

INDEPENDENT MONITORING

BOARD.

HMP YOI HINDLEY.

ANNUAL REPORT

2010

For the attention of The Secretary of State

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Section 2

THE STATUTORY ROLE OF THE IMB

The Prisons Act 1952 and the Immigration and Asylum Act 1999 require every prison and IRC to be monitored by an Independent Board appointed by the Home Secretary from members of the community in which the prison or centre is situated.

The Board is specifically charged to:

- 1) Satisfy itself as to the humane and just treatment of those held in custody within its prison and the range and adequacy of the programmes preparing them for release.
- 2) Inform promptly the Secretary of State, or any official to whom he has delegated authority as it judges appropriate, any concern it has.
- 3) Report annually to the Secretary of State on how well the prison has met the standards and requirements placed on it and what impact these have on those in its custody.

To enable the Board to carry out these duties effectively its members have right of access to every prisoner and also to the prison's records (it is accepted that certain records are restricted e.g., Medical Records).

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Section 3

3. DESCRIPTION OF THE PRISON

- 3.1 The year 2010 has seen the establishment continuing in its role as a wholly young person site.
- 3.2. We have accommodation for just under 500 young people spread over 7 accommodation wings. A continuing programme is in place for re-decoration and upgrading, thus ensuring they comply with the standards required for housing young people. The site contains two sports facilities and two education facilities which are spread over the whole establishment.
- 3.3. There is a Healthcare facility which as well as providing basic health care also has some excellent mental health care facilities which gives support to the young people who have mental health problems. The local PCT have been the healthcare provider covering doctors, dentists and opticians. There are ambitious plans in progress to completely redesign the healthcare facility.
- 3.4. The site has adequate and well-stocked kitchen facilities for providing meals etc. for the whole of the establishment. There is also a separate staff canteen which provides excellent lunches throughout the year.
- 3.5. Outside agencies who provide services in the prison are Manchester City College who provides all the education and Barnardos who now provide an advocacy service for the whole of the prison population. Wigan Council work with our prison libraries to ensure the best possible service
- 3.6. The Grounds Maintenance is undertaken by the Gardening Workshop who provides displays, flower beds etc. enhancing appearance of the outside areas. Large brick planters have been made and sited in various places including outside the main gate again enhancing the look of the establishment.
- 3.7. The main car park is in poor condition in several areas and is in need of re-designing and re-surfacing. There have been a number of issues regarding health and safety in this car park.
- 3.8. Hindley also has a well-established recycling operation carried out by young people supervised by staff in the recycling department who help to keep the site clean and tidy.
- 3.9. The POPS centre, which is situated just outside the main gate, provides a well-maintained and equipped Visitors Centre which is much appreciated by visitors to the establishment. During the course of the year a major upgrading of this facility has taken place. There is now outside space for visitors to sit when the weather permits.

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Section 4

EXECUTIVE SUMMARY

Particular issues requiring a response

4.1. Issues for the Minister

None

4.2. Issues for the Prison Service

None

4.3. Issues for the Area Manager

None

4.4. Issues for the Governor

The condition of the main car park (see 3.7)

The potential for violence in the visitors' areas (see 5.1.15)

Staff sickness / days taken off work (see 5.1.20)

The communication to the education team regarding security issues (5.3.1)

The temporary employment of individuals to deliver programmes (see 5.5.9)

Substance Misuse – Funding (see 5.9.1.)

Staff concerns regarding the closed visits room (see 6.6.1)

Examples of good practice –

Refurbishment of the POPS centre (see 3.9)

Monitoring of ACCT documents (see 5.1.5)

Team based intervention – H.Y.P.E. (see 5.1.10)

The bullying week programme (see 5.1.16)

Liaising with the police (see 5.1.17)

Violence Reduction Help line (see 5.1.18)

The completion of Exit Surveys (see 4.1.19)

Young peoples involvement in DREAT (see 5.1.21)

GCSE examinations (see 5.3.3)

Story Book Dads (see 5.3.4)

Fitness classes held for staff. (See 5.3.6)

The Sycamore Tree programme (see 5.5.4)

Baroness Helen Newlove's involvement in the restorative justice work
(See 5.5.5)

The range of Offending Behaviour programmes (see 5.5.7)

Parents and grandparents evenings (see 5.5.14)

Family days (see 5.5.15)

The commitment shown by catering staff (see 6.2.1)

Menu choice & theme nights (see 6.2.5 & 6.2.6)

The planned refurbishment of Health Care (see 6.4.2)

NVQ qualifications (see 6.3.6)

The IMB's relationship with senior management

4.5. Issues for the Healthcare Providers

Report from the HMPI visitors (see 6.4.3)

The management of swine flu (see 6.4.7)

Our concerns regarding the delivering of GP services with the demise of PCT's (see 6.4.8)

4.6. Issues for the Education and Learning and Skills Providers

None

4.7. Issues for the IMB Secretariat

None

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Section Five

5.1 Safer Custody

5.1.1. The Board is kept fully informed of the work of these committees and receives copies of the minutes, reports etc. where appropriate. Board members are encouraged to attend these meetings and report back at our monthly meeting.

