

Identity documents required for SIA courses

- ☑ One identity document from the list Group A **and**
- ☑ Two documents from the list Group B **and**
- ☑ A passport size photo of yourself *

*Not required for Door Supervisor/Security Officer Training (Full course or Top-Up Refresher)

❗ Out of the three documents, at least one document must show your current address and at least one document must show your date of birth. Each document should be the original, physical document. The SIA will not accept a scan or photocopy.

Group A documents list

- A1 A passport that is signed, current and valid.
- A2 Current, valid photocard driving licence if it was issued by the DVLA in Great Britain. **We will not accept the photocard on its own if it was issued by the DVA in Northern Ireland.**
- A3 Current, valid photocard driving licence and its paper counterpart issued by the DVA in Northern Ireland.
- A4 UK original birth certificate issued within 12 months of birth.

Group B documents list

- B1 Bank or building society statement issued to your current address, less than three months old. You can use more than one statement as long as each is issued by a different bank or building society
- B2 A utility bill from the last 3 months (we will accept gas, electric, telephone landline, water, satellite TV or cable TV but not mobile phone bills).
- B3 A credit card statement sent to your current address within the last three months. You can submit more than one statement as long as each is issued by a different issuer.
- B4 Council Tax statement issued in the last 12 months.
- B5 Mortgage statement issued in the last 12 months.
- B6 Letter from H.M. Revenue & Customs, Department of Work and Pensions, employment service, or local authority issued within the last three months. You can submit more than one letter as long as each is issued by a different Government department or a different local authority.
- B7 A P45 or P60 tax statement from the last 12 months.
- B8 Current UK driving licence - paper version (not the paper counterpart to a photocard).
- B9 Driving licence photocard (without a paper counterpart) issued by the DVA in Northern Ireland.
- B10 Pension, endowment or ISA statement issued in last 12 months.
- B11 Valid UK firearms licence with photo.
- A2 Can be used as a B document if not used as the A document

First Aid Requirement for Door Supervisor and Security Officer training

You must complete the First Aid qualification as part of your training package unless you already have a current and valid First Aid or Emergency First Aid certificate which you must bring on your course (your certificate must be valid for at least 12 months from the start date of your security course).