



# **Annual Report**

## **October 2013 to September 2014**

**THE INDEPENDENT MONITORING BOARD  
HMP & YOI DONCASTER  
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## **Section 1**

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### **STATUTORY ROLE OF THE IMB**

The Prison Act 1952 and the Immigration and Asylum Act 1999 require every prison and IRC to be monitored by an independent Board appointed by the Secretary of State from members of the community in which the prison or centre is situated.

The Board is specifically charged to:

- (1) satisfy itself as to the humane and just treatment of those held in custody within its prison and the range and adequacy of the programmes preparing them for release.
- (2) inform promptly the Secretary of State, or any official to whom he has delegated authority as it judges appropriate, any concern it has.
- (3) report annually to the Secretary of State on how well the prison has met the standards and requirements placed on it and what impact these have on those in its custody.

To enable the Board to carry out these duties effectively its members have right of access to every prisoner and every part of the prison and also to the prison's records.

## **Section 2**

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## **Section 3**

HM Prison and Young Offender Institution Doncaster is operated by private sector contractor Serco Limited.

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The establishment opened as a Core Local Prison (Cat A) in June 1994 and underwent extensive security upgrading as per the Woodcock recommendations in March 1999. The prison downgraded to a local Category B establishment in May 2003 following operational changes within the Prison Service's High Security Estate.

The prison's operation is defined by a contract agreed between the Contractor and the Ministry of Justice. The contractor was awarded a contract to operate the prison for a further 15 years in March 2011 with a contract start date of 1 October 2011. The contract had initially brought with it a 'Payment by Results (PbR)' element; the first of its kind in any British prison. 10% of Serco's revenue was at risk if they did not reduce reoffending rates by 5%. Following wider rehabilitation reform and the Through-the-Gate initiative it was decided in the year to terminate the pilot on 30 September 2014. Early indicators from published results showed the pilot was successful.

### **The Prison's Role**

The prison has custodial responsibility to detain people remanded into custody by the local Courts and also to detain convicted and sentenced prisoners. Typically around 70% of the establishment's prisoners are convicted and sentenced with around 20% on remand. The remainder (10%) is made up of foreign national detainees held under the Immigration Act and those convicted but yet to be sentenced.

### **Management**

The management and control arrangement at the establishment is governed by Prison Service Orders as in the public sector prisons. However there are some services which are unique to a private prison such as the role of the Controller to monitor the contract.

### **The Director**

The Governing Governor of the establishment is referred to as a Director in the private sector and is appointed under the terms of the Criminal Justice Act 1991, subject to his certification as a Prisoner Custody Officer under Sections 85 and 89, and Schedule 10 to the Act.

### **The Controller**

Observation of the day-to-day running of the establishment and close monitoring of the operating contract is undertaken by a Crown Servant appointed by the Ministry of Justice known as the Controller.

### **Population**

The prison has a Certified Normal Accommodation (CNA) of 738, revised in November 2013. However owing to the pressure on prison places across the prison estate its official Operational Capacity at the time of writing is 1145.

At the time of writing this report approximately 38% of the population are un-sentenced, approximately 20% are serving less than 12 months, approximately 21% are serving between 12 months and 4 years and approximately 20% are serving longer than 4 years.

The breakdown of prisoners per Category is as follows:

Cat A: 0% of the current population

Cat B: 8% of the current population

Cat C: 44% of the current population

Cat D: 1% of the current population

The YO Closed category is 9%, there are currently no Category D Young Offenders in the prison.

Due to the prison population across the whole country, the prison currently holds a number of prisoners from "out of area", at the time of writing this equates to 33% of HMP & YOI Doncaster's current population.

### **Contract Operation and Measurement**

A form of performance measurement for operating the contract exists, which uses a suite of 10 Contract Delivery Indicators. These cover matters such as random mandatory drugs testing and the number of

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prisoners being discharged into employment on release. The prison's involvement in the Payment by Results (PbR) pilot up to 30 September 2014 meant only 3 of the 10 CDIs were live.

### **Performance Improvement Plan**

From July 2014 the prison has been working to a self-generated Performance Improvement Plan following a poor HM Inspectorate of Prisons inspection in March/April 2014. It is a strategy for restoring Doncaster's reputation as a safe, decent and secure prison establishment for staff, prisoners and the MoJ. Doncaster is officially a level 2 prison on the prison rating system based on the annual ratings published in July 2014. The prison voluntarily surrendered its level 3 status to reflect its transparent and honest approach in taking responsibility for the poor HMIP inspection as the inspection itself would not have moderated the establishment down. At the end of the September 2014 the establishment was indicatively at level 3.