5.1.2. The board member with responsibility for this area has continued to attend the Safeguards Meeting to ensure appropriate care for young people.

5.1.3. Documentation

The statistics for ACCT Documents opened throughout the year are illustrated in the following table:

5.1.4. Number of ACCT Documents opened 2010

location	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Alder	2	4	3	6	4	2	0	N/A	N/A	N/A	N/A	N/A
Beech	4	1	5	2	0	0	1	1	3	3	2	0
Cedar	1	0	3	2	0	3	4	4	1	4	0	1
Elm	1	8	6	4	12	7	6	1	4	10	10	1
Fir	2	3	5	1	4	1	1	3	1	7	4	3
Willow	2	1	0	0	1	1	1	1	0	0	1	1
Health	0	0	2	0	0	0	0	0	0	0	0	0
Dove	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	2	1	1	1
J/Recep	5	4	8	4	3	2	2	6	3	5	3	1
Education	1	0	0	0	0	0	0	0	0	0	0	0
Others	0	1	0	0	0	0	0	0	0	0	0	0
Induction	0	1	0	0	0	0	0	0	0	0	0	0
Chapel	0	1	0	0	0	0	0	0	0	0	0	0
Transfers	0	0	1	0	0	1	1	0	0	0	0	0
TOTAL	18	23	33	19	24	17	16	16	14	30	21	8

5.1.5. ACCT documents are checked and we also conduct an assessment of the quality and validity of the comments made. This was completed throughout the year. On each wing an officer is responsible for monitoring the quality and consistency of these documents. The quality and maintenance of ACCT documents is considered to be of a good standard.

5.1.6. The intranet is updated daily by the lead officer concerned. Individual information is also available via P-NOMIS. This system continues to be available to board members who undertake the necessary training.

5.1.7. Sample Monitoring by IMB Members of the Wing Observation Books and individual records illustrates evidence of care of the individual. The comments made show that the books are an effective means of communicating essential information to colleagues. The Observation Books are also checked on a weekly basis by the Wing Governors and signed off.

- 5.1.8. The Rowan Unit which was closed in 2009 remains closed. However, plans are in place for a major refurbishment. The Unit will then re-open as Sycamore Wing. This will provide additional accommodation, resources and support for Willow Unit. Willow Unit continues to provide care for young people with complex needs.
- 5.1.9. A meeting was held early in the year following on from the Violence Reduction Meeting held in 2009. Feedback was provided for the establishment and actions put in place with regards to the points raised.
- 5.1.10. The 'Team Based Intervention' scheme called H.Y.P.E. is still in operation. This scheme is designed to improve the levels of self-confidence of the young people who are potentially vulnerable to violence and/or anti-social behaviour and to increase the level of empathy amongst young people who have been identified as being involved in acts of violence or anti-social behaviour.
- 5.1.11. The 'Use of Force' procedure has been reviewed and selected staff have been given the appropriate training.
- 5.1.12. The prison operated a 'Red/Green' card system in 2010. This system operates to reward positive behaviour and discourage negative behaviour. There is some concern that those young people who generally co-operate with the system are not being recognised. This system focuses on the more disruptive young people. This system is under review with a view to changing it in 2011.
- 5.1.13. The IMB are confident that the establishment takes its responsibility towards the safety of its residents and the well being of officers very seriously.
Meetings are held on a monthly basis to review the prisons commitment towards violence reduction. These meetings are attended by senior officers, chapel staff, and education staff as well as outside agencies. A representative of the IMB also attends these meeting on a regular basis.
At these meetings data is provided highlighting trends both by wing and the establishment in general. Action plans are set and reviewed the following month.
Throughout 2010 the prison did have spikes in various forms of anti-social behaviour including assaults on officers, other residents, damage to prison property etc. However in the majority of cases these spikes were caused by a limited number of the population being responsible for the majority of incidents. In some cases this was due to individuals transferred into Hindley following incidents at their previous establishment.
- 5.1.14. This establishment does not officially recognise gangs. The reason for this is that the prison does not wish to glamorise this type of life style, it does however seek to minimise its negative effect within the prison. Consideration is given to this when deciding where to house an individual in relation to their gang affiliation. These individuals are separated by landing and/or wing.

