



The Independent Monitoring Board

HMP DARTMOOR

ANNUAL REPORT

2014

1 OCTOBER 2013 – 30 SEPTEMBER 2014

Section 1

STATUTORY ROLE OF THE IMB

1.1 The Prisons Act 1952 and the Immigration and Asylum Act 1999 require every prison and IRC to be monitored by an independent board appointed by the Ministry of Justice from members of the community in which the prison or centre is situated.

The Board is specifically charged to:

- 1) Satisfy itself as to the humane and just treatment of those held in custody within its prison and the range and adequacy of the programmes preparing them for release.
- 2) Inform promptly the Secretary of State, or any official to whom he has delegated authority as it judges appropriate, any concern it has.
- 3) Report annually to the Secretary of State on how well the prison has met the standards and requirements placed on it and what impact these have on those in its custody.

To enable the Board to carry out these duties effectively, its members have right of access to every prisoner and every part of the prison and also to the prison's records.

1.2 Equality and Diversity Statement:

HMP Dartmoor IMB will not discriminate directly or indirectly against anyone with protected characteristics in recruitment, in the treatment of members, and in the way we monitor the treatment of people in custody. Protected characteristics are: disability, gender reassignment, pregnancy and maternity, race including ethnic or national origin and nationality, religion or belief, age, marriage and civil partnership, sex and sexual orientation.

We aim to value diversity by respecting people from different backgrounds, and by recognising that their different experiences, skills and requirements enhance the Board's ability to monitor fairness and interaction between prisoners, detainees, staff and visitors.

Section 2

CONTENTS

SECTION 1	2
STATUTORY ROLE OF THE IMB	2
1.2 Equality and Diversity Statement	2
SECTION 2	3
CONTENTS	3
SECTION 3	4
DESCRIPTION OF THE PRISON	4
SECTION 4	4
EXECUTIVE SUMMARY	4
4.1 Overall judgement	4
4.2 Matters for which a response is sought	6
4.2.1 Questions to the Minister	6
4.2.2 Questions to NOMS	6
4.2.3 Questions to the Governor	6
SECTION 5	7
KEY AREAS	7
5.1 Equality and Inclusion	7
5.2 Education, Learning and Skills, Purposeful Activity including Work	8
5.3 Healthcare and Mental Health	8
5.4 Resettlement	10
5.5 Safer Custody	10
5.6 Residential Services	11
5.7 Segregation, Care & Separation, Close Supervision, Order, Discipline	12
SECTION 6	13
ADDITIONAL AREAS	13
6.1 Programmes	13
6.2 Time Out of Cell	13
SECTION 7	
THE WORK OF THE INDEPENDENT MONITORING BOARD	13
Board Statistics	14
Applications	15

Section 3

DESCRIPTION OF THE PRISON

3.1 HMP Dartmoor is a Category C prison for up to 660 adult male prisoners, both main and vulnerable (VP). The prison is situated in Princetown on the western edge of Dartmoor National Park, eight miles from Tavistock and sixteen miles from Plymouth and the nearest main-line railway station. Access is difficult with very limited public transport. The scenery is impressive, but the local environment is harsh and can be particularly bleak in the winter months. The prison comprises six residential tors (wings), a segregation unit, healthcare suite, chapel and education facilities and workshops. In addition, there is a large gymnasium, a well-equipped kitchen and other facilities to support the life of the prison. The prison and prisoners are supported by a number of contractors and charities, either working in the prison or visiting on a regular basis.

3.2 The buildings are leased from the Duchy of Cornwall and the Prison Service is responsible for their upkeep. Many of them are old, highly prone to damp and asbestos continues to be an issue in certain places. The roofs of two adjoining tors leak and, although patch repairs have been completed, both require much-needed repairs at significant cost. Other significant maintenance issues remain and some of the external areas have a neglected and derelict appearance. There are, however, well-maintained and attractive garden areas. The prison is one of the major employers in the town alongside agriculture, tourism and a small brewery. Employment opportunities in the local area for prisoners on release are, however, limited.

