



ANNUAL REPORT

HMP BRINSFORD YOI

JUNE 2013 - JULY 2014

STATUTORY ROLE OF THE IMB

The Prison Act 1952 Immigration and Asylum Act 1999 requires every prison and IRC to be monitored by an Independent Monitoring Board Appointed by the Secretary of State from members of the community in which the prison or centre is situated.

The Board is specifically charged to:

- (1) satisfy itself as to the humane and just treatment of those held in custody within its prison and the range and adequacy of the programmes preparing them for release.
- (2) inform promptly the Secretary of State, or any official to whom he is delegated authority as it judges appropriate any concern it has.
- (3) report annually to the Secretary of State on how well the prison has met the standard and requirements placed on it and what impact these have on those in its custody.

To enable the Board to carry out these duties effectively its members have right of access to every prisoner and every part of the prison and also to the prisons records.

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3.0 Description of the Prison

- 3.1 HMP Brinsford YOI is situated north of Wolverhampton in the Midlands. The prison establishment holds both remand and sentenced young men between 18 and 21 years.

The prisoners are housed within four two-story residential blocks comprising of 4 Wings on two levels, each with single and double occupied cells. All cells have in cell sanitation, but shower facilities are provided in separate facilities elsewhere on the wing hub.

The Segregation Unit is in a separate wing.

A fifth block on two levels comprised predominantly of single cells with integral shower and toilet. This wing houses mainly enhanced young adults.

The establishment when fully operational is able to accommodate 577 YOI.

- 3.2 The catchment area of HMP Brinsford YOI was generally West Midlands, Staffordshire and surrounding counties. However, this is no longer the case, and many YAs are shipped in from other establishments from the whole of the East and West Midlands, North and South Wales, Bristol, Portsmouth, Devon and Cornwall, Cheshire, and South Yorkshire.

Inevitably because of the distances involved many young adults have few or no visits from family and friends.

- 3.3 Healthcare is provided to a very high standard by the Staffordshire and Stoke on Trent Partnership NHS Trust. General Practitioner services are provided on a contract basis and includes out of hours service. Some YAs with serious mental and behavioural issues requiring both psychiatric and psychological support provided by the Health Care Trust

- 3.4 Educational Skills are provided by Milton Keynes College

- 3.5 Outside Organisations continue to provide ongoing support and these include:

Probation	De Paul Trust
NACRO	HAILO
Trailblazers	Drugs & Alcohol Support
ITSU	

- 3.6 Following the damning report of the Her Majesty's Inspector of Prisons in November 2013, there is extensive renovation work taking place to improve the overall safety, and accommodation of prisoners. A number of departments providing safe and improved facilities for YAs has commenced, and it is anticipated that one Residential Wing will complete its upgrade and refurbishment by the end of October.

4.0 EXECUTIVE SUMMARY

- 4.1 This report sets out two six month periods in which there were separate Governors for each half of the reporting year, each providing a clear distinction in style of management

The IMB report of 2012/13 outlined a number of concerns both structurally and managerially. These related to the poor conditions of the prison estate, the appalling accommodation in which the YA's were required to live; the ongoing issues related to 'out of cell' activity including education; meaningful employment, and resettlement, and the deteriorating staffing levels

Despite the IMB having raised its concerns about the appalling cell conditions including the burnt out windows for a period of 10 years, these were wholly, if not partially ignored.

At a strategic level, it was thought these issues were not addressed because of the financial constraints imposed by Fair and Sustainable and 'bench marking' initiatives; the revenue implications resulting in staffing shortfalls and capital constraints evident by the poor state of the infrastructure of the prison.

- 4.2 This was perceived to be the result of cost pressures imposed on the MOJ and resulted in the perception that the prisons Management were either unable or unsupported in identifying the issues and take a proactive approach in introducing measures to combat the failings.
- 4.3 The HMP Ministers Inspectorate of Prisons damning report in November 2013 confirmed much that had been highlighted by the IMB.