Produced through an honest assessment of the prison's journey and the issues and concerns identified in the various audits, reviews and inspections, it consolidates a number of identified issues into one large strategic action plan. It is a "living" document, reviewed and updated fortnightly with emerging issues as identified through various means.

All identified objectives have both an assigned Senior Management Team Functional Head responsible and an individual manager (Operations Manager or Unit Manager) responsible. To aid delivery, and to introduce more accountability for actions, agreed actions and their deadline delivery dates will be inserted into relevant staff appraisals when the new PDP format is issued towards the end of 2014. The PIP format states clear responsibility and accountability for actions across all staff grades, right up to and including the Director.

The document has been shared with and approved by the customer (MoJ) and will be a staple part of Doncaster's governance management for the next few years.

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### EXECUTIVE SUMMARY

At the end of April 2014, following the HMIP inspection, HMP & YOI Doncaster had a change in Director and in July 2014 a change in Deputy Director.

The prison had an unannounced HMIP inspection on 24 March to 4 April 2014; the report has been published and is available to view on line.

The prison has taken on-board the recommendations from the HMIP inspection and a number of changes have either recently been made or plans are underway to implement them in the near future. Since the inspection there is a new Director and Deputy Director in post which has had a positive impact on the prison. There has also been a major shake-up of the whole management team following the introduction of an external Change Management Team.

Although there were a number of concerns for the Board at the beginning of the reporting year, the Board does not entirely agree with the HMIP report.

The HMIP report stated that on the wing where a disturbance had taken place immediately before the inspection, prisoners were located in damaged cells with no running water or electricity. The Board would like to highlight that at the time of the concerted indiscipline staff dealt with the incident swiftly and professionally without disruption to the rest of the prison. The damaged wing was completely refurbished and back to full use within the week which is testament to the management and staff of the prison.

The changes that have recently been made in the prison are beginning to make a difference, there has been a marked improvement in how prisoners are treated across the establishment; each Houseblock is working to the same rules, i.e. basic prisoners do not receive TVs, employment etc., this caused problems in the past as each Houseblock was working individually and not as a team.

The IMB can see the positive effects the changes have made on staff morale and cleanliness in general, hopefully this can continue in the next reporting period.

The Manchester College and residential services continue to work together to improve education attendance, although still not at full capacity, there are now more prisoners attending education than ever before. The Cascade Foundation is also improving attendance by offering mentoring and coaching to those who struggle in a classroom environment (for further information on The Cascade Foundation see page 14).

The prison continues to run some excellent activity sessions, i.e. families first and the sports academy. The facilities both areas provide are always popular with prisoners and on occasion their families; staff are totally committed to ensuring a fantastic service is delivered.

#### **Previous Year's Concerns**

The number of prisoners with mental health issues in a custody environment seems to be increasing; this is a national issue and not just one at Doncaster.

The increase in the use of the legal high "Spice", this has had a huge impact in the number of incidents of violence and self harm not just at Doncaster but across the whole prison estate. The prison has produced and distributed leaflets to all prisoners and the Director is committed to highlighting the dangers associated with Spice and the consequences to those who take it.

The increasing number of elderly prisoners needing social care in a custody environment is of concern; it is extremely time consuming for both custody and healthcare staff to deal with these prisoners on a day to day basis.

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The Board did have concerns about the dental chair in Healthcare being out of commission for so long (since May 2014) however the Board has been assured that a new chair will be ordered in the coming months.

The roll in the Care and Separation Unit is at full capacity most weeks; the Board monitor this daily but feel that the IEP historically has not been used at it should with prisoners being placed on report and located in the unit rather than being dealt with under IEP and remaining on the wings.

Adjudication paperwork is inconsistent with staff not completing it correctly, this places increased pressure on the CSU Admin Clerk to ensure every charge is laid correct. On occasions the number of adjudications can total over 20 per day; the Board feel that a lot of these could be dealt with more efficiently under IEP.

Another concern is that prisoners on the unit do not want to re-locate to normal location. The unit is exceptionally busy and has housed some very challenging prisoners over the last 12 months but with the excellent team of staff on the unit these prisoners have been dealt with decency, care and respect. The staff do show a true duty of care to prisoners and each other.

The CSU reviews are not consistent; there is no set time when they occur so the IMB often miss them as they are not informed of the time. This has been raised with the manager on a number of occasions.

The number of complaints regarding the loss of property has increased in the last 12 months; the absence of a cell clearance form does not help the Board when making enquiries.

