



**THE INDEPENDENT MONITORING  
BOARD**

**at**

**HM PRISON KIRKHAM**

**ANNUAL REPORT**

**1<sup>st</sup> January 2010 – 31<sup>st</sup> December 2010**

**FOR PRESENTATION**

**TO**

**THE SECRETARY OF STATE**

# Section 1

## THE STATUTORY ROLE OF THE IMB

The Prisons Act 1952 and the Immigration and Asylum Act 1999 require every prison and IRC to be monitored by an independent board appointed by the Home Secretary from members of the community in which the prison or centre is situated.

The Board is specifically charged to:

1. Satisfy itself as to the humane and just treatment of those held in custody within its prison and to the range and adequacy of the programmes preparing them for release.
2. Inform promptly the Secretary of State, or any official to whom he has delegated authority as it judges appropriate, any concerns it may have.
3. Report annually to the Secretary of State on how well the prison has met the Standards and requirements placed on it and what impact these have on those in its custody.

To enable the Board to carry out these duties effectively its members have right of access to every prisoner and every part of the prison and also to the prison's records.

# Section 2

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# Section 3

## DESCRIPTION OF THE PRISON

### Certified and Operational Capacity 592

HMP Kirkham occupies the site of a former RAF technical training centre. The site was taken over by the Home Office in the early 1960s and has been in use as a prison since 1962. With few exceptions the infrastructure and services are World War II vintage, although prisoner accommodation is relatively new having been redeveloped over the period 1990-1999.

It is a Category D Open Prison in the North West Area holding adult male convicted prisoners. The Area Manager is Alan Scott and the Governing Governor is John Hewitson. They are supported by 117.5 Prison Service unified grade employees, 91.6 non-unified personnel and over 50 external staff including those providing education and healthcare.

There are 24 billets which provide single occupancy basic living accommodation. There is also a 39 bed Next Steps Centre which has been developed to promote independent living and reintegration into the community.

### Prison Facilities:

In addition to core residential accommodation the following facilities are available:

- Access to jobs (voluntary and paid).
- Christian Chapel and a 'Multi Faith' Room.
- External initiatives including the DHL canteen distribution for North West Prisons.
- Farms and gardens. A large gold medal was won at Southport Flower Show 2010.
- Fitness Instructor training leading to qualifications.
- Fork Lift truck training and qualifications.
- Gymnasium facilities for use by offenders, staff and invited members of public.
- Healthcare Centre – contracts with the North Lancs Primary Care Trust.
- IPAC – Information for Prisoners and Advice Centre –staffed by officers and inmates. Local volunteer and charity groups assist eg CAB.
- Large conservation area with a herd of cattle and other animals.
- Learning & Skills Department, with IT facilities. Manchester College is the Education provider. Lancashire College also provide IT training.
- Library -provided by Lancashire County Council.
- NVQ courses in building and painting and decorating.
- Recycling Unit.
- Video Conferencing Suite.
- Visits Centre and facilities for family days.

The following Agencies offer support at various levels in the prison:

(potential funding crisis for some in 2010/11)

- Age Concern
- Arooj: A Social Enterprise, not for Profit Company
- Citizens Advice Bureau: deal with debt management & welfare issues
- Community Re-Integration
- CXL: careers advice
- Disability North West
- Drug Intervention Programmes: provide support on release
- Job Centre Plus: Benefits advice
- Lancashire Probation Service
- Langley House Trust
- NA and AA: Narcotics and Alcohol Anonymous
- National Association of Prison Visitors
- NAVAJO: Gay & Lesbian issues
- P.O.P.S.: Partners of Prisoners: family issues & visits
- Royal British Legion: Resettlement issues
- Samaritans: prisoner counselling, support & training of Listeners
- Shelter
- SOVA: Supporting Others Through Volunteer Action
- Tower Project: support on release
- Victim Support: work with Resettlement Committee
- Wigan Offender Accommodation Resettlement Service

The Charities below offer work in the community for prisoners prior to release or paid employment:

