also Care UK. On occasions, Healthcare support has been requested by night officers at Hollesley Bay, with the Care UK night cover refusing to attend. This has not resulted in a bad outcome, but is clearly not acceptable.

Dentistry, provided by Weymouth Dental Services, has again had a year of poor performance with a waiting time of 13 weeks as of January 2013. The responsibility for dentistry will later this year pass to Care UK and it is hoped that there will be an improvement in these times.

Physiotherapy, where waiting times are now 26 weeks, is also a concern, particularly with the increasing population at Hollesley Bay of older prisoners.

The pharmacy provider, Sigma, caused some problems earlier in the year with late and incorrect deliveries. This seems to have improved during the course of the year.

IDTS continues with the same low levels as previous years. Again, a Governor chairs regular meetings of the local IDTS Management group and an IMB member attends whenever possible.

Prisoner Healthcare Forums have been held on a regular basis throughout the year, but it must be said that attendance by Unit Health Care Representatives has been disappointing.

Apart from the concerns mentioned, the IMB is extremely pleased to report that throughout the year, whenever there has been a problem of serious illness with a prisoner, the care provided by both the Healthcare team and the prison staff has been outstanding.

Finally, some good news for 2013; it looks as though bowel cancer test kits may well be made available to eligible prisoners.

5.4 PURPOSEFUL ACTIVITY

Activity Allocation Boards take place every week, chaired by the Deputy Head of Reducing Re-offending, and include regime staff and representatives from all of the educational and career advice agencies working in the establishment. A member of the IMB will attend occasionally to observe procedure.

All prisoners at Hollesley Bay are expected to be in work or training, unless excused on medical or age grounds, although prisoners over the age of 65 can work if they so wish. Those prisoners who are working can also attend up to 5 sessions of education per week, and there are ten full time education places. Education is provided by A4E and covers such topics as Skills for Life, Additional Learning Support, Literacy & Numeracy, Information & Communication Technology, Social & Life Skills, Open University and Distance Learning, and prisoners are assessed by a small team who establish their needs and their strengths in order to place them into the most suitable education or training.

Hollesley Bay also offers a two week course to prisoners to prepare prisoners for work once released. The course covers producing a CV, applying for jobs and attending interviews and seems to be very well received by prisoners.

Training is available in a number of areas, including Bricklaying, Plastering, Painting & Decorating, Plumbing, etc. as detailed in section 5.2.3, and these trades are also available as paid work within the prison helping to maintain the fabric of the establishment.

The prison provides work for well over 300 prisoners, including cleaning, general maintenance, driving etc. Prisoners and Prisoner Orderlies provide general help in many departments such as Induction, Library, Gym, Kitchen, and the Staff Mess. There are also over 100 placements for voluntary and paid work in the community and relations with these external agencies and businesses appear to be very good, demonstrated by their commitment to Hollesley Bay even when a placement has not been successful.

The IMB has received six applications relating to Education, Employment and Training, but two of these related to certificates failing to arrive from other establishments. The other four applications were all resolved by the prison with only one prisoner feeling that his resolution was not satisfactory. None of the applications gave the IMB any cause for concern about the effective allocation of purposeful activity within Hollesley Bay. The Board has, however, had some concerns throughout the year about workshops and education areas allowing prisoners to leave early for lunch and at the end of day, although this is being addressed by the management team.

The Board is also aware of a number of prisoners who have accessed full or part time work on release following participation in the Paid Working Out scheme.

5.5 RESETTLEMENT

HMP/YOI Hollesley Bay is an open prison and the resettlement of prisoners is given an appropriate high profile reflected in the various policy documents, management structures and through the regular management meetings which discuss all issues in depth. The Head of Reducing Re-offending oversees all areas including Resettlement, a key component part. There are monthly Resettlement meetings to which all parties who contribute attend, and the IMB are invited and receive the monthly minutes. There is a bi-monthly Senior Management Team meeting, attended by the IMB Chair, which discusses all key issues in depth. Pathways have been well documented through a needs analysis survey and these are discussed at Resettlement meetings and occasional Pathways meetings.

The statistics give a view of the consistency of provision at Hollesley Bay by staff and outside agencies including Nacro, Jobcentre Plus and the National Careers Service. In December 2012, 100% of prisoners discharged had suitable or supported accommodation and the year to date figure was 98.91% against a target of 92%, an excellent result. There are problems with accommodating people returning to London. Several projects will not accept referrals from the prison and many are now not accepting referrals until a week before the prisoner is due to be released. This causes problems as projects wish to interview applicants face to face before offering accommodation (providing they have a vacancy) and with only a week before release it can be impossible for prisoners to be interviewed.