The IMB are concerned about the potential for violence due to the number of gangs populating Hindley and the effect that gang culture and incidents happening outside of the prison could have within this establishment.

Having stated this concern, it is our opinion that the prison has little or no influence on what happens outside of prison and can only make sure that they have procedures, practices and intelligence to anticipate and react to such events. The board are confident that such planning and procedures are in place at this establishment.

- 5.1.15. As stated in our 2009 annual report a potential hot spot due to gang culture is the visitor areas.
Relatives and associates of gang members whilst on visits will most likely come into contact with each other!
The management of Hindley are aware of this issue and are pro-active in the management of this area.
- 5.1.16. This establishment took part in the anti-bullying week programme which was the 15th to the 19th November. This involved –
- H.Y.P.E (Helping Young People Engage)
- “Tops of the Pods” - was re-visited. This looks at activities to engage young people including initiatives involving young people interacting with staff.
- Art competitions involving education staff.
- An anti-bullying survey was completed (results are not yet in).
- Generally raising the profile of this area by talking about bullying.
- 5.1.17. The prison is now more pro-active in reporting and seeking involvement from the police where incidents such as assaults and damage to prison property has taken place.
- 5.1.18. Hindley continues to operate a violence reduction help line where relatives of young people held in custody can report any concerns they may have.
- 5.1.19. Exit surveys have been continued. 465 have been completed to date with 97.60% stating that they felt safe whilst in custody at Hindley.
- 5.1.20. The IMB have been concerned over the levels of sickness / days off work taken by prison staff in 2010. It is felt this could have an effect on staffing levels, putting young people and staff at risk. We are also concerned that this may be a result of poor staff morale. A staff survey was completed in the second half of 2010. The completion rate was poor. This we understand was due to advice from the prison officers union that officers should not take part in the survey. The senior management is aware of this issue and have put procedures in place to tackle the problem of time taken off work. Towards the end of 2010 there was an improvement in the overall situation with regards to staff absenteeism.

It is our understanding that this establishment did not operate below minimum staffing numbers in 2010 on a shift basis.

- 5.1.21. REAT was replaced by DREAT in 2009 (Diversity, Race Equality Action Team). Meetings are held every 2 months involving prison officers, Governors, outside agencies and young people representing individual wings. A representative from the IMB also attends the majority of these meetings.

At this meeting action plans are reviewed and revised and trends analysed. Having reviewed the requests / complaints by month as well as reports of racist incidents the IMB are confident that practices and procedures are currently in place to identify and react to issues as they arise.

There were a total of 123 racist incidents reported in 2010. Hindley now monitors the outcome / conclusion of these reported incidents. In 2011 it will be possible to view this area in more detail due to the new reports that are now provided.

5.1.22. **Racist Incident Report**

	J	F	M	A	M	J	J	A	S	O	N	D	Total
P/S	4	1	1	0	1	2	1	2	0	3	0	0	15
S/P	0	0	4	0	0	0	2	2	1	3	4	4	20
P/P	9	12	7	5	11	7	5	6	3	4	4	2	75
S/S	0	0	0	0	0	0	0	0	0	0	0	0	0
S/V	0	0	0	0	0	0	0	0	0	0	0	0	0
V/S	0	0	0	0	0	0	0	0	0	0	0	0	0
OT	0	4	3	3	0	0	2	1	0	0	0	0	13
Total	13	17	15	8	12	9	10	11	4	10	8	6	123

P/S = Prisoner on Staff

P/P = Prisoner on Prisoner

S/V = Staff on Visitor

OT = Other

S/P = Staff on Prisoner

S/S = Staff on Staff

V/S = Visitor on Staff

5.1.23. **Population by Ethnicity – December 2010**

Ethnic Banding	2009	%	2010	%
Asian	17	5.94%	17	5.52%
Black	12	4.20%	10	3.25%
Mixed	14	4.90%	17	5.52%
Other	1	0.35%	7	2.27%
White British	236	82.52%	249	80.84%
White Irish/White Other	2	0.70%	3	0.97%
Not Stated	4	1.40%	5	1.62%
Total Population	286	100%	308	100%

Note: Young people are asked to classify their own background. Therefore these figures are to be used as a guide only.

5.1.24.

Ethnic Grouping	2009	2009 %	2010	2010 %
BME	46	16.08%	54	17.53%
White British	236	82.52%	249	80.84%
Not Stated – Unable to confirm	4	1.40%	5	1.62%

Although the number of people held in custody at Hindley has increased, the make-up of the population represented as a percentage has shown very little movement when compared with 2009

5.1.25.

