

Hendry, Angela

From: Edwards, Carissa
Sent: 09 March 2017 13:01
To: [REDACTED]
Subject: Freedom of Information Request Ref 26408/17

Dear [REDACTED]

FOI Ref: 26408/17

Thank you for your request under the Freedom of Information Act 2000 which we received on 09 March 2017.

You requested:

My request relates to the Nature of Business Travel and the Procurement and Usage of Vehicle Ownership, Lease or Rental. I've detailed below the information that we require:

- 1. What forms of vehicle transport are you currently using for business related travel?**
- 2. What is the annual spend on business related travel at Local Government Boundary Commission for England?**
- 3. What proportion (%) of your annual spend on vehicle transport relates to cars and light commercial vehicles up to 3.5t?**
- 4. Who is the person within Local Government Boundary Commission for England responsible for procuring and/or managing business travel? (Please provide name, job title, telephone, email and address details)**
- 5. Who are your current suppliers/providers for your existing business travel arrangements (lease, ownership, hire or rental)?**
- 6. When are your current vehicle transport arrangements due to expire? (Please provide details of each form of transport and each provider)**
- 7. What are your current annual employee CO2 emissions, relating to business travel (in tonnes)?**
- 8. What is the average contract term that you have with your current business travel providers?**

The Commission aims to respond promptly and will make every effort to reply within 15 working days of your request. If this is not possible, we will certainly reply within the statutory deadline of 20 working days set by the Freedom of Information Act 2000. Please expect a response by 30 March 2017 or by 6 April 2017 at the very latest.

In some cases a fee may be payable and if that is the case I will let you know. A fees notice will be issued to you, and you will be required to pay before I will proceed to deal with your request.

If you have any queries or concerns please do not hesitate to contact me on the details provided below. Please remember to quote the reference number above in any future communications.

Regards,
Carissa

Carissa Edwards
Office Manager
LGBCE
14th Floor Millbank Tower
London SW1P 4QP
0330 500 1264

The
Local Government
Boundary Commission
for England



How are we doing? Click [here](#) to give us your views.

Hendry, Angela

From: Dawson, Luke
Sent: 23 June 2017 16:16
To: [REDACTED]
Subject: RE: FOI Act Request
Attachments: Archie T FOI Response.docx

Hello [REDACTED]

Apologies for the delay in response to your FOI query. Unfortunately the member of staff who would have dealt with this left and we lost sight of it. Thanks for chasing us, and making us aware that this had not been resolved.

Please find attached our response to your query.

Kind Regards

--

Luke Dawson
Contracts & IT Lead
[LGBCE](#)
0330 500 1261
07707 308113

From: [REDACTED]
Date: 23 June 2017 at 08:30:40 BST
To: jolyon.jackson@lgbce.org.uk
Subject: FOI Act Request
Reply-To: [REDACTED]

Dear Jolyon

I appreciate you must be busy, but 20 days have now passed from my initial request for information under the Freedom of Information Act.

I'm wondering if you have seen my email below? If you have any questions, you can reach me on 023 9231 5607 or reply to my email.

I look forward to hearing from you.

Kind regards,

[REDACTED]

From: [REDACTED]
Sent: 10 May 2017 10:05
To: jolyon.jackson@lgbce.org.uk
Subject: Freedom of Information Act Request

Dear Jolyon

I appreciate that you've been busy with the end of the financial year, but I was hoping to gather some information under the Freedom of Information Act.

My request relates to the **Nature of Business Travel** and the **Procurement and Usage of Vehicle Ownership, Lease or Rental**. I've detailed below the information that we require:

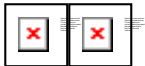
- What type of vehicle(s) are you currently using for business related travel? (e.g. van – fleet/hire, car – fleet/hire/company cars/employee reimbursement/taxi, private hire and bus/train)
- What is the annual spend on business related travel at Local Government Boundary Commission for England?
- Who is the person within Local Government Boundary Commission for England responsible for procuring and /or managing business travel? (Please provide name, job title, telephone, email and address details)
- When are your aforementioned car/van related transport arrangements due to expire? (Please provide details of each form of transport and each provider)

If you need any further clarification please let me know either by phone (023 9231 5607) or by return email.

I would be interested in any information held by your organisation relating to my above request, and would like to receive the information by return email.

It would be appreciated if you could confirm by return email that you have received this request, and I look forward to receiving your response within the next 20 working days.

Kind regards,





23 July 2017

Dear 

Our ref: 15/04

Thank you for your email of 26 March 2015, requesting information under the Freedom of Information Act 2000.

You have requested:

- What type of vehicle(s) are you currently using for business related travel? (e.g. van – fleet/hire, car – fleet/hire/company cars/employee reimbursement/taxi, private hire and bus/train)
- What is the annual spend on business related travel at Local Government Boundary Commission for England?
- Who is the person within Local Government Boundary Commission for England responsible for procuring and /or managing business travel? (Please provide name, job title, telephone, email and address details)
- When are your aforementioned car/van related transport arrangements due to expire? (Please provide details of each form of transport and each provider)

The Commission does hold some information relevant to your request. Please see your list of questions repeated below, with the Commission's response to each annotated in blue.

- What type of vehicle(s) are you currently using for business related travel? (e.g. van – fleet/hire, car – fleet/hire/company cars/employee reimbursement/taxi, private hire and bus/train) – [Car hire](#)
- What is the annual spend on business related travel at Local Government Boundary Commission for England? [-£783/annum based on the 15/16 and 16/17 spend](#)
- Who is the person within Local Government Boundary Commission for England responsible for procuring and /or managing business travel? (Please provide name, job title, telephone, email and address details) [Luke Dawson; Contract & IT Lead; 0330 500 1261; luke.dawson@lgbce.org.uk; 14th Floor, Millbank Tower; London; SW1P 4QP](#)
- When are your aforementioned car/van related transport arrangements due to expire? (Please provide details of each form of transport and each provider) – [Car hire, Enterprise. Rolling contract after completion of it's initial term . Car Hire, Hertz. In the stage on contract negotiation.](#)

If you have any further queries, please do not hesitate to contact me, quoting the reference number above in any correspondence.

If you wish to request a review of our decision, you should write to me at:

Luke Dawson

Local Boundary Commission for England
14th Floor
Millbank Tower
Millbank
London SW1P 4QP

Or by email to Luke.Dawson@LGBCE.org.uk

If you are not content with the outcome of your complaint or review, you may apply directly to the Information Commissioner for a decision. Details of this procedure can be found on the ICO website: <http://www.ico.gov.uk>.

Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by the Local Government Boundary Commission for England.

Yours sincerely,

Luke Dawson
Contract & IT Lead Luke.Dawson@LGBCE.org.uk
0330 500 1261