3.3 In September 2013, the Ministry of Justice announced that negotiations would commence with a view to terminating the lease and closing the prison. No indicative date has been provided and the announcement has inevitably caused much uncertainty for staff. Plans for the future remain unclear.

Section 4

EXECUTIVE SUMMARY

4.1 Overall judgement

4.1.1 One of the first two adopter sites nationally to pilot the Ministry of Justices' "New Ways of Working" - Mobilisation, Transition and Transformation (MTT), HMP Dartmoor, into its second year, more than many other prisons, is well-placed to exemplify its effects. The scheme made strong demands: increased flexibility in staff use, a new regime aligned to a longer working day, and financial savings from employment reductions. The Board is pleased to report that, as far as it has been able to observe, senior management and staff have taken up these challenges and have worked productively and professionally to implement them. But the Board also notes, with serious concern, noticeable and deleterious consequences as a result - for prisoners and for staff.

4.1.2 With just a few exceptions, the prison is clean, tidy, and within the limitations of its age and maintenance programme, an habitable establishment.

The Board recognises that attempts have been made to maintain buildings, despite an as yet unspecified notice of closure. More, however, remains to be done and the vagaries of a Dartmoor winter will undoubtedly test what are essentially temporary maintenance measures. With few serious incidents recorded this year, (the Board attended 5 serious incidents and 1 death in custody), HMP Dartmoor could be described as being an orderly establishment. Finally, the Board warmly commends continuing stringent efforts to extend employment and educational opportunities for prisoners.

4.1.3 Last year's report raised the following concerns:

- Delays and problems with prisoner property
- Some single cells being used inappropriately to accommodate two prisoners
- No privacy screening around toilets in any cells
- No specific programmes for sex offenders
- Work required on the fabric of the buildings
- Responsibility for social care not always being clear
- Disabled and infirm prisoners having to queue for long periods for their medication
- Too many prisoners left on the wings every day
- Fewer staff with relevant experience working in reception, segregation and diversity
- Emergency escorts to hospital causing difficulties in maintaining the regime
- Continuing problems with arrangements for family visits

The Board is disappointed to report that these matters largely remain unresolved.

4.1.4 In addition, the Board raises the following additional concerns, together with an indication of where evidence has been gathered:

- Curtailments to the prison regime, specifically whole and part-wing lockdowns, especially at weekends, caused by staff reductions and sickness, and by the deployment of staff to other prisons on detached duties (Rota Reports 2013-14)
- Identified and notable reductions in service effectiveness in Diversity (5.1) Segregation (5.7) Healthcare (5.3) and Offender Management (5.4) due to staff shortages
- An unacceptable amount of illegal drugs and Manufactured Psychotic Substances (MPS) which still appear to be readily available to prisoners (Prison information)
- An apparent increase in incidents of self-harm and violence amongst prisoners (5.5)
- Some prisoners, particularly the elderly, reporting that they feel unsafe in the queue for medications. (5.5)

4.2 Matters for which a response is sought

4.2.1 Questions to the Minister

- i. Can the minister confirm that HMP Dartmoor will continue to be maintained to an adequate standard in the time remaining to it as a functioning prison? (3.2)
- ii. Will the minister endeavour to seek the necessary financial allocation from The Treasury to avoid cutting prison budgets and prison staffing even further? (4.1.1, 5.1.2, 5.1.3, 5.1.5, 5.1.6, 5.2.3, 5.6.2, 5.6.4, 5.6.5, 5.7.2)
- iii. Does the minister see a prison term as a sentence of punishment or rehabilitation? Would the minister care to comment on the lack of any significant rehabilitation programmes at HMP Dartmoor, including Sex Offender programmes, when, given the current pressures on the Prison Estate nationally, there is very little opportunity for a prisoner to move to prisons where these exist? (4.1.3, 6.1)
- iv. Would the minister comment on the current national policy on staffing which relies heavily on the expensive use of Detached Duties to ameliorate staffing shortages? What steps are being taken to reduce this reliance? (4.1.4, 6.2)

