



**IMB - HMP Gartree  
ANNUAL REPORT**

**To the Secretary of State**

**1<sup>st</sup> December 2012 - 30<sup>th</sup> November 2013**

## STATUTORY ROLE OF THE IMB

The Prisons Act 1952 and the Immigration and Asylum Act 1999 require every prison to be monitored by an independent Board appointed by the Secretary of State for Justice from members of the community in which the establishment is situated.

- 1) Satisfy itself as to the humane and just treatment of those held in custody within its prison and the range and adequacy of the programmes preparing them for release.
- 2) Inform promptly the Secretary of State, or any official to whom he has delegated authority as it judges appropriate, any concerns it has.
- 3) Report annually to the Secretary of State on how well the prison has met the standards and requirements placed on it and what impact these have on those in custody.

To enable the Board to carry out these duties effectively its members have right of access to every prisoner and every part of the prison and also the prison's records.

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### 3. DESCRIPTION OF PRISON

#### 3.1 History and Location

The prison opened in April 1966 and for most of the following period it operated as a dispersal prison until 1989 when it changed its role to a Category B prison with emphasis on indeterminate sentence prisoners. It is located 3 miles north of Market Harborough, which is equidistant from the East Midlands conurbations of **Leicester** and Northampton.

#### 3.2 Style

The layout is based upon 9 wings. The original 4 are almost identical forming A, B, C and D wings. The two latest wings, G and H are located south of the original complex and are much longer in length, on two levels. E wing holds a 12 cell Separation and Progression Unit, F wing holds the GTC (Gartree Therapeutic Community) and there is an additional unit: Therapeutic Community Plus (TC+) which holds 12 prisoners with learning disabilities and low IQ. H wing now houses the PIPE (Psychological Informed Planned Environment) unit holding 58 prisoners. In addition on this wing there is the over-50 unit for 60 older prisoners. G wing is the drug-free wing. There are 60 prisoners in the substance free section and a further 60 in drug recovery. Finally I wing is for new arrivals to Gartree and is termed the Induction Wing

The prison has a CNA (Certified Normal Accommodation) of 707 the current level is 702

#### 3.3 Population

The ethnic breakdown of the prison is

Group	Number	Percentage of Total
Asian	78	11.1
Black	102	14.5
Mixed	25	3.6
Other	12	1.7
White British	426	60.8
White Other **	59	8.3
Total	702	100.0

\*\* of which 15 are recorded as W3 gipsy, Roma, Traveller

Compared to 2012 there has been a small decline in White British and a small increase in Asian and Black prisoners. Overall the total number of prisoners is similar (701 in 2012, 702 in 2013)

Full time equivalent staff levels during the year moved from 378 as at 31/12/12 to 334 as at 30/11/13 a reduction of 11.6%. The youngest prisoner as of 30/11/13 was 21 years old and the oldest 72 and the population is divided into Cat B 640, Cat C 58, Cat D 4, the latter having returned to the prison from Cat D establishments

## 4. Executive Summary

Firstly congratulations to the Senior Management Team (SMT) on delivering an extremely robust change to the whole structure at Gartree.

Our last report focused on the challenge to them of delivering major changes throughout Gartree. This year the SMT have completed the delivery of the Fair & Sustainable programme. This has meant a change in management structure, a change to staffing levels, a change to the core day for prisoners, and a change in shift patterns. If this wasn't enough, a start was made on a benchmarking exercise to try and anticipate requirements needed for the future, to enable Gartree to meet anticipated benchmarking targets set by the MoJ.

This has proved incredibly hard for all staff to buy into and work to ensure all objectives were met and still deliver a safe and secure environment, together with a full working regime. It must be said the whole exercise was successful and morale has much improved. During the same period the prison service undertook an engagement survey which seems to show there is considerable work to be done in improving this situation. Our own findings however, simply by observing interaction between staff, prisoners, and management shows a remarkable step forward, although we do acknowledge there is still more to do.

We must add that the co-operation of outside agencies working within Gartree has also made a full contribution to this process. Education, operated by Milton Keynes College and Health Care by Leicester Partnership Trust have worked well alongside the Prison Management.

Key new initiatives introduced during the year are:-

NHS Young and Old

50+ Prisoner wing

Drug-Free Programme

Introduction of Violence Reduction Programmes, which we believe was the first prison to instigate this scheme.

