

Fire Risk Assessment

Section 1 - Assessment Information

Assessment reference number	
Assessment Date	
Activity / item /area	
Persons at risk	
Total number of people at risk	
Responsible person	

Use of premises	
Assessor	
Review date	
Monitoring frequency	
Authorised by	
Competent person	

Section 2 - Hazard Table

Potential for Fire to Start

High	Med	Low	Sources of Ignition
			A. Smokers - cigarettes, matches, lighters
			B. Naked flames - candles, gas open flame
			C. Electrical, gas, oil fired heaters
			D. Hot processes, welding, cutting, grinding
			E. Cooking equipment
			F. Lighting
			G. Arson
			H. Faulty / misused equipment / poor maintenance
			I. Reactive chemicals
High	Med	Low	Sources of Fuel
			J. Textiles / clothing
			K. Flammable liquids / solvents
			L. Plastics / rubber
			M. Waste materials
			N. Flammable gases
			O. Combustible construction materials - walls, floors, doors
			P. Combustible storage materials
			Q. Packaging materials
High	Med	Low	Sources Of Oxygen
			R. Natural ventilation through doors / windows
			S. Air conditioning
			T. Oxidising chemicals
			U. Oxygen cylinders
High	Med	Low	Additional Sources
			v.
			w.
			x.
			y.
			z.

Potential for Fire to Spread

High	Med	Low	Conduction (Heating Through Materials)
			AA. Through walls / partitions
			BB. Through piping / services
			CC. Doors (if not fire doors)
			DD. Hoarding
High	Med	Low	Convection (Hot Air Movement)
			EE. Stairs
			FF. Shafts / service ducts
			GG. Windows
			HH. Doors (open, wedged, not-self closing, damaged)
			II. Roof voids
High	Med	Low	Radiation
			JJ. Direct heat
High	Med	Low	Additional Hazards
			KK.
			LL.
			NN.
			OO.

Section 3 – Control Measures

Fire Fighting Equipment - State Numbers, Types and Location	

Fire Detection and Warning System - State Numbers, Types and Location	

Fire Escape Routes	

Maintenance and Testing of Equipment	

Building Design - Features of Escape Routes	

Housekeeping / Storage of Waste and Materials	

Notices / Records / Procedures	