4.2.2 Questions to NOMS

- i. Can NOMS give an indication when they might sanction the reduction of operating capacity Certified Normal Accommodation (CNA) of HMP Dartmoor in order to facilitate the cessation of the unacceptable use of single cells for double occupancy? (4.1.3)

4.2.3 Questions for the Governor

- i. Can the governor ensure that areas such as Diversity and Segregation are staffed with officers who are properly trained and experienced in these areas? (5.1.4, 5.1.5, 5.3.1, 5.7.3)
- ii. Is the governor able to make improvements in staffing in The Offender Management Unit (OMU) in order to reduce the workload for Offender Supervisors and improve their availability to prisoners? (5.4.2)
- iii. Does the governor have a strategy for improving the interrelation of interventions in rehabilitation making Reducing Reoffending a more holistic process? (5.4.1)
- iv. Is the governor able to outline a strategy to further reduce the numbers of prisoners on the trolleys, especially Granite, during the working day? (5.2.3)
- v. Is the governor able to improve the supervision of the medications queue? (5.3.5, 5.5.4)

Section 5

KEY AREAS

5.1 Equality and Inclusion

5.1.1 Equality Action Team (EAT) The Board is pleased to note that the organisation of the bi-monthly meetings now has been improved with the introduction of a published schedule of meetings. Equality Monitoring Tool (EMT) statistics are used to monitor the progress of those with protected characteristics.

5.1.2 The Board is pleased to note that there are a range of prisoner representatives who have access to computers and produce written reports. Leaflets are available on every wing, in reception and in visits. Access by prisoner representatives to other wings to introduce new prisoners to the support available has been a problem. For example, earlier in the year the Gay/Bisexual/Transsexual representative was repeatedly refused admission to a wing, although he was a red band. The Traveller representative is not a red band, and can only access wings accompanied. Staff shortages have made this even more problematical. Some meetings have been adversely affected by lack of staff availability.

5.1.3 The Over 50s group are able to meet monthly in the Diversity Centre during the working day. An evening hobbies session for this group was agreed but has not been provided because of lack of staffing cover. The Prison Council meets bi-monthly and is valued by prisoners. Interim meetings are held with wing representatives for advance information on specific issues, for example changes to the visits booking system.

5.1.4 The Diversity Centre continues to provide a wide range of work opportunities which benefit both the prison and the wider community. However, the wheelchair servicing workshop is receiving significantly less work than last year. The workforce for the successful 'Green Shoots' mushroom growing project, has been drawn from the Over 50s group. The Board commends these activities.

5.1.5 The Board notes with concern that Social Inclusion Officer/Equality Officer post is no longer profiled and staffing of the Diversity Centre is not consistent. The one officer available was often unfamiliar with routines and paperwork; staffing the centre was seen as a lower priority. The Board has been concerned that due to staff shortages, the centre has been closed for half a day or a day without prior notice.

5.1.6 The Board notes continuing concern that there is still no wheelchair access to the chapel. There is no Muslim chaplain. Friday prayers do not have a permanent base at present and there are no ablution facilities. The Salvation Army chaplain is still waiting for security clearance and there is no Roman Catholic chaplain. The three paid members of the Chaplaincy have struggled to maintain services. The Chaplaincy has no administration support.

5.2 Education, Learning and Skills; Purposeful Activity including Work

5.2.1 A senior manager has the overarching responsibility for Education, Learning and Skills and Purposeful Activity including Work, all of which is given a high priority. This comprises: traditional academic instruction and development of vocational skills, work within the establishment and limited commercial enterprise. The Quality Improvement Group (QIG), meets bi-monthly, is multi-disciplinary in nature and well-attended. The agenda is comprehensive and addresses many aspects of prison life.

