



Annual Report HMP YOI FELTHAM

January 2013

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Section 2

STATUTORY ROLE OF THE IMB

The Prisons Act 1952 and the Immigration and Asylum Act 1999 require every prison and IRC to be monitored by an independent Board appointed by the Home Secretary from members of the community in which the prison or centre is situated.

The Board is specifically charged to:

- (1) satisfy itself as to the humane and just treatment of those held in custody within its prison and the range and adequacy of the programmes preparing them for release.
- (2) inform promptly the Secretary of State, or any official to whom he has delegated authority as it judges appropriate, any concern it has.
- (3) report annually to the Secretary of State on how well the prison has met the standards and requirements placed on it and what impact these have on those in its custody.

To enable the Board to carry out these duties effectively, its members have right of access to every prisoner and every part of the prison and also to the prison's records.

Section 3

DESCRIPTION OF THE PRISON

Introduction

- 3.1 This report by the Independent Monitoring Board (IMB) for HMP YOI Feltham covers the period from 1st November 2011 to 31st October 2012. HMP YOI Feltham is situated in West London, close to Heathrow Airport, and holds young adults aged 18 to 21 (Feltham B) and young people aged 15 to 17 (Feltham A), on remand and convicted of an imprisonable offence. It takes young people from the age of 15 to 18 deemed as unsuitable for, or not warranting, secure local authority accommodation and young adults from the age of 18 to 21 placed in custody by the courts. The establishment serves some London courts and holds young people and young adults from a wide catchment area within the South East and South of England. The Certified Normal Accommodation remains 762.
- 3.2 Throughout this report the term **young adult** (YA) has been used to refer to those aged 18-21 on Feltham B, and **young person/people** (YP) to those aged 15-17 on Feltham A. Where the comments refer to both Feltham A and B, the term **young people/adults** has been used.

Feltham A

- 3.3 Feltham A holds young people (YP) aged under 18 (on remand, convicted and sentenced) in residential units, each with a maximum capacity of 30. Accommodation is predominantly in single cells, with each of the residential units on Feltham A having one double cell. There is one induction unit on Feltham A (Bittern).
- 3.4 The population of Feltham A during the reporting period has averaged out at 190, a decrease from last year's average of 230. This is in line with the estate in general. Approximately half of these YPs are sentenced. One residential unit has been closed for much of the reporting year for refurbishment.
- 3.5 The management of Feltham A has remained stable and strong during the reporting period. Initiatives such as ICRP (identified conflict resolution programme) where YPs have to mediate after a fight, and the continuing work of the behaviour management group, have reduced violence and the board recognises this positive work. This has resulted in a decrease in the use of the CRSU (Ibis unit) for YPs. The number of YPs on GOOD throughout the year has been low.
- 3.6 Heron unit has had its second full operational year ending in September of the reporting year. This unit offered a rigorous regime on a 30-bed unit with a focus on education, training and employment for young people serving DTOs, who have demonstrated a strong commitment to turning their lives around. Heron has offered these YPs the best chance of reducing their reoffending behavior.
- 3.7 The recent report from Ipsos MORI, commissioned by the London Criminal Justice Board concluded that Heron unit has indeed been effective in reducing the level of reoffending.

- 3.8 The Board notes with regret that the main funding for this unit has ceased but some funding for increased staff numbers on this unit remains.

Feltham B

- 3.9 Young adults aged 18 – 21 years are held on Feltham B. These may be on remand, convicted or sentenced. There is one first night/induction unit, Lapwing unit, and nine residential units. Lapwing unit has returned to be managed as part of Feltham B and Teal unit has been refurbished to accommodate sentenced YAs. All operate the Incentive & Earned Privileges scheme.
- 3.10 For Feltham B the average population was decreased throughout the year from 490 to approximately 460 on average. However, as always, there were considerable fluctuations during the year, with the highest roll being 507.
- 3.11 The management of Feltham B has remained stable throughout the year . A welcome new initiative of 'Tackling Anti-Social Behaviour' has been introduced. This is led by 2 officers and includes debriefing both perpetrators and victims of all acts of violence, mediation and care plans and the involvement of Hounslow youth counselling services.
- 3.12 The regimes on Feltham A and Feltham B are separate, although certain services are shared. These are:
- a. clinical substance misuse unit, Wren
 - b. the segregation unit, Ibis
 - c. the gym,
 - d. healthcare services, both outpatients and inpatients, Albatross unit;
 - e. the library
 - f. the chaplaincy
 - g. visits.