This establishment monitors the young people resident at Hindley with disabilities. Currently the breakdown is as follows:

3 young people with hearing difficulties
15 young people with learning difficulties
72 young people on the mental health case load ranging from ADHD to Emerging Personality Disorders.

5.2.26.

The prison has a number of individuals that are on the boarder line of qualifying to be classed as suffering from learning difficulties but do not quite achieve the threshold. Additional support is given to these young people suffering by the establishment.

5.1.27.

56% of staff have attended the Challenge it, Change course. 2 staff have recently attended the Race Equality course and are awaiting their results. If they have been successful they will be able to carry out in house tutoring.

5.1.28.

IEP – Basic, Standard and Enhanced status throughout 2010 maintained a pattern. There was no evidence to suggest that any ethnic group favoured more prominently in any of the above categories.

5.1.29.

Breakdown of Hindley based on religion –

C of E 11%
Muslim 6%
Roman Catholic 17%
Christian 6%
No Religion 56%

Note: Young people are asked to classify their own religion.

The chaplaincy team are very proactive in trying to get the young people to attend the Chapel on a regular basis and ensuring that the figures relating to religious conviction are constantly updated.

5.1.30.

Comments were made in the IMB 2009 annual report regarding the need to have a greater ethnic diversity amongst the prison officer population. The prison remains at the start of 2011 slightly below their KPT target for ethnic minority staff. Although the % of the ethnic make up of this prisons population has not significantly changed (see 5.1.24) there has been an increase in the number of residents of a BME background.

It is important to note when reviewing the above that prison staff are under no obligation to state their ethnic background and 40 members of staff have chosen not to do so.

5.2. Inductions

- 5.2.1. In 2010 we continued to undertake that we would meet all new young people within their first 3 days of arrival in the prison on a one to one basis rather than complete a group orientation. We felt that a group orientation was impersonal and could too easily be taken over by disruptive influences. A rolling month-by-month schedule was devised whereby members of the IMB would commit to attending HMP Hindley on a Monday, Wednesday and Friday before the young people were moved to a permanent wing. During the course of the year an explanatory leaflet was devised which is given to all young people at their induction.

5.3. Education and Learning

- 5.3.1. Problems can occur when there are issues between individuals. In every other department, apart from education, the department is notified and the young people concerned are kept apart. The education staff were not informed of any problems so the potential existed for those individuals concerned to be scheduled by the education staff to attend the same classroom at the same time. This has been brought to the attention of security.
- 5.3.2. There is a possibility that the establishment's catchment area may increase to include young people from Wales. This will, if correct, have an impact on the education department depending on whether these Juveniles are fluent in English or only speak Welsh.
- 5.3.3. In November some young people took their GCSE examinations. This was an important achievement as many of these young people came into Hindley on level 2 or 3 and have now reached a GCSE level in a relatively short time.
- 5.3.4. **Good Practice** – The talking book scheme, Story Book Dads, has been re-introduced amongst the young people and has proved popular with all concerned.
- 5.3.5. Towards the back end of 2010 some Colleges and Training Centres visited the prison. The prison would like these education establishments to take on some young people mid-term to coincide with their release date.
- 5.3.6. The PE department & sports facilities continue to be well equipped and managed by motivated staff. The all weather pitch remains in good condition.
Hindley continues to offer the extra use of the sports facilities over the weekend for those young people who have demonstrated the expected level of behaviour.
Minimum national guidelines are met for the use of these facilities by young people.

- 5.3.7. The department runs various events on a weekly basis for staff - known as staff fitness classes. These include –
A Running club
Circuit training
Body pump class
Step class

This department also arranges an array of competitive events for staff and young people including netball and football matches.

5.4. Purposeful Activity

- 5.4.1. All young people continue to be assessed on their basic literacy and numeracy skills together with their other educational needs.

5.5. Resettlement

- 5.5.1. There have been a number of changes in staffing throughout 2010 which we believe has strengthened this already experienced and vibrant unit. The unit is organised into six specialist groups. A good level of communication exists between these various teams.

- 5.5.2. The establishment has put procedures and practices in place to ensure that all the other units and departments understand that their work ultimately contributes to the key aim of ensuring the safety of young people in the care of Hindley prison and reducing re-offending once released. The 2009–10 development plans are currently being reviewed by the head of 'Reducing Re-offending'.

- 5.5.3. A member of the Community YOT team has been appointed 'Head of Key Work'. He has brought with him a wealth of experience in restorative justice and victim awareness.

