

## BCFE (08) 8th Meeting

Minutes of meeting held on Wednesday 21 May  
2008 at 10.30am at the Westminster Archive  
Centre, 10 St. Ann's Street, London, SW1P 2DE

Present:

Max Caller CBE (Chair)  
Robin Gray  
Joan Jones CBE  
Jane Earl  
Professor Ron Johnston  
Professor Colin Mellors  
Dr Peter Knight CBE DL

Also present:

Archie Gall	Director
Graham Essex-Crosby	Local Government Adviser
Gareth Nicholson	Media Relations Officer
Alex Robertson	Head of Media and Public Affairs
Tim Atkinson	Senior Adviser (Norfolk)
Tim Bowden	Review Officer (Devon)
Kalim Anwer	Review Officer (Suffolk)
Sam Hartley	Review Manager
Alison Wildig	Review Manager
William Morrison	Review Assistant

1. **Opening remarks**
  - 1.1 The Chair welcomed Committee members and staff to the meeting.
2. **Minutes of the last meeting: 30 April 2008 BCFE (08) 6<sup>th</sup> Meeting**
  - 2.1 Minutes from the previous meeting were approved.
3. **Matters arising**
  - 3.1 The Wiltshire Implementation Executive had been written to regarding further evidence for council size, with their response due for discussion at the next Committee meeting.
4. **Structural reviews communications strategy oral report**
  - 4.1. The Head of Media and Public Affairs briefed the Committee on the Communications department's proposed strategy.
  - 4.2. The Committee discussed when to release embargoed copies of the draft proposals to local authorities, and what the overall purpose and tone of the Committee's media strategy should be. The Committee discussed strategy for the launch of the draft proposals itself. It was agreed that a further communications plan be put to the Committee at its next meeting.
5. **Devon structural review BCFE (08) 12**
  - 5.1. The Review Officer (Devon) introduced the paper. Following discussion, the Boundary Committee agreed its draft proposals for Devon.
6. **Suffolk structural review BCFE (08) 13**
  - 6.1 The Review Officer (Suffolk) introduced the paper. Following discussion, The Committee agreed its draft proposals for Suffolk.
7. **Norfolk structural review BCFE (08) 14**

The Senior Adviser (Norfolk) introduced the paper. Following discussion, the Committee agreed its draft proposals for Norfolk.
8. **Any other business**

8.1. There was no other business.

## 9. Next meeting

9.1. The next scheduled meeting of the Committee will be on 27 May 2008 in the Boothroyd Room, Trevelyan House at 10.30am

**The Boundary Committee for England  
June 2008**