Section 4

EXECUTIVE SUMMARY

- 4.1 The Board finds that the past year has seen Feltham continue to be well run despite ongoing economic restraints and the increasing demands placed on staff. Both management and staff have responded well to greater workloads while maintaining a regime that serves both the boys and the public well. Planning for Fair and Sustainable is well underway.
- 4.2 The positive work of the behaviour management group on Feltham A has continued and been extended to all units accommodating YPs. Mediation is now a part of standard residential care along with violence reduction strategies in place which are constantly reviewed by the management.
- 4.3 Tackling antisocial behaviour among the YAs held at Feltham has been a new and welcome initiative during the reporting year. There are now two officers dedicated to this work who review all acts of violence and antisocial behaviour and meet with the prisoners to address the consequences of their actions.
- 4.4 The Board welcomes these two above actions by the senior management in the prison in helping to make Feltham a safer place for both prisoners and staff alike.
- 4.5 The Board has noted that Feltham is housing an increasing number of foreign national prisoners who have completed their sentences and are awaiting removal from the UK. This is expensive for the prison and places added demands on staff as these young men often have complex needs.
- 4.6 The Board continues to be most concerned at the apparent length of time and priority given by the police and CPS to adjudications referred to them for investigation. It can take many months for a decision to be taken to lay further charges or to discontinue the charge. This is not acceptable given that a number of the referrals relate to assaults on prisoners and staff.
- 4.7 A decision on the new Healthcare provider has been a long running issue throughout the reporting period. The uncertainty this has brought on the prison staff and the nursing staff has not in the view of the board been acceptable in light of the difficult nature of the work they have to do.

4.8 Particular Issues requiring a response from the Minister

1. The Board would like to know what measures the Minister will be taking to curtail the increase in the practice of placing potential deportees in Feltham for unspecified periods. This practice is both demanding on staff and prison resources in terms of meeting the often complex needs of these potential deportees and on the public purse.
2. What steps will the Minister put in place to help the police and CPS reduce the time it takes to settle the cases that have been referred to them following assaults that have taken place in Feltham?

4.9 Previous Year's Concerns

The major concern reported by the board last year was regarding the education provision. During the reporting year new providers for both Feltham A and Feltham B have been appointed. These have not yet had time to bed in. Therefore the Board cannot report any change in the education situation at Feltham and their concerns remain the same. However the Board notes that initial meetings with the new providers for Feltham A have been very positive.

Section 5

Equality and Inclusion

- 5.1 The equalities team has worked well in the reporting year to improve the service to prisoners, staff and visitors alike helped by consistent management throughout the reporting period.
- 5.2 Prisoner focus groups are well attended and feedback from these groups is given to the monthly EAT meetings.
- 5.3 The Zahid Mubarek Trust continue to be part of the external scrutiny panel for discrimination incident reports and recently carried out a review of these reports and were pleased with the results. Working relations with the trust continue to be positive.
- 5.4 The number of Black and Minority Ethnic prisoners as a percentage of the population remains high at Feltham. Towards the end of the reporting period, the figures for BME prisoners on Feltham B were again over represented in terms of negative IEPs, use of force and the number of adjudications.
- 5.5 Work continues to improve the request and complaints system within the prison. However on many occasions Board members have to encourage the prisoners to use this system where appropriate as they seem not to trust that a fair outcome will result.
- 5.6 During the reporting period an average of 41 foreign nationals prisoners were held on Feltham A and 119 on Feltham B, with 55 different nationalities represented.
- 5.7 On average there were 8 detainees held after their release date compared with 2 in the previous year. Included in these is a YA awaiting extradition who has been on constant observation for some 4 months in the reporting period which is a great strain on the YA himself and all those involved.
- 5.8 Relations with the UKBA remain good with a weekly visit but the system is clearly under strain throughout the prison estates.
- 5.9 Feltham is a challenging prison in terms of equalities and inclusion and the EAT team meet that challenge well.

