

Future Earth Coasts Governance Provisions

Version 2.0 (December 2019)

Preliminary Matters

This is a living document that will evolve over time to reflect the iterative nature of the programme and corresponding governance needs.

Vision

Transitioning towards respectful custodianship of our coasts.

Purpose

- Focus attention on grand challenges on the world's coastlines.
- Connect coastal researchers, practitioners, decision-makers, Indigenous and other rights-holders, other residents, businesses, advocacy groups, and youth.
- Build shared understanding bridging scientific, local, and Indigenous knowledge systems.
- Support the next generation of coastal leaders and custodians.
- Advocate equitable and sustainable coastal development.
- Enable and promote community resilience and adaptive capacity.
- Translate coastal sustainability values and knowledge into action.

Values

Partnership, Equity and Diversity

We demonstrate partnership, equity and diversity through

Respect, trust, communication and reciprocity

- Working together to achieve our shared vision
- Striving for a balance in gender, geographic representation and disciplinary backgrounds
- Speaking freely, but in a constructive, informed and respectful manner
- Being transparent and open with each other, in our communication and in our thinking
- Relating meaningfully with diverse communities and cultures to add value to human wellbeing from local to global scales

Scientific Integrity

We demonstrate scientific integrity through

Leadership, innovation and responsiveness

- Motivating, inspiring and empowering communities of interest to achieve transformational progress towards sustainable coastal development
- Demonstrating honest, rigorous and transparent methods and reporting of scientific research
- Listening with humility and showing a willingness to learn
- Pursuing practices that develop the social, economic, cultural and environmental sustainability of local and global coastal communities
- Inspiring trustworthiness between individuals and institutions with different worldviews

Definitions

- (1) For the purpose of these Governance Provisions, the following definitions apply:
 - (i) Future Earth Coasts (FEC): A global initiative supported by Partner Organisations working together to achieve the vision and purpose outlined above, through the operation of these governance provisions (not as a formal legal entity)
 - (ii) International Project Office (IPO): The focal point for the day-to-day operation of a Global Research Project
 - (iii) Lead Host Organisation: The organisation that hosts the Executive Director of the International Project Office
 - (iv) Partner Organisations: The organisations that participate in a distributed IPO model and share the responsibilities of implementing IPO tasks.
 - (v) Advisory Board : Provide advice to, endorse, and provide oversight of the Future Earth Coasts Programme
 - (vi) Executive Committee: strategic decision-making group
 - (vii) FEC Academy: Stakeholders of highest international reputation appointed by the Executive Committee
 - (viii) FEC Fellows: Stakeholders who seek to link their own activities and research with FEC, approved by the Executive Committee
 - (ix) Regional Engagement Partners (REPs): Serve as geographically-specific points of contact to coordinate and promote knowledge-to-action in support of coastal sustainability by fostering regional and local networks of coastal research and practice communities.
 - (x) Affiliated activities: any projects, networks and other activities that are formally affiliated with Future Earth Coasts
 - (xi) Future Earth: An international research programme on global environmental change and global sustainability
 - (xii) Global Research Project (GRP): Long-term projects that underpin the Future Earth programme, of which Future Earth Coasts is one
 - (xiii) Knowledge-Action Networks (KAN): A collaborative mechanism for delivering the Future Earth research strategy, in conjunction with Global Research Projects.

Relationship with other relevant governance frameworks

- (2) These Governance Provisions are informed by, but shall apply independently of, the *Future Earth Global Research Projects Guidelines*.
- (3) The collaborative relationships among the Partner Organisations are specified by individual memoranda of understanding (MoU).
- (4) Additional collaborations between FEC and third parties may be guided by case-specific MoUs, as appropriate.