HMP Brinsford was effectively placed in 'Special Measures'.

- 4.4 A new proactive and dynamic Governor was appointed and his Management Team were tasked in turning HMP Brinsford around., which to date is being successfully achieved in a number of essential areas.
- Whilst there remains much to be done, there have been numerous new initiatives introduced which have identified the prime issues necessary to meet the basic needs of the young men held within the prison. These are targeted at

- the provision of the prisoners basic needs,
- safety, security and respect
- improved accommodation;
- need to develop a meaningful working relationship with prison staff
- proactive development of education and meaningful work
- resettlement programs.

- 4.5 Funding has been provided for the upgrading of the prison and accommodation. First night accommodation has been refurbished providing a safe and secure environment for those young men newly imprisoned.

- 4.6 Further refurbishment is being undertaken elsewhere in the prison. One wing is in the process of refurbishing, cell windows have been replaced, facilities within the cells will be upgraded; specifically the sanitation facilities which have been improved to provide privacy and dignity to those sharing a cell.
- 4.7 An **Independent Living environment** will be introduced on this Wing to support particularly vulnerable young men with specific emotional and mental health needs who would have previously been subject to bullying by other prisoners.

Upgrading of a second Wing will take place in autumn 2014 and the roll out and refurbishment of the remaining prison wings will commence thereafter as further funding comes on stream.

- 4.8 In conjunction with this process, the Governor and his Senior Management Team are actively involved in developing processes and procedures to embed the following:
- violence reduction measures,
 - reduce bullying and self harm,
 - reducing reoffending,
 - resettlement and the provision of supportive processes.

- 4.9 In relation to staffing, the levels of long term and short terms sickness have reduced markedly in recent months and this is a credit to the Governor, the SMT and staff in post who despite the shortfalls endeavour to maintain a safe service.

During the reporting period, staffing levels continued to be a concern and measures have taken place to introduce a programme of 'Detached' officers from other establishments; this has been both supportive and beneficial. However, recruitment continues to be an issue. Because of the staffing constraints, there are many occasions when the YA are confined to their cells and out of cell activities and association are often foreshortened or not allowed.

- 4.10 The Board is pleased to report that there is a positive working relationship with the Management Team. The Board is fully informed of all events and are actively invited to Prison Meetings which is appropriate for them to attend.

ISSUES

Issues for the Minister

1. The Board has welcomed the change of leadership within the Prison and the commitment and determination demonstrated by Governor Trent and the SMT to turn around this failing prison. They can be commended for their hard work and tenacity in bringing about the changes needed for the safety and security of the YAs and management of the prison.

However, it is unfortunate that it took so long for the difficulties to be recognised by HMIP. Notwithstanding this, we would request that now funding has been identified to improve the facilities and management of the prison, this should be ongoing.

2. The numbers of young men being transferred to HMP Brinsford from significant distances results in many prisoners not having visits with their family and friends. Whilst it is recognised that this is, by and large unavoidable, it would be beneficial to the YA if some prior consideration would be given to the distances from their family formed part of the decision to transfer.

Issues for the Prison Service

1. The Board continues to have concerns about loss of prisoner belongings resulting from transfer from previous prisons. The cause of this is often due to the lack of accurate hand written property records, a situation which would benefit from the introduction of computerised record keeping. Notwithstanding this, it is also felt that there is a failure by the transport provider to accept the totality of the YA belongings during inter-prison transfer

On many occasions the transferring prison fails to respond to complaints about this matter in a timely manner, and a refusal or procrastination in compensating the prisoner

2. Inevitably, a shortage of staff results in confinement to cells and loss of association and out of cell activity. This is clearly an issue that can not be helped at this time, but there must be some consideration about the provision of adequate staffing to maintain the management and safety of the prison/ers.