Education, Learning and Skills

- 5.10 Education is mandatory for boys on A side as a half-day activity whilst on B side the Young Adults choose to attend. The curriculum on both sides links practical skills courses in cookery, art, music and IT with relevant functional skills of numeracy, literacy.
- 5.11 The contract for provision of education at Feltham was tendered during the course of this reporting year. KCC had previously held the contract for both A and B sides. On this occasion, separate contracts have been let. The contract for B-side was awarded to A4e (starting on 1st November 2012) that for A-side went to CfBT who took over responsibility from 1st September 2012.
- 5.12 Essentially all on-site staff have been transferred to the new providers under TUPE regulations. This meant there was no immediate obvious change in the classrooms but there will be some effects now there are two providers instead of one. This may be most noticeable in the workshops where A-side and B-side share facilities with simultaneous sessions but with different instructors for the two groups. Some staff have expressed concerns about the practicality of this arrangement.
- 5.13 In last year's report the Board expressed concerns about the quality of much of the education available at Feltham. The same concerns remain with very poor engagement still obvious in a significant proportion of classes.
- 5.14 However, with two new contractors in place, it is hoped significant improvement will result. The new contractors have indicated their intention to review the curriculum on offer – and it is to be hoped that this may result in some expansion of the choices available to boys, some of whom have asked for further subjects to be available.
- 5.15 The Board should be in a better position to judge the success of any such initiatives next year after the new contractors have settled in.
- 5.16 The education available at Feltham is up to Level 2 (GCSE). Although specific provision is occasionally made for boys who are taking A-levels etc, the Board considers that there is further scope to offer more challenging and interesting work where appropriate.
- 5.17 IMB have had concerns about some classes being poorly attended because of boys on the class lists being absent for various reasons (court appearance, visits, etc). Some such absences are inevitable within a prison and the Board understands that the prison is trying to manage this issue more efficiently.
- 5.18 In last year's report the Board commented on the inadequacy of Individual Learning Plans and also on the Phoenix room not being used. It is pleasing to note that this room is again in regular use and that there has been some improvement with Individual Learning Plans, at least on A-side.
- 5.19 The prison reports a very good position with the registering of users for Virtual Campus. Although the registration numbers may be good, it is less clear to IMB that the system is actually much used. It is hoped that better use might be made with more resources made available in the coming year.

Library

- 5.20 As noted in the previous year's report, the computers in the library remain non-functioning. This is understood to result from the absence of a server - with the responsibility for its provision being disputed.

- 5.21 The library staff have reported to IMB that two units were consistently missing their library sessions. Since the IMB drew this to the attention of management, there has been some improvement.

Workshops

- 5.22 The following workshops provide training for boys at Feltham:

- a. Bricklaying
- b. Painting and Decorating
- c. Motor vehicle
- d. PICTA (computers)
- e. Recycling
- f. Industrial cleaning

- 5.23 During the last year, the number of instructors in each workshop (except PICTA) increased from 2 to 3. This has not meant an increase in the maximum numbers of boys attending the workshops but has allowed the numbers to be maintained when one instructor is on leave or sick. Previously, with only one member of staff, the roll would be cut to half. The extra staff member has also allowed more time for the essential back up paperwork to be completed for the courses as well as course planning.

- 5.24 In the same period the Art and Drama workshop has ceased to provide any drama activities and now offers music classes only.

- 5.25 In general, boys coming to most workshops appear to be well involved in constructive activities. In the bricks workshop boys have been working on more challenging projects that they help to design as well as build.

- 5.26 In the year, some 600 courses have been undertaken with an even split of boys from A and B. Almost 1000 certificates have been issued with some lads taking a number of courses. With most boys being at Feltham for a relatively short period the courses are of short duration so a number can be completed during their stay.

- 5.27 Part of the unit that had operated as a laundry is now being converted into a multi-skill workshop that will offer courses in floor and wall tiling and plumbing next year.

Gymnasium

- 5.28 The gym has continued and consolidated the Football Changes Lives and Rugby Changes Lives training courses. There were four courses during the year - two for football and two for rugby lasting for 12 weeks. The training is backed up by outside football and rugby clubs who attend the sessions. If an individual is released, the clubs arrange for the remainder of the work to be completed with a local club in the area where they live. There is a move to assist prisoners who have completed these courses that on release a mentor from Princes Trust will introduce them to the local clubs in their area.

5.29 **Resettlement**

Offender Management Unit (OMU)

- 5.30 This department manages the sentence plans for the young offenders during custody and on release. The unit's purpose is to reduce the risk and level of reoffending and the likelihood of harm to others and self. Young offenders are referred to appropriate interventions agencies and provided with opportunities to prepare for release.
- 5.31 The board receives a fair number of requests from boys for contact with their OMU case supervisor. OMU appears to have been under-staffed on Feltham B.

