

# Self Builder's Checklist



## ✔ Things to make sure you do – before and after you break ground

- Check planning permission has been obtained
- Check all conditions within the consent have been discharged
- Lodge a Building Regulations application
- Send off for quotations for services and utilities as soon as possible
- When you accept quotations agree a timescale for their work
- Hire a bowser (or arrange hosepipe with a neighbour) until you get mains water
- Organise hire of any plant, lock-ups and toilets
- Open accounts with local builders' merchants and suppliers
- Check lead-in times for materials and add them to your project planning
- Check availability of chosen trades/builders and schedule their help
- Arrange self build site insurance
- Arrange warranty providers
- Send notice of commencement of work to building control and warranty providers
- Ascertain where and how spoil will be disposed of
- Identify plant hire outlets, including concrete pumps
- Order cage-type foundation reinforcement if needed
- Plan where materials will be stored on site
- Set up the mixer station in a position where it can be replenished
- Order the floor beams well in advance
- Arrange the scaffolders in good time
- Start to choose second fix items and kitchens etc. by at least week 11
- Finalise electrical outlet positions etc. by at least week 13
- Identify and commission an approved contractor for any work within the Highway
- Arrange board/trestle scaffolding for plasterers
- Run central heating on a low 'test' setting when installed
- Clean up before painters and decorators start work
- Get trades in for snagging (and hold payment until they complete it)
- Off-hire plant and toilets as soon as practicable
- Sort Energy Performance Certificate, Completion Certificate from building control and Warranty Certificate (all are needed for mortgage)
- Take meter readings before moving in and switch central heating to 'run' when moving in
- Inform your local authority when you move in and arrange for a Council Tax valuation