Future Earth Coasts

Scope

- (5) To develop and implement a Strategy for Research to address the purpose specified in the Preliminary Matters;
- (6) To progress the framework, *Our Coastal Futures*, as an overarching Implementation Strategy;
- (7) To engage with a community of relevant societal stakeholders working on activities relevant to the purpose and objectives of Future Earth Coasts specified in the Preliminary Matters;
- (8) To conduct any other activities that are consistent with the purpose of Future Earth Coasts specified in the Preliminary Matters.

- (9) The Strategy for Research identified in clause (5) and the overarching *Our Coastal Futures* framework identified in clause (6) together form the Science Plan and Implementation Strategy required under the *Future Earth Global Research Projects Guidelines*.

Structure

- (10) Future Earth Coasts consists of:
- (i) An Advisory Board;
 - (ii) An International Project Office;
 - (iii) An Executive Committee;
 - (iv) The Future Earth Coasts Academy;
 - (v) Future Earth Coasts Fellows;
 - (vi) Regional Engagement Partners;
 - (vii) Short-term, task-specific Working Groups and Research Projects contributing to the programmatic themes (e.g. as affiliated projects);

Operations

- (11) Future Earth Coasts shall operate according to the Governance Provisions specified herein.
- (12) Any amendment to these Governance Provisions requires approval by a two-thirds majority of the Executive Committee.
- (13) Quorum in any decision-making body of Future Earth Coasts is reached if at least 3/4 of the members are present.

Records

- (14) Future Earth Coasts will maintain appropriate documentary records of all activities, including (but not limited to) financial records, legal documents, administrative documents, minutes of meetings, scientific documents, official correspondence, websites, and promotional materials.

Review

- (15) Review and feedback on the operation, impact and effectiveness of FEC will be provided on a regular basis by the Advisory Board.

Disestablishment

- (16) Future Earth Coasts may be disestablished only by consensus of the Advisory Board and the Executive Committee, which both have to agree to disestablishment of FEC by a two-thirds majority each.

Decision making principles

- (17) The IPO shall have the authority to make decisions related to operational and administrative matters without requiring approval from the Executive Committee for activities specified in Schedule 1.
- (18) All other decisions must be approved by the Executive Committee.
- (19) Regardless of the approving authority, agreement for all decisions made by Future Earth Coasts should first be sought through consensus.
- (20) If consensus cannot be achieved, there is a requirement to reach support from 3/4 as per quorum of the voting body.
- (21) For a decision to be valid, a quorum has to be present.
- (22) The decision-making process and outcomes are documented as part of the official record.
- (23) The Executive Committee and Advisory Board shall follow Robert's Rules of Order (see appendix).

Conflict resolution

- (24) The Advisory Board and Executive Committee will form an ad-hoc committee comprised of three people to mediate a conflict should the need arise.

Executive Committee

Purpose

- (25) The role of the Executive Committee is to:
- (i) Define, develop and prioritise plans for Future Earth Coasts;
 - (ii) Guide the implementation of the Science Plan and Implementation Strategy;
 - (iii) Promote Future Earth Coasts goals and results at relevant scientific and stakeholder events and fora;
 - (iv) Facilitate interactions and collaborations with the Future Earth network and other relevant international programmes and stakeholder groups.
- (26) The Executive Committee shall:
- (i) Provide scientific guidance and oversight on strategic priorities and direction for the development, planning and implementation of Future Earth Coasts, including the production of a Science Plan and Implementation Strategy and review/oversight of Project activities;
 - (ii) Approve annual budget and project investments over and above individual IPO administrative expenditures;
 - (iii) Identify and/or develop appropriate activities at national, regional and international levels to contribute to Future Earth Coasts, and to encourage and facilitate their participation in Future Earth Coasts;
 - (iv) Initiate, where necessary, and promote new research to fill gaps and address emerging questions;
 - (v) Lead and encourage collaboration between Future Earth Coasts and any other relevant initiatives, both within and outside the Future Earth network;
 - (vi) Promote and increase awareness of Future Earth Coasts amongst both scientific and stakeholder communities;
 - (vii) Assist the International Project Office in securing financial and other support for the implementation of Future Earth Coasts;
 - (viii) Report annually, with support from the International Project Office, to Future Earth and co-sponsors where relevant on the development and implementation of Future Earth Coasts; and
 - (ix) Undertake any additional tasks as requested by the sponsoring programmes.

