
From: [REDACTED]
Sent: 26 March 2015 11:19
To: FOI
Subject: Freedom of Information request - Software license [REDACTED]
[REDACTED]

Dear Local Government Boundary Commission for England,

I would like to ask

- Q1. Do you look after your own IT or is it outsourced?
- Q2. How much did you pay in last financial year for software licenses?
- Q3. How many computers users do you have?
- Q4. When do you need to renew the contract with Microsoft for software licenses? What was the value of your last contract per year?
- Q5. Do you currently measure software usage versus the number of licenses purchased? If so what is used for software usage metering?
- Q6. Do you use a software asset management tool?
- Q7. Please also provide details of IT Contracts Managers and any person(s) involved in IT Software procurement.

Yours faithfully,

[REDACTED]

Please use this email address for all replies to this request:

[REDACTED]

Is foi@lgbce.org.uk the wrong address for Freedom of Information requests to Local Government Boundary Commission for England? If so, please contact us using this form:
https://www.whatdotheyknow.com/change_request/new?body=lgbce

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If you find this service useful as an FOI officer, please ask your web manager to link to us from your organisation's FOI page.

[REDACTED]

15 May 2015

Dear [REDACTED],

Our ref: 15/04

Thank you for your email of 26 March 2015, requesting information under the Freedom of Information Act 2000.

You have requested:

- Q1. Do you look after your own IT or is it outsourced?**
- Q2. How much did you pay in last financial year for software licenses?**
- Q3. How many computers users do you have?**
- Q4. When do you need to renew the contract with Microsoft for software licenses? What was the value of your last contract per year?**
- Q5. Do you currently measure software usage versus the number of licenses purchased? If so what is used for software usage metering?**
- Q6. Do you use a software asset management tool?**
- Q7. Please also provide details of IT Contracts Managers and any person(s) involved in IT Software procurement.**

The Commission does hold some information relevant to your request. Please see your list of questions repeated below, with the Commission's response to each annotated in blue.

- Q1. Do you look after your own IT or is it outsourced? [We outsource our IT services.](#)
- Q2. How much did you pay in last financial year for software licenses? [This information is not available as the Commission's software costs were included as part of a wider outsourced services contract with our former supplier, and therefore software costs cannot be separated out.](#)
- Q3. How many computers users do you have? [Currently 22 computer users.](#)
- Q4. When do you need to renew the contract with Microsoft for software licenses? [We are currently signed up to the MS Office 365 subscription arrangement. So there is no renewal date as such. What was the value of your last contract per year? This information is not available as the Commission's software costs were included as part of a wider outsourced services contract with our former supplier, and therefore software costs cannot be separated out.](#)
- Q5. Do you currently measure software usage versus the number of licenses purchased? If so what is used for software usage metering? [We do not measure software usage.](#)
- Q6. Do you use a software asset management tool? [No, we do not use a software asset management tool.](#)
- Q7. Please also provide details of IT Contracts Managers and any person(s) involved in IT Software procurement. [There is no one person responsible for IT Contract Management and/or procurement.](#)

If you have any further queries, please do not hesitate to contact me, quoting the reference number above in any correspondence.

If you wish to request a review of our decision, you should write to me at:

Sarah Vallotton
Business & Committee Services Manager
Local Boundary Commission for England
14th Floor
Millbank Tower
Millbank
London SW1P 4QP

Or by email to sarah.vallotton@lgbce.org.uk.

If you are not content with the outcome of your complaint or review, you may apply directly to the Information Commissioner for a decision. Details of this procedure can be found on the ICO website: <http://www.ico.gov.uk>.

Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by the Local Government Boundary Commission for England.

Yours sincerely,

Sarah Vallotton
Business and Committee Services Manager
Sarah.vallotton@lgbce.org.uk
0330 500 1264