A comprehensive MAPPA system is in place and being an open prison the appropriate importance is placed on risk issues which are considered at an early stage with significant cases being referred to the IRMT (Inter Departmental Risk Management Team) and any restrictions noted on the Release on Temporary Licence (ROTL) database.

The Resettlement department is busy with approximately 110 prisoners on various placements including 9 on paid work. The figure for employment on release at December 2012 was 51.7% against a target of 45%.

The Offender Management Unit (OMU) is a key and vibrant unit which has undergone a lot of change in the year with accommodation moves, staff absences and moves, and the initial preparation for Fair and Sustainable. Despite this, full attention is given to all sentence planning issues, with 100% completion of OASYs reports, even when prisoners arrive from other prisons with out of date reports. The Governor and the IMB pay particular attention to these reports. The fact that the IMB receives few (11) applications on sentence planning, ROTL or Home Detention Curfew (HDC) bears testament to the consistency and efficiency of the unit. They deal with about 10 HDCs a month and as ROTL is a key part of life at an open prison a lot can be said about the efficiency of the OMU when approximately 25,000 ROTLs are dealt with successfully in the year.

The unit deals with about 10 oral hearings a month by the Parole Board. Parole Boards present many difficulties including liaison with probation, particularly London, which can be very frustrating for staff when there are considerable delays in their responses and changes in personnel. Parole dossiers for the Parole Board are completed in 100% of cases. Of concern is the fact that the final licence paperwork is increasingly arriving from PPCS the evening before the release date, which can delay a prisoner's release.

Despite its remote location, the prison does what it can, within budget constraints, to encourage family links and 2 family days are held a year, a wonderful chance for wives and children to meet their dads in an informal setting with a BBQ and outdoor games for all. A bus is provided to bring families from London. Also, several prisoners engage with 'Storybook Dads', whereby the prisoner is recorded reading a story and then the CD is sent home to be played to the children.

5.6 SAFER CUSTODY

Anti-bullying, and suicide & self-harm meetings, are held regularly and an IMB member attends whenever possible. The meetings are thorough and include prisoner unit representatives as well as the Healthcare manager, governors and security staff. In depth minutes are produced and any issues that arise are followed up and reported on at the next meeting.

Vulnerable prisoners at Hollesley Bay receive outstanding care and consideration by staff, and the IMB is always very pleased to note the attention given to prisoners on an ACCT by unit staff, as well as Healthcare staff. However, the Board did have some concerns earlier in the year around the communication of information regarding prisoners on an open ACCT.

In the open estate, prisoners move freely between residential units and work / training / healthcare / offender management etc. and are not accompanied. Therefore, the ACCT paperwork does not travel with them. The Board raised the matter with the Governor and although he assured the IMB that a system was in place to ensure that staff across the whole establishment would be aware of who may be vulnerable, he re-issued clear instructions to all staff, tightening up the procedure and requiring that unit staff telephone ahead to the receiving staff to notify them that a prisoner on an open ACCT is on his way. Only then can the prisoner leave. When the prisoner is due to return, the same procedure must be followed so unit staff are aware that the prisoner is on his way back. All of the calls, and notes about the welfare of the prisoner, must be written in the Observations Books and on the prisoner's file. This is being monitored by the IMB and we have no reason to believe that this system has slipped.

Having said that, the number of prisoners subject to an ACCT during the year was very low at just 16.

Anti-bullying strategies are in place and robustly used. Perpetrators are routinely removed from the prison and returned to closed conditions, but again the incidents reported are few. The Board does not believe that there is a hidden problem and although undoubtedly some bullying will occur that is undetected or unreported, the prison takes the issue seriously and works hard to counter such events. There is also an effective Listener scheme in place which is well advertised on all units.

There were no deaths in custody during the year.

Section 6

OTHER AREAS

6.1 Chaplaincy

There is multi faith provision of chaplaincy services at Hollesley Bay, managed from adjacent Warren Hill, which is little different from that reported on in 2011, albeit the team is remodelled and the co-ordinating Chaplain is now an Imam, whose time is shared between Hollesley Bay and Warren Hill. The team in 2012 comprised two full time Anglican Chaplains, a part-time Free Church Chaplain and a part time administrative assistant.