An improved family visit support system was also in operation with regular planned family days

This represents a marked improvement from the situation reported last year

With all this change it was good to see HMP Gartree return to a level 4 prison

We should also add the work undertaken by the reception in handling a remarkable backlog of property when the new IEP scheme was introduced was handled with exceptional commitment by all concerned to minimise any inconvenience to prisoners.

## **Matters for the Minister**

There are currently 32 IPP Prisoners over tariff. (section 5.5) We see one prisoner who has been held now for 25 years against an initial 3 year tariff, there is a moral issue concerned in holding prisoners beyond the courts suggested tariff and whilst we acknowledge that many of these are being held because the prisoner will not engage in coursework, there appears to be no mechanism to progress them.

We are concerned about food quality issues, in particular deliveries from the supplier. We refer to food being supplied below agreed specification standards; we would ask you to investigate please. (Section 5.8)

Gartree currently houses 53 prisoners who are waiting for re-categorised as Cat C, but who cannot be moved to due to a lack of available prison spaces. They cannot progress their sentence. This very clearly is not fair to them and is a matter that should be dealt with urgently.

The recent changes in the Incentives and Earned Privileges scheme (IEP) have denied Foreign Nationals the ability to receive videos, DVDs and periodicals sent from home. Another issue linked to the same group is how a prisoner with very little spoken English can take part in the necessary interventions to reduce his risk factors.

One of the issues facing the group is the support needed for foreign nationals,( **see section 5.1**)118 of whom receive annual support from the Home Office, but only at 18 months before the end of their sentence and then only information is provided. The IMB have been dealing with a recent application from such a prisoner in conjunction with Northants Advocacy and there seems to be little that can be done other than to provide a one-to-one consultancy which is difficult in the light of staff cut backs.

## **DDC**

After 90 days in the SAPU (Segregation and Progression Unit) the IMB normally object to a continuation of the prisoner being detained in an environment that is not conducive to their mental health care

Gartree management and the IMB take each case on merit.

To highlight two situations that were dealt with in different ways,:-

One where a prisoner with low self-esteem and major issues of coping with prison life stayed in the SAPU for well over 120 days. The whole care process, incorporating outreach, SAPU staff and chaplaincy have worked wonders to bring him to a situation where he is settled, coping well and now able to move on. We acknowledge the work being done and did not object to his stay.

The other case was that of a prisoner who simply manipulated the system to gain what he wanted and had been held for over 90 days. He wanted a move away from Gartree, who in turn also wanted him to go elsewhere.

In the latter case the process to move him has so far taken well over three months; we believe this is due to his reputation. A huge amount of resource has been used to try and move him and there is no apparent trigger in place that would facilitate an executive decision to ensure this happens. It appears to be a trading process which demeans the prisoner and frankly the system. This needs attention

Please see if an earlier executive involvement in the process can be instigated. The two samples given above are a sample of many instances where this is happening.

## **Issues for the Governor**

The meaningful activity in the workshops has improved from our last report, again due to work by your SMT, but it needs more and again we are aware you are making every effort to improve this workflow. We would like to believe this coming year should show marked improvement. On a Rota visit on 12th September to Workshop 6 there were 9 prisoners employed but no apparent work for them to do, workshop 6 is the overlap textile shop to numbers 9 and 10 shops. Similarly, a Rota visit on 18th July to workshop 10 reported:

*'The workshop was very quiet with a complement of about 15 prisoners in attendance, only one prisoner seemed to be working.'*

Sentence planning Boards are still not working as they should. We acknowledge that after we had raised this at a Board meeting with you undertook to rerun all these sentence planning boards we had brought to your attention, and we appreciate the prompt response to our concerns

We acknowledge this is still a work in progress, and are continuing to monitor around 65% of all boards held, and would hope we see a continued improvement on the consistent standard of board supervisors, and reports available to ensure the Boards give each prisoner fair reflection of the progress he has made and his expectation for the coming period. We are particularly concerned that pre parole boards are properly supported.

At the end of this reporting year, there is still room for improvement. The standard of Offender Supervisors is too variable, the support from the Personal Officer is still not correct (**see Section 5.5**) and we can provide evidence of Boards we have attended where no reports have been available.