- Age Concern shops Blackpool, St Annes
- Alexander Blind Home Blackpool
- Banana Motors Oldham
- Barnados shops Blackpool, Preston, St Annes
- Butterfly Group Blackpool
- Criminal Information Bureau Liverpool
- Donna's Dream House Blackpool
- Easterleigh Animal Sanctuary St Annes
- Hanson Springs Ltd Rochdale
- Helping Hands Blackpool
- International Aid Trust Preston
- Inward House Blackpool
- Kirkham Princes Trust Kirkham
- Lund Church Clifton
- Marie Curie shop Kirkham
- NCE Windows St Helens
- New Bridge Mentoring Project Liverpool
- PDSA shop Preston
- Preston Council for Voluntary Service Preston
- Preston Muslim Society Preston
- RSPCA Blackpool
- Salvation Army Blackpool
- Samaritans Blackpool
- Shop for Heroes Blackpool
- St Catherine's Hospice Preston
- St Michael's Church Kirkham
- St Paul's Church Lytham
- Streetlife Blackpool
- Trinity Hospice Blackpool
- Trinity Hospice shop Blackpool
- Valentine House Manchester
- YMCA shop Preston
- Turbary Owl Preston

All of the agencies on this and the preceding page offer support, which enables the Prison to function at a high level and ensures that offenders in the care of Kirkham Prison are not discriminated against by virtue of them being in prison.

# Section 4

## EXECUTIVE SUMMARY

### **KIRKHAM PRISON: AN OVERVIEW**

The HMIP report received in February 2010 stated:-

**‘Kirkham was now a very impressive open prison that properly balanced the inevitable risks it had to manage with a strong and appropriate focus on its resettlement function’**

- What a great and morale boosting start to the year! With a stable management team HMP Kirkham has in 2010 achieved and delivered all the goals and targets set by senior officials and Ministers.

There is uncertainty around our capacity which currently is 592 but consideration is being given to increasing this by ‘doubling up’ some accommodation.

There are currently around 400 prisoners who have requested a transfer here – a solid indicator that the location, accommodation, facilities and opportunities are excellent. Additional prisoners would reduce operational costs and secure posts. However care must be taken that the loss of privacy for some men and the availability of courses and support is adequate, for it is a very delicate balance.

Staff Relations are good overall. A revised regime was introduced early in the year building on the successful Personal Officer scheme but this had some problems and was revised successfully in October. There have been surplus staff and these have been redeployed during the year.

### **Particular issues requiring a response**

We are very conscious of the **impact of cuts** on reducing the support offered for the re-integration of prisoners into society. We are already aware of reduction in courses here eg Focus on Resettlement and PASRO (Prisons Addressing Substance Related Offending). Recently there have been delays in providing staff to accompany lifers and long term prisoners on accompanied visits.

Also the Citizens Advice Bureau who hold debt clinics for men by appointment may not have funding in 2010/11. We need to ensure in our ‘*Big Society*’ that there is still funding for essential work.

It is expected that in excess of 150 **Indeterminate Sentence Prisoners** (ISP’s) could be held at Kirkham in 2011. We already have several whom the Parole Board have reclassified directly from Cat B establishments. They are a concern both for themselves, other inmates and this prison. The situation is well documented elsewhere but they are the group who are most likely to abscond and also to be involved in incidents leading to adjudications. We are hoping to receive an analysis report from Regional Psychologist of the risk factors with this group and their resettlement requirements in open conditions.

In 2010 -382 mobile **phones** were found on site and -48 **sim** cards. Again this is not a local issue. The security problems and links to drug and alcohol drops as well as the potential bullying are a major concern. We would not want to see them legalised but rather a system to prevent them working. Is there no will for a solution?

Whilst preparing the report the NW IMB have received a briefing from NOMS security. We are told here are three approaches in the strategy -'stop them getting in', 'find them' and 'stop calls' – the first two cannot be achieved if there are further staff reductions and it appears the technical solution for the third is still not available in the 'fast moving' technical age.

**Results and 'what works'** –With enhanced IT systems and the need for reduction in spending it is important to provide some analyses' of success and to ensure that short term savings do not result in longer term costs of men returning to prison rather than being effectively resettled and their problems and issues being resolved on their current sentences.