Issues for the Governor

1. To continue to maintain the ongoing initiatives for change and improved conditions for the YA.
2. To continue taking steps to extend the range of more meaningful employment programmes and training for YAs, and particularly in practical and vocational skills.

3. To continue with the work being undertaken in the use of the IEP scheme particularly in the area of YA refusal to attend education and other out of cell work, and to ensure that there continues to be consistency in the standard of decision making processes in relation to adjudications and paperwork and procedural processes throughout the prison.

To monitor the relevance of education provision at HMP Brinsford, and establish if any new courses could be provided to enhance employment prospects for the YAs following release.

For a number of reasons it appears that MKC are failing to provide all the courses they are contracted for. Therefore, it is not unreasonable to expect that steps be taken for MKC to be held accountable for this shortfall in contractual obligation.

To continue increasing staffing levels to meet operational and safety requirements of the YAs and the service.

5 AREAS WHICH MUST BE REPORTED ON

5. 1 Security

This small department is the most important in the prison where experienced officers and civilian staff work closely together. The department also rely on the help and commitment of all other personnel working within the prison. This department has been recognised regionally for its work in intelligence gathering.

During the reporting period there have been a number of staff changes with the most important being in February when Ms S. Lewis, Governor was appointed as Head of Security.

Meetings

Monthly meetings are held with the open part being well attended by both prison staff and invited staff from outside agencies, i.e. GEOAmev. This is followed by the second part, which has restricted attendance.

Disruptive prisoner meetings are held on a weekly basis where all disruptive prisoners, either through illicit or poor behaviour are discussed within a multi disciplinary group and an action plan formulated around their management. Counter Terrorism meetings are held bi-monthly to discuss any prisoners of interest.

A covert testing program has been introduced where the department can test the integrity of security procedures to enable any breaches or short falls in the system to be addressed.

Cell searching and staff searching has improved with the added assistance of the West Midlands Regional Dog Search Team, with intelligence based searching taking place at unexpected times, which has resulted in a number of drug, mobile phone and phone accessories finds.

Drugs are a continual problem, but the M.D.T rate has improved during the reporting period, which is reflected in Brinsford being just over target, in addition suspicion tests are carried out.

The intelligence gathering has also improved during the reporting period, with the increase of IRs to over 400 per month. With the increase in intelligence it has enabled 16 visitors to be arrested and over 200 mobile phone and drug finds. The use of closed visits has also increased with an average of 8 prisoners on these each month.

Cell Fires were at a high during the previous reporting period but due to the hard work lead by Brinsford's Fire Officer these have considerably reduced during this reporting period.

The department works closely with other departments including Safety to share information especially around anti social behaviour, bullying and violent incidents.

Overall during the reporting period considerable work has been done to prevent illicit articles entering the establishment and the gathering of intelligence to prevent disorder or an escape.

The department had 5 recommendations from the 2013 HMIP report and are working to achieve all of these in the near future.

5.2 Reducing re-offending and Resettlement

5.2.1 A very competent Head of Reducing Reoffending has been appointed to review, revise, streamline and standardise the pathways and process of Reducing reoffending and Resettlement, and the linkage with improving the educational prospects and meaningful activity for YA across the prison.

5.2.2. There is much prospective work to be done in this area and considerable structural progress is anticipated, particularly in the area of Resettlement.

Prior to release from prison, measures are to be reinforced to ensure that the YA is seen to discuss their immediate housing needs and ongoing support in the community.

There is considerable work being undertaken in conjunction with NACRO and SORA who ensure that the YA with no firm housing provision is collected following release and continue to provide support and supervision until the YA is safely housed and settled.

5.2.3 There is a recognition that close family ties are an essential part of the process of reducing reoffending and resettlement. A programme of work is being undertaken to develop family centred visiting programmes for YAs with small children.

5.2.4 Considerable work is planned to provide play provision during family oriented visits which enables the YAs with small children the opportunity to spend time playing with and enjoying their children, and developing a continuous bond so necessary for the preparation of the YA return to his family on completion of his sentence, and to maintain a productive relationship with his partner and children.