- 5.5.4. The head of key works is currently leading a team working on delivering a victim awareness course for young people based on the 'Sycamore Tree' programme which is accredited for older age groups. The reducing re-offending team has, in conjunction with the chaplaincy, been working towards validating the 'Sycamore Tree' programme to ensure its suitability for young people. One full course was delivered and changes to this course are planned to match the contents of this programme in line with the needs analysis survey they have completed. The needs analysis will be updated on a regular basis.

- 5.5.5. The restorative justice work benefits from the interest and practical involvement of Baroness Helen Newlove. Baroness Newlove is the widow of Gary Newlove who was killed in an unprovoked attack by youths in 2002.

- 5.5.6. Sentence planning is completed by using a multi-disciplined approach taking into account the individual needs of the young person. To enhance this work Mr Ashton and Mr Paul Whittingham, the interventions manager, have introduced staff training on 'Targeting Interventions' and other programmes geared towards the individual.

This training has improved the 'Assessment and Needs' work undertaken and has led to targeted courses for small groups of young people.

The most recent group course was 'Safe Driving' aimed specifically at juveniles detained for car crimes. Gang awareness workshops are planned for 2011.

- 5.5.7. The range and number of offending behaviour programmes designed to meet the assessment needs of convicted young people has increased.

These now include:

'TEAM'

The Emotional Awareness and Management Programme. This involves eight two hour sessions

'STOP'

Short Term Offender Programme. This involves four two hour sessions.

Anger Management - this involves five sessions over a period of a week.

'HYPE'

Helping Young People Engage. This course combines classroom and physical activity sessions.

'SUMO'

Shut Up and Move On. This is an outside course delivered by the RST&D Ltd overseen by the chaplaincy. This course is aimed at building self esteem.

- 5.5.8. Awareness courses focusing on providing factual information and harm reduction strategies to help young people rationalise future behaviour. The support can continue in the community after release. These courses include:

Alcohol Awareness

Cannabis Awareness

Harm Reduction (pre-release course)

Substance Misuse Awareness Course (SMAP)

- 5.5.9. The temporary appointment of the three person team who are the main deliverers of the programmes continues. For the past two years their contracts have been renewed at the start of the financial year. This leads to uncertainty with regards to planning for the future. Hindley is not able to offer full time positions in this area due to the current National Recruitment Policy despite the fact that they would be happy to do so due to the competency of the team and the investment in terms of training, time and effort given to the development of this team by this establishment.

- 5.5.10. The key workers ensure that detainees are involved in developing their individual training plan.

- 5.5.11. Key workers deliver one to one awareness courses where time allows.
- 5.5.12 The number of family members attending Detention and Training Review meetings remain at the same level indicated in the 2009 inspection at 40%. Members of the IMB attend some meetings for the purpose of monitoring.
- 5.5.13. A new DPSM is now responsible for community links and Finance. This Person also leads 'Pathways', 'Accommodation', 'Children' and 'Families & Community Support as well as being the wing manager on D wing.
- 5.5.14 Parents and grandparents evenings have been held in 2010. These evenings have helped to strengthen family ties and raised the young persons' opinion of their own self worth.
- 5.5.15. 'Family Days', 'Parenting Classes' and 'Story Book Dads' continues to operate at Hindley.
- 5.5.16. Pathway 1 (Accommodations) – Hindley does release a very small number of young people as homeless. They are referred to the local authority and placed in bed & breakfast accommodation until they can be more suitably housed. This is being addressed. 'Looked after Children', previously described as 'Children in the care of the local authority', return to care. The key performance target for accommodation has been achieved in 2010.
- 5.5.17. Hindley has a full time NACRO worker who works solely on accommodation issues. Returning to suitable accommodation on release is part of the assessment of the needs when the young person enters custody.
- 5.5.18. The eight 'pathways-offending' unit train as a team. They follow national and YJB training programmes. These locally planned programmes enable each individual working in the reducing re-offenders' unit to gain insight into the work of others. The eight Pathways are as follows:
 Accommodation
 Education, Employment, Learning and Skills
 Mental and Physical Health
 Substance Abuse
 Finance, Benefits and Debt
 Children, Families & Community Support
 Attitudes, Thinking of Behaviour
 Victims of Crime – The Individual & the Community.

5.6. Release on Temporary Licence (ROTL)

- 5.6.1. The use of ROTL was described as 'very limited' by the inspection team in October 2009 both in the range of reasons for release linked to sentence plans and the number being granted. ROTL continues to be used to support the Duke of Edinburgh Award course work, community projects, community visits and employment interviews.