ROTL

- 5.32 Feltham's role as a mainly remand facility means that there are relatively few opportunities for Release on Temporary Licence (ROTL). However, there are occasions when this is possible and is offered. This has been particularly so on Heron unit on the A-side. Feltham is now also starting to house more sentenced prisoners on B-side, too on Teal unit, where it is intended that ROTL will be more commonly available to suitable prisoners. The prison is making contact with outside organisations in anticipation of this.

Interventions

- 5.33 There are a number of outside agencies based at Feltham that offer a variety of support services to boys. These include –
- a. St Mungo's, a charity that assists with finding accommodation for boys on release from prison.
 - b. Voice, which provides advocacy for boys under 18 – either in dealing with outside authorities or within the establishment.
 - c. Job Centre Plus also has a permanent presence at Feltham to help boys find employment on release.
 - d. KCA (in partnership with RAPt and funded by Hounslow PCT) provide drug information and advice through their J2R (Journey to Recovery) programme.
 - e. Social workers. Two social workers employed by Hounslow Local Authority are now based at Feltham. They can offer counselling and act as appropriate adult or advocate for boys on A-side.
 - f. Time for families for YPs.
- 5.34 Sainsbury have provided ROTL work experience placements at a local store for boys on Heron unit – and Kwikfit have offered work places to boys on release where they have completed the tyre-fitting course in Feltham's motor workshop.

Family Days

- 5.35 The prison held four family days last year. These are always very successful, well organised with a variety of activities and facilities to cater for visiting children. These days allow prisoners to spend extended time with their families in relaxed surroundings and also provide an opportunity for prisoners and their families to obtain information on organisations that offer support.

Healthcare and Mental Health

- 5.36 Healthcare is currently provided by the Central North West London NHS Foundation Trust (CNWLFT) which is responsible for the delivery of Primary Care and Substance Misuse services. The Trust sub-contracts Mental Health services which are provided by the West London Mental Health Trust, Sexual Health services by the Terence Higgins Trust and GP services provided by Medacs.
- 5.37 The above is subject to possible changes as the lengthy bidding process to provide Feltham with Healthcare was undecided at the end of the reporting year. Both the provision of mental health care (Albatross wing) and substance misuse (Wren) are subject to review. The numbers on both wings have been in the low single figures for much of the past 12 months and a merger seems certain under the new contract with one wing returning to prison use.
- 5.38 The Board notes that the delay in naming a provider for the coming three years has caused inevitable concern and uncertainty over job losses and relocation amongst staff on both wings. Moreover the housing of prisoners with such diverse needs on a single wing will require delicate handling.
- 5.39 The Board believes that provision over the past 12 months has been good. Courses to discourage smoking have shown notable success on A side, not so with B prisoners where smoking is allowed and there are many established smokers amongst 18-plus prisoners. Asthma and diabetes amongst boys is being diagnosed and treated earlier by nurses with skills dedicated to these areas.
- 5.40 There is virtually a full complement of nurses after some years of staff shortages. Equally important, the quality of nursing and staff management has improved. The previous culture of a somewhat sluggish response to boys' needs has not entirely disappeared. But the Board notes that complaints over how Healthcare responds to their concerns are minimal and tend to be about the wait for outside hospital appointments. Moreover a plan to train up nurse practitioners to provide on-wing advice and limited treatment is to be welcomed. This, in theory, will give Healthcare GPs more time to deal with serious cases.
- 5.41 However the Board was concerned to hear of a serious breach of patient confidentiality involving a patient's notes. The Trust have taken further steps to reinforce to staff the "rules" relating to data protection and sharing of identifiable information.
- 5.42 The roll of Feltham in giving unique provision for speech and language therapy was highlighted by MP for Feltham in the Commons following a visit to HealthCare.

Dental Services

- 5.43 The Board is satisfied that an efficient dental service is provided at Feltham even though many prisoners will remain for a short period of time.
- 5.44 Those with pain are treated immediately by the nursing staff and given dental treatment as soon as possible, usually within 24 hours.
- 5.45 The dental surgeon regularly visits the wings to triage those on the short waiting list which ensures urgent treatment is quickly carried out.
- 5.46 The dental suite is modern and efficient but the Board has helped in ensuring that the servicing and replacing of worn equipment is promptly carried out.