5.2.2 The Board commends the clear emphasis during the year on increasing the number of prisoners in either work or education. New courses have been started, the most recent being domestic tiling. A commercial call-centre has been created in the old electrical workshop and the 'Green Shoots' project grows oyster mushrooms for the catering trade. Additional poly-tunnels have been erected on the farm and within the prison grounds; these supply horticultural produce to the establishment. The farm continues to develop opportunities with a local college in 'use of land' skills but the Board has been concerned about under use of the farm during the year. An initiative for all prisoners to take their Individual Learning Plans to employment as well as education is welcome, but the Board is concerned that some staff in employment are not making full use of this opportunity. Equally welcome is the introduction of schemes for all prisoners to pursue Level 2 Functional Skills in Numeracy and English.

5.2.3 Whilst there has been much to commend, the Board continues to have concerns in a number of areas; most significantly, the number of prisoners still to be found on the wings during the working day. Granite Tor appears to have presented a particular challenge. The Board is concerned that attendance levels and work opportunities still remain below target. Staff shortages have, on occasions, also hindered progress; there have been days when workshops have had to close. Efforts to recruit additional staff for 'industries' have been frustrated by low salary packages, the isolated location of the establishment, and uncertainty about the future of the prison. Other examples of staff shortages include restricted access to the library and the short notice closures of the diversity centre. It is unfortunate that the PICTA classroom has been closed for a lengthy period. The Board notes with concern that staff shortages experienced in the Security Department, impact on security clearances for those in work, resulting in delays and therefore unfilled places especially in the kitchens, call centre and the poly tunnels on the farm. The re-rolling of the prison (no longer resettlement) has also limited numbers available to work outside the prison.

5.2.4 The Board commends that in the workshops and vocational areas, high quality products are in evidence and in the classrooms worthwhile qualifications are being attained. Prisoners are keen to talk about their work and clearly take pride in what they are doing; the prison gardens are just one example of this.

5.3 Healthcare and Mental Health

5.3.1 Due to a continuing high proportion of vulnerable prisoners, the physical and mental healthcare needs of patients are high. In this, the second year under a new provider, the Board considers that the provision of healthcare has been

satisfactory. The Board, however, was concerned to learn that well into the second month of the new financial year, the local manager had still not been informed of her budget, and that she had not yet received any training in financial management. Until the budget had been clarified, staff appointments could not be made and the unit therefore continued to experience periods of staff shortage. In addition, a shortage of available GPs, led to cancellations of surgeries and clinics, especially during the summer months, and, as a consequence, longer waiting times for appointments. The unit has been satisfactorily maintained overall, and efforts have been made to keep the less-than-ideal prisoners' waiting room to a reasonably conducive standard. The waiting room toilet, however, was lacking a seat for several weeks and is often kept locked.

5.3.2 The Healthcare team is effectively-led, and works hard, but there continue to be occasional personality issues with prisoners complaining about the way they have been spoken to by some staff. Applications to the Board (27 related to Healthcare from an annual total of 326 ~ 8.3%) were mainly concerned with the provision of medicines and repeat prescriptions. There have also again been a few complaints about the unavailability of appointments, short notice cancellations, some prisoners having to wait a long time to see a doctor, and waiting times for medications. The Board continues to be concerned that there is no provision of counselling in the prison, and arrangements for social care are still unclear at times. Mental health and social care provision is being stretched, and there appears, still, to be little contact between mental health and psychological providers.

5.3.3 Engagement by healthcare with the prison regime has improved. GOOD boards have been regularly attended, and attendees seem better prepared for these reviews on the whole, although some concerns have been expressed (see 5.7.4). Attendance at other meetings, in particular The Reducing Reoffending meeting, has been much improved on last year.