### **Particular Issues Requiring a Response**

The Board would like to see the Care and Separation Unit being used more effectively and those prisoners who could be dealt with under IEP being dealt with on the wings. The CSU is not an area for prisoners to be located just because it is where they want to be.

The number of adjudications is extremely high; can prisoners be dealt with more effectively under IEP?

The Board would like to see staff take more responsibility with property when relocating prisoners and for cell clearances to be completed on every occasion.

## Section 5

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- **Equality & Inclusion**

HMP & YOI Doncaster has now identified Senior Managers as Protected Characteristic Leads for equality; each lead is now supporting the Equality Manager for each strand of equality. Prison Custody Officers have also been identified as Equality Liaison Officers for each strand to allow equality to be promoted more throughout the prison and to support the Equality Manager in assisting those prisoners that fall within the equality strands.

Doncaster's last unannounced HMIP Inspection report gave some positive comments surrounding the work within Equality. Although there was a few minor points to address there was no serious cause for concern and the report was more positive than negative for equality.

Equality Awareness training continues to be delivered on a monthly basis both to staff already in post, as refresher training and also to newly appointed staff.

Any prisoner who has reduced mobility continues to be assessed and assigned a prisoner carer to support them in their day to day needs. The Equality Department currently employs 10 prisoner carers to assist those prisoners who have requested support.

Concerns continue in relation to prisoners in wheelchairs on normal location not being able to access their cells with the wheelchair due to the width of the door frames however the majority of prisoners with mobility issues are located on the Annex where the cells doors are wide enough for wheelchair access.

The Annex also houses prisoners of 50 years and over, this make up of prisoners also brings a number of those prisoners with disabilities. The Annex is a relaxed environment and is the perfect setting for prisoners who would normally feel vulnerable on normal location with their respective disabilities. There are 57 prisoners in the prison who are aged 50 years or over at the time of writing.

Two wheelchairs have been purchased to assist prisoners' visitors to transit comfortably from the outside Visitors Centre to the Visits Hall; discussions are currently taking place on how to implement these wheelchairs to ensure that procedures for their use are correct and safe.

The population of Foreign National prisoners has increased from 75 for the same period last year to 94 at present. The number of detainees in custody at present is 11 which is a reduction of 7 from last year. There are currently 33 different nationalities with 17 different languages spoken and since January 2014 there has been 24 Immigration Surgeries held in the prison.

The prison continues to provide a vital link between government bodies in progressing Foreign Nationals removals where the individual meets the criteria for deportation. Support for Foreign National prisoners within the establishment continues for both deportation cases and non-deportation cases.

The Annual Calendar of Religious Festivals was distributed throughout the prison in January; the calendar stipulates which days prisoners must be excluded from work.

The Chaplaincy Department continues their fantastic work with prisoners from all denominations of faith. Many religious events have been celebrated throughout the year including Chinese and Vietnamese New Year and Ramadan.

The black church choir regularly attends the prison each monthly for Sunday Service, the service is always well attended and is a huge success.

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- **Education, Learning and Skills**

The Manchester College continues to deliver education at HMP & YOI Doncaster. It has been a good productive year with the start of some new courses and a strengthening of partnerships within the establishment.

The iTES (introduction to Training and Employment Services) continues to be run in the prison, helping set the scene for the learner's journey through the prison estate and beyond the gate into employment.

Vocational training catering, industrial cleaning, food safety and Trackwork continues to be delivered at HMP&YOI Doncaster; all are very popular courses and have a high pass rate for qualifications.

Employability courses will be starting very soon and will complement the resettlement work already going on in the prison with partners. Health and Safety courses will enhance wing work and strengthen vocational work ensuring that learners and workers are carrying out their duties in safety.

Allocation work with the prison is in its planning stages but will start within the iTES process and progress through the prison as the learner completes his journey.

The Manchester College received a "Good" inspection result in their recent OFSTED inspection which resulted in Level 2 grading; Level 4 being worst and Level 1 being the highest.

Although attendance has started to rise slowly towards the end of the reporting period, it still needs to be improvement. Residential services are now involved in improving attendance with Prisoner Wing Representatives also assisting in the "push".

- **Healthcare & Mental Health**

Healthcare services at HMP & YOI Doncaster are still provided by Nottinghamshire Healthcare NHS Trust, now in its third year of contract. The provision has seen marked improvements in all aspects of health, Substance Misuse Service, Mental Health, Primary Care and Pharmacy Service.

### **Mental Health**

The last 12 months have presented a number of challenges for the mental health team. There has been an overall rise in incidents of self-harm around the prison estate and HMP & YOI Doncaster has been no exception. Nottinghamshire Healthcare NHS Trust continue to work with safer custody and partner agencies within the prison to identify those at risk and actively engage with patients and partner agencies to reduce the impact of self-harm.