Composition

- (27) The Executive Committee shall consist of:
- (i) Two Co-Chairs (who are by default Co-Chairs of the FEC programme);
 - (ii) Vice-Chair;
 - (iii) A representative from each IPO institution;
 - (iv) A representative of the Advisory Board;
 - (v) Two members of the FEC Academy; and
 - (vi) One representative of Regional Engagement Partners.
 - (vii) On occasion, Chairs-Elect.

Terms and Appointments

- (28) The Co-Chairs and Vice Chair of Future Earth Coasts shall be elected and appointed by the Executive Committee, normally from the pool of members of the FEC Academy, and endorsed by the Advisory Board.
- (29) Decisions on candidates by the Advisory Board are to be recorded in writing, and rejection briefly justified. Records of decisions shall be retained by the IPO.
- (30) Elections of Co-Chairs and Vice Chair shall take place a year before the term of current Co-Chairs concludes to allow for a one-year transition period with Chairs-Elect appointed to the committee in that capacity for the year.
- (31) The term of office of the Co-Chairs shall normally be three years, and no more than four years, with the fourth year for a Co-Chairs continuing to serve a fourth year in case no new Co-Chairs have been elected. in an Ex-Officio capacity Such extraordinary extension of term does not require formal re-election.
- (32) The Co-Chairs and Vice Chair may normally serve no more than one consecutive term.
- (33) In the event that no nominees are forthcoming from the FEC Academy, or endorsed by the Advisory Board, interim chairs will be appointed by the Executive Committee.
- (34) The Partner Organisations comprising the International Project Office may each nominate one representative of the institution to be a member of the Executive Committee, with the duration of their term commensurate with the duration of the institutional commitment.
- (35) Except for the representatives of the IPO, other Executive Committee members serve for three-year terms, with a maximum of two consecutive terms.
- (36) Members of the FEC Academy may self-nominate, or be nominated by another Academy member, to become members of the Executive Committee in response to a call facilitated by the IPO and subject to vetting and approval by the Advisory Committee.
- (37) The Regional Engagement Partner representative on the Executive Committee shall be nominated from among the REP community and elected by the Executive Committee.
- (38) The chair or nominee of the Advisory Board shall serve on the Executive Committee for a three-year period. Nominees are determined by a majority vote of the Advisory Board.
- (39) Within three months of the conclusion of their term, a member of the Executive Committee may apply, in writing to the Co-Chairs of the Executive Committee, to renew their position for a maximum of one additional term.

Meetings

- (40) The Executive Committee shall ideally meet face-to-face at least once per year, and virtually at other times as required.
- (41) Preferably, strategic decisions are to be made during face-to-face meetings where opportunities for robust discussions are best facilitated.
- (42) The agenda and Standing Orders of meetings of the Executive Committee shall be determined by the committee as required to meet its mandate.
- (43) Once a year, the strategic budget of FEC for the following year shall be discussed in a meeting of the Executive Committee as per clause (26) (ii).
- (44) Minutes from meetings shall be documented and transmitted to the IPO for archiving in a timely manner following each meeting.