Parenting classes are currently being considered and funding is being sought to recruit a Family Liaison Worker.

5.3 Safer Custody

This department also incorporates Suicide Prevention including monitoring of ACCT documents. The monitoring of these documents continues to improve due to more training for the staff which has produced a greater understanding of their importance.

Meetings are well attended by staff and are held monthly, with a good input from two YAs who are part of the listener group. This group also work closely with a local Samaritan group and meet with them regularly.

The use of listeners have been improved and it is anticipated that they will be incorporated into the planned refurbished 1st night suite.

Bullying is still a major concern, but every effort is being made to understand this with regular "Bullying Forums" to try and resolve this. This is a challenging issue. Future research in this area is planned.

The board continues to support the dedicated staff involved with the YA's despite the recent cutbacks.

5.4 Segregation

The Separation and Care unit is extremely well run. However, whilst all the prison officers allocated to this area demonstrate a high standard of professionalism and care, there is often times when there is a lack of continuity because there is no permanent allocation of staff to this area.

Notwithstanding this, the Board is satisfied that the paperwork relating to the management of the YAs in this area is properly managed and maintained.

All prisoners are seen and spoken to the Board member during weekly rounds or at GOOD reviews which take place on average once a week, or more often as the R49 provisions require.

Quarterly Segregation Monitoring and Review (SMARG) meetings are being reviewed, and Adjudication Standardisation meetings which including monitoring of adjudication record by peer review is in progress.

5.5 Race Equality and Disability

Prior to 2014 the Diversity Team meetings at Brinsford were regularly held on a monthly basis and included a prisoner representative from each of the wings; regrettably, this has changed considerably.

During the first half of 2014 many of the monthly meetings failed to occur due to the following stated reasons:

- lack of time
- availability of staff
- prison needs

There has been some improvement during the last six months but cancellations still takes place often at short notice with frequent changes in the date and times of planned meetings taking place.

Regrettably, the team are still not in a position to include prisoners (seemingly due to being unable to prepare them for their role or perhaps because of the length of time without their contribution). As a result no prisoners have been identified to join the Diversity forum.

The purpose of the attendance of prisoners in the discussions is to encourage them to identify problems on the wings and to prepare themselves to bring added value for the main meeting. They are able to report to their colleagues on the work that the prison staff are doing in this area. Although not legally required this is seen as 'best practice' and prison staff should be encouraged to reintroduce prisoner representation as soon as possible.

The meetings, observed by the IMB, have been chaired by the Deputy Governor and are well structured. One main difficulty is that because of serious staff shortages designated staff are often unable to attend meetings or complete emerging actions by appointed times.

Discrimination Incident Reporting Form (DIRFS) are often not completed or investigated in timely manner. There is one officer responsible for investigations but sufficient time is not allocated for this officer from normal responsibilities to complete them. On occasion such investigations can be set aside and forgotten about.

The Learning Disability Screening Questionnaire (LDSQ) continues to be used for new prisoners. The information from the LDSQ is passed to the relevant areas within the prison to ensure further support for the subject prisoner. Currently Brinsford does not hold any physically disabled prisoners.

The introduction of 'first night wing' is successful. This gives prisoners some degree of security and the feeling of safety until they are equipped with the move to a new prisoners wing.

It should be noted that bullying on the wings, in the main, continues to be a problem within Brinsford. The incidence of racial disharmony is not apparent but the prison officers seem to be aware and active in identifying and combating such occurrences.

The Board is satisfied that the prison is aware of the shortcomings highlighted above and are making some positive moves to make improvements.

5.6 Learning and Education Skills

Education, learning and skills continues to be provided by Milton Keynes College.

At the onset of 2013/2014 MKC had significant difficulty in recruitment and retention of tutorial and vocational training staff. This resulted in many classes being cancelled or discontinued until a suitably qualified tutor could be found.