5.3.4 The Substance Misuse Service (SMS) has worked effectively during the year.

5.3.5 The Board continues to have concerns about access to Healthcare. Prisoners still complain also about the length of time spent waiting in the queue for medications. The Board and Social Inclusion Officer expressed concern in last year's report about the lack of suitable seating for the elderly and infirm at the bottom of the stairs leading to the healthcare dispensing windows. This concern has been acknowledged by the prison management but no seats have yet been installed. The other serious concern is the lack of safety felt by prisoners who have to join this queue, a comment from one prisoner recently that this was the one major area of prison life when he felt unsafe.

5.3.5 The Board notes the continuing challenges presented by the need to provide escorts for prisoners attending hospital appointments and for emergency cases and there have been occasions when the prison regime has been adversely affected. The situation deteriorated as the year progressed, mainly due to further staff reductions, and to staff being detailed to other prisons on detached duties. The one Death in Custody this year occurred at an hour when Healthcare staff were not on duty in the prison.

5.4 Resettlement

5.4.1 The monitoring and evaluation of resettlement is largely carried out in quarterly meetings of the Reducing Reoffending Strategy Committee (RRSC). The Board is pleased to report that attendance of the representatives of the seven pathways has improved this year and written reports are published by those unable to attend. The meetings are well-chaired and action points are usually followed up. The Chair of the RRSC updates each pathway on the current Action Plan. However, the Board remains concerned that there is still a need to develop a more holistic and integrated approach towards reducing reoffending. The Board was aware during the year that there was uncertainty over the nature of prisoner intake. Planning for prisoner resettlement can now be more coherent as the prison becomes a centre for core prisoners with sentences of four years or more left to serve. The Board welcomes the appointment of a new Governor to oversee Reducing Reoffending.

5.4.2 The role of Offender Supervisors is a crucial one in the rehabilitation and resettlement of offenders. The Board notes with much concern the increased workload caused by the redeployment of Band 4 Offender Supervisors to other duties within the prison. The Board is aware of the discontinuance of Job Centre Plus and will monitor how this affects the work of Offender Supervisors. The Board has throughout the year received complaints and applications from prisoners who claim to have difficulty accessing their Offender Supervisor.

5.4.3 The Board is pleased to note that the work of ROTL Boards has been strengthened with a member of the Probation Board contributing to the risk assessment process.

5.4.4 HMP Dartmoor reflects a national problem in the operation of the Offender Assessment System (OASys) with up to 140 prisoners at one time not having a report. During the year, there was evidence that up to 80% of prisoners were arriving in the prison without an OASys, or were not meeting the criteria of a sentence of four years plus. The Board is concerned that the possibility then arises of prisoners being released lacking risk reduction during their sentence, and with Sentence Planning Boards not being completed for all offenders. The Board is, however, pleased to note that all prisoners with less than six weeks until release are provided with financial advice and that there are good links with the local Citizens Advice Bureau.

5.5 Safer Custody

5.5.1 Safer Custody is overseen and coordinated by the safer custody group via monthly meetings. These are well-attended, with representatives from all appropriate areas. The IMB attend as observers or monitor the minutes and data on a monthly basis. The Board was concerned that a change of governor responsibility for safer custody in the first half of the year led to some delay in responding to issues raised by HMIP at the end of 2013. The lead governor has now been established for several months, and maintains a good working partnership with the custodial manager and safer custody clerk. Improvements

have been made to recording and reporting systems. These are now more robust, enabling greater analysis and planning of appropriate responses.

5.5.2 Listeners attend the first part of the monthly meetings and their views are well-received. Listeners receive good support from the Samaritans as well as prison staff. The Board is pleased to note that Listener calls are fewer than in 2013, and are recorded in greater detail, enabling time, place and repeat callers to be identified. When there are new arrivals in reception, Listeners are now called so that immediate face to face contact is made.

5.5.3 The Board has noted with concern that recorded incidents of self harm, the number of prisoners on open ACCTs and recorded assaults and fights are all higher than in 2013. Although this might reflect an increase in the number of incidents, it is possible that the increased figures reflect improvements in recording and reporting methods. The clerk now plays a crucial role in coordinating ACCTs data, alerting staff of reviews and ensuring written communication is received if attendance is not possible. The Board welcomes that increased attention has now been given to victim support.