Equality has again changed completely in the way it operates and many new initiatives have been initiated. There are still concerns, expressed in section 5.1, but as we say, it is one of the most proactive and improved departments in Gartree and we are confident that where possible the concerns we mention will be confronted and changed

## **5. Specific Areas**

### **5.1 Equality Action Team**

The prison has a very active Diversity Equality Action Team (EAT) chaired by The Governor. Members of the team include prisoners and staff and meetings are held bi-monthly. There are some 9 protected characteristics and each has a prisoner single point contact alongside an Equalities Officer and a designated member of the senior management team. Photographs of the team are shown on posters throughout the prison. One of the issues facing the group is the support needed for foreign nationals, 118 of whom receive annual support from the Home Office, but only at 18 months before the end of their sentence and then only information is provided. The IMB have been dealing with a recent application from such a prisoner in conjunction with Northants Advocacy and there seems to be little that can be done other than to provide a one-to-one consultancy which is difficult in the light of staff cut backs.

On 29<sup>th</sup> June a Gipsy, Romany and Traveler heritage event was held with artefacts provided by the Multi-agency Traveler Unit. The programme 'Open Road' was recorded at Gartree for the National Prison Radio on 9<sup>th</sup> December and hopefully will become a regular monthly slot for W3 prisoners (Gipsy, Roma, Travellers).

We acknowledge that, with a diverse population, aging from 21 years of age up to 72 years of age including various religious and ethnicity and minority groups, creating an all-inclusive regime is challenging.

This is one of the most improved areas within Gartree and the SMT are all aware of the issues we raise, we are confident they will address them to the best of their abilities, over the next year.

## **5.2 Education.**

The success of Education at Gartree is an example of how well the joint working initiatives between the prison and external agencies, Milton Keynes College

Milton Keynes College is providing qualifications in catering and there are currently two courses running towards a professional chef qualification. Overall attendance levellers are good, running at 45% of the Gartree population using education. and already half the population have achieved level two in Maths and English.

An area of concern was additional learner support for students with learning disabilities, we understand this is now being addressed.

At the beginning of this year a First Class Degree in Social Policy and Criminology was awarded to one prisoner.

Officers were withdrawn over a year ago, it was felt that this would put additional work onto civilian staff, however we now feel the lack of uniform staff provides for better and more scholastic atmosphere within the area.

Entries into the Koestler completion continue to add value to the art department with platinum, gold silver and bronze being awarded to many prisoners.

Toe to toe continues to go from strength to strength with Gartree being the flagship for East Midlands prisons.

A degree ceremony took place for one Open University student who gained a first class honours degree, quite an achievement. It was good to see his family were invited to the event along with Open university dignitaries.

The 'Flavours' staff canteen has been extremely successful and provides a welcome venue for staff as well as a full training programme to all prisoners operating the mess. The whole venture has been well received by staff and by prisoners, and is a great credit to Gartree.

### **5.3 Healthcare**

This is another example of excellent joint working with an external agency, in this case Leicestershire Partnership Trust (LPT). The nursing staff have a particularly good relationship with the uniformed prison staff as has been seen this year in the constant care given to prisoners on Constant Supervision. IMB members attended the first Healthcare Contract Review meeting in August. Amongst the issues discussed were the inherent dangers of paper-based prescriptions being used as currency within the prison and the need to support recruitment in the Mental Health and Substance Treatment and Recovery Team (STaRT) the latter will carry out any alcohol related courses when certificated. Overall it was an extremely beneficial meeting for both the prison and the commissioners. There are now only four prisoners being prescribed Methadone. In the 11 months to November 825 hospital visits had been booked with 282 subsequently cancelled (34%). The reasons are spread equally between prisoner refusal, hospital cancellation and difficulties over escorts. The service provided in the Health Centre, which includes doctors, dentists, oculists, counsellors and physiotherapists, is good; waiting times have improved and efforts have been made outside the dispensary to reduce the risk of bullying to obtain prescriptions from prisoners.

### **5.4 Purposeful Activity**

This is the one area in Gartree where there is tremendous potential and unsurprisingly there is an aggressive plan to provide worthwhile employment to prisoners led by two senior managers responsible for Reduction in Reoffending and Learning and Skills. The problem is not that there is insufficient work, as up to 422 prisoners weekly (60% of the population) have something to do and this is divided between 8 workshops where there are 250 places and other paid activities within the prison employing 172. It might be said that some these jobs are menial but for a prisoner who has completed a grueling and demanding intervention which may meet their personal preferences for learning/skills/challenging their strengths and weaknesses..

The drive for new employment opportunities is following three avenues.

Firstly, the private sector: already a well-established textile company is in place providing employment and others are interested.

Secondly there are opportunities from within the local area and links are being established with Rotary Groups, although the apathy of the local council in providing support is disappointing

Thirdly, the third sector is a possible source for providing employment, for example the Harborough Transition Group and Workers Educational Association (WEA) and linked to these groups are for instance Leicester College who are providing NVQ training in the gymnasium and may provide an engineering qualification for another enterprise.