International Project Office

Purpose

- (45) The role of the International Project Office is to support Future Earth Coasts through day-to-day implementation and administration of Future Earth Coast's activities and objectives.
- (46) The International Project Office shall:
- (i) Implement the strategic decisions of the Executive Committee, under the guidance of the Co-Chairs;
 - (ii) Provide support to assist the Executive Committee in fulfilling its duties as stated in clauses (25) and (26);
 - (iii) Provide logistical support to enable the functioning of the Advisory Board, FEC Academy and FEC Fellows;
 - (iv) Organise events, workshops and capacity-building exercises to fulfil the strategic goals of FEC;
 - (v) Conduct fundraising to support its operations, and Future Earth Coasts activities and events;
 - (vi) Maintain financial records of Future Earth Coasts activities for reporting to the Executive Committee, Advisory Board and other bodies and institutions as necessary, and as required to meet individual IPO institutional obligations;
 - (vii) Promote Future Earth Coasts activities together with the Executive Committee;
 - (viii) Interact with relevant policy and stakeholder communities and organisations, funding agencies and host institutions;
 - (ix) Create and maintain an archive of Future Earth Coasts decisions, documents and contacts;
 - (x) Promote and facilitate open data principles within Future Earth Coast's scientific activities;
 - (xi) Establish and ensure the implementation of appropriate data management policies to ensure access to, sharing of and preservation of Future Earth Coasts data;
 - (xii) Establish and maintain regular and effective communication with the Future Earth network, and the broader science and practitioner communities;
 - (xiii) Facilitate activities of the FEC network to enable bottom-up initiatives from the community; and
 - (xiv) In the case of a Distributed IPO, as specified in Clause (46) (ii), allocate roles and responsibilities between the lead and partner organisations.

Composition

- (47) The International Project Office shall consist of:
- (i) A Lead Host Organisation;
 - (ii) Optionally, several Partner Organisations, to be known as a Distributed IPO.
- (48) The Lead Organisation and Partner Organisations should be established academic, research or other relevant institutions.
- (49) A Memorandum of Understanding or Letter of Agreement shall be established between each of the Partner Organisations and with the Executive Committee, and shall include for example:
- (i) The term for which the institution will be a part of the International Project Office, and under what conditions (if any) this term may be extended;
 - (ii) Details of any commitments of resources (funds and in-kind contributions) that will be provided to support the International Project Office;
 - (iii) Reporting requirements of the institution; and
 - (iv) Any other requirements of the institution.
- (50) The Lead Organisation shall act as the primary physical host institution for the International Project Office and shall appoint and support an Executive Director.

- (51) Recruitment of any International Project Office staff shall occur in consultation with the Co-Chairs and the Executive Director, or their nominees, with representation from the institution that will host the staff member.

Executive Director

- (52) The Executive Director of the International Project Office shall:
- (i) Direct the activities of the International Project Office;
 - (ii) Prior to virtual or in-person meetings of the Executive Committee, provide a written Director's Report summarizing the activities of the IPO;
 - (iii) Manage reporting to Future Earth, including coordinating the preparation and submission of an Annual Report to meet Future Earth's requirements;
 - (iv) Assist the Executive Committee to implement the agenda of Future Earth Coasts;
 - (v) Coordinate and maintain contact with additional FEC partners;
 - (vi) Formally coordinate association with other relevant institutions and networks as official representative on behalf of FEC, e.g. in signing MoUs;
 - (vii) Represent, or coordinate representation of, FEC in international bodies and structures;
 - (viii) In the case of a Distributed IPO, coordinate the distribution of tasks and responsibilities of the International Project Office among the member institutions; and
 - (ix) Fulfil any other requirements of the host institution.