5.5.4 On a number of occasions prisoners have expressed concerns about their safety in the medication queue in the afternoons. The Board notes with concern that this is not profiled into the staffing structure. Currently Oscar One only conducts "walk bys" to provide reassurance.

5.5.5 A member of the Board attended the one death in custody (January 2014). The prison made every effort to contact relatives but this was not possible. The prison paid for the funeral in entirety.

5.6 Residential Services

5.6.1 Accommodation The Board has observed throughout the year that tors are generally clean and tidy. Cells have the required furniture which is in reasonable condition. However, some cells can be cold, damp and draughty. The Board welcomes the installation of privacy curtains in double occupancy cells. The Board strongly endorses the prison management's recent application to have double occupancy removed by reducing Certified Normal Accommodation (CNA), as single cells are simply not large enough to accommodate two men with any decency. The Board welcomes the temporary repair work on Granite and Fox Tor roof and the long overdue rolling programme of shower screening on all wings.

5.6.2 Kitchen The manager leads a well-organised team of staff and prisoners; however, slow security clearance due to staff shortages in Security has led to prisoner vacancies in the kitchens. The lunch menu change initially caused some negative reaction but this is now resolved. The staff from the kitchen regularly attend serveries to check comments books. Food representatives also meet with the catering manager.

5.6.3 Family Contact Phones are accessible on all wings with few reported problems. The Board was concerned that earlier in the reporting year the visits system was under severe pressure. Prisoners and families complained that Visiting Orders were taking too long to process. An on-line system was

introduced and the Board will monitor how effectively this works. Visits are run efficiently by Choices, with a good variety of food available. The small size of the Visits Centre reduces the number of visits which can take place. The Board notes the efforts the prison has made to increase available places, but regrets that this has resulted in a smaller crèche area, and some loss of privacy for families. The Board has been extremely impressed in the past with Family Days but notes with regret that these have now ceased due to staff shortages.

5.6.4 The gym The gym is well-run with good equipment and has responded to recent changes in regime by modifying procedures effectively. Some prisoners have complained that their gym session has been curtailed as a result of staff shortages.

5.6.5 Library The library is an effective resource but the Board has noted that sessions have been missed due to staff shortages and for lock downs. There is no provision on Bank Holidays.

5.6.6 Reception This unit works effectively. The Board notes with concern a continuing problem with property loss, mostly on transfer. This generated a large number of applications to the IMB (63, of which 33 were for property lost on transfer from other establishments).

5.6.7 Induction There is a comprehensive induction programme which the Board has observed to work reasonably well.

5.7 Segregation, Care & Separation, Close Supervision, Order and Discipline

5.7.1 Cells in this unit are adequately furnished. During the year there have been occasions when prisoners have managed to cause significant damage to cells resulting in some of the accommodation being out of use. The Board welcomes the introduction of a gym treadmill into the unit.

5.7.2 The Board has, on occasions, been concerned about staffing. The unit used to be staffed by officers experienced in working in the segregation environment. With the introduction of MTT, this is no longer the case and it has placed heavy demands on staff unfamiliar with routines and working practices. At times, again due to staff shortages, there has only been one member of staff on the unit. This has challenged the regime. For example, there have been instances where it has not been possible to unlock prisoners for the IMB. The Board, however, continues to be impressed by the commitment, professionalism and flexibility of staff here.

5.7.3 The Board has been concerned that occasionally the IMB member on rota duty has not been informed when a prisoner is transferred to the unit. This largely arises due to staff being deployed to the unit who lack procedural knowledge. When Board members have had the opportunity to monitor the arrival in the unit of prisoners under restraint, this has been carried out professionally.