It is disappointing to see expensive equipment not fully utilised. The BOSS drug detection chair is rarely used, BERTHA the machine to reconstitute kitchen waste to manure is not working (and never has!) and we would also like to see more use made of the Video Conferencing facilities.

### **Other issues of concern or excellence**

The following issues have been raised many times over the years and are still a problem for Kirkham:

*National Contracts* involve us in an expense out of our control eg the gas heating contract for Kirkham is £1.5m with limited options to reduce the bill.

The cost of many items from DHL is particularly hard for men with basic wages and their wish to stay in contact with family (for BT phone calls too are expensive).

We are often short of *medical staff* for various reasons. Primary Care Trust meetings are attended by the Management Team and we wait to see if there will be improvements with the proposed changes to the NHS? Also, the cost and value of the ITDS (Integrated Drug Testing Service) needs considering in the light of funding restrictions.

We retain agency *contract staff* (some over 2 years) and yet rules do not allow short term appointment of casuals which would have saved money!

Most worryingly we continue to receive prisoners at Kirkham without 'any' or not 'up to date' *OASYS report* (Offender Assessment System-computerised risk and needs assessment). These should be completed in line with national standards for all prisoners. It is additional work for our staff and also unsatisfactory for prisoners who are not necessarily getting the opportunities to address their offending behaviour,



And to mention just a few of the 2010 achievements at Kirkham:

*The Opportunities Board* is administered extremely effectively with all new arrivals attending at the end of their Induction period. Men receive details of the plans for them whilst at Kirkham and they have an opportunity to discuss employment and training and other options available to them.

*IPAC* (Information and Prisoner's Advice Centre) continues to provide excellent support for prisoners and is also the link for many external bodies and charities. There are also charity groups who provide assistance for prisoners on release. The office is staffed with committed officers and knowledgeable prison orderlies who work together to assist men throughout their time in prison. The IMB application box is kept in this office.

*Finding the men a job!!* There has been a huge push at Kirkham to engage with outside industry/employers to support the prisoners in their Resettlement agenda. One of the great successes has been the link up with a company who have engaged some 10 prisoners in their workplace, 2 of whom have gone on to attain permanent positions.

To be able to report positively too that the Courts and Prison Service have introduced and amended *PSI's (Prison Service Instructions)* to simplify and improve sentence calculations and eligibility for temporary release certainly reduces queries for us.

### **Overall judgement-**

The prisoners and staff have done all that can be asked of them and more in 2010. We hope that the changes we expect in 2011 will be researched and of benefit to us and not just political point scoring or unjustifiable cost reductions.

# Section 5

## MANDATORY REPORTS

### DIVERSITY

Kirkham Prison continues to deliver the Prison Service Order on Race Relations. There is an excellent Diversity and Race Relations Team and there are 18 Diversity and Equality Prisoner representatives. The team cover issues and support for ethnic prisoners (10% of the prisoners), older prisoners (2.5%), as well as ensuring there is no discrimination for those with disabilities and that an individual's sexual orientation or religion is not affecting their treatment.

Local events have been arranged to raise and maintain awareness of all these issues. In 2010 there was a successful "Kick Racism out of Sport" day with external groups and competitions. Also, St George's Day was celebrated in April and there were activities for Black History Month in October.

The prison is committed to diversity and the eradication of discrimination. Anyone can challenge any decisions which they feel conflict with this policy. We are fortunate too that the Area Chaplain is based here but it is a sad reflection on our society that the Christian Chapel is one quarter of the size of the Multi Faith Room.

I personally hope that in the future that Diversity is not a mandatory section for the IMB report and is referenced only if there are problems.

## **LEARNING and SKILLS**

Kirkham has approximately 200 men per week taking part in internal and external education, which includes key skills in the workplace. There are no waiting lists for courses. There is no pay distinction made between those in full time work and those in education. Manchester College have the contract for the Education Department and Lancashire College provides IT courses and qualifications.

Courses are available to Level 2 (Level 3 courses are not appropriate here due to prisoner's transiency). There are up to 15 distance learners and general support is provided for them through Education. A 100% success rate for all Learn Direct Learners has also been achieved in 2010. OLASS (Offender Learning and Skills Service) delivery increased from 3543 hours in 08/09 to 3900 in 09/10 with a 96% success rate and there has been substantial investment in teaching accreditation for non OLASS staff involved in learning and skills. Kirkham has been recognised as excellent at getting prisoners through their training and 800 of the 4000 in training in the region are here at Kirkham.