Safer Custody

- 5.47 The Board continues to be impressed by the high level of care offered to prisoners on both the A and B sides of Feltham. It is pleased to note an increase in this level of care with the merging this year of the Suicide Prevention and Violence Reduction Meetings to become the Safer Custody Meeting. The merging of these was based upon the recognition of the fact that vulnerable boys are prone to both self harm and violence and that one does not preclude the other. The objective of this newly created meeting group, which meets once a month, is to ensure that Young People and Young Adults who are at risk of harm to self, to others and from others is managed safely, decently and appropriately.
- 5.48 This objective is to be achieved by the careful management of both incidents of self harm and violence as well as monitoring any bullying within the prison. Victims are to be supported effectively and perpetrators dealt with appropriately.
- 5.49 One element of the new meeting, which particularly impressed the Board is the Complex Needs discussion. This brings into focus individual cases that require the attention of many areas of the prison and volunteer groups to manage as well as alerting all parties to potential issues that a particular prisoner either has or may create for the prison as a whole.

Samaritans

- 5.50 The Board is pleased to note the continued and very valuable support offered by the local Samaritans. They provide support on an on-going basis as well as assisting with the Listener programme at Feltham. The Board notes, however, that concerns have been registered regarding the quality of the Samaritans phones on the units at Feltham. We are given to understand that this issue is currently being addressed.
- 5.51 The Samaritans have this year produced a new Training video which has been successfully implemented. They have also held Training and Selection days in order to recruit new Listeners.

Listeners/Peer Supporters

- 5.52 Listeners continue to play a pivotal role at Feltham. However, the Board has registered its concern over the reducing numbers of Listeners. At the time of writing there are only 4 trained Listeners which is a significant reduction on the same period last year. A training and selection day took place in September. The Board is further concerned to note that only 7 boys were put forward for the scheme and not all of these have been selected. However, only one of these has since been trained.
- 5.53 Listeners themselves have had concerns over the course of the year regarding their role and the fact that they did not feel they were being fully utilised. There is particular concern that night staff are not fully aware of the scheme and the fact that Listeners are available on a 24 hour basis. This is currently being addressed and training is being arranged for the night staff as necessary.
- 5.54 Peer Supporters also continue to provide valuable support within the prison. The Board would again like to register concern over the low number of Peer Supporters available to boys on the A side. For the six months from September last year (2011) there was only one, whilst from March this year (2012) the number has increased to two and remains so at the time of writing.

Case Reviews

- 5.55 The number of case reviews that are multidisciplinary is steadily increasing. The Board is pleased to note that at least fifty per cent of all case reviews are now multidisciplinary for the past three months with the September figure at 72%.

ACCT Documents

- 5.56 The number of ACCT documents opened remains fairly steady, with an average of around 38 per month being opened. However, this is a slight increase on last years figure.

Segregation, Care and Separation Unit

- 5.57 The segregation unit, Ibis, has 17 residential cells, two special cells and two safer cells. Ibis continues to be a busy unit with adjudications taking place daily on the unit. The Board continues to be impressed with the management and staff on Ibis who attempt to create a positive and constructive ethos with a view to returning prisoners back to normal location as soon as practicable.
- 5.58 The Board is aware that there are concerns over the segregation of Young People on Ibis from HMIP and the YJB but the unit is closely monitored by the IMB on a daily basis. A member of the Board also monitors trends and statistics with regard to the use of segregation through its representation on the Segregation & Monitoring Review Group (SMARG), a multi-disciplinary review team that meets monthly.
- 5.59 The Board is satisfied that Ibis is used sparingly for Young People from Feltham A and only when all other avenues of discipline have been exhausted; then only for the most serious of offences against prison rules. In this respect the Board is pleased to record that once again there has been a significant reduction in the use of Ibis for Young People - 393 YP were located on the unit during the year compared with 479 in the previous year. However the number of Young Adults held on the unit has gone up slightly from 572 last year to 598 this year.
- 5.60 Authorisation to remove young prisoners to Ibis from normal location for Good Order or Discipline (GOOD) is made by a Residential Governor for an initial period of not more than 72 hours, following which a review has to take place. Multi-agency reviews take place on Ibis on Wednesdays, as required, when a member of the Board attends on a regular basis. However the Board is satisfied that GOOD provisions are only used in extreme circumstances and as such there has been a substantial reduction once again in the number of both YP and YAs located on Ibis for GOOD.
- 5.61 On occasions Feltham has been asked to 'take in' difficult and disruptive prisoners from other establishments who are then placed on GOOD. These 'visitors' are always handled with exemplary care to the credit of management and staff alike.
- 5.62 The use of Special Accommodation, whereby a prisoner is placed in a unfurnished cell, has only been used twice for YAs and then only for a short time. The use of Special Accommodation continues to go down year on year and it follows that it has not been used during the reporting period for YPs. The manner in which incidents are de-escalated both on and before arrival at Ibis is to the credit of staff.
- 5.63 An agreed protocol is in place for the IMB to be advised within 24 hours of any prisoner placed under segregation in accordance with PSO 1700. However the Board is pleased to record that there have been very few out of hours calls to members during the year. The Board continues to review its contingency plans for dealing with major incidents on an annual basis and is satisfied with its response to the few incidents that have taken place.