5.7.4 Board members have attended reviews on a regular basis; there have been a few occasions when the member attending has not been notified of short

notice changes and cancellations. The Board notes the regular attendance of Healthcare but has continuing concern that the healthcare representative is still not always sufficiently briefed. Overall, reviews have been conducted professionally with prisoners being treated with decency and fairness throughout; paperwork has been thorough. There have been fewer instances where prisoners have been retained in the unit for lengthy periods and, where they have, they were usually awaiting transfer. The board is concerned that some prisoners see the unit as a way of gaining transfer to another establishment. During the summer period, the unit was very busy with some prisoners not feeling safe to return to the wings; it was not uncommon during this period for prisoners to be placed on 'close confinement' on the wing because no accommodation was available in the unit.

Section 6

ADDITIONAL AREAS

6.1 Programmes The Board notes with serious concern the continuing lack of programmes for rehabilitation.

6.2 Time Out Of Cell Due to staff shortages largely caused by staff reductions required by MTT and the requirement to contribute nationally through Detached Duties, the Board has been concerned about the frequent number of wing lock downs.

Section 7

THE WORK OF THE INDEPENDENT MONITORING BOARD

7.1 Board duties have continued to be split between rota visits and addressing applications from prisoners on a weekly basis. One Board member was assigned to rota visits each week, while two were available to process applications, if required. Every effort has been made to provide an IMB induction for prisoners newly arrived at HMP Dartmoor.

7.2 Each Board member has had an area of special interest (ASI) and their reports have been discussed at monthly Board meetings. ASI monitoring has involved observing a number of prison meetings including: the Prison Council; the Safer Custody Group; the Quality Improvements Group; Equality Action Team; Segregation Monitoring and Review Group; Security; Segregation, Monitoring and Review Group; and Reducing Reoffending. In addition, individual discussions have taken place with the Governor and the management leads for specific areas. The Board has been represented at the Area IMB Chairs' meeting.

7.3 Issues of concern have been raised with the governor through rota reports and directly at the chair's monthly meeting. The governor, or his deputy, has also attended the IMB monthly Board meetings for a dedicated agenda item and he has continued to be open and frank in addressing the Board's concerns.

7.4 Where possible, Board members have attended segregation reviews (GOOD Boards). Less regularly, Board members have attended adjudications and ACCT

reviews. There have been five call-outs for serious incidents which were all attended by IMB members, although the command suite was not opened.

7.5 Maintaining Board numbers has continued to be a challenge. Developing a Board that is truly representative of the community continues to prove elusive.

7.6 A breakdown of Board statistics and applications can be seen below:

BOARD STATISTICS	
Recommended complement of Board Members (reduced from 16).	14
Number of Board Members at start of the reporting period.	13
Number of Board Members at the end of the reporting period.	8
Number of new members joining within the reporting period.	0
Number of members leaving within the reporting period.	5
Total number of Board meetings during the reporting period.	11
Total Number of visits to the establishment.	585
Total number of segregation reviews attended.	83
Date of Annual Team Performance Review.	30/9/14

APPLICATIONS					
Code	Subject	2011/11	2011/12	2012/13	2013/14
A	Accommodation	12	8	9	6
B	Adjudications	8	2	4	10
C	Equality and Diversity	1	8	8	5
D	Education/Employment/Training including IEP	12	27	16	7
E1	Family Visits inc. Mail and Phone	15	47	53	37
E2	Finance/Pay	0	17	15	23
F	Food/Kitchen related	2	3	7	6
G	Health related	15	50	58	27
H1	Property within establishment	17	47	29	30
H2	Property during transfer/in another establishment			37	33
H3	Canteen, facilities, Catalogue shopping	0	12	9	4
I	Sentence related (inc. ROTL, parole, release dates, re-cat. etc.	21	34	34	47
J	Staff/prisoner/detainee concerns inc. bullying	28	21	37	30
K	Transfers	10	38	17	25
L	Miscellaneous	14	50	17	32
	Total Number of IMB applications.	155	364	350	322
	Of total: number of confidential access was.	N/R	8	13	5