

# Privacy Notice - Southampton Lighthouse International Church (SLIC) Mailing List

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## About SLIC and this privacy notice

- GDPR is an update to the Data Protection Act with laws coming into affect on 25 May 2018. As a church and charity we want to communicate what data we hold and how we use it. We also wanted you to understand your rights. This is our privacy notice document to give this information.
- The mailing list will continue to act in the same way. Thank you for your continued support.
- If you have any questions or queries please don't hesitate to get in touch with us on [office@slic.church](mailto:office@slic.church)

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## What information do we hold?

- Recently, you may remember us asking if you wished to continue receiving our newsletter. This was due to the changes in the way we store the mailing list data and send our communications; We have moved onto a secure mailing list platform called *MailChimp* which has a database holding your name and email address. This platform is widely used by many companies and is GDPR compliant.
- We also hold data on the communications we have sent to you.

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## Why do we collect this data?

- Our prayer partners and supporters are really important to us. As a small church we really appreciate the interest and support from the outside community. We love to keep you up to date with the work we are doing in our community in Southampton, our work throughout the UK and Canada with Naujavan and our projects abroad.
- We do not use your data for fundraising or marketing purposes.

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## How we collect your data?

- We collect data from a variety of sources but mainly: i) Directly from you, via sign up sheets at events or talks. ii) Via our website in the sign up section. iii) If you have previously been a member of SLIC and moved away your data will be

transferred from our church management system *ChurchSuite* and onto the mailing list platform.

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## Data accuracy, storing and sharing

- i) Accuracy: We try to keep up to date names and addresses. If you feel these need to be changed or amended at any point please get in touch
- ii) Storing: We only hold data electronically via our SLIC account on the *MailChimp* database platform. There is an unsubscribe link at the end of each e-mail communication. If you unsubscribe, your personal data is no longer held by us.
- iii) Sharing: We will not share your contact details with anyone outside SLIC. We cannot foresee any such situation in the future when this would be appropriate. However, if such a situation were to arise we would only share information after requesting your permission.

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## Your data rights and security

- You have the right to:
  - i) Be informed about the data we hold on you
  - ii) Access the data we hold on you
  - iii) Update or edit the data we hold on you
  - iv) Erase data we hold on you
  - v) Request that we stop processing your data in a specific way
  - vi) Be provided with your data in a portable way
  - vii) Object to specific processing of your data
  - viii) Object to automated decision making and profiling where there is a significant effect on you
- Data security: Your data can be accessed via the password protected third party mailing system *MailChimp* by a small number of the communication team and selected members of the trustees and leadership team.
- We will always aim to have a named lead for data control who will have a level of training in Data protection and management.
- Should you ever have questions or wish to request information on your data please contact us on [office@slic.church](mailto:office@slic.church).