Establishment and Renewal

- (53) Membership of the International Project Office shall be for a minimum term of three years.
- (54) At the conclusion of each term, membership of the International Project Office will be invited by an open call invitation for nominations to the Future Earth Coasts community.
- (55) Nominations for membership of the International Project Office shall be advertised and managed by the Executive Committee.
- (56) Nominations for membership of the International Project Office shall be made in writing through the advertised process, and by the advertised closing time.
- (57) In addition to any requirements specified under clause (55), all nominees must provide an official letter of support signed by a legal representative of their institution as part of their application.
- (58) The criteria for membership of the International Project Office shall be determined by the Executive Committee from time to time and may be revised as required.
- (59) The Executive Committee shall consider nominations and make appointments, on the basis of consensus, to membership of the International Project Office.
- (60) Any conflict of interest within the Executive Committee must be formally declared in the establishment and renewal process.
- (61) In the event of a conflict of interest, the conflicted party shall be excluded from the deliberation process.
- (62) There is no limit on the number of consecutive terms for which an organisation may be a member of the International Project Office, subject to membership being renewed at the conclusion of each term according to the process described in clauses (53) to (60).
- (63) Normally, at least one institutional member of the International Project Office would continue membership in consecutive terms to maintain corporate knowledge and continuity within the International Project Office.
- (64) Normally, an organisation would leave the International Project Office, if desired, by choosing not to reapply for membership at the conclusion of the current term.
- (65) Renewed applications by an institution to continue as member of the International Project Office shall be considered with priority, unless that institution has been found to act in a way specified in clauses (66) (i) and (ii) by a two-thirds majority of the Executive Committee.

- (66) Notwithstanding clauses (62) and (63), an organisation's membership of the International Project Office may be terminated at any time, subject to agreement by a two-thirds majority of the Executive Committee, for:
- (i) Failing to meet its obligations under the terms of the Memorandum of Understanding or Letter of Agreement specified in clause (48); or
 - (ii) Engaging in behaviour that is deceptive, misleading and/or contrary to the values and/or mission of Future Earth Coasts.

Future Earth Coasts Advisory Board

Purpose

- (67) The role of the FEC Advisory Board is to ensure the societal and academic relevance of Future Earth Coasts activities by providing advice and feedback on the delivery of the FEC programme.
- (68) The FEC Advisory Board shall:
- (i) Provide advice to ensure that the research and coordinating activities in FEC are of the highest quality;
 - (ii) Facilitate links between science and societal groups such as government, industry, and Non-Governmental Organisations;
 - (iii) Ensure that FEC activities align with and are reflective of relevant global trends and initiatives;
 - (iv) Provide insights into optimisation of organisational functioning.

Composition

- (69) The Future Earth Coasts Advisory Board shall consist of:
- (i) A rotation of 5, 7 or 9 experts and advocates from critical institutional partners and stakeholders relevant to the progression of Future Earth Coasts objectives, including UN bodies, INGOs (e.g. Ocean Conservancy), business/industry (e.g. WOC) and Indigenous knowledge leaders;
 - (ii) Individuals willing to engage with Future Earth Coasts on specific quality, promotion and review issues, and to serve in an advisory capacity.

Terms and Appointments of FEC Advisory Board Members

- (70) The term of office for members of the Future Earth Coasts Advisory Board shall normally be three years, renewable a maximum of two times.
- (71) Invitations to fill vacant positions for members shall be agreed by the Executive Committee and managed by the International Project Office.
- (72) Appointments for new members should be made with regard to the following criteria:
- (i) Area of expertise;
 - (ii) Eminence in their respective field;
 - (iii) Geographic representation;
 - (iv) Gender balance.
- (73) Within three months prior to the conclusion of her/his term, an Advisory Board member may apply, in writing to the Co-Chairs of Future Earth Coasts, to renew the appointment for an additional term.

Meetings

- (74) The Future Earth Coasts Advisory Board shall meet upon the request of the Executive Committee, either virtually and/or face-to-face, typically in conjunction with Executive Committee meetings, as required.
- (75) The agenda and Standing Orders of meetings of the Advisory Board shall be determined by the Board.

- (76) Minutes and recommendations from meetings shall be maintained and distributed to the Executive Committee and IPO in a timely manner following each meeting, facilitated by the IPO.