Nottinghamshire Healthcare NHS Trust have successfully piloted group and 1-1 interventions aimed at developing coping skills and the management of emotions and are planning to develop this further over the coming months; a reduction in the severity and amount of self-harm over the coming year is anticipated.

The mental health team is seeing increasing numbers of patients diagnosed with a personality disorder coming into the prison and they are adjusting their treatment pathways and interventions to take account of this. The team has also witnessed an increase in the number of younger patients diagnosed with Neurodevelopmental disorders (such as Asperger's and ADHD) and are responding to the treatment needs of this group of patients.

Amongst the developments for the coming year are further development of the treatment of common mental health problems (such as depression and anxiety) and a move away from the prescription of medication to the effective use of psychological interventions/"talking therapies".

There is now a specialist nurse attached to the mental health team who works exclusively with Neurodevelopmental disorders and it is believed continued improvements in the effectiveness of the treatment offered will be seen.

The team continue to build their links with community mental health and court diversion services to improve information sharing and the service offered to patients; clinical handovers to receiving prisons and services to ensure continuity of care and treatment continue to be delivered.

### **Primary Care Service**

Daily triage clinics continue to be delivered by patient application. Patients are seen by experienced nurses who have access to over the counter treatments to issue at time of appointment, all appointments are delivered within national timeframe expectations.

The minor illness/ailments clinic is a new initiative; the clinic is conducted by nurse prescribers to see patients who require more intervention than the triage nurse can facilitate. This clinic is proving effective for patients by attendance of the clinic and also a reduced wait to see the GP.

GP Clinics are held Monday to Friday; these clinics are now reserved for the more complex cases that cannot be dealt with by the Nurse Prescriber. There are a number of additional external services available which are run frequently, i.e. podiatry, physiotherapy, opticians and sexual health,

### **Pharmacy Services**

The Pharmacy services at HMP & YOI Doncaster are going from strength to strength. With the continued recruitment of Pharmacy Technicians HMP & YOI Doncaster is now in a position to develop a bespoke medicine management service with no requirement for a nurse to dispense medication allowing nurses to concentrate on clinical work and delivery of the specialist clinics.

- **Substance Intervention**

The substance misuse team continues to deliver an integrated service after implementation of the new service model in April 2013. The new service model is a positive change for the psychosocial and clinical teams to deliver an integrated service. In May 2014 Nottinghamshire Healthcare NHS Trust conducted a service review 12 months after implementation of the new model. The review identified good practice and made recommendations on what required improvement. Some of the recommendations from the review included providing appropriate training for substance misuse staff to support delivering evidence based interventions. All psychosocial workers and nurses are currently undergoing training to improve their knowledge, skills and confidence in delivering psychosocial interventions.

The substance misuse team deliver their services on the recovery wing/stabilisation unit in the prison; this includes substance misuse sessions raising awareness about the impact of substance misuse thus motivating the service user to engage in psychosocial interventions and reduction of clinical prescribing.

The team continues to engage with community services to ensure continuity of care for service users after release from custody.

The team has seen an introduction of non-medical prescribers within the service. This ensures prescribing needs of patients are met in a timely manner. The directorate has introduced evidence based Prescribing Guidelines for the Clinical Management of Substance Misuse for consistent and safe prescribing practice. Non-medical prescribers currently provide new reception clinics twice a week.

- **Purposeful Activity (includes work)**

All prisoners must attend ITES Day 2 Induction to discuss their skills and to see what employment positions are on offer within the prison. Once a prisoner has completed a job application form he becomes eligible for unemployment pay; this is paid until employment is gained. Prisoners must also attain Level 1 Numeracy and Literacy to be eligible for employment.

The majority of employment positions are part-time which affords more employment opportunities to prisoners.

Employment opportunities are available in the following key areas of the prison, as well as on the wings and Houseblocks: Kitchens, VT Kitchen, Outside works party, Horticulture, Recycling, Refurbishment, Textiles, Print shop, Prison shop and media productions. There are also positions of responsibility, i.e. Wing Representatives, Diversity Representatives, Buddies and Mentors.

There are still 2 commercial enterprises at HMP & YOI Doncaster: Inside Out Copy & Print and Textiles. Both these areas specialise in their own unique trade and employ and train prisoners to meet orders from internal and external customers.

The Sport Academy continues to promote a healthy and more proactive lifestyle, encouraging prisoners to engage with the prison's regime and be proactive at addressing their own offending behaviour. More information on the Sports Academy is detailed on page 14.