Gartree is also leading a National Initiative working with Market Harborough U3A to provide programmes for older learners, an excellent incentives to those coming late to education.

There is one more prong of attack and that is providing qualifications for existing jobs both inside and outside the workshops to incentivise and reward even the more menial jobs

N-Ergy are able to provide vocational qualifications for laundry, warehousing and cleaning. Finally good economic sense has been made of the small industries employing only a few workers by moving them inside another workshop and thus freeing an entire shop for a new provider.

Compare all the above to our last report and improvements are immense.

## 5.5 Resettlement

Within this sector comes sentence planning and here there is still a disappointing element: specifically the lack of personal officer reports at the Boards. During the year the IMB attended 131 sentence planning boards of which only 93 had reports from the personal officer. While it is understood, but not agreed with, that personal officers are not obligated to attend, to have only 70% reports available, bearing in mind that personal officers are supposedly given two months warning of the sentence planning dates, is unfair to the prisoner. Interestingly in September 2013 when the IMB attended 10 meetings 7 no reports available and prior to that, in July, the IMB attended 14 planning boards of which 6 had no reports provided. The breakdown of prisoners serving tariffs shows the shortest tariff at 1 year 6 months and the longest 35 years and 29 days plus one whole life. On a more positive note we are seeing a lot better communication link between the OMU (Offender Management Unit) and the IMB giving us a platform to work with them in trying to ensure these problems are overcome. We recognise the OMU statistics do not agree with our figures, which are taken directly from our own records of attendance at these planning boards.

Sentence types: (Taken from OMU database)

19 Automatic

22 Custody for life

23 Discretionary

13 Her Majesty's Pleasure

32 ISPP (Indeterminate Sentence for Protection of the Public)

560 Mandatory

3 Recall

20 Not stated

One prisoner has been 25 years in the prison system but had been given a 3 year tariff !

## 5.6 Safer Custody

The Safer Custody group are well managed and efficient and are recognised as being so by the award of Prison Officer of the Year being given to one of the members. The move from Violence Reduction to Zero Tolerance has been successful and the information gathered is succinct and valuable. The main drive of the groups is to create a network amongst prisoners which will support others and to prevent where possible the formal Assessment, Care in Custody and Teamwork (ACCT) and Zero Tolerance measures

being used. Specific examples during 2013 were:

- A major event for staff and prisoners on suicide awareness
- The decision to join the Hearing Voices project: Gartree is unique in this respect for an out-of-London prison.
- The use of the Listener system.
- The use of an internal restorative justice model where disputes have taken place between prisoners or damage caused

There is a delay in the recruitment of more Listeners, this is unlikely to take place before the end of January 2014, there are 10 currently and another 12-14 will be added. First aid training is also planned, as is a Family Day for Listeners there is a similar problem with Family Liaison Officers (FLOs) and while there is a willingness from staff, training is infrequent and recruitment is done centrally.

The accurate completion of ACCT documents remains a monitoring task for the group and requires constant attention.

## 5.7 Separation and Progression Unit

The Separation and Progression unit (SAPU) is well managed and has coped during the year with two planned removals involving the internal Control and Restraint (C&R) team one of which, involving the transporting of a prisoner to a high security prison, was attended by the IMB who were included in the video of the removal. All prisoners in the Segregation Unit are seen weekly by the IMB as well as those serving Cellular Confinement (CC) on their own wings. While there have been a number of prisoners with long periods of confinement in the unit planned moves made in conjunction with other prisons have kept this to a minimum, however the number of prisoners seeking sanctuary in segregation due to debt or threats and then refusing to return to normal location remains a problem.

### Adjudications

Offence	Rule	2012	2013	% Change
Unauthorised Possession	12	177	193	9.0
Disobeying a lawful order	21/22	169	167	-1.1
Administered a controlled drug	9	74	61	-17.6
Intentionally fails to work properly	20	61	68	11.5
Endangers Health	5	25	34	36.0
Destroys or damages	17	16	37	131.3
Fights	4	8	11	37.5
Commits an assault	1	9	30	233
<b>Charges laid</b>		539	601	11.5

Over 30% of the charges relate to Unauthorised Possession and in turn these charges are up by 9% on the previous year which reflects the deliberate and successful increase in cell searches.