FEC Academy

Purpose and Scope

- (77) The role of the Future Earth Coasts Academy is to form a pool of eminent and highly visible scientists (including FEC alumni) and other relevant stakeholders with a shared interest in the sustainable development of the world's coasts.
- (78) Academy members, through their activity, expertise and position, provide credibility and profile to Future Earth Coasts.
- (79) Academy members may take (shared) leadership responsibility for the development of research and other relevant FEC activities, e.g. by convening task forces.
- (80) Individuals benefit from being members of the Academy by:
- (i) Recognition by their peers of the impact of their work as part of a recognised global community;
 - (ii) Opportunities to provide critical mentorship and leadership roles within FEC;
 - (iii) Becoming candidates for being nominated as FEC chairs;
 - (iv) Discounts on publication fees in the official journal of FEC, *Anthropocene Coasts*.

Terms and Appointments of Academy members

- (81) Membership of the FEC Academy is normally for a length of ten years.
- (82) Appointments can be extended following a review by the Executive Committee, provided the Academy member in question is not found to have acted in a negative way as stipulated under clause (89). Decisions on extension of membership are to be documented in writing.
- (83) The FEC Academy is initially populated from the members of the former FEC (and LOICZ) Scientific Steering Committee.
- (84) Subsequent nominations to the Academy are formally made by current members of the Academy, Executive Committee or Regional Engagement Partners or members of the former FEC (and LOICZ) Scientific Steering Committee.
- (85) Nominations are reviewed and endorsed by the Advisory Board. Endorsed candidates are appointed by the Executive Committee. The process is facilitated by the IPO.
- (86) In case an Advisory Board is not operational, nominations are reviewed and endorsed by the Executive Committee.
- (87) Decisions on candidates by the Advisory Board are to be recorded in writing, and rejection briefly justified. Records of decisions shall be retained by the IPO.
- (88) The Academy should ideally comprise around 60 members.
- (89) FEC reserves the right to de-list Academy members, for example in the case of individuals engaging in behaviour that is deceptive, misleading and/or contrary to the values and/or mission of Future Earth Coasts.
- (90) Nominations for new members should be made taking into account the following criteria, as appropriate:
- (i) Gender balance;
 - (ii) Geographic representation;
 - (iii) Area of eminence, covering the categories
 - a. Researchers;
 - b. Practitioners;
 - c. Communicators;
 - d. Industry;

- e. Indigenous knowledge holders; and
- f. Activists.
- (iv) Societal impact; and
- (v) Eminence in their respective field.

FEC Fellows

Purpose and Scope

- (91) The purpose of appointing FEC Fellows is to facilitate an active bottom-up, dynamic network of fellows to collaborate on knowledge generation, to participate in discourse, and to share innovative ideas and relevant information.
- (92) FEC Fellows will typically be early to mid-career level scientists, and coastal and sustainability professionals. The criteria for diversity and area of activity for FEC Academy members described under clauses (90) (i-iii) shall be considered for FEC Fellows as well.
- (93) FEC Fellows are required to adhere to the FEC Values as outlined in the Preliminary Matters of these Provisions.
- (94) FEC Fellows have a responsibility to promote FEC, e.g. by using FEC as an affiliation in publications.
- (95) Individuals benefit from being members of the fellows network by:
 - (i) Accessing potential opportunities for mentorship from the FEC Academy.
 - (ii) Having official affiliation with a global research network.
 - (iii) Being provided with opportunities to attend Early Career Researcher workshops.
 - (iv) Leveraging access to a global network of experts, potential collaborators and peers.
 - (v) Utilizing opportunities for feedback on research outputs.
 - (vi) Priority access to information on FEC activities and opportunities, including recruitment opportunities.
 - (vii) Discounts on publication fees in the official journal of FEC, *Anthropocene Coasts*.