2011	GOOD	Special Accommodation	No. located on Ibis
YPs	33	0	479
YAs	44	9	572
2012			
YPs	10	0	393
YAs	20	2	598

Residential Services

Kitchens

- 5.64 The standard of food provided at Feltham is generally quite good, given the budget allowed, with a reasonable choice of meals on offer. There are occasional complaints from boys about portion sizes.
- 5.65 The main kitchen always appears very clean and well organised with separate areas for preparation of Halal meals.
- 5.66 However, with the servery areas on the residential units, there are often problems with mice especially on Feltham B despite the efforts of the vermin control contractor. In at least one case, mice droppings and nesting were apparent in an improperly sealed food storage unit.

Accommodation

- 5.67 Accommodation on the residential units is of a reasonable standard and a good standard of cleanliness is encouraged. Graffiti are quickly removed.
- 5.68 Despite this, and a continuous programme of repainting the units, much of the fabric of the establishment looks old and worn out. Investment in a programme of refurbishment would result in the substantial improvements needed.
- 5.69 Ventilation can be a problem and there has been evidence of mould in some rooms but this has improved recently.
- 5.70 Accommodation for the YPs is mostly in single rooms with one double room on each of the units. For the YAs there are around 15 double rooms all of which are of a good size.
- 5.71 Accommodation on the healthcare and detox units have a mixture of standard and safer rooms with the option of gated rooms for constant observations.

Purposeful Activity

- 5.72 Education, workshops and employment on the units form the purposeful activity, as Feltham is largely a remand prison.
- 5.73 The board notes that there has been an improvement in the classroom attendance for both YAs and YPs.
- 5.74 The nature of Feltham with the high turnover of prisoners inevitably results in some prisoners having to wait for a place in education or unit jobs. Court appearances can often be lengthy too. However the staff put every effort into getting activities for the prisoners to do.

Section 6

Adjudications

- 6.1 Adjudications are conducted daily, including weekends, by a Governor for both YP and YAs placed on report and take place in a formal setting in a dedicated room on Ibis unit.
- 6.2 Members of the Board regularly 'sit-in' on adjudications during rota visits and at other times and have expressed satisfaction with the care and consideration given to ensure that the young person concerned understands the process, the decision made, and is also given adequate opportunity to make representations and to seek advice.
- 6.3 Although the number of adjudications for YAs has risen during the year the Board is aware and welcomes the continued effort by management to reduce the number of adjudications for YP by dealing with breaches of prison rules on the unit; this is reflected in a further decrease in adjudications for YP for the fifth consecutive year.
- 6.4 The question of the high number of remanded adjudications (adjudications opened and then for various reasons adjourned), raised in last year's report, has been addressed and staff are to be commended for giving priority to this issue. Consequently the number outstanding has been considerably reduced.
- 6.5 However, as also mentioned last year, the more serious offences involving assault and personal injury, are sometimes remanded to the police for investigation and consideration for external prosecution. The policy for dealing with possession of mobile phones and related equipment has been changed in law and these are now also referred to police when the Board considers it might be more effective for these offences to be dealt with 'in house' under the usual adjudication process.
- 6.6 The Board continues to be most concerned at the apparent length of time and priority given for these matters to be resolved by police/CPS. At the end of the reporting period there were 54 charges outstanding from March to October. These changes result from 39 offenders as some are multi-charges. This is not acceptable given that a number of the referrals relate to assaults on prisoners and staff.

Security and Drug Strategy

- 6.7 The Board has once again monitored closely the security at Feltham. Monthly meetings of the prison Security Department have always been attended and a report presented to the Board meetings for discussion.
- 6.8 During the year one of the main issues considered was the control of large numbers of gang members held at Feltham. A database has been created and with the cooperation of the Hounslow police, who have in house representatives, the problem is closely monitored and controlled.
- 6.9 Areas where assaults and violence take place such as the Education Departments and religious services, are closely monitored as are the movements of prisoners to reduce such violence.
- 6.10 The Board has throughout the year monitored Mandatory Drug Testing which has taken place efficiently and the results are encouraging. The number of positive results is low (currently 3% YTD compared to the target of 5%). The drug of use is mainly cannabis which is sometimes brought through Reception (possibly from courts) and sometimes Visits and passive drug dogs are used these areas at times.