33 detainees were granted ROTL in 2010. The number at the time of inspection was 19.

5.7. Foreign Nationals

5.7.1. The prison continues to perform in accordance with the policy established, which reflects the commitment to care of all persons detained in this area of supervision. A programme of proactive training, communication, guidance, support and the pro-active use of outside agencies is in operation. This has included language lessons and cultural support. The individuals are closely monitored and response is made to their needs and to provide support.

Currently there are 6 foreign nationals located at this establishment –

Iraq	1
Iranian	1
Portuguese	1
Romanian	1
Slovakian	1
Vietnamese	1

5.7.2. Hindley has in place a foreign national’s co-ordinator.

5.8. Health and Safety

5.8.1 Accident reports are now being returned on time and are all up to date.

5.8.2. The electronic system for reporting accidents is still not been fully utilised. Reports, witness statements and personal statements are still being done in hard copy.

5.8.3. There was a flu vaccine clinic held in December which was very well attended.

5.9. Substance Misuse

5.9.1. There has been a continued programme throughout the year. A third tier system was considered after the annual inspection in October, however due to funding issues this have not been implemented. Hindley in now considering covering this by staffing this area from other departments for example key workers.

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Section 6

6. Other areas of the establishment

6.1. Adjudications

Members of the board attend adjudications periodically to ensure that they are consistent in their approach and outcome. The hearings were taken at the young person's pace and care was taken to ensure full understanding of the process. The Governors involved completed the hearings in a fair and professional manner.

Feedback – there have been no issues of concern raised by board members during the course of the year although some feedback was given by some young people in the form of an application stating that they disagreed with the outcome of their adjudication.

6.2. Kitchens

- 6.2.1. Board members visit the kitchen on Rota each week. Their visits are met with courtesy and interest, the catering staff being always willing to discuss any aspect of their work with board members. Recently a new menu has been introduced with a view to providing not only a good variety but also a balanced diet. During the recent atrocious weather one member of staff in the kitchen, the head chef, made a heroic effort to make sure he could get into the establishment on time so that he was able to prepare breakfast. Other members of the kitchen staff walked into Hindley when they were unable to drive because of the snow. The Governor recently recognised the effort made by the head chef at a full staff meeting.
- 6.2.3. At present there is only one young person working in the kitchen in the morning and none in the afternoon. The kitchen has the facility to use four young people in the morning and another four young people in the afternoon. The staff mess has priority when young people are deemed to be suitable for this type of work.
- 6.2.4. The kitchen staff continue to provide halal and vegetarian options of good quality. These meals are indented with red and green stickers.
- 6.2.5. The kitchen menu changes four times per year although it is only mandatory to change it twice yearly. The menus are now on a five week cycle instead of four. This was implemented last November with few complaints. The feedback from young people regarding the Christmas menu was very good. New menus are currently being prepared. It is viewed at this time that the changes will include a choice for young people from Wales should this become necessary.
- 6.2.6. After requests from young people the kitchen has reintroduced the 'Theme Night' on the last Thursday of every month. This menu introduces our young people and staff to foods from around the world.

- 6.2.7. Meals are sampled by board members whilst visiting the kitchen.
- 6.2.8. Religious festivals and seasonal celebrations are admirably catered for. Buffets are provided as appropriate at the close of certain celebrations.

6.3. Staff Mess

- 6.3.1. For the last 18 months there has been only one qualified teacher in the staff mess.
- 6.3.2. Young people chosen to work in the mess are recruited after having participated in the education catering class. They must complete this course prior to joining the mess team.
- 6.3.3. There are 9 young people in the mess at present, 5 of which are new learners having only started 3 weeks ago. This department can take up to 10 young people at a time. This has increased from 8 a year ago.
- 6.3.4. There is no-one at present on ROTL although the links are still open to various hotels and Manchester City Football Club.
- 6.3.5. Two ex learners who left Hindley were taken on at the Hilton Hotel in Blackpool. One is still there and the feedback is very good. The other young person decided that it was not suitable for him.
- 6.3.6. Only having one qualified teacher has meant that the 'NVQ level 1 Multi Skills Qualification' now takes 17 weeks to complete instead of the original 12 weeks. Despite this, in the last 8 to 9 months, 16 young people have passed their NVQ level 1. 3 of these have gone on to pass their NVQ level 2 (professional cooking course).
- 6.3.7. All young people working in the mess must sit the HACCP test (Hazard analysis of critical control points). This covers temperatures of cooked food, refrigeration and freezers.
- 6.3.8. The mess runs a monthly knockout competition whereby young people are paired up together and given the task of planning and cooking various dishes. The winners receive a certificate.
- 6.3.9. The mess teacher works hard with the young people in his care to improve their social skills and graces with regards to their manners and eating etiquette.