There is support for prisoners with learning difficulties. Although there are no trained special needs tutors peer support to help this group of individuals is very successful. There has been a substantial increase in Maths and English training this year –attributed to the success of early “diagnosis of need” during Induction and the associated Opportunities Board interview when every new arrival and their plans and goals for Resettlement whilst at Kirkham are reviewed. The Toe by Toe reading scheme has more mentors than mentees due mainly to the overall good level of educational support. Separately there are ‘Signing’ awareness events and basic signing training to which IMB members are invited. Also the Diversity team have lists of Translators that can be called upon to support foreign prisoners or those whose first language is not English.

As expected there are regular surveys and questionnaires including exit interviews, end of course evaluations and prisoner forums within the prison. There is good ongoing support from those overseeing the education and training in working areas and classrooms. Conflict resolution training is now being provided as an additional support mechanism for staff.

### **Highlights from 2010**

Kirkham has embraced “peer training” for Fork Lift Truck training and this not only saves money in external training but has proved to be beneficial as prisoners can now also qualify as trainers and subsequently gain employment as trainers

One extremely positive resettlement activity within Kirkham is the Independent Living course, which takes place in the Next Steps Centre. This is seen as an essential activity, particularly for lifers and includes relationship issues, how to budget and manage finances and coping strategies. The only negative side of this “coin” is that the course has recently been reduced from 12 to 8 weeks.

## **Conclusion**

Education and Learning has greatly improved in Kirkham over the years and the Head of Learning and Skills and the Head of Education have forged an excellent working relationship which has proved beneficial to the establishment in that there is an holistic view of prisoner need and an eagerness to ensure that education and work are treated with equal respect. The prison is constantly reviewing the needs of prisoners based on changes taking place in the outside workplace ie addressing training needs to meet new industry standard requirement to give the men a fighting chance when competing for jobs on release.

However we have perhaps lost something in that there are no longer art and other recreational courses and classes. In the past we have had men exhibit art and enter prestigious competitions which now does not happen. The Education department is constrained by their "allotted" hours but there is evidence that shows that allowing men to express their artistic talents is beneficial to their rehabilitation and whilst literacy and numeracy and key work skills are of paramount importance in finding a job on release, we hope that this does not prove to be detrimental in other ways.

## **HEALTHCARE and MENTAL HEALTH**

“The Healthcare Department of Kirkham Prison aims to ensure that patients receive healthcare standards equivalent to those in the NHS. Services are delivered with decency and respect by appropriately qualified staff adhering to professional and ethical codes of practice in an environment of safety and privacy.” And it is the responsibility of the NHS not the prison service. Issues are dealt with by a Partnership Board of senior prison managers and the care trust.

There was a delay in agreeing a GP contract when the original one ended in August 2010 and this caused appointment delays and cancelled surgeries. It is now agreed and from January 2011 this will be supplied by a group who also work at Lancaster Castle (until its closure!). They are scheduled to provide five sessions a week each of two and half hours.

Also, during 2010 Mental Health and Pharmacy cover has been spasmodic which is not what we expect. It causes distress and problems and potentially a serious incident could arise.

There were also problems with prescriptions being delivered but this should now be resolved with a new local chemist taking over the contract. There is the need for prisoners to be responsible they must reorder timeously.

Approximately 60 licences are issued per month for hospital appointments and to reduce costs travel is now with a prisoner driver where the men cannot travel alone on licence.

Dentistry, Optical work and Chiropody are also provided in Kirkham with some but not significant waiting times. Other appointments can be made for mental health, smoking cessation, sexual health and substance misuse. There has recently been a special exercise to test for Chlamydia in the under 25's with a good uptake.

During the year there have been exercises to ensure appointments are kept (prison mirrors external centres with failures to attend!) But there can be punishments in prison and an inmate who misses an appointment may be called to the IEP (Incentives and Earned Privileges) board for a warning or reduction in his categorisation.