The IMB attend adjudications on the day of their rota visits and as often as possible during the week, in addition, the IMB attended 159 prisoner reviews at the segregation reviews for prisoners held under Rule 45 twice a month. We have concerns about the number of times the same adjudication was remanded for legal advice and was then dismissed or not proceeded with because of a technicality in procedure. We have analysed all adjudications that were conducted in the 12 month period 1 April 2012 to 31<sup>st</sup> March 2013, in total 663, of these 161 (24%) were either dismissed or not proceeded with. This appears to be disproportionately high. The Board has been advised that a full review of the operation of the Segregation Unit (SAPU) is being undertaken, including the management of the adjudication process. This is welcomed.

## **5.8 Residence**

### **Kitchens**

The issues which were reported last year were around the delay in maintenance and the decline in morale of the staff. Happily this has completely changed during 2013 with the reorganisation of prisoners and staff and the completion of the floor maintenance and the involvement of Milton Keynes College in the running of specific catering courses for professional chefs.

Morale is now excellent and new initiatives are evolving including the possibility of an in-house bakery.

The prisoners themselves have added value to the running of the kitchen by the creation of a 'Deep Cleaning Crew' managed by a highly motivated prisoner with a BICC qualification.

There remains a problem which is out of the hands of the prison but affects the prisoners and that is the size of portions served. In April this year it was established that several 'pie & pasty' products supplied were below HMP specifications, specifically:

- Jamaican salt fish pasty -128g (Spec.- 140g)
- Beef Pasty-130g (spec140g)
- Beef and Onion Pie – 148g (Spec 175g)
- Steak & Kidney pie -148g (Spec 175g)
- Chicken Pie -148g (Spec 175g)

There seem to be ongoing discrepancies on every order delivered with the exception of vegetables; the variances are not identified by the supplier before delivery is made which causes disruption with menu planning and the general efficiency of the department.

This problem has been well identified and reported by the management of the department and may possibly be due to one of the depots used by them or possibly with the Regional Process Unit (RPU). Irrespective of this the problem of portion size is still prevalent and unless tackled will affect the immense amount of hard work which has gone into making the kitchen operation at Gartree the success it is. It is quite possible to manage the Daily Food Cost /Prisoner (DFA) to a level within the national average but not if the main suppliers are providing food sizes outside of the specifications or failing on deliveries. The lack of notification of price changes is another area of frustration particularly on a volume selling item such as chips.

## **Wing Refurbishment**

The prisoners' accommodation is having a progressive redecoration, wing by wing, including shower areas and repaints of staircases and corridors. There has been a problem with heating in the over-50s wing, however this is in hand.

## **6.0 Chaplaincy**

A committed team of salaried, session-paid and volunteer staff run this department, managing to cover absences with supervised prayer sessions and DVDs. The long term sickness of the administrative assistant has put pressure on the day-to-day workload. The Official Prisoner Visitors role was taken back by the Chaplaincy in April 2013 and the Grief and Loss course has been on hold but we are told it will be delivered in 2014. Three Sycamore Tree courses have been completed and have been very well received. Over 100 prisoners attended Faith & Hope Event. 28 prisoners attended a memorial service for a prisoner. The annual carol service and Chapel Choir Concerts are supported and enjoyed by the local community and the Board.

NOTE The Sycamore Tree is a victim awareness programme, that teaches the principles of restorative justice. It is taught in groups of up to 20 prisoners and by volunteers. Prisoners on the programme explore the effects of crime on victims, offenders, and the community, and discuss what it would mean to take responsibility for their personal actions.

For most offenders on Sycamore Tree the most powerful element of the programme is when a victim of crime comes to talk through how crime has impacted on their lives. Offenders have an opportunity in the final session to express remorse, some write letters, poems, or create artwork or craft. members of the community are invited to support and bear witness to these symbolic acts of restitution.

## **6.1 Psychological Services**

East Midlands Psychological services are seconded to HMP Gartree

National policy dictated that changes were made to the delivery programme during this year.

RESOLVE was introduced to HMP Gartree at the beginning of 2013. The first course being delivered in May. The programme replaces CALM as medium intensity violence related programme. RESOLVE offers the opportunity for group members to look at their use of aggression and violence not just in terms of their Index Offence but also in their every day lives and interactions. The focus of the programme is not just on emotional management but also includes the use of instrumental violence (using violence to achieve a goal), an area that was previously overlooked.

The introduction of RESOLVE means that programme facilitators have the opportunity to work with the men at Gartree over a 10 week period looking at various aspects of violence and aggressive behaviour and offer them skills and tools to help manage their thoughts and behaviours in the future.