6.4. Healthcare

- 6.4.1. There are plans in place to carry out major changes to the entrance and waiting areas of the out-patient part of Health Care. A presentation was attended by a member of the IMB entitled "Enhancing the Healing Environment" which was jointly chaired by the King's Fund and representatives from the Hindley prison staff.

The evidence and contents of this meeting suggests that the actual appearance of the health care delivery area has a positive effect on people held in custody. This has been demonstrated in other establishments resulting in a marked reduction in vandalism.

A further presentation of the plan regarding the health care refurbishment was presented to the board at one of our monthly meetings.

Health care staff commented that in their opinion such a change to the environment, more in line with the experience they would expect outside of prison, will help the young people adapt once they have completed their sentence.

6.4.2. The board is pleased that priority has been given to enhancing the appearance and condition of the health care environment as this has been brought up a number of times by the board in 2010 and highlighted in our 2009 annual report.

6.4.3. The Health Care unit continues to perform efficiently and received a good report from the HMPI in 2009.

6.4.4. There were various examples of good practices noted by the board especially in the delivery of mental health services.

6.4.5. The health care team has made various recommendations for 2011 including –

1. Allocating officers to oversee the waiting area.
2. Improvements to the pharmacy and dental decontamination unit.
3. Re-assessing the use of refusal forms.
4. Monitoring the activity of the delta team.

6.4.6. Issues relating to failed appointments have been addressed.

6.4.7. The management of swine flu, in the opinion of the board, within the establishment has been successful. The number of cases has been low.

6.4.8. The board has some concern regarding the change to the delivering of 'GP' services to the prison with the eventual demise of PCT's by 2013. We intend to pay particular attention to the monitoring of this area.

6.5. Gate House

Drastic improvements have taken place in this vital and most essential area of the prison. There are future developments which are ongoing to further improve the set up which is now running well. Staff consultations have borne fruit and there is a good degree of working harmony in this area of the prison's administration. The physical environment has dramatically improved and hopefully will result in a complete metamorphosis of the area.

6.6. Visit Hall

This area still looks smart and clean. The visitors facilities i.e. the waiting space and toilets remain clean and comfortable. There are sufficient materials available to entertain the young visitors including books and toys.

6.6.1 The staff have raised some concerns regarding the graffiti in the closed visit rooms with regards to the impression this may create.

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Section 7

7. The work of the Board 2010

7.1. Board Complement

At the present time there are 19 active members of the Board. Three members were granted leave of absence during 2010. Two have now resumed their duties and one will return in the early part of 2011. During 2010 we have successfully recruited 4 new members to the Board. Mentors have been allocated to them and their training needs are being met. The Board feel that the current compliment of members is sufficient and correct to fulfil our required duties and responsibilities in the establishment.

7.2. Board Meetings

The board has fulfilled its obligation to meet as a full board on a monthly basis throughout the year, all active members having attended for at least the minimum requirement of nine board meetings.

7.3. The Board's Year

The Work of the Board is adequately illustrated by the "Board in Action" table 7.7 which highlights the many and varied activities of the Board as a whole. The total number of visits to the establishment particularly demonstrates the commitment of the Board. A number of these visits have taken place in the evening and at weekends in order that the Board may observe the broad span of activities and routine which add to the experiences of the young people held in custody within the establishment.

7.4. Serious Incidents

During the course of the year there have 595 incidents and 224 assaults

7.5 Board Representation at Committee Meetings

Local Training is an integral part of the monthly Board Meeting, with Speakers from the many varied departments of the establishment attending to update the Board on any issues or developments occurring within their remit. Board members have attended National Training Sessions as appropriate. A group of Board members visited HMP Wetherby. The Board view such visits to be an invaluable part of their in-house training. The knowledge and experience gained from the exchange of good practice between Boards from different establishments serves to enhance the ongoing development of the Board at Hindley. A representative from our Board is a member of the IMB Speakers Panel.

7.6. The Board in Action 2010

Full complement of members 20
Actual membership at date of report 19
Board meetings held 12
Visits to other prisons 1
Rota visits undertaken 52
Total visits to the prison 736
Assaults 224
Incidents 224

7.7.

Committees observed by Board members in 2010
Safeguards
Security
Suicide Prevention
Healthcare
Public Protection
Voices In Prison
Diversity & Race Equality Action Team
Resettlement
Violence Reduction

7.8.