Families First offers a fantastic opportunity for prisoners to maintain ties with their families through a number of sessions and courses. More information on Families First is detailed on page 15.

- **Resettlement**

Catch 22 continue to work as a contracted partner with Serco to provide Offender Management, Resettlement and Through the Gate support services to prisoners at HMP Doncaster.

In October 2011 a Payment by Results pilot was launched at HMP Doncaster focusing upon providing support for revolving door offenders sentenced to less than 12 months. The Ministry of Justice informed Serco in 2014 that the PbR pilot at HMP & YOI Doncaster would end on 30 September 2014. Current bidding processes are underway for the Community Rehabilitation Companies to deliver rehabilitation services in England and Wales. The successful CRC will provide Through the Gate support to offenders serving less than 12 months through the introduction of supervision and licence conditions under the new Offender Management Bill.

Over 4000 individuals in the last 12 months have been supported with issues such as accommodation, employment, education/training and finances; 50% of these were supported with accommodation needs. Accommodation Workers provide support to prisoners, both sentenced and remand, in conjunction with their allocated Prison Based Case Worker. This best practice joint working relationship contributed to 90% of all prisoners being released from HMP & YOI Doncaster returning to stable accommodation.

- **Safer Custody**

2013 was a very busy year for the Safer Custody team and this trend has continued through 2014. Following a Safer Custody Audit in June 2013 the team has worked tirelessly this reporting period to address the 2 recommendations from the audit.

There has been 1 recorded death in custody which occurred as a result of a young prisoner taking his own life; there was a further death within the prison which was not a result of suicide. Both deaths are being investigated by the Prison and Probation Ombudsman's office

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474 acts of violence were reported between October 2013 and September 2014; an increase of 30% for the same period last year. Incidents of self-harm have also increased 14% from last year although some individual prisoners are responsible for multiple acts of self-harm.

The number of ACCTs opened has risen dramatically over the past year; 1432 ACCTs were opened in the reporting period, 223 more than the previous year.

The increase in violence has been a growing concern within the establishment. Following analysis of violence it is apparent that 75% of violence involves YO prisoners.

Many of the safer custody actions from the HMCIP unannounced visit earlier in the year have now been completed or are in the process of review.

The Prisoner Buddy Support scheme continues to run at HMP & YOI Doncaster, at the end of September 2014 there were 23 Buddies in post.

- **Care & Separation**

The number of adjudications for the reporting period is 2889 this is an increase of 1076 on the same period last year. Staff are being encouraged to use the Incentives and Earned Privileges (IEP) scheme for the more minor offences however this is yet to reduce Adjudications. Referrals to the Independent Adjudicator and the police have increased with all staff assaults now being referred and also serious assaults on prisoners.

For this reporting period the number of prisoners held on the unit is 836, a slight increase on last year's figures with 130 being on cellular confinement, 51 for own protection and 246 for Good Order or Discipline. 409 prisoners have been held on the unit awaiting Adjudication, these offenders are the ones who were being violent or refractory and could not remain on normal location. The recent HMIP inspection highlighted that too many prisoners were locating on to the unit pending Adjudication and on open ACCTs. requiring the prison to make conscious efforts to drive these figures down.

For this reporting period there have been 8 dirty protests and 17 uses of special accommodation, 2 of the 17 prisoners commenced a dirty protest whilst in special accommodation. All committed by 13 prisoners with 3 prisoners being located in the special cell a number of times.

Staffing on the unit is currently 8 staff and 1 manager which will increase to 10 staff and 1 manager in the next reporting period. This will ensure that there are at least 3 officers on the unit at all times during the core day.

There has been concerns regarding the regime and the type of offender being held on the unit therefore a more structured regime was initiated in order to regain some control with the more demanding prisoners whilst encouraging the ones who were reluctant to return to the residential units to do so. This regime change initially resulted in a number of the prisoners using self-harm, acts of violence and damage to property in an attempt to dissuade officers from enforcing the regime. The unit has now settled down with offenders located benefiting from a more structured and calm regime where they receive their entitlements in line with Prison Service Orders and local policies.

As part of the regime review a painting and decoration programme has been put in place and all of the cells are being completely stripped back and in some cases refitted. All cells will have in-cell telephones to enable prisoners to keep in touch with their families and friends. A new nurses' station has been added to the unit which negates the need for staff to escort prisoners to healthcare for their medications or to attend nurse led clinics.