The response at Gartree to this programme has been extremely positive with group members noting that have found the programme challenging but useful in looking at their use of violence and aggression in the past and develop skills and ways of managing this in the future.

As with the introduction of anything new there has been a lot of behind the scenes set up regarding RESOLVE and the facilitators involved in its delivery have worked hard all year to ensure it smooth running as well as working closely with the group members to ensure they are supported throughout their time on the programme.

Below are some comments received from past group members regarding their experience of the programme

*I enjoyed the course very much and it has left me feeling positive and enlightened.*

*I first put down for the course just to get a tick in the box, but since being on the course it has really made me see things in a different light and as a result I can see how I can change my behaviour for good.*

*The facilitators helped a lot. Everyone was very supportive.*

Overall the Programmes team at HMP Gartree have achieved a massive amount in the last 12 months. Working alongside colleagues from East Midlands Psychological Services we have been able to deliver 4 HRP courses, 4 RESOLVE courses and 4 TSP courses. These courses have been delivered to a high standard with several group members going on to complete some excellent objectives and receive their certificates.

A programme was needed to replace CSCP (which was being withdrawn in April 2013) to provide an intervention for violent offenders to be able to reduce their risk and progress through their sentences.

The Violence Reduction Programme (VRP) was extensively researched and deemed to be an excellent programme capable of providing the treatment needed for medium to high risk violent offenders.

The two authors of the programme, Stephen Wong and Audrey Gordon were flown to England from Canada (where VRP originated) to train Gartree staff in the delivery of the programme.

## 7. Work of the Independent Monitoring Board

<b>Board Statistics</b>	
Recommended Complement of Board Members	<b>15</b>
Number of Board members at the start of the reporting period	<b>12</b>
Number of Board members at the end of the reporting period	<b>15</b>
Number of new members joining within the reporting period	<b>7</b>
Number of members leaving within the reporting period	<b>4</b>
Total number of visits to the Establishment	<b>776</b>
Total number of segregation reviews held (Fortnightly)	<b>26</b>
Total number of segregation reviews attended	<b>26</b>

### IMB Applications

<b>Code</b>	<b>Subject</b>	<b>2013</b>	<b>2012</b>	<b>2011</b>	<b>2010</b>	<b>2009</b>
A	Accommodation	<b>3</b>	<b>9</b>	<b>5</b>	<b>11</b>	<b>2</b>
B	Adjudications	<b>7</b>	<b>1</b>	<b>6</b>	<b>7</b>	<b>1</b>
C	Equality	<b>2</b>	<b>10</b>	<b>-</b>	<b>3</b>	<b>3</b>
D	Education (Employment, Training, IEP)	<b>19</b>	<b>21</b>	<b>6</b>	<b>11</b>	<b>11</b>
E1	Family Visits	<b>11</b>	<b>8</b>	<b>7</b>	<b>7</b>	<b>9</b>
E2	Finance/Pay	<b>3</b>	<b>7</b>	<b>**</b>	<b>**</b>	<b>**</b>
F	Food/Kitchen	<b>5</b>	<b>6</b>	<b>6</b>	<b>5</b>	<b>6</b>
G	Health related	<b>8</b>	<b>17</b>	<b>7</b>	<b>4</b>	<b>10</b>
H1	Property (Inside)	<b>10</b>	<b>14</b>	<b>-</b>	<b>-</b>	<b>-</b>
H2	Property (Transfer)	<b>14</b>	<b>12</b>	<b>38**</b>	<b>30**</b>	<b>39**</b>
H3	Canteen/Facilities	<b>7</b>	<b>5</b>	<b>**</b>	<b>**</b>	<b>**</b>
I	Sentence Related	<b>14</b>	<b>19</b>	<b>10</b>	<b>10</b>	<b>38</b>
J	Bullying	<b>8</b>	<b>12</b>	<b>16</b>	<b>16</b>	<b>20</b>
K	Transfers	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>13</b>
L	Miscellaneous	<b>7</b>	<b>9</b>	<b>39</b>	<b>29</b>	<b>32</b>
	<b>TOTAL</b>	<b>125</b>	<b>157</b>	<b>146</b>	<b>158</b>	<b>184</b>

The above reflects a drop in the number of applications year on year of 20.4%. It is very encouraging to see the fall in applications relating to Health, Equality and Bullying.

\*\* The numbers in this row fluctuate due to re-categorisation.