Training undertaken by Board members in 2010.
Experienced Members Course
YJB Conference
JASP Course
Vulnerable Juveniles & Juveniles with Disabilities Course
IEP Scheme
Education
Intervention
IMB Conference

7.9. Rota Visits

A board member visits the establishment on “Rota” every week. Apart from the obligatory visit to the healthcare unit and the kitchen, board members ensure that all other areas of the establishment are visited as regularly as possible. Comments arising from each Rota visit are reported to the whole board at each monthly meeting when issues of concern are also discussed with the Governor. All documentation relating to rota visits is kept securely for a period of ten years, in accordance with the board’s constitution.

7.10 Applications to the Board

The Board has a second rota system for the processing of applications to the board. Young people are able to make an application, in writing, to see a member of the Board. Two members of the Board are on “Application Rota” each week and share the workload between them. As a result, all applications have an initial response within a maximum of 7 days. The table 7.10.3 illustrates the number of “Applications for 2010” together with a comparison of the previous 6 years.

7.10.1 Applications made to the board decreased by 28% in 2010 vs. 2009. Since the re-role of HMP Hindley in April 2009 we have noticed a decrease in the amount of applications. We are currently receiving on average about 4 per month. Young people are less likely to put in an application as they prefer a quick fix option rather than wait, according to our records, at most a day or two for their application to be responded to.

As a board we spend more time going out and meeting the young people on a day-to-day basis. This has proven very beneficial. Minor problems can and are being addressed at the time whilst more serious issues are processed as an application by the board member.

The young people also have other agencies and their 'Personal Officer' that they can also feed back issues to which they may be having.

7.10.2 All documentation relating to applications received are kept securely for a period of ten years, in accordance with the board's Constitution.

7.10.3 **Applications to the board 2004 – 2010**

Code	Subject	2004	2005	2006	2007	2008	2009	2010
A	Accommodation	33	22	7	7	15	1	1
B	Adjudications	1	7	7	7	16	0	3
C	Diversity	0	1	1	0	5	0	0
D	Education Related	49	17	24	11	13	9	7
E	Family/Visits	35	21	27	16	32	11	4
F	Food/Kitchen Related	0	1	3	0	3	2	0
G	Health Related	29	11	33	6	14	1	2
H	Property	51	27	31	28	34	7	8
I	Sentence Related	18	22	19	19	43	6	7
J	Staff/Prisoner Related	31	20	18	10	17	10	5
K	Transfers	40	28	36	44	41	22	5
L	Miscellaneous	10	20	8	12	15	8	7
Total Number of Applications		297	197	214	161	248	77	49

Please note the descriptions below highlights the points raised under the heading of 'Applications' received by the board. It does not describe the outcome or the legitimacy of the applications received.

7.10.4. **Accommodation**
A young person was moved to another cell due to threatening to set his cell on fire. He felt that the second cell was not very pleasant – the mattress and toilet were dirty.

7.10.5. **Adjudications**
One young person wanted to know how the adjudication system worked and two young people were unhappy with the outcome of their adjudication.

- 7.10.6. **Education/ Employment Related**
 Issues were mostly relating to being given a red card. One young person was upset because he was moved to 'J' wing on enhanced and this meant that he had to change zones which resulted in him having to change classes and was unable to complete his GCSE's. Another young person was unhappy that he could not attend a class because the boiler was broken.
- 7.10.7. **Family / Visits**
 Issued relating to Fathers Day visits. One young person stated that he missed the Fathers Day visits because he was not informed about them and another wanted to know if photographs could be taken on this visit of him and his family. Two issues were recorded regarding transfers to another prison.
- 7.10.8. **Health Related**
 One young person reported that he had slipped on 'J' wing. He also stated that he was depressed. Another young person stated that he was also depressed.
- 7.10.9. **Property**
 Mainly regarding the canteen sheets and on one application lost property was reported.
- 7.10.10 **Sentence Related**
 The young people asked for information regarding appeals, early release and bail
- 7.10.11. **Staff / Prisoner Related**
 Contacts were mainly received regarding the treatment they received after being involved in incidents i.e. not being allowed a knife and fork after damaging a cell.
- 7.10.12. **Transfers**
 Most contacts in this area were regarding wanting to move closer to home and family to make it easier to receive visits. One young person wanted to transfer due to gang related issues at Hindley.
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8. Conclusion

Again due to re-role this has been another challenging year for the establishment.

The IMB has continued in its appropriate monitoring role. The good working relation that was established with Gov. Ray Hill has been maintained and developed with Gov. Pete Francis who has recently taking over.

The Board has been pleased to welcome four new members during the year. They have fitted in well and are undergoing the appropriate training.