Finally, what we would like to see is more co-operation with the NHS group responsible for IDTS and methadone distribution. This was highlighted in the Inspectorate Report at the start of the year and is still not resolved.

## **SAFER CUSTODY**

Offenders are unlocked from 6.30am (gym opens) until 8.30 pm. Those prisoners not working out in the community have to be in their billets from 4.40pm until 5pm for the count.

### **Safeguarding**

Kirkham has a safer custody strategy which is regularly reviewed by a supporting Committee. There are regular 'safeguarding' meetings and a new additional Security meeting was introduced in 2010 for prisoner facing staff to discuss processes.

There is a dedicated Public Protection Team.

Abscond and ROTL (Release on Temporary Licence) failures remain low -16 and 20 respectively. There are some concerns that ISP's (Indeterminate Sentence Prisoners) are contributing (negatively) to these statistics.

It is pleasing to report that all 2010 Christmas home leaves were successful. That is all returned on time and not under the influence of drugs or alcohol.

A joint operation code named Alcatraz was undertaken during the year with the police targeting prison visitors. This resulted in several arrests and also vehicle finds and fines.

### **Harm Minimisation**

This year a Harm Minimisation Peer Supporter group has been established. There is a confidential drop in centre open 2 evenings in the week (to see anyone returning from ROTLs) and are also open from 8.30am - 8.30pm on a Saturday and Sunday. This is proving very popular with prisoners as a 'safe' place to go for help, advice and guidance around drugs and alcohol, and the harm minimisation team have had an increase in referrals since this service was available. Peer supporters are also speaking to all new arrivals regarding the support that is available at Kirkham. There are on average 10 trained listeners who are trained and supported by the Samaritans.

During 2010 the work of those involved with substance misuse has been more coordinated but 'cuts' will result in more changes in 2011. Already it is highly likely that PASRO will cease to run at Kirkham upon completion of the 2010/11 targets being met. Various options of brief interventions that can be carried out on a 'needs' basis are being considered. At the same time the CARAT service will transfer across to the NHS, and will incorporate alcohol only users as part of their client base.

Drug testing results show that Buprenorphine (Subutex) is currently being used in the prison and the positive tests for this drug have risen significantly this year. Information sheets have been given out to all staff and prisoners, and the Harm Minimisation Team are working closely with the Security Department to address the problem.

IDTS (Integrated Drug Testing Service) currently have a client list of 10, the majority of whom are on reduction scripts. This is a national programme but the cost and benefits of the service at this establishment needs considering. There has been a large increase in the number of prisoners requesting a Subutex detox recently, some of whom have undergone a clinical detox with the IDTS department, and others that have chosen a self detox with the support of the Harm Minimisation Team.

A DVD 'Hear my Voice' has been made this year. It is a song written and performed by prisoners with an associated video and sections with men relating their experiences of drugs and alcohol and prison. It is intended that if Ministry of Justice approval is obtained it will be used as a working project and made available to schools and other groups for information and discussions.

Security continues to target those whose behaviour is not what is expected of a prisoner at Kirkham. The proactive stance on clamping down on those who cause issues around the camp, this is continuing to generate a higher quality SIR's (Security Information Reports) received. It is also important to reward positive behaviour and there has been a co-ordinated effort to update prisoner records (NOMIS) for positive achievements.

## **SEGREGATION/SEPARATION and CARE UNITS**

There is no Segregation Block at Kirkham. It has been re-designated as a Secure Accommodation Unit (SAU) and is a Holding Unit for those offenders waiting to be returned to closed conditions.

Fortunately ACCT (assessment, care in detention and teamwork) is required only rarely but we need to ensure staff and the IMB are aware and have regular refresher training in procedures

The IMB are advised of all men who are to be transferred and they are offered an interview with us. 99% decline or are asleep (sometimes drunk!)



# Section 6

## Highlights of work in other areas

### FINANCE

Our monitoring board recognise that it has been a very difficult year with regard to the Financial Implications of running an open prison, whose remit is to do their level best in order to ensure that offenders leave having benefited from the Reducing Re-Offending Strategy.

The Board also recognizes the ingenuity and hard work undertaken by finance in order to identify those areas where savings could be made without unduly upsetting the balance of the prison.