Terms and Appointments of FEC Fellows

- (96) Any interested researcher/stakeholder with relevant FEC activities or interest can apply to become a FEC Fellow.
- (97) FEC Fellows are appointed for an initial duration of five years, with a reapplication process thereafter.
- (98) FEC Fellows may be considered with priority to become members of the FEC Academy.
- (99) Interested candidates may apply via an online application process.
- (100) Applications are reviewed and endorsed by the Executive Committee. The process is facilitated by the IPO.
- (101) Decisions on applications are to be recorded in writing, and rejection briefly justified. Records of decisions shall be retained by the IPO.
- (102) FEC reserves the right to de-list Fellows, for example in the case of individuals engaging in behaviour that is deceptive, misleading and/or contrary to the values and/or mission of Future Earth Coasts.

Regional Engagement Partners

Purpose

- (103) Regional Engagement Partners add value to the IPO by having additional regionally-specific connectivity, but do not have the administrative roles and responsibilities of an IPO Partner Organisation.
- (104) Regional Engagement Partners should maintain communication with the most relevant IPO Partner Organisation, e.g. the one located nearest to them.

Composition

- (105) A Regional Engagement Partner shall consist of a principal point of contact on an institutional level with the capacity to engage regional stakeholders and sectors in a given region with the willingness and ability to expand and facilitate a regional network, ideally with the support of staff resources.
- (106) Regional Engagement Partners should preferably be embedded in a relevant institutional infrastructure to enable the delivery of their role.

Establishment and Renewal

- (107) A Regional Engagement Partner shall be established on the basis of an application to the Executive Committee.
- (108) Applications are reviewed and approved by the Executive Committee, facilitated by the IPO.
- (109) Appointment as a Regional Engagement Partner shall be for a term of five years.
- (110) Appointment as a Regional Engagement Partner is enabled by an exchange of Letters of Agreement, facilitated by the IPO.
- (111) At the conclusion of each term, the Regional Engagement Partner may reapply as a Regional Engagement Partner, or may be given priority consideration as a new IPO Partner Organisation.
- (112) Calls for applications as Regional Engagement Partners may be advertised and managed by the IPO.
- (113) In addition to any requirements specified in the call as described under clause (112), all nominees must provide a letter of support from an institutional representative with signatory power as part of their application.
- (114) The criteria for Regional Engagement Partners shall be determined by the Executive Committee from time to time and may be revised as required.
- (115) An organisation's position as Regional Engagement Partner may be terminated at any time, subject to agreement by a two-thirds majority of the Executive Committee, for:
 - (i) Failing to meet its obligations under the terms of the Letter of Agreement specified in clause (110); or
 - (ii) Engaging in behaviour that is deceptive, misleading and/or contrary to the values and/or mission of Future Earth Coasts.

Affiliated activities under Future Earth Coasts

Scope and Purpose

- (116) The Future Earth Coasts programme depends upon an active and engaged community of interest and practice.
- (117) Project representatives and individuals engaged in relevant activities are encouraged to approach Future Earth Coasts for affiliation.
- (118) Affiliated activities shall align with one or more of the themes and hotspots of Future Earth Coasts as outlined in the Strategy for Research, and/or constitute demonstration projects in line with Our Coastal Futures.
- (119) Affiliated activities shall usually have a strong knowledge-to-action component.
- (120) Affiliated activities must agree to adhere to FEC values.
- (121) Affiliated activities shall include affiliation to FEC as appropriate and/or acknowledge FEC in publications.
- (122) Whenever appropriate, the official journal of FEC, *Anthropocene Coasts*, shall be considered as preferential outlet for publications.
- (123) Affiliated activities may be asked to provide short summaries and/or picture material for documentation purposes and for non-exclusive use in publications (print, online and/or presentations) by FEC.

Procedure for affiliation

- (124) Individuals and institutions may apply to have specific activities affiliated with Future Earth Coasts by filling out a template provided by the IPO (usually via the Future Earth Coasts website).
- (125) Affiliation status shall be recommended by the IPO and decided by the Executive Committee.
- (126) Affiliation status ends when the activity is concluded, or can be withdrawn by the Executive Committee if the activity is no longer aligned with the FEC Strategy for Research and/or Our Coastal Futures.