- 6.11 A small number of mobile phones have been discovered but the situation is efficiently controlled by staff use of the BOSS chairs and detectors.
- 6.12 Pressure to ensure that staff improve the very necessary rub-down searches and locking of gates and doors has been constant throughout Feltham.
- 6.13 Having an efficient and well organised Security Department, the Board feels that Feltham is a very safe and secure prison to the benefit of the prisoners and the staff.

The Chaplaincy Department

- 6.14 The work of the Chaplaincy Department is perhaps one of the most underrated in the establishment yet performs a most vital pastoral role within the prison regardless of faith. There are 5 full time chaplains, 12 sessional chaplains and some 80 volunteers. The Board is pleased to note a new Salvation Army chaplain and Hindu chaplain will be joining the department later in the year but is concerned they will be losing two Free Church chaplains under Fair and Sustainable. As a result the Department will become more reliant on volunteers.
- 6.15 Both Church of England and Roman Catholic Services are well attended on Sundays, as are Friday Prayers for the Muslim population. A number of on-going classes/groups for all faiths and other communities are also held during the week and these are generally well supported.
- 6.16 As reported last year the department continues to raise concerns over the length of time taken to obtain security clearance for volunteers who have expressed an interest in working with the department. This can take several months by which time those concerned have very often lost patience and found alternative voluntary work. It is hoped that revised provisions for 'barring and vetting' will in time ease this particular problem.
- 6.17 The Board has become extremely concerned at the number of quite serious incidents involving fights among prisoners that have occurred, and continue to occur, in both the chapel and the mosque and on occasions in the corridors leading to the Multi Faith Centre

Section 7

THE WORK OF THE BOARD

The Board

- 7.1 The Board comprises 15 members, 7 of whom are female. Throughout the year the Board met monthly on the third Wednesday of each month. (All Board meetings were attended in part by the Governor or a governor grade senior manager). The Board recruited 5 new members in this period but 2 have already resigned. A further two other members resigned in this period.
- 7.2 Three members of the Board are on rota for each week – one covering Feltham A and two covering Feltham B. 'Other Areas' i.e. shared areas such as education, kitchens etc. are shared amongst A and B rotas.
- 7.3 All members respond to prisoners' applications either received in writing or taken as and when on rota. The board also attends and monitors adjudications. Both of these duties are undertaken as a part of the normal rota week.
- 7.4 In addition, each member also had responsibility for monitoring specific areas of the prison, e.g. security, diversity, learning & skills, reducing offending, safeguarding the child, and reception also for attending/monitoring relevant committee meetings/reviews of those areas. Throughout the year members also attended numerous events within the prison such as family days and relevant meetings with key visitors.
- 7.5 The Board would like to thank the Senior Management, and all the staff at Feltham, for their help and support for the work of the board throughout the year.
- 7.6 There has been a change of IMB clerk in this period and the board thank the outgoing clerk and welcome in the new clerk.

Training & development

- 7.7 The Board Development Officer has had another busy year overseeing the induction of 5 new members for the second year running. **Local training** has taken the form of pre-board meeting talks by senior staff in charge of various areas as a help to the many new members. 7 members attended a training morning held in May.
- 7.8 **National training:** The chair and vice chair attended the national training course given specifically for these posts. One new member attended the Induction course.
- 7.9 **Visits** to other establishments included 4 members to HMP Isis and 5 members to Kidlington R&C training establishment.

Applications to the Board

- 7.10 The IMB handled a total of 326 applications, which is an increase on the previous year's total of 240. The vast majority 285 were again from the B side of Feltham
- 7.11 There was a slight increase in the number of applications from the A side from 36 to 41.
- 7.12 Many applications related to property on both A and B side and certainly more Board time was spent on this matter than any other.