Ad hoc arrangements are made to provide for other faith needs on a sessional basis and all prisoners have supervised access to the Chapel and Multi Faith Centre on site. The sessional budget for visiting pastors has dropped in the last three years from around £15,000 to £3,000 at the present time and we raise a concern about any further reduction.

Currently, the diverse faith needs at Hollesley Bay are well provided for and all major religious festivals acknowledged and celebrated.

Last year the Board reported on the difficulties in obtaining cover for Roman Catholic prisoners, due, largely, to the shortage of priests in the Diocese of East Anglia. This shortage remains, but the ad hoc arrangements to ensure that Roman Catholics' pastoral needs are met have improved with weekly Eucharistic Services on Saturdays and Mass once a month. The Board acknowledge, also, that weekend home leave allows those who wish to attend Mass to do so. There is unfortunately no teaching of the Faith and no Sacrament of Penance without a visiting Priest. Provision may therefore be seen as superficial.

At the moment, the Board has concerns for future chaplaincy provision owing to the challenges of the Benchmarking and Costing process, which will see a reduction to part time in the hours of one of the Anglican Chaplains from January 2013. We have been warned that Hollesley Bay is rated as having funding for one point three Chaplains. This will allow for the purchase of half of the Lead Chaplain's hours, the reduced hours of the Anglican Chaplain and enough money for a quarter of a sessional chaplain to deliver all other needs such as Catholic Mass on Saturday or chaplaincy cover for other faiths. There is very little provision for administrative support and the Chaplaincy team will have to cover most of their own administrative and clerical needs. The Board urges that budgetary constraints are not allowed to impinge any further on Chaplaincy resources.

The Sycamore restorative justice course continues to be delivered by Prison Fellowship under the auspices of the Chaplaincy team, although in the last year it failed to reach its internally agreed target for completed courses. This is partly due to the voluntary nature of the providers and the "bunching" of courses to take account of holidays etc. The courses do not appear to be evenly spaced throughout the year. Given the current financial climate, the Board would be sorry to see any reduction in a valuable course, which looks at issues of victim awareness.

6.2 Foreign Nationals

There is some considerable concern about the credibility and consistency of the UK Border Agency.

Hollesley Bay has received foreign nationals cleared by the UKBA for a place in an open prison. The UKBA has then objected to release on temporary licence (ROTL) on the grounds that they may abscond as they are likely to be deported on completion of their sentence. It is unfair to allow prisoners a place in an open prison but then deny them the same facilities as the other prisoners who are coming to the end of their sentences.

There has also been an occasion when the UKBA and a Parole Board have not agreed on whether the prisoner is suitable for the open estate, the disagreement taking place after the prisoner was granted Category D status and was already here at Hollesley Bay.

Section 7

THE WORK OF THE INDEPENDENT MONITORING BOARD

7.1 BOARD STATISTICS

BOARD STATISTICS	
Recommended Complement of Board Members	10
Number of Board members at the start of the reporting period	10
Number of Board members at the end of the reporting period	8
Number of new members joining within the reporting period	0
Number of members leaving within reporting period	2
Total number of Board meetings during reporting period	12
Total number of visits to the Establishment	226
Total number of segregation reviews held	n/a
Total number of segregation reviews attended	n/a
Date of Annual Team Performance Review	14.01.13

7.2 APPLICATION STATISTICS

You will see that the coding has changed during this reporting period, making some of the numbers less clear for previous years.

Code	Subject	2012	2011	2010	2009
A	Accommodation	4	1	4	8
B	Adjudications	0	1	3	1
C	Equality & Diversity (inc. religion)	3	1	5	1
D	Education/employment/training inc. IEP	6	12	12	13
E 1	Family/visits inc. mail & phone	0	1	1	10
E 2	Finance/pay	1	previously inc. with property		
F	Food/kitchen related	2	5	7	21
G	Health related	1	5	4	13
H 1	Property (within current establishment)	2	8 inc. E2	7 inc. E2	15 inc. E2
H 2	Property (during transfer/in another establishment)	0			
H 3	Canteen facilities, Catalogue shopping, Argos	0	previously inc. with food/kitchen		
I	Sentence related (inc. HDC, ROTL, parole, release dates, re-cat etc.)	11	21	21	21
J	Staff/prisoner/detainee concerns inc. bullying	0	9	9	8
K	Transfers	1	8	6	5
L	Miscellaneous	11	12	22	12
	Total number of IMB applications	42	84	101	128
	Of total: number of IMB Confidential Access was:	0	1	0	1