In the latter half of the reporting period recruitment has shown improvement. However, there continues to be a shortfall in attendance in the majority of the educational programmes. Much of this is apparently due to YAs refusing to undertake education. On some occasions this is thought to be because YAs having already attended the courses on offer, or because the allocation to these courses is inappropriate. This is clearly an issue of allocation and work continues to be undertaken to resolve this.

Whilst the contractual requirement is for at least 80% attendance in education, the actual figure is rarely above 60% to 65%.

When fully established HMP Brinsford has 577 YAs held within the prison. Despite best efforts, there are limited numbers of jobs available in vocational training programmes, Farms and Gardens, Cleaning, catering, hospitality services, waste management and bricklaying.

The outcome is that many YAs spend considerable time within their cells. Whilst, much is being done to address this, the lack of purposeful activity remains a cause for concern.

Vocational Training

Vocational training tends to be more attractive to the YO's. Vocational skills courses including bricklaying and plastering proved difficult to retain due to difficulty in recruiting suitably trained Vocational Tutors.

Bricklaying has now been reinstated and the Course Tutor has been successful in gaining a good relationship with the YAs in training which to date has produced good results.

Plastering courses proved to be significantly more difficult to provide. Suitably qualified VTs were both difficult to recruit and retain. This course was no longer sustainable and has been discontinued.

Industrial programmes

Whilst Plastering was no longer sustainable, in its place new initiatives are being investigated and whilst it is early days there is a view that once the workshops have been reconfigured and upgraded to initiate the programme of work, YAs will gain experience in Industrial packing; cycle maintenance; Fork Lift truck training and other meaningful work experiences

The Employment Academy

The Employment Academy is planned for launch in September 2014. The new innovation is being developed in partnership with MKC and the Waste Management Industry Training and Advisory Board (WANTAB) and Enviro-Waste Solutions (EWS) The Academy will focus on the recycling industry and will be developed within HMP Brinsford to provide vocational training and employment opportunities for offenders whilst in custody, which will hopefully lead to employment and further training upon release. The uptake of this programme has been significant and it is hoped that a number of YAs will seek to be included in this programme will continue

Release on temporary licence (ROTL)

The number places of ROTL places are slowly increasing.

The Governor and SMT are actively looking toward increasing the number of opportunities available for YAs to work towards apprenticeships and work place skills to enable them to find employment following release from prison.

During 2014, a number of ROTL YAs were given opportunities to join apprenticeship schemes.

Airborne Initiative

Earlier in the year, opportunities were made available for those ROTL YA's deemed suitable, to spend a week on a prison initiated, supervised 'outward bound' course on Dartmoor.

This proved to be an extremely beneficial opportunity for attending YA's, who it is felt learnt many useful and personal development skills, and will give the incentive to embark upon meaningful employment post release.

5.7 Health Care

Staffordshire and Stoke-On-Trent Partnership NHS Trust continues to provide healthcare services at Brinsford.

General Practitioner services are provided on a contract basis and that includes an out of hours service. Dentists, opticians, psychiatrists and psychologists are also provided by the Trust.

Nurse led clinics are provided in the areas of sexual health, behavioral therapy, and drug rehabilitation.

Every young adult is seen by a nurse on arrival at Brinsford and this is followed up with a more rigorous assessment of needs the following day.

At the start of the reporting period there were concerns about the poor condition of the cells in Healthcare and the number of prisoners present as in-patients who were there for non-clinical reasons.

Both of these concerns have been addressed and at the end of the reporting period there is a comprehensive plan for the refurbishment of the accommodation in line with refurbishment elsewhere in other residential areas.

The new management have now made it clear to all that non clinical residents are not to be accepted in Healthcare and this is working well.

The Governor in charge of the area has a clear vision of how things should be done and will ensure that his policies are implemented.