BOARD STATISTICS

Recommended Complement of Board Members	20
Number of Board members at the start of the reporting period:	14
Number of Board members at the end of the reporting period:	15
Number of new members joining within the reporting period:	5
Number of members leaving within reporting period:	4
Total number Board meetings during the reporting period	12
Total number of rota visits and meetings attended in the establishment	652
Total number of segregation reviews held	
Total number of segregation reviews attended	45
Annual Team Performance Review	December 2012

Applications to the Board

Code	Subject	A 2011-12	B 2011-12	A 2010-11	B 2010-11
A	Accommodation	10	2	3	0
B	Adjudications	1	2	1	3
C	Equality & Diversity (inc religion)	8	1	7	0
D	Education/employment/training inc IEP	28	4	23	2
E 1	Family/visits inc mail & phone	24	3	7	3
E 2	Finance/pay	7	1	0	0
F	Food/kitchen related	9	1	1	0
G	Health related	17	2	17	0
H 1	Property (within current establishment)	47	10	49	9
H 2	Property (during transfer/in another establishment)	10	1		
H 3	Canteen, facilities, Catalogue shopping, Argos	4	1	0	0
I	Sentence related (inc. HDC, ROTL, parole, release dates, re-cat etc)	36	1	4	1
J	Staff/prisoner/detainee concerns including bullying	62	4	51	3
K	Transfers	10	1	12	2
L	Miscellaneous	12	7	31	13
TOTALS		285	41	204	36

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Serious Assaults

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct
Serious Assaults (A)	0	0	1	1	0	0	0	0	1	0
Serious Assaults (B)	0	1	0	1	1	0	0	0	0	0

Regime Numbers

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct
Feltham (A) Basic	13	31	20	17	24	25	27	22	21	12
Feltham (A) Standard	157	146	133	148	147	115	129	98	117	144
Feltham (A) Enhanced	26	27	22	24	25	27	32	24	30	30
Feltham (B) Basic	23	33	30	7	20	27	26	22	32	17
Feltham (B) Standard	388	368	374	408	335	306	344	349	355	327
Feltham (B) Enhanced	87	92	88	68	82	76	83	87	91	84

Time Unlocked

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct
Time Unlock Combined	1370.9	1333.9	1404.9	1358.7	1213.9	1206.1	1178.8	1224.9	1184.1	1274.8

Classroom Attendance (Feltham A)

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct
Number of prisoners actually attending class	2561	2745	2822	2339	2663	2218	2203	2446	2121	2602
No. of prisoners not attending due to visits	23	27	32	16	24	8	17	18	10	8
No. of prisoners not attending due to sickness	45	42	32	30	34	34	31	16	22	33
No. of prisoners not attending due to court attend.	186	187	177	168	129	99	162	154	124	89
No. of prisoners not attending due to other regime programmes	54	91	39	79	40	39	88	88	142	159
No. of prisoners not attending due to searches	0	0	0	18	0	0	1	1	0	0
No. of prisoners not attending due to incidents	207	196	187	119	86	141	118	100	91	232
No. of prisoners not attending due to offender non compliance	51	40	35	46	48	36	29	37	38	32
No. of prisoners not attending due to segregation	78	50	68	36	38	67	77	54	49	25
No. of prisoners not attending due to transfer / discharge	34	20	55	41	31	29	41	44	33	60

Classroom Attendance (Feltham B)

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct
Number of prisoners actually attending class	2284	2491	2602	2231	2602	2014	2665	2604	2352	2700
No. of prisoners not attending due to visits	30	33	22	33	36	19	38	29	19	17
No. of prisoners not attending due to sickness	49	83	63	62	58	36	59	60	25	67
No. of prisoners not attending due to court attend.	167	156	224	163	167	120	199	159	105	122
No. of prisoners not attending due to other regime programmes	89	62	69	50	80	47	53	96	80	141
No. of prisoners not attending due to searches	0	0	10	0	0	0	6	0	0	0
No. of prisoners not attending due to incidents	77	67	117	60	63	20	102	74	34	64
No. of prisoners not attending due to offender non compliance	171	129	116	121	114	106	161	149	159	129
No. of prisoners not attending due to segregation	34	32	37	40	35	30	18	21	20	19
No. of prisoners not attending due to transfer / discharge	72	66	91	48	73	40	54	76	55	55
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct
KPT classroom attendance for both A and B Combined	90%	85%	88%	65%	79%	78%	78%	80%	79%	79%

Purposeful Activity

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct
Average hours spent on purposeful activities per week (A)	22.54	26.92	24.68	25.74	24.44	23.73	25.36	20.12	25.00	25.54
Average hours spent on purposeful activities per week (B)	16.73	19.52	20.06	18.69	18.47	18.35	19.63	19.00	17.54	17.76
Average hours spent on purposeful activity per week combined	18.53	21.71	21.48	20.69	20.24	19.87	21.20	19.75	19.86	20.67