- **Residential Services (includes accommodation, food, catering and kitchens)**

HMP & YOI Doncaster incorporates 3 Houseblocks each having 4 separate two-level wings based on a design common in prisons in the United States. An annex wing, situated in the ground floor of the original three-floor Healthcare Centre is being used for older prisoners. The upper accommodation of the healthcare centre is no longer in use but healthcare treatments remain on the middle floor. Rounding off the layout is a 22-cell Care & Separation Unit. As per the cell certificate schedule it should be noted that the accommodation space in the CSU and half of that in the Healthcare Centre is not included in the Certified Normal Accommodation or the Operational Capacity figures.

Residential services have been through some major changes in the last 6 months whilst management have adopted a back to basics approach in order to regain control and ensure staff and offenders feel safe and secure. Staff are working extremely hard to implement future changes which will include an increase of managers on the residential units, one manager per wing plus an Operations Manager per Houseblock. This work is ongoing but the perseverance of staff is now paying dividends with prisoners reporting that the boundaries and controls which have already been introduced are having a marked effect in them feeling safe on the units and whilst travelling from one location to another. A refurbishment plan is also planned and will involve the painting of all accommodation areas and upgrades where necessary.

The Annex has now become a social care unit where prison staff and healthcare staff work together to ensure the needs of these prisoners are met. The unit is predominantly full of those over 50 and or with social care needs that it would be difficult to access on normal location.

The prison kitchen continues to be one of the main employment areas for prisoners and they as always manage to maintain a high standard of food which is prepared for over 1100 prisoners per day and takes into account a number of different diets including catering for the period of Ramadan.

## Section 6

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- **The Cascade Foundation**

With the support of the Secretary of Justice, Chris Grayling, the Cascade Foundation commenced their work at HMP & YOI Doncaster just before the start of the reporting period. 'Dyslexia Behind Bars' has led the way for The Cascade Foundation to go into prisons and deliver a new approach to supporting and educating prisoners with specific learning difficulties.

More than 50% of prisoners have dyslexia-related learning difficulties and more than 70% have low levels of literacy.

The Cascade Foundation use different teaching techniques such as storytelling, multi-sensory, multi intelligence, Neuro-linguistic Programming and mindfulness to connect with learners and to show them they are not alone. Learning does not necessarily take place in a classroom because this is not a natural environment for those who have struggled and failed at school. Learners are introduced to visual and tactile approaches to help them find their own learning style.

By supporting the Cascade Foundation, HMP & YOI Doncaster has helped them to transform the lives of offenders with learning difficulties.

The Chief Executive, Jackie Hewitt-Main, recently won an Innovation award in the No Offence Redemption & Justice awards and the Cascade Foundation has also been shortlisted for a Butler Trust Award; they will find out later in the year if the nomination is successful.

- **Sports Academy**

The Sports Academy continues to be involved with local sports clubs delivering football and rugby academies with help from Doncaster Rovers and Featherstone Rovers.

The Community Coaches from Doncaster Rovers FC continue to come into the prison and play football against the football academy. The football academy also plays against teams from the outside including semi-professional and local Sunday league teams.

The Prince's Trust delivered a course earlier in the year; "Get Started with Football" is a skills based vocational programme which includes emergency first aid, teamwork, confidence building, leadership skills, child protection and motivational skills. The Prince's Trust follow-up the participants for ongoing training and employment upon release.

HMP Doncaster has an excellent working relationship with the Prince's Trust and Doncaster Rovers FC.

The Sports Academy deliver the Central YMCA Qualifications (CYQ) to prisoners, this is the UK's leading health and fitness specific awarding organisation and is a trusted name that enjoys widespread respect within the fitness industry.

The UCHOOZE project, which has run successfully at HMP Doncaster for a number of years, continues. Serving prisoners are chosen to address groups of pupils, mainly from referral units across the country, who visit the prison. The UCHOOZE programme is a unique peer led programme supporting citizenship education in school and community settings at Key Stage 3/4. It is an interactive one day programme addressing such issues as anti-social behaviour, alcohol misuse, gang culture and knife crime.

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Over the reporting period the Sports Academy has held a charity event almost monthly raising over £4800 for a variety of charities including Be Child Cancer Aware, Doncaster's St John's Hospice, Sheffield's Northern General Childrens' ward, Sheffield's Weston Park Hospital, Whizz Kids, Love Life UK and the Cascade Foundation. Prisoners and staff have sweated it out in events such as badminton, football, cricket, rowing, strong man, basketball, volleyball and tug-of-war. The attitude of those fundraising and donating has been excellent and the enthusiasm of those participating outstanding, each and every one giving 100%.