A ban on smoking in Healthcare was implemented and that has been successful,. Help is given to those young adults who need it to offset their cravings for nicotine.

The HMIP report for Healthcare was very positive and reflects well on the work they do. The Health Care provision within HMP Brinsford is to a very high standard. Many of the YAs requiring care are very vulnerable and on some occasions require treatment which is best provided in Secondary Mental Healthcare facilities.

Regrettably, there have been a number of periods during the reporting period when despite every effort by the in-reach team, secondary services have failed to accept a seriously ill patient in a timely manner, which despite the care provided within the prison has been detrimental to the YA.

This is no reflection of the prisons HC team, and is more a symptom of the increasing shortfall in health care provision within the wider Health Care community.

In the wider prison environment, self harming continues to be a worrying situation. the management by way of ACCT process continues to require careful scrutiny to ensure the safeguarding of these vulnerable young men.

In relation to vulnerable YAs a recent scheme to develop other suitable and well trained 'listeners' is being established. This has proven to be beneficial to the YAs

Healthcare at HMP Brinsford is well run by a dedicated team of staff. There is always a nurse on duty but it has caused some concern in the department that the service may be overstretched at night if an incident occurs.

A member of the Healthcare team attends GOOD reviews and provides good background information about the prisoner if appropriate.

5.8 Kitchen

During the last reporting period, the catering facilities within the prison had been a source of some concern, particularly in relation to the catering equipment and essential.

Capital spending had been limited due to past available resources. However, this situation is improving and some capital resources have been made available to replace dishwashers, ovens and specialist cooking equipment.

The Ventilation system was historically problematic but capital funding has been made available to resolve this matter. However the electrical supply to the prison is on the whole inadequate, particularly in the kitchens which it is frequently found to be inadequate to meet the load required.

Notwithstanding these issues, the Catering staff are to be particularly congratulated for the quality and range of food they provide with very limited financial resources for each young YA. However, during the second half of the reporting period, a decision was made to replace a cooked lunch with a packed lunch, served to the YAs in their cells.

Whilst this might be nutritionally adequate, it may not be enough for a YA who is still growing and developing. The replacement of a cooked meal by a packed lunch created considerable consternation for the YAs since they were no longer able to associate with their friends during the lunch period. None the less the YAs no longer complain about the lack of interaction, but complaints about the adequacy of the lunch time meal still takes place but in reducing numbers.

The staff must also be praised for the supervision and training they give to YAs who undertake the NVQ training programmes.

It is unfortunate that the Catering Manager is not given the freedom to source some produce locally since the cost implications of Central Procurement is not always financially beneficial to the prison.

5.9 Physical Education/Exercise

The Prison has facilities to provide a wide range of physical education and exercise. During the latter half of 2013, providing YAs with the full opportunities to utilise the facilities was difficult due to the allocation of Gym and PE officers to the wings to support shortfalls in those areas. However, this is no longer the case but a new programme of access to physical education and exercise is taking time to embed into the changing regime on the Wings.

The facilities consist of a multi-functional hall, weight and CV training rooms. Outside there is a grass pitch and astro-turf pitch which is in need of renovating. This is currently under review.

Rugby and Football are played within local leagues.

Inter-wing Volleyball and 5 aside football is also played.

During the second half the reporting period, a running challenge as been set up and YAs face the challenge of running 75 miles over a period of time.

First Aid and active IQ is undertaken at various levels.

Since May, kit has been made the responsibility of the YAs.

Airborne Initiative

As previously reported at the start of 2014 YAs suitable for ROTL were eligible for inclusion in the Airborne Initiative. This is a 5 day course on Dartmoor which was much enjoyed by the YAs but had a downside in taking 2 PEOs away for a week.

This year a sports day was held for 'Children In Need' and £431.27p was raised.

6 ADDITIONAL AREAS TO REPORT ON

Reception and Induction

The Reception & Induction program was giving considerable cause for concern during the first half of the reporting period, and the initial part of the second part of the reporting period.