All staff members were asked to identify potential savings in 2010/2011 and a specific project was established ACE- with some positive results. Closing the laundry at weekend is saving £2,000 per month.

Already for 2011/12 £1.2 m savings that have to be made have been identified but some of these are linked to staff and courses cuts!

### INDUSTRIES

Those offenders who are not yet able to work out are found work within the prison:

There is a *laundry* and whilst closure is being considered (due to costs) we understand this is not for at least 3 years. Also, there is a prisoner's laundrette with commercial washing machines.

A *conservation area* provides work for a small number of offenders. The area has two large ponds which have been colonised with reeds and bulrushes and provide a safe environment for herons, fish, spawning frogs and toads. A basement room in the demolished RAF hospital has now been converted into a bat house. There is a small herd of cattle and other livestock, and staff and men take them to local shows where we have great success. In May the BBC spent some time here filming but disappointingly the footage was not used for the 'Wild Night In' programme in May.

A large hangar is used for the production of *wooden items* including garden tables, sheds, dog kennels for the Armed Services and the Police Authorities. Goods are also sold in the *prison shop* which also sells produce, plants and meat from Kirkham animals.

The *estate gardens* provide training in various skills i.e. tree pruning, grass cutting, maintenance of equipment & general planting. They also provide an exhibition at the Southport Flower Show.

The *works department* is responsible for most of the maintenance of the prisons and office accommodation, employing many prisoners to undertake skilful tasks.

A *DHL* privately funded distribution centre located within a secure building provides daily work for 30-40 offenders. This centre packs and distributes canteen supplies to 7 North West prisons

A *P.F.I.* (Privately Funded Industry) CALPAC situated within the prison boundary is able to provide training and jobs for 50 offenders. A new working contract has recently been signed giving security of tenure to both the supplier and the prison. Late in 2010 office equipment arrived from closed London offices and has been stored in a hangar for refurbishment and resale.

## General (alpha order)

*Community* –As well as prisoners working for local charities and some charity shop employment for national charities (see earlier list) there is a Community Bus which visits and works for local organisations. This includes churchyards and playing fields and sheltered accommodation gardens. During the year a warehouse was decorated for a charity which distributes furniture to deprived families. There is a waiting list for work to be done and there are quarterly prioritisation meetings. A great achievement in that 460 days of work with an average of 12 prisoners per day has been provided. In 2011 it is hoped to be able to support a further bus.

All prisoners have to do some Community work for at least 3 months prior to taking paid employment

In April 2010 £2,000 was raised with a joint staff and prisoner 2 day sponsored bike ride along Hadrian's Wall. This money was for Donnas Dream House a local holiday home for 'poorly children' and their families.

*Custody to Work.* Some men obtain their own work whilst others look for help and guidance from the prison. There have been issues with staffing and delays in external accompanied interviews for men obtaining employment. This causes frustration for the prisoner and also a disappointing view of the prison from prospective employers. Employer Days have been held with some success but need to continue to encourage local businesses to consider our prisoners.

The *Kitchens and Dining Halls* are clean and hygienic areas in which to collect and eat food. Very few offenders choose to eat their meals there, choosing instead to take the food back to their room for consumption.

Halal meat is provided for those with a religious requirement to have meat prepared this way. This can be a concern if it is the only meat available as there can be objections from others on moral grounds (ie the method of slaughtering).

*Library* - another area that has had to adapt in changing times. Kirkham is a "working prison" and men are engaged in meaningful activity and opening times have altered to factor this in and Saturday and evening opening is now the norm.

*Listen to Improve Forums* were held for staff in the summer and Management took account of ideas. There have been full staff meetings to keep everyone informed of changes and a DVD of staff at work at Kirkham has been produced and shared with everyone including the IMB.

*Pay Review for prisoners.* This has been an ongoing exercise in 2010 to improve the system. Historically there are too many rates and roles within the establishment and no incentives for prisoners to engage in training or work in priority areas. The exercise has now been concluded and will be introduced in 2011 once staff training is completed where necessary in work areas.

It will also increase the minimum pay for those on the lowest rates and with the clearly defined 5 pay scales there will be an incentive to both train and work in priority areas.

