Title	ADASTRA O	LC V3 – LOCI	K MANAGER	Number	A02
Effective From:	18.03.08	Duration:	3 years	Review:	01.04.25
Author:	Andrew Sava	ige		Version:	1.5
Other references:					
Contacts:	Adastra helpo	desk 01233 72	2700		

Version Control

(Only last 3 versions, earlier versions can be found in the appropriate Archive directory for the document)

DATE	CHANGE	CHANGED BY
20.05.16	Reviewed, no changes	PM
10.04.19	Reviewed, Screenshots updated	AS, SBr
11.04.22	Reviewed, no changes	AS

Lock Manager

Lock Manager – allows Team Leaders and other staff with appropriate user rights to see who has locked calls within the system and optionally to clear the locks.

This feature will allow you the ability to unlock a case that has been left locked after hardware failure or network disconnection.

From Adastra V3 open the menu bar called [Case Edit]

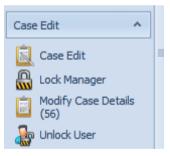


Figure 1 - Case edit menu bar

Now click onto the [Lock Manager]

Lock Manager

Clicking on Lock Manager displays the following screen

St.CASE 1265b/73-9 MMLATTHE 2652 Glover Street On-Ine dini 44352 'St.CASE 225174F5-b 25HAHLAN 3299 Erdington On-Ine dini 46341	Refresh	Expire											Advanced vie	2W	
Si:CASE 72517475-b ZSHAHLAN 3239 Erdington 0 n-line dini 46341 Si:CASE 8e:G47e2-4 CORPUZ 3237 Solihuil On-line dini 46337 Si:CASE d23a79b1-f RATHASE 3235 Erdington On-line dini 46337 Si:CASE d23a79b1-f RATHASE 3235 Erdington On-line dini 46337 Si:CASE 00:17b25-1 SAR-GUPTA 3236 Solihuil On-line dini 46275 Si:CASE 10f4030-6 KINSC 2134 Glover Street Case Edit 46162 Si:PATIENT baf9930e MIGELWAT 2293 Glover Street Automatic p	ame	Ref	User Name	Machine No	Location	Room	Reason	Expiry	Description 🔻						
ISICASE 8e947e2-4 CORPUZ 3297 Solinul On-Ine dini 46337 ISICASE d23a79b1-f RATH-NASE 3295 Erdington On-Ine dini 46337 StCASE 90217/255 SARA-GUPTA 3295 Solinul On-Ine dini 4637 StCASE 10F4d059-6 KINGC 2194 Glover Street Case Edit 46162 StPATIENT D5795 KINGC 2194 Glover Street Automatic p Emoved	YS:CASE	1265bf73-9	MMLATTHE	2652	Glover Street		On-line clini		46352					_	
'SicASE d23a79b1-f RATH-NASE 3295 Erdington On-line dinl 46320 SicASE 90c17b25-t SARA-GUPTA 3296 Solinul On-line dinl 46275 SicASE 10Fid050-6 KINGC 2194 Glover Street Case Edit 46162 SicATEIN b649906e ANGELWAT 22978 Glover Street Automatic p	/S:CASE	725174f5-b	ZSHAHIAN	3299	Erdington		On-line dini		46341		/				
St.CASE 90(1/b25-1 SARA-GUPTA 3296 Solhul On-line dini 46273 VIS.CASE 10F4d050-6 KINGC 2194 Glover Street Case Edit 46163 VIS.PATIENT be175926 KINGC 2194 Glover Street Automatic p 'S:PATIENT be19906e ANGELWAT 22978 Glover Street Automatic p	S:CASE	8ec947e2-4	CORPUZ	3297	Solihull		On-line dini		46337			Patier	nt details	s	\mathbf{i}
Sr.CASE 90(17b25-L, SAR-3-GUPTA 3236 Solinul On-me dim 44275 Sr.CASE 10F4030-6 KINGC 2194 Glover Street Case Edit 46152 Sr.PATEMT be179926 KINGC 2194 Glover Street Automatic p Sr.PATEMT be179926 ANGELWAT 2378 Glover Street Automatic p	S:CASE	d23a79b1-f	RATHNASE	3295	Erdington		On-line dini		46320			have l	heen		
SPATIENT bar9906 AVGELWAT 2978 Gover Street Automatic p	CASE	90c17b25-1	SARA-GUPTA	3296	Solihull		On-line dini		46275						/
:PATTENT ba49906e ANGELWAT 2978 Glover Street Automatic p							Case Edit		46162			remov	eu	/	/
	PATIENT	be175926	KINGC	2194	Glover Street		Automatic p					\sim			
PATIENT 28d1810c-8 BINGHAM 2542 Glover Street Automatic p	PATIENT	ba49906e	ANGELWAT	2978	Glover Street		Automatic p								
	PATIENT	28d1810c-8	BINGHAM	2542	Glover Street		Automatic p								

Figure 2 - Lock manager screen

In the screenshot above, we can see call number 46162 is currently locked by user KINGC.

The description field shows the call number and patient name. To unlock a call, highlight the call in question and using the **[Expire]** button you can unlock the call and allow the call to be edited by another user.

The Refresh button updates the calls locked list, however, the system will automatically update the list every 40 seconds or so.