- **Inside Out Copy & Print**

The unit employs up to 30 prisoners working at any one time on a variety of tasks such as engraving, printing, booklet making, graphic design, digital and lithographic printing, large format printing and large poster/canvas prints. The company has recently invested in a new laser engraving machine which will enable prisoners to be taught on up-to-date technology. The prisoners work towards NVQ Level 2 in manufacturing, storekeeping, customer service and supervisory studies.

As well as producing marketing material for national/local charities and local schools; the unit has recently provided the awards and trophies for the South Yorkshire Police Commissioners' Awards and the Sheffield Police Awards.

Inside Out Copy & Print recently produced a batch of leaflets warning about the dangers of Spice in prisons; this was distributed to prisoners at HMP & YOI Doncaster along with other Serco prisons

In the last 12 months the unit has assisted an ex prisoner to set up a small business, by designing and printing marketing material.

- **Families First**

Families First has been running at the prison for the last 4 and a half years; the team of 5 part-time staff deliver a number of activities to bring and keep families together. All activities are structured to provide prisoners with achievable targets that show progression in the hope of reducing reoffending.

The feedback from the prisoners and the families is fantastic, sessions are always full to capacity and a number of VIP visitors to the establishment have also been highly impressed with the work carried out in this area.

Family days and theme days are held regularly throughout the year, i.e. Halloween, Easter, and Christmas. A family day in February involved Doncaster Rovers Football Club coming into the prison and providing a morning of exercise warm-ups and small group friendly games for fathers and children aged 5 years and over. Mothers were also involved, cheering them on from the side lines along with staff. A number of local companies are involved with providing the entertainment for the children; magicians and face painters and even visits from small furry animals and small reptiles. During the school summer holidays different themes are created each week, i.e. seaside, space, monster making, pirates and princesses etc. providing an excellent opportunity for the prisoner and their families to spend constructive time together.

There are 2 toddler sessions held every week involving a range of activities that encourage fine motor skills (painting, jigsaws, books, crafts), and gross motor skills (rockers, large connect 4, soft play area) are used. Fathers are expected and directed as and when required to be actively engaging with their children while mothers have some 'down' time in a separate room. Fathers are encouraged to demonstrate their knowledge and understanding of the physical, intellectual, language, emotional and social skills within their child(rens) development.

Weekly daddy new born sessions give new fathers the opportunity to show positive interaction with their baby and record the progress of the infant's developmental milestones (bonding, feeding,

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weaning, handling, nappy changing, weighing and bath time). This activity is always very popular as it allows the father to bond with their baby; once the child begins crawling they transfer to the toddler sessions.

An accredited parenting course is run by Doncaster Council one morning a week for a 7 week period with 13 prisoners attending; the course is very popular and the waiting list is extensive. The course aims to raise awareness of family issues and enhance parenting skills. On the final session families are invited into the prison to share what the prisoner has learned and to see them presented with their certificates.

Homework dads is run every Saturday and Sunday (with the exception of school holidays); this is another popular activity as many prisoners have children of school age who are unable to visit during the week. Children bring in a sample of their set homework (project work, spellings, reading etc.) and the fathers assist them and remain involved as they would at home.

Treasure box allows the prisoners who have no contact with their child(ren) to create a box of memories (poems, cards, pictures etc.). These boxes once full, dependent upon individual circumstances, will either be posted out to the child, or kept in the prisoner's personal property to go with him when he leaves.

Family album has been highly successful for families who would like the opportunity to have a photo shoot together. A number of photographs are taken which are then burnt to disc and given to the family of the prisoner to take home at the end of a domestic visit. Photographs are taken in one of the Family First rooms with careful consideration being given to the background and arrangements.

Families First makes use of a social kitchen to help those prisoners with no cooking skills to learn to cook a basic meal. The individual is set a task of following chosen recipes so that in the space of 10 weeks (1 session per week) he is able to achieve putting together healthy balanced meals. The targets set for each session are different for each prisoner depending upon their ability and needs.

- **Foreign Nationals**

For the last 6 months or so a project has been running in Rotherham aimed at monitoring persistent Foreign National Offenders in the community who have not been awarded custodial sentences but have become a burden in the community due to persistent offending and have been of interest to the Home Office Immigration Enforcement. The project is being led by South Yorkshire Police in Rotherham in partnership with the Home Office Immigration Enforcement and supported by HMP & YO1 Doncaster's Foreign Nationals Officer.

The two agencies have been working closely together in the community and targeting persistent offenders who meet the criteria for issuing warning documentation, or even removal or deportation before the offender ends up in prison. The Foreign National Officer's involvement has been a supportive one in which he has been monitoring Foreign National offenders from the Rotherham area that have been awarded custodial sentences which have been highlighted by Rotherham Police and the Home Office Immigration Enforcement.