YAs appeared to be given little support and preparation and were to often moved to other wings without adequate assessment of their needs.

The Induction program existed but often was not implemented due to the pressure of time and frequent shortage of staff in this area.

During the second half of the reporting period, processes and procedures were reviewed and revised such that **Reception and Induction now works efficiently**, and YAs are held safely with relevant checks are undertaken as necessary on admission to the prison.

The only concern the Board has relates to the storage, listing and management of prisoners property which causes concern for the Board. This often results in difficulty in locating missing property. This problem is not confined the HMP Brinsford, property management appears to be a problem throughout the prison establishment.

Broad Relationship with SMT and staff

The Board commends the hard work of the Governor, SMT and staff at HMP Brinsford. It is recognised that much continues to be done, but the IMB will provide support whilst remaining a critical friend.

Monitoring fairness and respect for people in custody

The IMB have a good working relationship with the Governor and the SMT, and action is taken to address any issues raised by the Board in a participative and collegiate manner.

7.0 THE WORK OF THE INDEPENDENT MONITORING BOARD

7.1 Board Structure, membership and activity.

The IMB Board at HMP Brinsford has allocation for 16 members. At the beginning of the reporting period there were 9 members.

However, in the first half of the reporting period, one very valued member was required to leave through Tenure. At the end of the reporting period a further two members have resigned. One because of business commitments, and the other because she had come to the end of her University studies and had taken employment in the Drug rehabilitation services.

There is a significant shortfall in Board numbers, but a recent recruitment drive has raised a small number of applicants which are being considered.

At the beginning of 2014, the Chair , Vice Chair and BDO were re-elected.

Rota visits occur weekly, two Board members share the weekly rota with visits taking place each day.

Applications are dealt with weekly, and the numbers during 2013/14 There were 109 applications in 2012/13 and a slight rise in 2013/14

There is a significant rise in complaints regarding the loss of property experienced by YAs. As indicated previously, many of these losses result from inter prison transfers.

Board meetings take place Monthly, and the Governor or Deputy attends each meeting giving a full briefing of progress within the prison and information which is of assistance to the Board and its function. These discussions are frank and open and issues raised are listened to both courteously and in a productive and positive manner.

7.2 THE WORK OF THE INDEPENDENT MONITORING BOARD

BOARD STATISTICS	
Recommended Complement of Board Members	16
Number of Board Members at start of the reporting period	9
Number of Board Members at the end of the reporting period	6
Number of members leaving within the reporting period	3
Number of New members joining within the reporting period	0
Total Number of Board meetings within the reporting period	12
Total number of visits to the Establishments	415
Total number of segregation reviews attended	97
Date of Annual Performance review	Nov 2013

7.3 STATISTICS ON APPLICATIONS TO IMB HMP BRINSFORD YOI

Application	June 2012	June 2013	June 14
Association	0	0	1
Canteen	9	13	12
Cell Conditions	0	1	5
Complaints/Staff	16	2	9
Disciplinary concerns	5	14	23
Education & Library	0	1	3
Haircuts	0	0	0
IEP	4	0	2
Lack of Gym	1	1	1
Miscellaneous	19	16	43
Missing mail/property	14	17	35
Personal Health	1	6	8
Race/Religion Problem	0	1	0
Relocation request	2	4	1
Reception	0	0	0
Telephone	2	2	4
Transfer out	8	5	8
Unfair Treatment	3	8	9
Visits/visitors	0	6	3
Employment issue	3	8	9
Sentenced Related HDC etc		2	20
Catalogue purchase			3
TOTAL	87	107	199
TOTAL NUMBER OF CONFIDENTIAL ACCESS	4	3	6

Applications are made by either placing requests in any one of the eight application boxes, which are situated throughout the establishment and collected weekly by a Board member or verbally when prisoners see a Board member. All applications are dealt with weekly.

END OF REPORT

Josephine Chapman