*Queensland Committee.* This bi-monthly prisoner management consultation forum is attended by the Senior Management Team as well as prisoner representatives and guest presenters. The topics are wide ranging from technical faults in the prison radio system, personal laundry, introduction of an e- magazine, paperless systems, bank accounts and rumour control. The group are also consulted on potential changes including the doubling up of accommodation and changes to menus. It helps prisoners to understand the difficulties of changing a complex organisation and that demands cannot always be met due to financial issues, security requirements or other resource reasons.

# **Section 7**

## **THE WORK AND BUSINESS OF THE BOARD**

Mary Heaton MBE JP	<b>Chair</b>
Maria Desmond MBE	<b>Vice Chair</b>
Marjorie Hearton	<b>Board Development Officer</b>

### **Members:-**

Bernard Unsworth MBE	Ann Turner
Claire Thurman	David Nicholls
Dr Adele Mullen	Neil Henshaw
Kathy Angus	Joseph Molokwu

### **DUTIES CARRIED OUT BY BOARD**

- Regular contact with the Governor, who also attends monthly meetings.
- Individual weekly Rota Visits, Attachment visits and billet inspections.
- Receiving Applications from prisoners.
- Monitoring Segregation of prisoners who are subject to an ACCT.
- Attending Monthly Board meetings.
- Statutory training courses attendance.
- Observation of Parole Hearings and Adjudications including with the Independent Adjudicator.
- Observing some establishment meetings and forums on an ad-hoc basis.
- Escorting I.M.B members from other establishments & potential new members.
- Chair attends Area meetings with Area manager and Chairs of other North West Prisons.

## **IMB STATISTICS**

	2008	2009	2010
Recommended Compliment of Board Members	13	13	13
Number of members at start of reporting period	13	12	8
Number of members at end of reporting period	12	8	11
Newly appointed members within reporting period	0	2	5
Number of members leaving within reporting period	1	6	2
Number of attendances other than Board Meetings	237	193	172
Total number of visits to prison(including all meetings)	340	269	240

- ✚ Our Board Development Officer ensures that Board members are kept up to date with ongoing training issues.
- ✚ 2010 has again seen increased responsibilities on key board members.
- ✚ The Kirkham Board was represented by two delegates at the IMB Annual Conference 2010

## **APPLICATIONS RECEIVED BY BOARD - Total 35**

<b>Subject Matter</b>	2008	2009	2010
Accommodation	0	0	0
Adjudications/IEP's	0	0	1
Diversity Related	1	0	2
Education/Employment/Training	4	6	2
Family/Visits	0	1	2
Food/Kitchen Related	2	0	1
Health Related	0	0	2
Property	1	5	7
Sentence Related	1	2	0
Staff/Prisoner Related	1	0	2
Transfers	6	1	5
Miscellaneous	11	5	4
ROTL	6	1	7
HDC (up to 2009)	6	0	-
Parole (up to 2009)	0	1	-
Custody to work (up to 2009)	1	2	-
Private Money (up to 2009)		2	-
<b>TOTAL</b>	<b>40</b>	<b>26</b>	<b>35</b>