The project is proving to be very successful and it is believed this action seems to have reduced the offending rates of Foreign Nationals in the Rotherham area.

The Foreign Nationals Officer was awarded the Corporate Partner of the Year Award from the Home Office Criminal Case Directorate in March this year; this is a fantastic achievement and is proof of the excellent work carried out by the officer and the prison.

The Foreign Nationals Officer has also been shortlisted for a Butler Trust Award and will find out later in the year if the nomination is successful.

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## Section 7

### THE WORK OF THE INDEPENDENT MONITORING BOARD

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Board Meetings are held on the third Tuesday of every month in the afternoon. The Board welcome the regular attendance at its meetings of the Director and Controller so that problems and achievements in the prison can be fully discussed, and to allow the Board to understand fully the current management constraints within the prison and beyond.

<b>BOARD STATISTICS</b>	
Recommended Complement of Board Members	<b>13</b>
Number of Board members at the start of the reporting period	<b>7</b>
Number of Board members at the end of the reporting period	<b>6</b>
Number of new members joining within the reporting period	<b>3</b>
Number of members leaving within reporting period	<b>3</b>
Total number of Board meetings during reporting period	<b>11</b>
Total number of visits to the Establishment	<b>417</b>
Total number of segregation reviews held	<b>Data not captured</b>
Total number of segregation reviews attended	<b>47</b>
Date of Annual Team Performance Review	<b>06.01.2014</b>

**Section 7 (cont.)**

<b>Code</b>	<b>Subject</b>	<b>2013-2014</b>	<b>2012-2013</b>	<b>2011-2012</b>	<b>2010-2011</b>
A	Accommodation	2	23	8	36
B	Adjudications	1	3	6	3
C	Equality & Diversity (inc religion)	5	5	1	1
D	Education/employment/training inc IEP	32	48	26	26
E 1	Family/visits inc mail & phone	73	55	31	23
E 2	Finance/pay	24	14	-	-
F	Food/kitchen related	6	12	2	4
G	Health related	198	291	196	141
H 1	Property (within current establishment)	88	69	100	62
H 2	Property (during transfer/in another establishment)	32	35	-	-
H 3	Canteen, facilities, Catalogue shopping, Argos	27	13	-	-
I	Sentence related (inc. HDC, ROTL, parole, release dates, re-cat etc)	43	33	39	30
J	Staff/prisoner/detainee concerns inc bullying	32	45	34	28
K	Transfers	26	18	14	27
L	Miscellaneous	193	136	338	174
	<b>Total number of IMB applications</b>	<b>782</b>	<b>800</b>	<b>795</b>	<b>555</b>
	Of total: number of IMB Confidential Access was:	17	10	32	28

Although the number of applications submitted is slightly lower than last year, the numbers submitted remain high for the third year running.

For the first time in a number of years applications regarding healthcare have reduced, this is a reflection of the improvements made by Nottinghamshire NHS Trust in the reporting period.

Prisoners are able to post applications in dedicated IMB locked post boxes on all the wings on all 3 Houseblocks, the Care and Separation Unit and the Annex with only the IMB having a key in order to empty them. The boxes are emptied each week and applications are always dealt with by having a face-to-face interview with the prisoner.

## Section 8

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### GLOSSARY OF ESTABLISHMENT RELATED TERMS AND ABBREVIATIONS USED

**ACCT** Assessment, Care in Custody & Teamwork

**ADHD** Attention Deficit Hyperactivity Disorder

**CDI** Contract Delivery Indicators

**CNA** Certified Normal Accommodation

**CRC** Community Rehabilitation Company

**CSU** Care & Separation Unit

**CYQ** Central YMCA Qualifications

**FC** Football Club

**GP** General Practitioner

**HMIP** Her Majesty's Inspector of Prisons

**HMP** Her Majesty's Prison

**IEP** Incentives & Earned Privileges

**IMB** Independent Monitoring Board

**iTES** Introduction to Education and Employment Services

**NHS** National Health Service

**NVQ** National Vocational Qualification

**OFSTED** Office for Standards in Education

**PbR** Payment by Results

**PDP** Personal Development Plan

**PIP** Performance Improvement Plan

**YMCA** Young Men's Christian Association

**YO** Young Offender

**YOI** Young Offender's Institution

**Gold Commander** Headquarters controller for serious incidents

**Silver Commander** Person in establishment in charge of serious incidents

**Bronze Commander** Local Sub Commander for serious incidents

**Operation Tornado** System to provide extra staff and resources for serious incidents