**HMP KIRKHAM  
MONTHLY POPULATION ANALYSIS 2010**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
1. MIN UNLOCKING	554	580	571	575	577	570	577	580	574	576	582	575
2. MAX UNLOCKING	589	589	586	589	587	586	588	587	588	590	590	590
3. AVGE UNLOCKING	571	584	580	584	580	579	584	582	581	582	587	584
4. RECEPTIONS	100	68	73	53	67	82	77	88	68	98	70	74
5. DISCHARGES: NON-PAROLE	24	38	27	25	30	29	33	26	22	35	24	24
6. DISCHARGES: HDC	29	21	32	22	20	23	19	28	15	25	21	22
7. DISCHARGES: PAROLE	0	0	2	2	1	2	1	1	3	3	1	5
8. TRANSFERS	11	11	24	11	9	18	17	24	29	35	24	19
• ISP TX CLOSED									4	2	1	0
9. SENTENCE < 6 MTHS	2	1	6	4	2	1	1	0	1	0	0	0
• <input type="checkbox"/> 6 MTHS LESS THAN 12 MTH	13	11	9	12	4	5	5	2	3	5	3	2
• <input type="checkbox"/> 12 MTHS LESS THAN 2 YRS	31	35	52	48	43	40	33	19	25	23	17	18
• <input type="checkbox"/> 2 YRS LESS THAN 3 YRS	45	51	47	43	38	30	35	36	24	32	28	22
• <input type="checkbox"/> 3 YRS LESS THAN 4 YRS	45	45	40	49	51	54	47	43	51	47	48	51
• <input type="checkbox"/> 4 YRS LESS THAN 10 YRS	248	297	240	281	294	302	303	313	308	303	303	301
• <input type="checkbox"/> 10 YRS LESS THAN LIFE	55	61	49	62	66	67	64	68	70	65	60	58
• LIFE	47	43	39	40	40	44	42	51	47	48	49	51
• IPP	38	39	42	44	45	44	53	52	57	66	75	78
10. ABSCONDS	0	2	1	1	1	3	4	1	1	1	0	1
• ISP ABSCONDS									1	0	0	2
11. RECAPTURES	2	3	7	2	3	2	7	2	4	2	1	1
12. ASSAULTS	0	0	0	0	0	0	0	0	0	0	0	0
13. DRUG FINDS	14	16	17	13	9	17	7	13	16	6	12	15
14. MANDATORY DRUG TESTS	37	45	43	30	44	45	35	32	34	35	33	33
15. DRUG CHARGES	3	7	17	10	4	5	2	6	4	4	3	1
16. GOV'S ADJUDICATIONS	20	17	14	22	13	21	18	15	12	12	5	12
17. Adjs to be DEALT WITH BY IND. Adjudicator	2	6	10	9	5	8	1	2	6	2	3	4
18. REQUESTS/COMP RECEIVED	26	23	29	35	22	27	33	38	25	37	29	39
19. IMB APPLICATIONS	0	3	5	4	4	6	5	3	2	1	2	0
20. RESETTLEMENT /HOME LEAVE	313	322	323	407	365	359	378	336	363	348	338	381
21. TOWN VISITS	780	599	603	657	920	770	761	689	605	849	606	528
22. TEMPORARY RELEASE	2751	2610	2923	2620	2739	2884	2842	2701	3021	2859	2795	2506
23. RESET LEAVE TEMP REL FAILURES -	1	2	6	0	1	1	0	2	1	1	1	4
• ISP ROTL FAIL									3	1	1	0
24. MOBILE PHONES	40	48	49	20	15	56	19	33	22	35	31	14
• SIM CARDS	5	8	4	0	2	9	0	8	3	5	3	1

## **CONCLUDING REMARKS & ACKNOWLEDGEMENTS**

As directed we report on five mandatory areas and on other areas by exception at the discretion of the Board. In effect not all departments and staff are mentioned but we can report positively on the enthusiasm and commitment of staff and prisoners at HMP Kirkham in 2010. We accept that this was a difficult year for many who work here and financial restraints will unfortunately continue to dictate the way forward for Kirkham.

With an emphasis on 'Reducing Reoffending', and the benefits that it brings with it, this prison is concerned with the needs of prisoners in their care and challenging them to address their offending behaviour. Improving the opportunities for offenders to gain useful qualifications, which in turn will enhance their employment prospects, has and will always be the way forward for Kirkham. We would still like to see figures (and results) which will tell us the rate at which reoffending is reduced for men helped and released from this prison.

Kirkham has a lot to be proud of and the Board wishes everyone well for 2011.

### **From the Board to the Governor and our I.M.B Clerk:**

Thank you to our clerk who in addition to her normal working role always shows willingness to support the work we are engaged in. Also our Governor John Hewitson for his attendance at our meetings, his ever open door and help and understanding during the past year.

### **Chairman's Comments:**

As in recent years, 2010 was a time of great changes at Kirkham including the IMB. We now use the Prison Service electronic mail system (CJSM) to reduce paper and postage costs and also to conform to national security standards.

Thank you to the IMB members old and new for their support given and yet to give!

Mary Heaton MBE, JP  
Chairman I.M.B.  
H.M.P.Kirkham  
February 2010